OFFICIAL MINUTES OF A REGULAR MEETING

OF THE BOARD OF EDUCATION

BOX ELDER COUNTY SCHOOL DISTRICT

**Work Session**

A work session was held at 5 p.m. where principals Scott Hunsaker, Gary Allen, Clay Chournos and Jeremy Young reported to the board on their schools.

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Wednesday evening September 14, 2016 at 6:30 p.m. at McKinley Elementary School.

Those in attendance at the meeting included Board President Lynn Capener, Vice President Wade Hyde, Members Nancy Kennedy, Connie Archibald, Bryan Smith, Karen Cronin, Nini Anderson and student board member Sydnee Richards. Also present were Superintendent Dr. Ronald Tolman, Assistant Superintendents, Darin Nielsen and Terry Jackson, Business Administrator Rod Cook, officers of the Box Elder Education Association, district employees, representatives of the press and interested citizens.

President Capener welcomed those in attendance and conducted the business of the meeting. After the prayer, which was offered by Nini Anderson, Connie Archibald led the audience in the pledge of allegiance to the flag. Sydnee Richards was recognized as the new student board member from Bear River High for this year. Rod Cook, Business Administrator, administered the oath of office to her.

**Recognitions**

Connie Archibald recognized the following people:

**Alan Shakespear**, Internet Technology Director, for his presentation to the board last month and his work for the district in his position.

**Jamie Kent and Bryce Day** for their work with the attendance policy committee

**Approval of Agenda**

Wade Hyde Made the motion to approve the agenda. Bryan Smith seconded the motion, which passed unanimously.

**Public Comment**

Kim Detwiler shared concerns with Legislative Supply money going to Classwallet, which dictates certain vendors for spending and charges one dollar for each reimbursement to the teacher’s account.

Sandra Neff questioned the policy process, specifically as she looks at the large number of policies on the agenda. Superintendent explained the process for review, which included a review committee with two board members and the executive administrative staff on it.

# Walmart Grants Presentation

Jared Harrison, Dawn Devoe, and Klay Hinck from Walmart Distribution Center presented awards to the schools and teachers totaling $14,500 as listed in the board information. In addition, they participate in a student-tutoring program. This can result in an extra $5,000 per school. Jared Harrison also presented a check for $1,000 to the Lakeview Elementary from the Walmart driver group.

# **Action Items**

Secondary School Schedules

Darin Nielsen, Assistant Superintendent of Curriculum, presented information to the Board about high school schedule options and the history of schedules in the district. This is a question of the number of periods and the length of the grading cycle. Each board member shared his or her observations on the data presented.

Board Member Cronin suggested that the Board hear from the teachers, counselors, and administrators who were present regarding the 6-hour schedule.  President Capener conferred with Superintendent Tolman and did not solicit additional public comment at this time.

Board Member Cronin suggested that we as a board have often said we want to let teachers know they are valued and we can do that in more ways than just with salary increases.  She suggested allowing secondary teachers to participate in a survey on the schedule discussion would be allowing the teachers who are in the trenches on this issue know we value their input.

Board Member Cronin suggested that if we did a survey the teachers would not have access to all of the data the board had access to make an informed decision and suggested the information that had been provided to the board members could be made available to the teachers. It was then said that this would be more of a drain on teachers’ time, and Board Member Cronin commented that the survey would not be mandatory and teachers could choose whether they wanted to review the data and whether they wanted to take the survey.  It was just a tool to try to get input from the teachers as to the positives and concerns of the schedules and their thoughts on what may work best for student learning.

Karen Cronin made a motion to put out a survey to secondary school teachers. Bryan Smith seconded the motion. The motion failed on a vote of 4 to 3 with Nini Anderson, Karen Cronin and Bryan Smith voting for a survey. Nancy Kennedy made the motion to affirm the current six period trimester schedule in secondary schools Connie Archibald seconded the motion. Bryan Smith said he supported the decision of the Board to stay with the current schedule, but would like the Board to move toward more college readiness for students.

The motion passed on a 6 to 1 vote with Karen Cronin being the dissenting vote. Karen Cronin commented that she was not going against the Board but felt strongly about polling teachers.

Board Policy on Professional Learning Community (PLC)

As requested by the Board Ron Tolman, Superintendent, made a recommendation that the Board direct the administration to write a policy for Professional Learning Communities (PLC).

Wade Hyde made the motion to create a policy on PLC’s. Bryan Smith seconded the motion, which passed unanimously.

Board Priority Goals 2016

The Superintendent presented a list of board goals and priorities on student performance and a board handbook.

After some discussion, the superintendent suggested he go back and rework the goals based on the discussion and return with a revision next month.

**Discussion Items**

Terry Jackson, Assistant Superintendent of Personnel reported on student enrollment for the beginning of the year. Based on the current numbers there is an increase of 250 students or about 2%. He said that the numbers would decrease somewhat by the October 1 official count.

Jim Christensen, Building Maintenance Director, reported on building projects. He referred to a slide show attached on the board agenda of the progress on the Independent Life Skills Center (ILSC) and other recent building projects. He also explained to the Board that the building industry is heating up and prices are rising. He also commented on the quality of his staff in maintaining the buildings.

Board Member Cronin noted that the cost to refurbish the natatoriums were below the amount stated and that although she was not saying the natatoriums should not have been refurbished, she did think that there would be more students who would benefit and the learning environment would be more enhanced if the board put money into air conditioning the buildings.

**Policy Review**

Policies with no changes:

Policy 2212 Transportation - Transportation of Students by Private Vehicle

Policy 2213 Transportation – Kindergarten

Policy 2219 Transportation - Substitute Bus Drivers

Policy 2220 Transportation - Per Diem and Travel Allowances

Policy 2221 Transportation - Special Education Pre-School

Policy 2222 Transportation - Use of Cellular Telephones

Policy 4090 Student Progress Reporting

Policy 4100 Homework

Policy 4102 Grading Policy Grades K-7

Policy 5005 Safe Schools

Policy 5010 Admissions Eligibility Requirements

Policy 5030 Attendance - Compulsory

Policy 5031 Attendance - Exemption from Compulsory Attendance

Policy 5067 Student Self-Treatment for Asthma

Policy 5075 AIDS, HIV or ARC - Students

Policy 5200 Student Dress, Appearance and Personal Hygiene Standards

Policy 5202 School Uniforms

Policy 5205 Use of Safety Glasses

Policy 5220 Student Safety Patrols

Policy 6010 Visitors to Schools

Policy 6020 Relations with Parent-Community Groups

Policy 6025 Relations with Civil Emergency Agencies

Policy 6027 Relations with Fire Department

Policy 6030 Relations with Law Enforcement Agencies

Policy 6040 Public Complaints

Connie Archibald made the motion to pass the above policies above. Nancy Kennedy seconded the motion, which passed unanimously.

Policy to be Deleted

Policy 5080 Court Related Students Liaison

Wade Hyde Made the motion to delete Policy 5080. Bryan Smith seconded the motion, which passed unanimously.

Emergency Policy Adoption

New Policy 3210 Educator Evaluations

Bryan Smith made the motion to pass Policy 3210. Nancy Kennedy seconded the motion, which passed unanimously.

First Reading Policies with changes in discrimination clause

Policy 1160 Superintendent Termination

Policy 5000 Equal Educational Opportunity

Policy 5040 Transfer and Assignment of Students

Policy 5350 Student Complaints - Resolution

Nancy Kennedy made the motion to pass the above policies. Connie Archibald seconded the motion, which passed unanimously.

First Reading

Policy 2200 Vandalism, Destruction, or Loss of School Property

Policy 2211 Transportation - Bus Routes and Stops

Policy 2214 Transportation - 'In Lieu of' Allowance

Policy 4075 Earning Credit

Policy 4103 Grading Policy Grades 8-12

Policy 5045 Student and Staff Memorials

Policy 5050 Immunization Requirements

Policy 5063 Automated External Defibrillator (AED)

Policy 5065 Administration of Medication

Policy 5071 Communicable Disease Guidelines for Exclusion of Children from School

Policy 5210 Protection of Students Against Exploitation

Policy 5240 Appeals of Student Government Organizations

Policy 5294 Student Discipline - Searches

Policy 5300 Student Discipline - Corporal Punishment

Policy 5306 Children's Internet Protection Act

Policy 5340 Students Leaving with Adult During School Hours

Policy 5370 Student Handbooks

Connie Archibald made the motion to pass the above policies. Bryan Smith seconded the motion, which passed unanimously.

Second Reading

Policy 2010 Budget Planning-Development-Adoption

Policy 2020 Budget Implementation

Policy 2051 Deferred Compensation-Tax Sheltered Annuity Programs

Policy 2060 Deducted Absences

Policy 2120 School Book Stores

Policy 2130 Capitalization Policy

Policy 2140 Inventory

Policy 2150 Buildings & Grounds Security

Policy 2170 Buildings & Grounds - Use by Students & Employees

Policy 2185 Buildings & Grounds - Alterations

Policy 2210 Transportation Eligibility

Policy 2240 School Lunch Program - General Policy Statement

Policy 2245 School Lunch - Eligibility Determination for Receiving Reduced Price or Free Meals

Bryan Smith made the motion to approve the above policies on second reading. Wade Hyde seconded the motion, which passed unanimously.

**Board Goals Review**

There were no comments because of the discussion above.

**Monthly Financial Report**

Rod Cook, Business Administrator, presented the August financial report.

**Suggestions for Future Board Meetings**

Bryan Smith wanted to make sure his concerns on rigor and college readiness be kept at the forefront and that the PLC policy be ready for the next board meeting.

Connie Archibald asked about the calendar decision because she has had patron questions about it, she would like to help patrons understand how it works and how to get involved.

# **Consent Calendar**

Connie Archibald moved to accept the consent items. The motion was seconded by Karen Cronin, and passed on a unanimous vote.

The Consent Calendar included the following items:

Approval of the minutes of the working and regular meetings of August 10, 2016

Approval of claims numbered 18464-18806, 108106, 981916, 983116, and 8083116 and the school activity checks for the month of August.

Approval of a revised student handbook for Three Mile Creek Elementary.

Personnel Items

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **New Hires** |  |  |  |  |
| ***Site*** | ***Employee*** | ***Position*** | ***Replacing*** | ***Reason*** |
| Garland | Patricia Novoa | Dual Immersion |  |  |
| Garland | Maria Angeles Giner Pascual | Dual Immersion |  |  |
| BEHS | Connie Ricks | Long Term Sub in Resource |  |  |
| Foothill | Liqing Liao (Louisa) | Dual Immersion |  |  |
| BEHS | Tara Whitaker | Teacher |  | Was long-term sub |
| ACYI | Jacob Rees | 6th Grade Intern |  |  |
| ACYI | Alysa Sears | ASL - English Interpreter |  |  |
| BEMS | Jennifer Anderson | Cook | Debbie Williams | Resigned |
| ACHI | Michael Anderson | Custodian |  |  |
| BRHS | Jesse Esquivel | Functional Para |  |  |
| BEHS | Cynthia McConkie | Functional Para |  |  |
| BRMS | Kathleen Mortimer | Functional Para |  |  |
| BEHS | Chanon Peterson | Vice Principal Sec | Shea Ehresman | Resigned |
| Snowville | Mikelle Shaw | Teacher Aide |  |  |
| Fielding | JeriAnn Stevenson | Secretary | Wendy Fessler | Resigned |
| Transportation | Heather Young | Bus Aide | Echo Munns |  |
|  |  |  |  |  |
| **Leaving the District** | |  |  |  |
| ***Site*** | ***Employee*** | ***Position*** | ***Reason*** |  |
| Foothill | Jing Zhao | Chinese Teacher | End of Contract |  |
| Foothill | Min Qin | Chinese Teacher | End of Contract |  |
| Foothill | Shengnan Zong | Chinese Teacher | End of Contract |  |
| McKinley | Wayne Murray | Teacher | Resigned |  |
| BRMS | David Joy | Science Teacher | Resigned |  |
| Foothill | Cathi Walker | Teacher | Resigned |  |
| Foothill | Lyndsi Frandsen | Teacher | Resigned |  |
| BEMS | Kelli Brown | Teacher | Resigned |  |
| Lake View | Shelley Andreasen Edwards | Teacher | Resigned |  |
| Century | Sandra Wight | Teacher | Resigned |  |
| Fielding | Wendy Fessler | Secretary | Resigned |  |
| Discovery | Sharon Miller | Functional Para | Resigned |  |
| BEMS | Darla Myrick | Cook | Resigned |  |
| BEHS | Shea Ehresman | Vice Principal Sec | Resigned |  |
| BRHS | Suzanne Rich | Computer Lab aide | Retired |  |

# **Adjournment**

With the announcement that the next meeting will be held on Wednesday, October 12, 2016, with a Work Session at 5:30 p.m. followed by a Regular Session at 6:30 p.m., at the O. Jay & Tamra Call Education Center, 960 S Main St., Brigham City, Utah, Lynn Capener adjourned the meeting at

9:20 p.m.

APPROVED: November 9, 2016

ATTESTED:

School Business Administrator President, Board of Education

Box Elder School District