

THE BOARD OF EDUCATION OF SALT LAKE CITY SCHOOL DISTRICT

Board Business Meeting
and Closed Executive Session

April 5, 2016

The Board of Education of Salt Lake City School District met in a Board Business Meeting and Closed Executive Session at 6:05 p.m. on Tuesday, April 5, 2016, in the Board Room of the Administration Building, 440 East 100 South, Salt Lake City, Utah.

ROLL CALL

Members Present: President Heather Bennett (via electronic media at 6:50 p.m.) Vice President Tiffany Sandberg, J. Michael Clára, Rosemary Emery, Melissa Ford, Katherine Kennedy, and Cristian Cortes, Student Member.

Members Excused: Kristi Swett.

Also Present: Superintendent McKell Withers; Janet Roberts, Business Administrator; Kristina Kindl, Director of Policy and Legal Services; Barbara Kuehl, Chief Academic Officer; Craig Ruesch, Interim Executive Director, Human Resources; Kelly Orton, Child Nutrition Director; Michael Williams, Director of Development and External Relations; Joann Price, Elementary School Leadership Support; Marian Broadhead, Hawthorne Elementary School Principal; Ana Park, Vice President, Salt Lake Education Association; Janet Clark, representing the Child Nutrition Employees Association; Cindy Mills, representing the Salt Lake Educational Office Personnel Association; Florence Vincent, board legal counsel from Prince, Yeates and Geldzahler; David Litvack, Deputy Chief of Staff, Salt Lake City Mayor's Office; Jason Olsen, Public Information Officer; Allison Sisam, Business Administration Office; and others in the audience.

In accordance with the agenda prepared for the Board Business Meeting of April 5, 2016, two motions were made. Items are reported as listed in the agenda and not necessarily in the order they were considered.

The meeting was called to order by Vice President Sandberg, who presided.

1. BOARD CONVENES

- General Pronouncements: Vice President Sandberg called the meeting to order.

2. CLOSED EXECUTIVE SESSION

A. Litigation, Negotiations, and/or Property

At 6:05 p.m. a motion was made, after which members excused the audience and remained in the board room:

^(1) That the board meet in Closed Executive Session to consider litigation, negotiations, and/or property. Approval was given to the motion on a vote of 5 to 0 with President Bennett absent at the time of the vote.

** (Emery and Ford)

VOTE RECORD	AYE	NAY	ABSENT
BENNETT			1 & 2
CLÁRA	X		
EMERY	X		
FORD	X		
KENNEDY	X		
SANDBERG	X		
SWETT			X
A Absent	Ab Abstention	F Failed	
N "No" Vote	NA No Action	T Tabled	
W Withdrawn	*Unanimous Approval		
**Members Making Motion			

Present for Closed Session for litigation, negotiations, and/or property were Tiffany Sandberg, J. Michael Clára, Rosemary Emery, Melissa Ford, Katherine Kennedy, McKell Withers, Janet Roberts, Kristina Kindl, and Florence Vincent, board legal counsel from Prince, Yeates and Geldzahler.

Board members adjourned from the Closed Executive Session for litigation, negotiations, and/or property at 6:13 p.m.

B. Character, Professional Competence, or Physical or Mental Health of an Individual

There was no Closed Executive Session for character, professional competence, or physical or mental health of an individual.

Board members returned to the Board Business Meeting at 6:30 p.m.

3. BOARD BUSINESS MEETING

- Vice President Sandberg welcomed everyone. She excused Board Member Swett and said President Bennett would be joining the board via electronic media. She recognized the presence of Ana Park, Vice President Salt Lake Education Association, Janet Clark, representing the Child Nutrition Employees Association, Cindy Mills, representing the Salt Lake Educational Office Personnel Association, and David Litvack, Deputy Chief of Staff, Salt Lake City Mayor's Office.
- Kelly Orton led the audience in reciting the Pledge of Allegiance to the Flag.
- Recognition: Healthier U.S. School Challenge. Janna Lee Smith, Utah State Office of Education, Child Nutrition Program Specialist, recognized the district's Child Nutrition Department for certifying 35 of the district's 40 schools in the Healthier US School Challenge. The program is sponsored by the United States Department of Agriculture and recognizes schools that have created healthier school environments through promotion of nutrition and physical activity. She said 20 district schools have been certified at the silver level and 15 at the bronze level. Schools receive a plaque, a banner to display, and a

monetary incentive. She thanked the board for their dedication to students and said it all starts with the policies, goals, and procedures the board puts into place. A copy of the Healthier US School Challenge announcement has been added to the official minutes.

A. CONSENT AGENDA

^{N & A}(2) A motion was made to approve the six items included in the Consent Agenda, including seven policies. These items are listed below. Approval was given to the motion on a vote of 4 to 1 with Mr. Clára voting “No” and President Bennett absent at the time of the vote. ^{**}(Kennedy and Ford)

Prior to voting on the motion, Mr. Clára said he would be voting no. He expressed his concern with Policy S-7, Law Enforcement Access to Students and Student Records. He said in the future if changes are made that relate to law enforcement he would like to see board discussion and a comprehensive plan. He also noted his concern with the Human Resources Department Report and adding and filling positions that are not posted for all qualified applicants to apply.

1. The Purchasing/Accounting Report, included a breakdown of items costing over and under \$50,000, increases to existing purchase orders, a payment voucher report that includes travel and professional expenditures, and the Budget Report for February 2016.
2. The Human Resources Department Report, included new contract employment for three employees, changes for seven, and releases for four.
3. Minutes of the Board Business Meeting held March 1, 2016.
4. Minutes of the Board Study Session held March 15, 2016.
5. Minutes for the Board Special Session held March 16, 2016.
6. Board Policies:
 - a. Policy G-6, Child Nutrition Food Service Management.
 - b. Policy G-10, Safe, Secure, and Efficient Facilities.
 - c. Policy G-19, Discrimination, Harassment, and Retaliation Prohibited.
 - d. Policy S-6, Concussions and Traumatic Head Injuries.
 - e. Policy S-7, Law Enforcement Access to Students and Student Records.
 - f. Policy S-8, Child Abuse.
 - g. Policy S-13, Gender Inclusion.

B. REQUESTS TO SPEAK

There were no requests to speak.

C. REPORTS

1. Highlights from School Improvement Plans:

Hawthorne Elementary School. Marian Broadhead, Hawthorne Elementary School Principal, provided the board with an update on Hawthorne Elementary School. She expressed appreciation for the support they receive from the board and from the district. She introduced Bill Buhler, Hawthorne SCC Chair; Wendy Child, Counselor; Misty Clark, 2nd grade ELP teacher; Marilyn Taft, 5th grade ELP teacher; Kristen Ross, 1st/2nd grade C&A teacher; and Miroslava Salas, 1st grade neighborhood school teacher. She also expressed her appreciation to Joann Price, Elementary School Leadership Support, for her attendance and support.

Ms. Broadhead recognized Hawthorne students Ethan McCulloch and Jaden Tu, two of the members of Hawthorne's Chess Team that won the 2016 Elementary State Chess tournament. Students brought the trophy with them to show the board. Vice President Sandberg thanked the students for coming, their parents for bringing them, and congratulated them on their accomplishment.

Ms. Broadhead told the board Hawthorne is a community of diverse students with three schools under one roof: a neighborhood school, an ELP Magnet school, and a Curriculum and Assessment Lab program. She distributed a copy of the Salt Lake City School District Five Year School Growth Report, a copy of which has been added to the official minutes. She told the board Hawthorne enjoys great academic successes and went through the Hawthorne Elementary School Highlight Report.

In closing, Ms. Broadhead said they believe it is important for Hawthorne to maintain a collaborative school partnership among the three programs in order to meet the needs of all of Hawthorne's diverse students. Following the report, they answered questions from board members.

Vice President Sandberg thanked them for the report, for everything they are doing for students, and for all the good things happening at Hawthorne.

D. DISCUSSION AGENDA

1. Student Overnight and Extended Trips or Activities. Superintendent Withers briefly went through the 2016-17 Overnight/Extended Trips or Activities. He reminded board members that all trips have been approved by the principal, School Improvement Council, and the School Community Council. He said there are no trips that staff is recommending not be approved, and addressed the trips outlined on the cover letter for the board to be aware of. The 2016-17 Overnight/Extended Trips or Activities will be brought back on the Consent Agenda at the May 3, 2016, Board Business Meeting.
2. 2016-2017 Districtwide Annual Budget Development. Janet Roberts provided an update on the 2016-17 budget development. She reminded board members they have until June to adopt a budget. She said the district has received the final allocations from the State Office of Education based on the 2016 legislative session. She briefly went through the allocations for the Minimum School Program & School Building Program. She noted the WPU changed from \$3,092 to \$3,184. She said the majority of money the district receives from the state goes into the General Fund and tonight she would be focusing on the Capital and Debt Service Funds.

Ms. Roberts briefly went through the Capital and Debt Service Fund information with board members. She said each year staff meets with principals to determine what projects need to be done, including any life safety issues, roofs, mechanical systems, etc. She noted it is a continual process to keep the district's buildings in their best condition. She noted the increase in property tax in the Capital Funds and the corresponding decrease in the Debt Service Fund, reminding them they had talked in the past about keeping the tax rate the same and shifting the funds from Debt Service to Capital in order to meet the obligations of their current Capital plan. She said also included is information for larger projects, the order of which will be a decision the board will need to make.

Board members asked questions and talked briefly about Capital matters including: a dedicated testing center, district office, future housing projects that would require additional space for students, and the option to bond. One suggestion made was to establish a board committee that would look at the possible capital needs of the district.

In closing, Ms. Roberts said she had calculated what the shift would do to taxpayers. She said even shifting the savings from Debt Service to Capital it is anticipated there would still be a decrease in the tax rate. She told the board she would be talking about the General Fund at the next meeting, and invited board members to call her if they have any questions.

E. ACTION AGENDA

1. Action Items transferred from the Consent Agenda.

There were no Action Items.

F. SUPERINTENDENT'S REPORT

1. Miscellaneous Updates:

New Laws and Policy Reviews. Superintendent Withers distributed a handout entitled Public Education Summary. He said it is a summary of education-related legislation from the 2016 Legislative Session and he gave examples of what information has been included. A copy has been added to the official minutes. In response to a questions that was asked about HB 460, School Resource Officers and School Administrators Training, Superintendent Withers said the district is on top of the legislation and worked in collaboration with the Salt Lake City Police Department to design and develop the training and has already begun the process. Chief Brown, who was in the audience, said several trainings have already taken place. He said they are excited and feel they are on a good path to move forward.

2. Other Reports. Board Member Emery said she had previously requested a survey be done on high school schedules. She said she had met with a few staff members at the district office. She expressed her concern and disappointment with the meeting and comments that were made and said at this time she is withdrawing her request for a survey. She noted in four months the district will have a new Superintendent and new perspective.

Board Member Kennedy said she would like to move forward with decision making about later start times as quickly as possible. She said the board needs to act and move forward, the community has given their input, and the board needs to discuss the matter at greater lengths.

Board Member Ford thanked her fellow board members for all their efforts in reading applications, asking questions, and looking at the semi-finalists for Superintendent of Schools. She expressed her appreciation for being part of the process, said he has gained a lot of insight, and feels the 3 finalists are very qualified. She feels the process has been good for her personally and good for the board as a whole, and she is looking forward to the next steps.

President Bennett briefly went through the next steps in the Superintendent Selection Process. She said she will forward information from the consultants to board members as she receives it. The next steps after that would be for the board to meet in a Closed Session for Character and Professional Competence of an employee. Consensus was given to scheduling that meeting on Thursday, April 21, 2016 at 6:00 p.m.

G. ADJOURNMENT

Following a motion by Ms. Emery, seconded by Ms. Ford, the meeting was adjourned at 8:05 p.m.

Janet M. Roberts
Business Administrator

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Salt Lake City School District
Addition to the Minutes of the Board Business Meeting 4/05/2016

OFFICIAL EXHIBITS OF BOARD MEETING

Official exhibits provided to the board and made available to the public as part of the meeting agenda can be found [here](#).

ADDITION TO THE MINUTES

The Board of Education of Salt Lake City School District acts by vote of a majority of the board members in an open and public meeting. Statements by individual board members, in or out of board meetings, written, oral or in social media, do not necessarily represent the views of the majority of the board or any other board member. Nevertheless, out of respect to the elected office that each board member holds and consistent with state law and board policy, the board allows its members to attach to board meeting minutes any other information that any member requests. When the board votes to approve minutes, that vote signifies that the minutes are a correct record of what occurred and what was asked to be included in the minutes. It does not signify any individual board member's agreement with the substance of the content.

The following information was distributed in the public meeting of the board, and has been included in the minutes at the request of the board member(s):

Healthier US School Challenge Announcement	Agenda Item 3
Salt Lake City School District Five Year	
School Growth Report – Hawthorne Elementary School	Agenda Item C1a
Public Education Summary	Agenda Item F1