



Heritage Center Advisory Board Meeting
June 22, 2016

AB Members Present: Judy Baxendale, Brenda Clausen, Donna Gaydon, Ed Huston, Erich Mille, Pete Wright

AB Members Absent: Jenny Martin, Rod Young

City Staff Present: Susan Gregory, Director
Tricia Cooke, New Director
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Erich Mille called the meeting to order at 10:02 a.m. and welcomed everyone.

Minutes: The May 25, 2016 minutes were approved on a motion by Brenda Clausen and seconded by Pete Wright.

Special Recognition: Director Gregory introduced Tricia Cooke, the Heritage Center's new director, who will start working at the Center on Tuesday, July 5.

Citizen Comments: None

Committee Reports:

A. Yard Sale & Car Show

Director Gregory reported that we netted about \$2,000 for the yard sale and car show. Observations: not as many "yard sale attendees" at 8:00; not as many items were donated; there were seven other car shows in the valley competing with our car show. Suggestions made: consider having the yard sale every other year; purchasing a commercial pancake griddle or grill; opening the building; having the hot dogs on the patio too or even have the food inside the building.

Unfinished Business:

A. Flooring Options

Before laying the carpet, the company checks the moisture content of the cement in each of the rooms which ended up being too high for the adhesives. They have come and checked the levels each day. They were able to start work on the east end of the building and only this morning was the pool room level low enough for them to begin laying the vinyl. The computer room, ceramics, small meeting room, and east conference room should be open tomorrow and the exercise room on Friday. We still need to schedule to have the pool tables re-installed next week. The west end will be started this weekend.

New Business: None



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Board Comments:

Ed Houston commented that the computers were slow in the computer lab for the computer class. Donna Gaydon asked about a trip to the Logan Opera. We are planning two separate matinee trips but not an overnight trip because our bus doesn't have enough space for luggage and the cost to charter a bus is too high. The cost for a 30 passenger bus is about the same as a 56 passenger. We don't currently have enough interest to fill the larger bus.

Director's Report:

Director Gregory reported that the kitchen staff has been reorganized with a dishwasher and looking into having one kitchen assistant instead of the current two. The grant from UTA isn't official yet, but once it is approved, we will have money to hire a part-time bus driver. The money should be available in September. The July-August newsletter will be out next week. Our Open House in September is the next big event. The volunteer banquet is scheduled for Monday, July 18 and a farewell for Susan's retirement is scheduled for Friday, July 15.

The next regular board meeting will be held on **Wednesday, September 28, 2016 at 10:00 a.m.** There being no further business the meeting adjourned at 10:45 a.m. on a motion by Brenda Clausen and seconded by Ed Houston. Minutes recorded by April Callaway.