

## **SANPETE COUNTY COMMISSION MEETING**

**December 2, 2008, 10:00 A.M.**

Sanpete County Courthouse, 160 North Main, Room 303, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioners Mark Anderson and Dwight Inouye, County Attorney Ross Blackham, and County Clerk Sandy Neill. Also present is Spencer Cox. Present from the media is C.R. Truitt.

Meeting is called to order by Commission Chair Claudia Jarrett.

### **CLAIMS**

Auditor Ilene Roth is present. Commissioner Inouye makes a motion to approve payment of claims #318342 through #318473. Commissioner Anderson seconds the motion, and the motion passes.

### **RESOLUTION OF APPOINTMENT OF A SANPETE COUNTY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE UTAH COUNTIES INSURANCE POOL ANNUAL MEMBERSHIP MEETING**

Auditor Ilene Roth is present. Motion is made by Commissioner Anderson to adopt resolution #12-02-08a, appointing Ilene Roth as the Sanpete County representative to the Utah Counties Insurance Pool and to attend the annual membership meeting on December 4, 2008, with Commissioner Anderson to be the alternate. The motion is seconded by Commissioner Inouye, and the motion passes.

### **SIGNATURE OF CHAIR ON MEDICAL AND DENTAL CONTRACT**

The fees for insurance have decreased slightly this year. Motion is made by Commissioner Anderson to appoint UCIP as a broker to receive the fees for insurance (at no cost to the county). The motion is seconded by Commissioner Inouye, and the motion passes. Motion is made by Commissioner Inouye to renew the contract with PEHP, retaining the same benefits that were in place this past year. The motion is seconded by Commissioner Anderson, and the motion passes.

**A RESOLUTION DECLARING THE INTENTION OF THE BOARD OF COUNTY COMMISSIONERS OF SANPETE COUNTY, UTAH, TO PROVIDE IMPROVEMENTS CONSISTING OF ACQUIRING AND CONSTRUCTING A FIRE STATION TO PROVIDE FIRE PROTECTION FOR CERTAIN PROPERTIES LOCATED IN THE COUNTY AND ALL OTHER WORK INCIDENTAL TO THE COMPLETION OF THE IMPROVEMENTS; TO AUTHORIZE SUCH IMPROVEMENTS; TO DEFRAY A PORTION OF THE COST AND EXPENSES OF SAID IMPROVEMENT BY SPECIAL ASSESSMENTS TO BE LEVIED AGAINST THE PROPERTY BENEFITTED BY SUCH IMPROVEMENTS; TO DESIGNATE SANPETE COUNTY, UTAH SPECIAL ASSESSMENT AREA NO. 1 (INDIANOLA VALLEY FIRE STATION SAA); TO PROVIDE NOTICE OF INTENTION TO DESIGNATE SAID AREA; TO FIX A TIME WITHIN WHICH AND THE PLACE WHERE PROTESTS SHALL BE FILED AGAINST THE DESIGNATION OF SAID AREA OR ANY OTHER MATTER RELATED TO SAID AREA AND TO FIX A TIME AND PLACE AT WHICH THE BOARD OF COUNTY COMMISSIONERS OF SANPETE COUNTY, UTAH WILL CONDUCT A PUBLIC HEARING TO CONSIDER THESE PROTESTS; TO AUTHORIZE ADVERTISEMENT OF CONSTRUCTION BIDS; TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF BONDS; AND RELATED MATTERS**

Brian Baker and Edna Wilde are present. This resolution will form a Special Assessment Area. Notices will be mailed to all property owners in the designated area. Notice needs to be published in the newspaper within 10 days of the passage of this resolution. Then within 10 days of that notice, letters need to be sent. If the property is occupied, two notices should be sent. Property owners will be given the opportunity to protest until January 16, 2009. There are 2712 lots in this area. The fee would be approximately \$6.27 per year per lot for a period of 20 years. Motion is made by Commissioner Inouye to approve resolution #12-02-08b. The motion is seconded by Commissioner Anderson, and the motion passes.

**WAYNE LARSEN: APPROVAL TO HIRE DEBORAH BOYD AS A FULL-TIME IT PERSON FOR SANPETE COUNTY WITH PRIMARY RESPONSIBILITIES TO BE WITH THE NEW JAIL/SHERIFF COMPLEX, BUT WILL BE CALLED ON PERIODICALLY FOR OTHER COUNTY NEEDS**

Wayne Larsen is present. He is asking permission to hire Deborah Boyd to fill the position with the IT department to primarily support the jail, and provide other help as needed. She has been on the IT support staff with the Ohio State Courts for approximately 10 years. She has an associates degree and other certifications. Motion is made by Commissioner Anderson to approve the hiring of Deborah Boyd at \$16.13 per hour to begin around the 15<sup>th</sup> of December, or as soon as she can start. The motion is seconded by Commissioner Inouye, and the motion passes.

**AXTELL BRIDGE RIGHT-OF-WAY CONSIDERATIONS**

Brian Barton is present. The roads special service district would like to purchase for Sanpete County right-of-ways relative to the Axtell bridge replacement project. Three property owners are involved, and are willing to work with the County on giving up the necessary right-of-ways to build the bridge. This would put the new bridge just north of the existing one. Motion is made by Commissioner Inouye to approve the property right-of-way agreements for Christensen Real Estate, Axtell WillowCreek, and Hampton Farming. The motion is seconded by Commissioner Anderson, and the motion passes.

**SHERIFF KEVIN HOLMAN: PAY ADJUSTMENTS FOR JESS BAILEY, MICHAEL CHRISTENSEN, ADAM FOREMAN, CHAD IMLAY, TIMOTHY S. KENNEDY, JESS LARSEN, AARON LUND, KATRINA MADSEN, DAVIS S NEVES, CHAD POWELL, BRYAN C THOMPSON, ZANE S VINCENT, RODNEY E HODSON, AND LIZA J LEE**

Sheriff Holman, Captain Robert Braithwaite, and Sergeant Brad Bown are present. Motion is made by Commissioner Inouye to approve the pay adjustments for Jess Bailey, Michael Christensen, Adam Foreman, Chad Imlay, Timothy S Kennedy, Jess Larsen, Aaron Lund, Katrina Madsen, Davis S Neves, Chad Powell, Bryan C Thompson, Zane S Vincent, Rodney Hodson to \$15.50 per hour, effective December 14<sup>th</sup>. Also to approve the pay adjustment for Liza J Lee to \$18.15 per hour as a registered nurse for the facility. The motion is seconded by Commissioner Anderson, and the motion passes.

**PERMISSION TO OPEN A POSITION FOR A FULL-TIME EMPLOYEE IN DISPATCH. PERMISSION TO OPEN A POSITION FOR A FULL-TIME EMPLOYEE FOR CORRECTIONS**

Motion is made by Commissioner Inouye to open a full-time position for dispatch. The motion is seconded by Commissioner Anderson, and the motion passes. Motion is made by Commissioner Inouye to open a full-time position for corrections. The motion is seconded by Commissioner Anderson, and the motion passes.

**APPROVAL TO PURCHASE FURNITURE, APPLIANCES, CLOTHING, BEDDING, HYGIENE PRODUCTS, FOOD SERVICE EQUIPMENT, BUILDING SECURITY EQUIPMENT AND MATERIALS, MAINTENANCE AND SANITATION SUPPLIES, ELECTRICAL, AND PHONES FOR THE NEW SHERIFF'S FACILITY**

Discussion is held as to whether there is revenue to cover these requested purchases. The Commissioners ask if some of the items being requested could be purchased at a later date. The commissioners ask if there is "fluff" in this request. Discussion of how prices were found, and whether state bids were used. Motion is made by Commissioner Anderson to approve the purchase of items for the jail at a cost of up to \$260,198.55. The motion is seconded by Commissioner Inouye, and the motion passes.

**APPOINTMENT TO MERIT COMMISSION**

Motion is made by Commissioner Inouye to appoint Joan Olsen to the merit commission to replace Beverly Thomas. The motion is seconded by Commissioner Anderson, and the motion passes.

**FRED JOHNSON: REQUEST FOR SIGNATURES ON THE WILDLAND SUPPRESSION BUDGET**

Fred Johnson and Marvin Turner are present. Mr Turner explains that the budget is calculated by taking the past seven year fire suppression costs, and then remove the highest and the lowest, and then average the remaining five years. That becomes the new budget for fire suppression. If the County exceeds those costs in 2009, the State of Utah will pick up the balance of the costs. Motion is made by Commissioner Inouye to approve the Wildland Suppression Budget for 2009. The motion is seconded by Commissioner Anderson, and the motion passes.

**MAURI PARSONS: DISCUSSION OF DIGITAL TELEVISION TRANSLATORS**

Mauri and Reggie Parsons are present. The analog signals need to be terminated before February 17, 2009. The process would be easier if it could be done before the snow is deep. The public would need to be notified if we choose to terminate these earlier. Channels 2, 4, and 5 analog will be terminated on February 17, 2009. Those channels are already running digitally on Barton Peak.

When the analog stations are cut, the digital stations will be able to go to full power, and the operational window will be enlarged. Spencer Cox expresses concerns that the public has been well informed about the February cut off date. If the date is moved up earlier, the public could be left without service before they are ready. Mauri Parsons reminds the Commission that the public needs to be made aware that a new channel scan will need to be done when the analog is cut. The Commission decide not to flash cut any more stations before February 17<sup>th</sup>. Mauri Parsons discusses what it would take to improve the television signals in Mayfield and Ftn Green. The county may never be able to provide full service for every home in the county, but those that live in draws and canyons can do things on the receiving end to help boost the signal. Mauri Parsons mentions that Jordan Luke has been able to help people in the county make the transition to receive the new digital signals.

**APPROVAL OF MINUTES**

Motion is made by Commissioner Anderson to approve the minutes from November 18, 2008 with minor corrections. The motion is seconded by Commissioner Inouye, and the motion passes.

Motion is made by Commissioner Inouye to go into executive session to discuss personnel. The motion is seconded by Commissioner Anderson, and the motion passes.

**EXECUTIVE SESSION**

Motion is made by Commissioner Anderson to go out of executive session. The motion is seconded by Commissioner Inouye, and the motion passes.

After a six month review of the job performance of Jeff Anderson, custodian, the following action is taken. Motion is made by Commissioner Anderson to approve a step raise for Jeff Anderson to \$14.91 per hour effective retroactive to last pay period . The motion is seconded by Commissioner Inouye, and the motion passes.

Motion is made by Commissioner Inouye to adjourn. The motion is seconded by Commissioner Anderson, and the motion passes.

The meeting is adjourned at 1:55 P.M.

ATTEST: Sandy Neill  
Sandy Neill  
Sanpete County Clerk

APPROVED: Claudia Jarrett  
Claudia Jarrett  
Commission Chair

**RESOLUTION OF APPOINTMENT OF A SANPETE COUNTY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE FOR THE UTAH COUNTIES INSURANCE POOL ANNUAL MEMBERSHIP MEETING**

WHEREAS, the Board of County Commissioners of Sanpete County, Utah, is the proper authority to appoint a qualified person to act as the official representative for Sanpete County at the Utah Counties Insurance Pool Membership Meeting to be held on December 4, 2008; and

WHEREAS, the Board of County Commissioners of Sanpete County, Utah, has been informed that the By-laws of the Utah Counties Insurance Pool require that the official representative and an alternate representative for Sanpete County be elected or appointed officers or employees of a member county and be appointed by majority vote of the governing body and designated in writing,

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Sanpete County, Utah, hereby appoints Ilene Roth as the official Sanpete County representative for the Utah Counties Insurance Pool Membership Meeting to be held on December 4, 2008, with Mark Anderson as an alternate representative.

RESOLVED ADOPTED AND ORDERED this 2nd day of December, 2008.



BOARD OF COUNTY COMMISSIONERS  
SANPETE COUNTY, UTAH

Claudia Barrett  
Mark Anderson

ATTEST:

By: Sandy Neill

APPROVED AS TO FORM:

By: \_\_\_\_\_