

WORK MEETING AGENDA OF THE CITY COUNCIL OF LAYTON, UTAH

PUBLIC NOTICE is hereby given that the City Council of Layton, Utah, will hold a regular public meeting in the Council Conference Room in the City Center Building, 437 North Wasatch Drive, Layton, Utah, commencing at **6:30 PM on October 20, 2016.**

Item:

1. Accepting the Proposal for an Agreement between Layton City and Blu Line Designs - Landscape Architectural Services for Layton City's Midtown North Conference Center Walkway - Resolution 16-69 - Located East to West between Woodland Park Drive and Layton Hills Parkway and Approximately Midblock between Antelope Drive and Heritage Park Boulevard

2. Discussion - Trailhead Located by the Future South Fork Open Space Park

3. Mayor's Report

In the event of an absence of a full quorum, agenda items will be continued to the next regularly scheduled meeting.

This meeting may involve the use of electronic communications for some of the members of the public body. The anchor location for the meeting shall be the Layton City Council Chambers, 437 North Wasatch Drive, Layton City. Members at remote locations may be connected to the meeting telephonically.

Notice is hereby given that by motion of the Layton City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed meeting for any of the purposes identified in that Chapter.

Date: _____ **By:** _____
Tori Campbell, Deputy City Recorder

LAYTON CITY does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the employment or the provision of services. If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify Layton City eight or more hours in advance of the meeting. Please contact Kiley Day at 437 North Wasatch Drive, Layton, Utah 84041, 801.336.3825 or 801.336.3820.

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 1.

Subject:

Accepting the Proposal for an Agreement between Layton City and Blu Line Designs - Landscape Architectural Services for Layton City's Midtown North Conference Center Walkway - Resolution 16-69 - Located East to West between Woodland Park Drive and Layton Hills Parkway and Approximately Midblock between Antelope Drive and Heritage Park Boulevard

Background:

Layton City and Davis County propose to jointly build a walkway east to west between Woodland Park Drive and Layton Hills Parkway and approximately midblock between Antelope Drive and Heritage Park Boulevard. A Request for Proposal (RFP) for architectural services that included: preliminary design, design development, construction documentation, and construction supervision services was distributed to all interested firms. Seven landscape architectural firms responded to the RFP.

The proposals were evaluated and scored by seven individuals using predetermined weighted scoring criteria. The proposals were evaluated for four general categories, Technical Ability (10%), Experience on Similar Projects (30%), Understanding of the Scope of Work (15%) and Ability to Provide Construction Supervision (5%). Blu Line Designs received the highest proposal score of 60 out of 60 possible points.

Once the proposal evaluations were complete the fee proposals were opened. Fees were valued at 40% of the overall score. Each firm's fee was given a numeric score based on their relative placement within the range of fees provided by each firm. Proposed fees for this project ranged from a low of \$20,885 to a high of \$63,702.30. Blu Line Designs received a numeric score of 25 out of 40 possible points.

The combination of a proposal score of 60 and a fee score of 25 gave Blu Line Designs the second highest overall score of 85 points out of 100 possible. The top four firms were interviewed and at the conclusion of the interviews Blu Line Designs was chosen for this project. The complete scoring matrix is attached for Council's review.

Alternatives:

Alternatives to 1) Adopt Resolution 16-69 approving the proposal for an agreement between Layton City and Blu Line Designs for landscape architectural services for Layton City's Midtown North Conference Center Walkway; 2) Adopt Resolution 16-69 with any amendments the Council deems appropriate; or 3) Not adopt Resolution 16-69 and remand to Staff with directions.

Recommendation:

Staff recommends the Council adopt Resolution 16-69 approving the proposal for an agreement between Layton City and Blu Line Designs for landscape architectural services for Layton City's Midtown North Conference Center Walkway.

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 2.

Subject:

Discussion - Trailhead Located by the Future South Fork Open Space Park

Background:

N/A

Alternatives:

N/A

Recommendation:

N/A

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 3.

Subject:

Mayor's Report

Background:

N/A

Alternatives:

N/A

Recommendation:

N/A