OFFICIAL MINUTES OF A REGULAR MEETING

OF THE BOARD OF EDUCATION

BOX ELDER COUNTY SCHOOL DISTRICT

**Board MBA Award and Technology Report**

The board met at 5:15 p.m. to work on their Master Boards Award and at 5:45 Alan Shakespear, Technology Director, reported to them on the state of technology in the district.

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Wednesday evening August 10, 2016 at 6:40 p.m. at the Box Elder School District Office.

Those in attendance at the meeting included Board President Lynn Capener, Vice President Wade Hyde, Members Nancy Kennedy (who attended electronically), Connie Archibald, Bryan Smith, Karen Cronin, and Nini Anderson. Also present were Superintendent Ronald Tolman, Assistant Superintendents, Darin Nielsen and Terry Jackson, Business Administrator Rod Cook, representatives of the press and interested citizens.

President Capener welcomed those in attendance and conducted the business of the meeting. After the prayer, which was offered by Rod Cook, Bryan Smith led the audience in the pledge of allegiance.

**Approval of Agenda**

Karen Cronin made the motion to approve the agenda Bryan Smith seconded the motion, which passed unanimously.

**Public Comments**

**Shaylyn Ekins** the new principal at Garland introduced herself, and invited all board members to the Garland “Super Social” to be held Thursday from 7 to 8 p.m.

**Information/Discussion Items**

Professional Learning Communities

Superintendent Ron Tolman reported to the Board the results of the emphasis on PLCs in the District. He provided several documents regarding the implementation of Professional Learning Communities in Box Elder School District. He discussed the current training that is being provided to the building administrators through a Solution Tree representative. School administrators will be asked to report the status of PLC implementation in their schools during their annual reports to the Board. The superintendent suggested that PLCs could be memorialized in policy. The Board in general agreed that it is a priority. Connie Archibald suggested that some of the top performing teams be shared with board members so they could be recognized.

**Policy Review**

The following policies were all recommended to the board by the policy committee with no suggested changes:

2001 Fiscal Management

2050 Payroll Deductions

2110 Solicitation of Employees

2145 Restrictions on Internet Access

2195 Crisis Intervention Team

Bryan Smith made the motion to approve and update the above policies. Wade Hyde seconded the motion which passed by unanimous vote.

**Emergency Adoption**

Policy 5035 Attendance Requirements – Procedures was recommended by the superintendent so it could be adopted immediately for the start of school. Jamie Kent and Bryce Day of the Attendance Committee reported to the Board about the policy and procedures they have developed with school administrators.

Connie Archibald made the motion for adoption of policy 5035 for second reading with one suggested grammatical correction; Nini Anderson seconded the motion, which passed unanimously.

The Board requested that the attendance committee return for a follow up report in June.

**First Reading**

The following policies were presented for first reading by the policy committee:

2010 Budget Planning-Development-Adoption

2020 Budget Implementation

2051 Deferred Compensation-Tax Sheltered Annuity Programs

2060 Deducted Absences

2120 School Book Stores

2130 Capitalization Policy

2140 Inventory

2150 Buildings & Grounds Security

2170 Buildings & Grounds-Use by Students & Employees

2185 Buildings and Grounds-Alterations

2210 Transportation Eligibility

2240 School Lunch Program-General Policy Statement

2245 School Lunch-Eligibility Determination for Receiving Reduced Price or Free Meals

Bryan Smith made the motion to approve the above policies for approval on first reading. Wade Hyde seconded the motion, which passed unanimously.

**Second Reading**

The following policies were presented for second reading by the policy committee:

1050 Qualifications & Appoint Procedures-Student Board Member

1120 Policy Development-Adoption-Dissemination

1200 School Attorney

1230 School Year Calendar

1235 Safety

Nancy Kennedy made the motion to pass the above policies on second reading. Connie Archibald seconded the motion, which passed unanimously.

**Board Discussion Items**

Key Indicators Review

The Board mentioned the concern of training new board members. Nancy Kennedy offered to get some state USBA resources. Wade Hyde will put together a handbook that will address this and other elements of Board work in the District.

Board Goals Review

It was suggested that recruiting and retaining teachers must be a priority. How to organize goals and objectives was discussed. The superintendent suggested board members come back with their top two priorities for goals and that it be discussed further in the next board meeting.

Connie Archibald asked for a schedule of back to school nights so she could visit schools.

# **Monthly Financial Report**

Rod Cook, Business Administrator, reviewed the July Financial report and the basic state funding formulas and programs with the Board. He also reviewed the State Minimum School Funding Summary sheet with the Board.

# **Consent Calendar**

Bryan Smith moved to accept the consent items. The motion was seconded by Connie Archibald and passed on a unanimous vote. The Consent Calendar included the following items:

Approval of the minutes of the regular meeting of July 13, 2016.

Approval of claims numbered 17555, 17879-18328, 106106,962016, 963016, 8063016 and the school activity checks for the month of June. Also, check numbers18378-18564, 972016, 972916, 107116A, 8073116 and July school activity checks.

Personnel Items as shown in the board information packet.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **New Hires** |  |  |  |  |
| ***Site*** | ***Employee*** | ***Position*** | ***Replacing*** | ***Reason*** |
| McKinley | April Jardine | 1st Grade Teacher |  |  |
| Lake View | Dana Durney | 2nd Grade Teacher |  |  |
| Three Mile Creek | Jessica Frehner | Art Teacher |  |  |
| Century | Linda Williams | 5th Grade Teacher |  |  |
| Mountain View | Maele Shakesper | Art Teacher |  |  |
| BEHS | Mark Harris | Resource ELA |  |  |
| ACHI | Rick Cox | 6th Grade Teacher |  |  |
| Garland | Lynette Meadows | Sp Ed Teacher |  |  |
| Park Valley | Sondra Spackman | Head Custodian | Royce Larsen |  |
| Grouse Creek | Clay Blanthorn | Head Custodian | Julie Tanner |  |
| ACYI | Kerry Dennison | Cook |  | going on contract |
| ACHI | Tiffanie Hadley | Attendance Secretary |  | going on contract |
| McKinley | Sherri Harper | Custodian |  | going on contract |
| Garland | Alan Johnson | Custodian |  | going on contract |
| Mountain View | Maele Shakespear | Art Teacher |  |  |
| Foothill | Carol Ann Barton | 4th Grade Teacher |  |  |
|  |  |  |  |  |
| **Leaving the District** | |  |  |  |
| ***Site*** | ***Employee*** | ***Position*** | ***Reason*** |  |
| Garland | Diana Saxton | Resource Teacher | Resigned |  |
| Lake View | Debbie Williams | Cook | Resigned |  |
| Lake View | Kristen King | Kindergarten Teacher | End of Contract |  |
| Lake View | H. Merry Nielson | Teacher | End of Contract |  |

FOR BOARD APPROVAL:

The list below are Applicants for school bus driver. The new class will be August 8 -12, 2016.

Diana Dredge Tamara Armitstead Jose Rodriguez

Irvin Glenn Shaila McClure Deena Poulsen

Cody Johnson Kevin Moss James Lorick

Glen Hamblin Trevon Cutler

# **Adjournment**

With the announcement that the next meeting will be held on Wednesday, September 14, at 6:30 at McKinley Elementary with a work session at 5:15 p.m., President Capener adjourned the meeting at 8:35 p.m.

APPROVED: September 14, 2016

ATTESTED:

School Business Administrator President, Board of Education

Box Elder School District