

THE BOARD OF EDUCATION OF SALT LAKE CITY SCHOOL DISTRICT

Board Business Meeting
and Closed Executive Session

March 1, 2016

The Board of Education of Salt Lake City School District met in a Board Business Meeting and Closed Executive Session at 6:08 p.m. on Tuesday, March 1, 2016, in the Board Room of the Administration Building, 440 East 100 South, Salt Lake City, Utah.

ROLL CALL

Members Present: President Heather Bennett, Vice President Tiffany Sandberg, J. Michael Clára (arriving at 6:31 p.m.), Rosemary Emery, Melissa Ford, Katherine Kennedy, Kristi Swett, and Cristian Cortes, Student Member.

Also Present: McKell Withers, Superintendent; Janet Roberts, Business Administrator; Kathleen Christy, Assistant Superintendent, Educational Equity and Advocacy; Kristina Kindl, Director of Policy and Legal Services; Barbara Kuehl, Chief Academic Officer; Brian Conley, Chief School Improvement Officer; Larry Madden, Chief Operations Officer; James Yapias, Principal, Bryant Middle School; Linda Barth, Assistant Principal, Bryant Middle School; Mike Harman and Margo Harpster, representing the Salt Lake Education Association; Janet Clark, representing the Child Nutrition Employees Association; Cindy Mills, representing the Salt Lake Educational Office Personnel Association; Jason Olsen, Public Information Officer; Lisa Alleman, Superintendent's Office, and others in the audience.

In accordance with the agenda prepared for the Board Business Meeting of March 1, 2016, eight motions were made. Items are reported as listed in the agenda and not necessarily in the order they were considered.

The meeting was called to order by President Bennett, who presided.

1. CLOSED EXECUTIVE SESSION

A. Litigation, Negotiations, and/or Property

At 6:08 p.m. a motion was made, after which members excused the audience and remained in the board room:

^A(1) That the board meet in Closed Executive Session to consider litigation, negotiations, and/or property. The motion passed on a vote of 6 to 0, with Mr. Clára absent at the time of the vote.

^{**}(Sandberg and Swett)

Board Business Meeting

March 1, 2016

Present for Closed Session for litigation, negotiations, and/or property were Heather Bennett, Tiffany Sandberg, Rosemary Emery, Melissa Ford, Katherine Kennedy, Kristi Swett, McKell Withers, Janet Roberts, Kristina Kindl, and Florence Vincent, board legal counsel from Prince, Yeates and Geldzahler.

Board members adjourned from the Closed Executive Session for litigation, negotiations, and/or property at 6:20 p.m. and returned to the Board Business Meeting at 6:31 p.m.

B. Character, Professional Competence, or Physical or Mental Health of an Individual

VOTE RECORD	AYE	NAY	ABSENT
BENNETT	X		
CLÁRA	3,5,8	2,4,7	1
EMERY	1,3,4,5,7,8	2	
FORD	X		
KENNEDY	X		
SANDBERG	X		
SWETT	X		
A Absent	Ab Abstention	F Failed	
N "No" Vote	NA No Action	T Tabled	
W Withdraw n	*Unanimous Approval		
**Members Making Motion			

There was no Closed Executive Session for Character, Professional Competence, or Physical or Mental Health of an Individual.

2. BOARD BUSINESS MEETING

- President Bennett welcomed everyone to the meeting. She recognized the presence of Mike Harman and Margo Harpster, representing the Salt Lake Education Association; Janet Clark, representing the Child Nutrition Employees Association; and Cindy Mills, representing the Salt Lake Educational Office Personnel Association
- Janet Barnett, Wasatch SCC Chair, led the audience in reciting the Pledge of Allegiance to the Flag.
- President Bennett introduced Omyya Min from West High School, as the incoming student board member for 2016-2017. Omyya introduced herself and said she is looking forward to discussing new ideas and is excited to be joining the board. President Bennett thanked her for her willingness to serve.

A. CONSENT AGENDA

^N(2) A motion was made to approve seven items in the Consent Agenda, including three of the four policies. These items are listed below. Item #7a, Board Policy C-4, Community Use of Facilities, was moved to the Action Agenda. Approval was given to the motion on a vote of 5 to 2, with Mr. Clára and Ms. Emery voting "No".

** (Kennedy and Ford)

Prior to voting, board members asked questions about the Human Resources Department report.

1. The Purchasing/Accounting Report, included a breakdown of items costing over and under \$50,000, increases to existing purchase orders, a payment voucher report that

- includes travel and professional expenditures, and the budget report for January 2016.
2. The Human Resources Department Report, included new contract employment for two employees, changes for eight, and releases for eight.
 3. Minutes of the Board Business Meeting held February 2, 2016.
 4. Minutes of the Board Study Session held February 16, 2016.
 5. West High School Trip Request for NJROTC students to visit Navy, Coastguard and Marine Corps bases in San Diego, California, March 23-27, 2016.
 6. 2016-2017 Student Fee Schedule.
 7. Board Policies
 - a. Policy C-4, Community Use of Facilities. *This item was moved to the Action Agenda.*
 - b. Policy G-4, Bloodborne Pathogens Exposure Control.
 - c. Policy G-9, Outdoor Air Quality.
 - d. Policy I-14, Student Planning, Comprehensive Counseling and Guidance, and Work-Based Learning.

B. REQUESTS TO SPEAK

1. Terry Carpenter, Salt Lake City School District employee, addressed the board. He said he retired from the district yesterday after almost 42 years of service, and he wanted to thank the board for his employment and the opportunities it gave him to provide for his family. He said he is a carpenter and has worked at Auxiliary Services and Buildings and Grounds. He said the classified employees are great people and this has been more like a family than a job. He said classified employees are often overlooked, and encouraged the board to get to know them.

C. REPORTS

1. Highlights from School Improvement Plans:

Bryant Middle School. James Yapias, Bryant Middle School Principal, introduced Linda Barth, Assistant Principal; teachers Andrea Butterfield, Katherine McEntee, Jason Snow, and Michelle Stimpson; Randy Koziatsek, former SCC Chair; and Philip Baker, SCC Vice Chair. He shared the mission of Bryant and said one of their goals is to close achievement gaps. He said last year's SAGE results showed growth in every content area. He passed out a class-offering packet. A copy of this packet has been added to the official minutes.

The teachers shared information about Professional Development and Professional Learning Communities. They said Tier I is the focus at Bryant and they are implementing strategies to increase effectiveness and tasks that do not improve

instruction have been reprioritized. They said administrators know what is happening in every classroom and teachers are accountable to each other. Teachers are all teaching the same thing at the same time and improving excellence. They said coaching has made a profound impact and the constructive feedback has been positive.

Ms. Barth shared information about Positive Behavior Interventions and Supports and Multi-tiered Support Systems. She said they are very clear about goals and expectations, students are held accountable, and teachers know how and when to refer students. She said there has been a 78% decrease in office referrals from last year. Other interventions, such as separating seventh and eighth grade locker locations and lunch times, have also helped.

The SCC parents expressed appreciation for the fine arts program. The teachers thanked the SCC for their support of integrating fine arts into all areas of the school. They said the winter concert was well attended, the school musical is next week, and a multicultural talent show is scheduled in May.

Mr. Yapias thanked Ms. Roberts and the budget department for their creativity in addressing the needs of their school, as well as Superintendent Withers for his leadership. He thanked the board for their support and feedback to help change the culture of the Bryant and said they would continue to make improvements.

Mr. Yapias answered questions from the board. Board members thanked them for their presentation and the good work they are doing.

D. DISCUSSION AGENDA

1. Fine Arts Program. Adam Eskelson, Fine Arts Supervisor, introduced Stephanie Saenz, his Administrative Assistant. He shared a video about the arts from the perspective of students. He provided handouts titled "Fine Arts Professional Development 2015-2016", "Fine Arts Course Offerings by School", "Beverley Taylor Sorenson Arts Learning Grant 2015-2016", "Extra-Curricular Fine Arts Elementary Offerings", and "Extra-Curricular Fine Arts Secondary Offerings." Copies of these handouts have been added to the official minutes.

Mr. Eskelson said the fine arts program in the district is strong. He said all elementary schools benefit from the Beverley Taylor Sorenson Grant, and the Salt Lake Education Foundation has provided additional opportunities for students. He said the district is affiliated with about 30 professional arts organizations throughout the community, and referenced the handouts to demonstrate the wide variety of theatre, visual arts, music, dance, and other fine art activities available at each school. He said he believes the district has the strongest fine arts program along the Wasatch Front at the elementary level, but has weaknesses at the secondary level.

Mr. Eskelson said arts education is often the only thing that keeps troubled students interested and engaged in school. He said there is research to back up the importance of art education on development and student success, and he is

concerned the district's focus on core subjects has come at the expense of the arts. He said one of the biggest challenges for continuing fine arts in the district is space. He said of the district's 27 elementary schools, 25 were built with music rooms, but only half are being used for that purpose. As more space is needed to accommodate testing, it is not uncommon for music classes to be relocated to hallways and other shared spaces, or to before and after school activities. Sometimes the programs are cut altogether. He said often students who could benefit the most from arts instruction have the least amount of access to it.

Mr. Eskelson said another problem is the inconsistent opportunities available at each elementary, middle, and high school. He said elementary school students who get involved with a specific program, and might excel at it throughout high school, could lose their momentum and stop participating if their middle school does not offer the program. He said many arts programs are site-based decisions and uniformity would strengthen the entire program.

Board members asked questions regarding the barriers to solving these problems. They encouraged Mr. Eskelson to pursue the goals and strengthen the program where he can. They also asked if he would attend a future board meeting to provide an update on the progress, as well as provide a wish list to the board.

Mr. Eskelson thanked the board for their time and support.

2. Board Policies. Ms. Kindl introduced Policy S-13, Gender Inclusion. She, and said it is a new policy created in response to guidance from the Federal government regarding gender identity issues, and non-discrimination for school restrooms and overnight trips. The Utah High School Activities Association's guidance states boards should have their own policies. Ms. Kindl said she drafted the policy after researching other districts, and has shared it with the district's four chief officers as well as school principals, and has received positive feedback.

Board members asked questions regarding medical information of transgendered students, and the Administrative Procedures (APs) for the policy. Ms. Kindl explained since APs are written to implement board policy, they will not be created until after the board approves the policy. She said there have been occasions where the board has discussed APs in board meeting even though they do not approve them, and that can be done for this policy too. School Principals would also be asked to review the APs. Board members discussed the importance of approving the policy as quickly as possible, since it is a non-discrimination policy, versus waiting to see what the APs might look like. After the discussion, it was decided the policy would appear on the Consent Agenda for the April 5, 2016, Board Business Meeting.

3. Budget Development. Ms. Roberts discussed the breakdown of allocations to schools as they start work on their Student Improvement Plans. She explained the proposed and revised budgets and said the district makes estimates in the spring for next year, and in October revises those amounts based on actual enrollment. She reviewed base allocations, Title I, at-risk components, and per student dollars. She

said in the future, she could provide a further breakdown of the Board Distributed Student Achievement Funds to include at-risk allocations by school.

She also explained how extra-curricular activities, the daily rate for coaches according to their negotiated agreements, and other allocations for supplies and transportation, impact the per student amount, creating the variance seen in the budget.

Ms. Roberts answered questions from the board regarding the process of determining FTEs, counselor and teacher ratios, considerations in school size, class size, and teacher salaries. Board members asked if some of these issues could be discussed at a future meeting. Ms. Roberts said she has been keeping a list of priority items requested by board members. The district is currently conducting a space audit of the schools, which will help in future discussions.

Ms. Roberts provided a handout titled "Resolution of Salt Lake City School District Board of Education Salt Lake City, Utah, Providing Notice of Potential Truth in Taxation Hearing." She reported that in the House Education Meeting, held the prior evening, the Charter School funding bills were amended to require a board of education to provide public notice prior to Friday, March 4, 2016, if they intend to go through a Truth in Taxation Hearing before December 31, 2016. She asked board members to approve the resolution she provided, which indicates the option for the district to do so if necessary. She said the board discussed the possibility of going through Truth in Taxation at the Board Business Meeting on February 2, 2016, which also complies with the requirements of Senate Bill 38. A copy of the resolution has been included in the official minutes.

Ms. Roberts answered questions from the board regarding the legislative process that resulted in this action.

^N(4) A motion was made to move the "Resolution of Salt Lake City School District Board of Education Salt Lake City, Utah, Providing Notice of Potential Truth in Taxation Hearing" to an action item and vote on it tonight. The motion passed on a vote of 6 to 1, with Mr. Clára voting "No."

^{**}(Kennedy and Emery)

E. ACTION AGENDA

1. Appoint 2016-2017 Student Board Member.

^{*}(3) A motion was made to appoint Omyya Min as the student board member for the 2016-2017 year.

^{**}(Sandberg and Kennedy)

2. Any item transferred from the Consent Agenda.

Policy C-4, Community Use of Facilities.

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- ^N(5) A motion was made to approve Policy C-4, Community Use of Facilities.
**(Kennedy and Ford)

Prior to voting on the motion, board members shared the history behind this policy and thanked those who worked to put it together. They discussed the importance of the APs for this policy and expressed interest in seeing the fields utilized more. A suggestion was made to have priority access and priority pricing for teams that are primarily composed of district students.

- ^{NA}(6) A motion was made to call for the question. No action was taken on the motion.
**(Sandberg)

Board members said there is a lack of sports fields in urban environments and suggested looking at the process of acquiring field space close to our schools. It was clarified the purpose of the fee schedule for the fields is to recoup the cost involved in maintaining the fields.

3. Other Action Items transferred from the Discussion Agenda.

Budget Development.

- ^N(7) A motion was made to approve the "Resolution of Salt Lake City School District Board of Education Salt Lake City, Utah, Providing Notice of Potential Truth in Taxation Hearing". The motion passed on a vote of 6 to 1, with Mr. Clára voting "No."
**(Kennedy and Sandberg)

Prior to approval of the motion, Mr. Clára voiced concern that voting on this item violates the Open and Public Meeting Act since it was not on the agenda. Board members discussed Truth in Taxation has normally been discussed under the agenda item "Budget Development," as was done at the February 2, 2016, Board Business meeting. They also reiterated voting to approve the resolution tonight does not result in any required action by the board, but keeps the door open for the possibility to discuss Truth in Taxation in the future.

F. SUPERINTENDENT'S REPORT

1. Miscellaneous Updates:

Legislative Priorities and Actions. Superintendent Withers provided updates on legislative bills. He said there are eight days left in the session and he would continue to provide information as it becomes available. Board members thanked Superintendent Withers, Ms. Roberts, and Board Member Swett for their work at the legislature

2. Other Reports.

Board Member Emery provided a handout titled "What High School Schedule is Best for Student Achievement?" She said the board has been talking about later start

times for over a year and conducted a survey. She would also like to see a survey sent to parents to get their feedback regarding schedules. President Bennett suggested this be discussed when Larry Madden and Christine Marriott were able to participate. A copy of the handout has been added to the official minutes.

President Bennett provided updates on the superintendent search. She said 30 completed applications have been received. The consultants will send information directly to board members regarding how to access the applications. The consultants will be at the district on March 15 and 16, when the board will participate in a paper screening process. The goal is to narrow the applicant field to eight to ten people. Board members discussed times and schedules for those meetings. She asked board members to watch for emails from Jim Hager and let her know if they have any questions.

G. ADJOURNMENT

Following a motion by Ms. Sandberg, seconded by Ms. Swett, the meeting was adjourned at 9:13 p.m.

Janet M. Roberts
Business Administrator

lba

Salt Lake City School District
Addition to the Minutes of the Board Business Meeting 3/01/2016

*The Official Minutes of the Board Business Meeting held on March 1, 2016, will be posted upon approval by the Board of Education.

OFFICIAL EXHIBITS OF BOARD MEETING

Official exhibits provided to the board and made available to the public as part of the meeting agenda can be found [here](#).

ADDITION TO THE MINUTES

The Board of Education of Salt Lake City School District acts by vote of a majority of the board members in an open and public meeting. Statements by individual board members, in or out of board meetings, written, oral or in social media, do not necessarily represent the views of the majority of the board or any other board member. Nevertheless, out of respect to the elected office that each board member holds and consistent with state law and board policy, the board allows its members to attach to board meeting minutes any other information that any member requests. When the board votes to approve minutes, that vote signifies that the minutes are a correct record of what occurred and what was asked to be included in the minutes. It does not signify any individual board member's agreement with the substance of the content.

The following information was distributed in the public meeting of the board, and has been included in the minutes at the request of the board member(s):

Bryant Middle School Class Offerings packet	Agenda Item C1
Fine Arts Program handouts	Agenda Item D1
Resolution of Salt Lake City School District Board of Education	
Salt Lake City, Utah, Providing Notice of Potential	
Truth in Taxation Hearing	Agenda Item D3
What High School Schedule is Best for Student	
Achievement – distributed by Board Member Emery	Agenda Item F2