

AMERICAN FORK CITY COUNCIL
OCTOBER 6, 2016
WORK SESSION MINUTES

Members Present:

James H. Hadfield	Mayor
Kevin Barnes	Councilman
Brad Frost	Councilman
Rob Shelton	Councilman

Members Absent:

Carlton Bowen	Councilman
Jeff Shorter	Councilman

Staff Present:

Camden Bird	Admin Analyst
Dan Rojas	Chief Building Official
Nestor Gallo	City Engineer
Terilyn Lurker	City Recorder
Trent Andrus	Engineer
Lynn Ruff	Interim Finance Director
Kriss Garcia	Fire Chief
Judy Thimakis	HR Manager/Interim City Administrator
George Schade	IT Director
Kasey Wright	Legal Counsel
Colleen Eggett	Library Director
Darren Falslev	Police Chief
Audra Sorensen	Public Relations/Economic Development Director
Dale Goodman	Public Works Director

Others present: Kevin Croshaw, Deann Huish, David Church, Steven Lord, Mr. and Mrs. Gordon, Kiersten Holt, Dan Belnap, scout Josh Rawlings, scout Jack Belnap, scout Jacob Osborn, and four additional people.

WORK SESSION

The purpose of City Work Sessions is to prepare the City Council for upcoming agenda items on future City Council Meetings. The Work Session is not an action item meeting. No one attending the meeting should rely on any discussion or any perceived consensus as action or authorization. These come only from the City Council Meeting.

The American Fork City Council met in a work session session on Thursday, October 6, 2016, in the American Fork City Administration Offices, 51 East Main Street, commencing at 3:30 p.m.

1. Presentation by David Church on the roles of Mayor, City Council, and Staff

David Church gave a presentation on the roles of the Mayor, City Council, and staff members. American Fork has a six-member form of government, which consists of a Mayor and five City Council Members. This is the most flexible and adaptive of all government options.

Mr. Church continued by explaining that the Mayor acts as the Chief Executive Officer (CEO), and the City Council is the legislative body. State Law allows the Council to create any position for the administration of the City. The day-to-day functions of the City have been delegated to the City Administrator, while the City Council is limited to making policies and doing other legislative acts. The Council shall address the Administrative functions through the City Administrator and Mayor. The Law also states that the Mayor will appoint the City Administrator with the advice and consent of the City Council.

Kasey Wright asked for clarification on this appointment. Mr. Church explained that the Mayor will supply a name for the City Council to consider, and the Council either gives their consent or requests that another person be found. This system has worked well for American Fork in the past, although other municipalities do not work that way.

Mr. Church continued by reiterating that the current system limits the City Council to be legislators and policymakers only. A City Council Member does not have authority to act as an individual, although that power is given to the Mayor. The Council simply works through the Mayor and the City Administrator.

Councilman Shelton stated that the Council Members are often contacted by citizens with concerns. He suggested that these issues be given to the Mayor or City Administrator, and they would be able to direct the issue to the appropriate department. Mr. Church confirmed that this was appropriate, as City Administrator was tasked with taking care of the day-to-day functions of the City.

Mr. Church stated that the difficulty faced by the Mayor was that he has the responsibility to make sure that everything is faithfully executed and observed throughout the City. When the City Council makes a policy, it is the Mayor's duty to carry out the policy whether he agrees with it or not. The Mayor does not have the power to veto a policy set by the City Council.

Councilman Barnes gave an example of people ice-blocking in the public parks, but there currently is not a law against it. He asked if the City Administration had the authority to erect signs prohibiting ice-blocking in the parks. Mr. Church answered in the affirmative and explained that the City Administration would be able to act in situations that have not been defined by the City Council. Once the Council is aware of an issue like this, they could choose to adopt a policy.

Mr. Church concluded by stating that the current system could be changed if the Council chooses to amend the ordinances outlining their government. If they wish to give more power to or take power away from the Mayor, it would require consent from the Mayor and a majority vote from the Council, or a unanimous vote from the Council. If the City

decided to adopt a more formal system of government, similar to Provo, it would have to be done by vote of the people.

2. Presentation by Horrocks Engineers about the proposed amendments to the Transportation Master Plan (Requested by Dale Goodman, Public Works)

Nestor Gallo explained that the last Transportation Master Plan was adopted in 2014. Since that time, some conditions have changed and need to be implemented into the plan. Kevin Croshaw and Steven Lord, from Horrocks Engineers, were present to address these changes.

Mr. Croshaw stated that they were making a presentation to the City Council at this time to get their input, and to address any red-flags before the amendments came forward for adoption. He began by stating that the purpose of the amendment was to update the traffic projections of the Transportation Master Plan. The updates would also include the new MAG Travel Demand Model, updated socio-economic data, and the updated MAG Transportation Plan. He noted that several items of the existing Transportation Master Plan were not being altered.

Mr. Croshaw presented the existing roadway network of American Fork City and stated that this had not been updated from the previous map, because that would take extensive research and time.

Mr. Croshaw then explained the grading system for a roadway's level of service. American Fork has set Level D as the standard, which means there will be congestion during peak travel times but the roads would not be failing completely.

Mr. Gallo stated that the conditions of 100 East have been a topic of conversation recently. Councilman Shelton added that there were two areas of 100 East that were functioning at a Level E. The roundabout near Walmart was in a similar condition. Mr. Croshaw responded by stating that 100 East was projected to increase in traffic by 2040, and there would be several more areas along that stretch that would meet a Level E standard.

Mr. Croshaw then presented a list of projects that the City should put into effect by 2040 to maintain the Level D standard. They had also created a list of projects to be completed within 10 years. With this list, the engineers can affectively determine how impact fees need to be adjusted in the next several years.

Mr. Gallo explained that the TOD was not included in this report but would be included in the next presentation. The impact of the upcoming development would change 200 South to an arterial road, but the potential trips-per-day were currently unknown.

Mr. Croshaw continued with his presentation by explaining that the next steps in the process were to finalize these updates, update the Capital Facilities Plan, and updating the Impact Fees Facilities Plan and Impact Fee Analysis using the ten-year plan. After these were updated, the amendments would be brought before the City Council for adoption.

Councilman Shelton stated that the proposed roadway network presented contained a road that went through Art Dye Park. This park was in the process of being master planned, and he asked if this road had been discussed with the Parks and Recreation Department. To his knowledge, the City had determined to abandon that road on the masterplan. Mayor Hadfield confirmed that this had been taken off the masterplan. Since the Developmental Center owns the property, the City should not be considering a road in that location.

Mayor Hadfield informed the engineers that the City had annexed property that takes a 96 foot right-of-way for a future road, and it needed to be reflected on this plan. He requested a meeting with the engineers and Mr. Gallo to discuss a few other issues and to get a timeline of when the reports would be complete. Mr. Lord stated that their timeline would depend on what other issues the Mayor would like to discuss with them.

Councilman Shelton stated that he would like to push the completion of the Murdock Connector, which has been in the works for several years. Mr. Lord stated that this would be on the model if MAG has included it in their master plan.

Councilman Shelton commented on the road through Art Dye Park, stating that there was not a need for this road.

Mayor Hadfield suggested that they look at the master plans of Lehi, Pleasant Grove, and Highland, as all of their streets intertwine. Traffic from these neighboring cities directly impact American Fork streets.

Councilman Barnes requested that an electronic and paper copy of the report be provided to the City Council Members once the changes had been made.

Mr. Gallo commented on the growth rate of Utah County and how this has impacted the roadways. The goal was to maintain the grid system to allow traffic to move more effectively. He also stated that there was a push for the Vineyard Connector, which was included on the plan, and UDOT was anticipating a project on State Street within the next 10 years. There was some discussion regarding the Vineyard Connector, but the first phase of that would not come about until 2026.

Colin Gordon, a resident, expressed his concern regarding the connection from the roundabout on 500 North up to North County Boulevard. He was opposed to the road when it was discussed the previous year, and he was still opposed. The development of this road would cause major safety issues for the neighborhood and the residents who enjoy the local park.

Councilman Frost emphasized the need to push for the development of the Murdock Connector, which would move traffic significantly. Councilman Shelton reported that he had been working with Mayor Thompson of Highland on this issue, but it would require a more collective effort from the surrounding cities to make any progress. The surrounding cities needed to come together to draft a Resolution. There was an individual on the State Senate who was adamantly opposed to the completion of the Murdock Connector, and this person is very firm in their stance.

Mayor Hadfield addressed the road through Art Dye Park and agreed that it should not be included on the plan. He asked the City Recorder to research minutes from previous meetings to find what was recently decided in regards to that roadway.

Councilman Frost asked if MAG could use their authority to push the Murdock Connector through. Mayor Hadfield commented that Highland City has been discussing that connection for the last six years. The State of Utah won't deed the necessary land to the County, even though the County has money set aside to construct the road. Many of Highland's residents are opposed to this connection because they do not want the high traffic going through their City. This issue has been discussed numerous times, but with little progress.

3. Discussion of the naming of 150 East between 550 North and 650 North "Star Mill Lane." (Requested by Terilyn Lurker, Recorder)

Kiersten Holt, the applicant, explained that she was petitioning to change 150 East to Star Mill Lane in honor of the historical Star Flour Mill. She presented photographs of the structure and a letter explaining her reasons for the request.

Councilman Barnes asked if the subject road was a new roadway. Mayor Hadfield explained that this contained two small roads that both ended in cul-de-sacs. The applicant intended to rename the entire street as opposed to only one side. Ms. Holt stated that she had spoken with other residents and they are in favor of the proposal.

The City Council discussed the potential for further development to the north of this street. There were no immediate plans to develop, but Councilman Frost had spoken to the property owners there about possible development.

Mayor Hadfield stated that several other streets in the City had been renamed, although they primarily follow the traditional grid system. He gave examples of some of these name changes. He stated that the City Council would make a decision on this request, and the item was set as a decision item for the following regular session.

4. Adjournment

The meeting adjourned at 4:40 p.m.



Terilyn Lurker
City Recorder