



**NOTICE OF PUBLIC MEETING  
OF THE  
PLEASANT GROVE CITY COUNCIL  
AND  
PLANNING COMMISSION**

*Please note date change*

Notice is hereby given that the Pleasant Grove City Council will hold a **Joint City Council and Planning Commission meeting at 6:00 p.m. on Wednesday June 29, 2016** in the City Council Chambers 86 East 100 South Pleasant Grove, Utah. This is a public meeting and anyone interested is invited to attend.

**AMENDED AGENDA**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. OPENING REMARKS.**
- 4. APPROVAL OF MEETING AGENDA.**
- 5. PUBLIC HEARING ITEMS:**
  - A. Public Hearing** to receive comments on the proposed Pleasant Grove City Fiscal Year 2015/2016 Budget Amendment. **(CITY WIDE) A copy of the proposed budget amendment is available at the Records Office, 70 South 100 East, the Library 30 East Center and Community Development, 86 East 100 South.**
- 6. ACTION ITEMS READY FOR VOTE:**
  - A.** City Council Minutes for the May 31, 2016 meeting.
  - B.** To consider for adoption a Resolution **(2016-028)** adopting the amended 2015/2016 Budget; and providing for an effective date. *Presenter: Director Roy*
  - C.** To consider for adoption a Resolution **(2016-029)** adjusting and amending the actual and anticipated expenditures for the Fiscal Year 2015/2016 budget; and providing for an effective date. *Presenter: Director Roy*
  - D.** To consider for adoption a Resolution **(2016-030)** authorizing the Mayor to enter into reimbursement agreements for the 4000 North Sewer Project. *Presenter: Administrator Darrington*
  - E.** To consider awarding Silver Spur Construction the 4000 North Sewer Project in the amount of \$281,690.00. *Presenter: Director Beaumont*
  - F.** To consider for approval an extension for the Creekside at Aspen Grove Plat C Subdivision final plat located at 440 West 3300 North in the RR (PD) Residential zone. *Presenter: Director Beaumont*
  - G.** Continued Item. To consider awarding Singletrack Trails the bid for the Valley Vista Trail Loop "A" multi-use trail project. *Presenter: Director Giles (Continued from the*

*June 21, 2016 meeting)*

7. **REVIEW AND DISCUSSION OF THE GENERAL PLAN, CHAPTERS 1-3.**  
*Presenter: Director Young*
8. **OPEN AND PUBLIC MEETINGS ACT TRAINING.** *Presenter: Attorney Petersen*
9. **REVIEW AND DISCUSSION ON THE JULY 5, 2016 CITY COUNCIL MEETING AGENDA.**
10. **PLANNING COMMISSION BUSINESS.**
11. **NEIGHBORHOOD AND STAFF BUSINESS.**
12. **MAYOR AND COUNCIL BUSINESS.**
13. **SIGNING OF PLATS.**
14. **REVIEW CALENDAR.**
15. **ADJOURN.**

**CERTIFICATE OF POSTING:**

I certify that the above notice and agenda was posted in three public places within the Pleasant Grove City limits and on the State (<http://pmn.utah.gov>) and City websites ([www.plgrove.org](http://www.plgrove.org)).

Posted by: /s/ Kathy T. Kresser, City Recorder

Date: June 27, 2016

Time: 5:00 p.m.

Place: City Hall, Library and Community Development Building

*Supporting documents can be found online at: <http://www.plgrove.org/pleasant-grove-information-25006/staff-reports-78235>*

\*Note: If you are planning to attend this public meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Recorder, 801-785-5045, forty-eight hours in advance of the meeting and we will try to provide whatever assistance may be required.

**RESOLUTION NO. 2016-028**

**A RESOLUTION OF THE CITY COUNCIL OF PLEASANT GROVE CITY, UTAH COUNTY, UTAH, ADJUSTING AND AMENDING THE REVENUES AND EXPENDITURES FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, notice of a Public Hearing, as required by law, to consider adjusting and amending the revenues and expenditures of the 2015/2016 Fiscal Year Budget, was published in a newspaper of general circulation; and

**WHEREAS**, the Pleasant Grove City Council held a duly noticed Public Hearing on June 9, 2015 to adopt the 2015/2016 budget; and

**WHEREAS**, State law requires amendments to the current year's budget be made no later than June 30 of each year; and

**WHEREAS**, it has become necessary to amend the FYI 2015/2016 budget to reflect actual and anticipated expenditures; and

**WHEREAS**, pursuant to the requirements of state law, the City Council held a duly notice public hearing on June 29, 2016 to adopt the amended 2015/2016 budget; and

**WHEREAS**, the Council finds that it has satisfied all legal requirements to amend the budget, and hereby determines that certain amendments to the 2015/2016 Fiscal Year Budget are necessary; and

**WHEREAS**, the Pleasant Grove City Council has considered input from staff and the public.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Pleasant Grove City, Utah County, State of Utah, that the adjustments and amendments to the revenues and expenditures for Fiscal Year 2015/2016 is hereby amended as set forth in Exhibit "A."

**PASSED AND ADOPTED** by the City Council of Pleasant Grove City, Utah this 29<sup>th</sup> day of June, 2016

\_\_\_\_\_  
Michael W. Daniels, Mayor

ATTEST:

\_\_\_\_\_  
Kathy T. Kresser, City Recorder, MMC

(SEAL)

**FY 2016 Budget Amendment #3 - June 29, 2016**

**Police Grants/Donations**

Description	Amount	Details
State of Utah -ICAC Reimbursement	\$4,418	Atlanta training reimbursement
State of Utah	7,400	Camera(s) reimbursement
Orem City	796	Overtime reimbursement
Honorary Colonels	863	Rifle purchase reimbursement
Honorary Colonels	1,250	Citizen Academy reimbursement
City of Orem	1,577	Task Force Overtime reimbursement
State of Utah	3,400	ICAC Training
State of Utah	4,171	ICAC Equipment

**Community Center Fund**

Description	Amount	Details
Community Center Payroll Expenses	\$60,000	Additional expenses covered by additional revenues brought into Community Center Fund

**General Fund**

Description	Amount	Details
Streets Division	\$393	Scrap metal recycling

**RESOLUTION NO. 2016-029**

**A RESOLUTION OF THE CITY COUNCIL OF PLEASANT GROVE CITY, UTAH COUNTY, UTAH, ADJUSTING AND AMENDING THE ACTUAL AND ANTICIPATED EXPENDITURES FOR FISCAL YEAR 2015/2016; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, notice of a Public Hearing, as required by law, to consider adjusting and amending the revenues and expenditures of the 2015/2016 Fiscal Year Budget, was published in a newspaper of general circulation; and

**WHEREAS**, the Pleasant Grove City Council held a duly noticed Public Hearing on June 9, 2015 to adopt the 2015/2016 budget; and

**WHEREAS**, State law requires amendments to the current year's budget be made no later than June 30 of each year; and

**WHEREAS**, it has become necessary to amend the FY 2015/2016 budget to reflect actual and anticipated expenditures for the 4000 North Sewer Project in the amount of \$375,000, with the funding source the Sewer Fund Balance; and

**WHEREAS**, pursuant to the requirements of state law, the City Council held a duly notice public hearing on June 29, 2016 to adopt the amended 2015/2016 budget; and

**WHEREAS**, the Council finds that it has satisfied all legal requirements to amend the budget, and hereby determines that certain amendments to the 2015/2016 Fiscal Year Budget are necessary; and

**WHEREAS**, the Pleasant Grove City Council has considered input from staff and the public.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Pleasant Grove City, Utah County, State of Utah, that the adjustments and amendments to the revenues and expenditures for Fiscal Year 2015/2016 is hereby amended.

**PASSED AND ADOPTED** by the City Council of Pleasant Grove City, Utah this 29<sup>th</sup> day of June, 2016

\_\_\_\_\_  
Michael W. Daniels, Mayor

ATTEST:

\_\_\_\_\_  
Kathy T. Kresser, City Recorder, MMC

(SEAL)

**RESOLUTION NO. 2016-030**

**A RESOLUTION OF THE CITY COUNCIL OF PLEASANT GROVE CITY, UTAH COUNTY, UTAH, AUTHORIZING THE MAYOR TO ENTER INTO 4000 NORTH SEWER REIMBURSEMENT AGREEMENTS WITH DENNIS JAY HULLINGER, MARIETTA M. HULLINGER, KIM AND BARI L. OLSON, CYNTHIA T. AND GERALD BOYD, EDITH ANN THAYNE, MURIEL ELLIOTT, DENNIS AND KARLA THAYNE, RICK and DEBI MEINZER, TARL W. AND EGDA L. TAYLOR FAMILY TRUST, JAMES L. AND ROBYN L. O'KEEFE, AND ANTHONY G. AND PATRICIA ERICKSON; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, City annexed the Manila Township area in 1998 and made plans to install sewer infrastructure in the area; and

**WHEREAS**, City did pay for and install sewer infrastructure in the area, but did not install a sewer main in 4000 North; and

**WHEREAS**, the citizens who own property on 4000 North have utilized septic systems since the annexation took place; and

**WHEREAS**, some of the septic systems are now failing; and

**WHEREAS**, septic systems are disfavored over sewer connections for a variety of reasons; and

**WHEREAS**, the citizens of 4000 North have requested that they receive sewer services from Pleasant Grove; and

**WHEREAS**, City has determined that it is in the best interests of the citizens to finish the initial sewer project that was begun eighteen years ago; and

**WHEREAS**, City has determined that it is fair and reasonable to pay for a portion of the costs of installing the sewer main due to the delay completing the project which significantly increased the cost of the project; and

**WHEREAS**, Property Owner agrees that it is fair and reasonable to pay for a portion of the installation cost; and

**WHEREAS**, the parties have agreed on a proportionate split of the costs based upon what the cost to Property Owner would have been if the project was done in 1998 as planned; and

**WHEREAS**, City is willing to construct and pay for the sewer main line project 4000 North and Property Owners are willing to pay their proportionate share of the expenses as agreed; and

**WHEREAS**, City is entitled to be reimbursed by those individuals, corporations or other entities who shall benefit from the sewer infrastructure installation.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Pleasant Grove City, Utah County, State of Utah, as follows:

**SECTION 1.**

The Mayor is authorized to enter into 4000 North Sewer Reimbursement Agreements with Dennis Jay Hullinger, Marietta M. Hullinger, Kim and Bari L. Olson, Cynthia T and Gerald Boyd, Edith Ann Thayne, Muriel Elliot, Dennis and Karla Thayne, Rick and Debi Meinzer, Tarl W. and Egda L. Taylor Family Trust, James L. and Robyn L. O’Keefe and Anthoney G. and Patricia Erickson; more particularly shown in Exhibit “A”.

**SECTION 2:**

This Resolution shall take effect immediately.

**PASSED AND ADOPTED** by the City Council of Pleasant Grove City, Utah this 29<sup>th</sup> day of June, 2016

\_\_\_\_\_  
Michael W. Daniels, Mayor

ATTEST:

\_\_\_\_\_  
Kathy T. Kresser, City Recorder, MMC

(SEAL)

**DOCUMENT 003600**

**NOTICE OF AWARD**

To: Silver Spur Construction  
392 E. 12300 S., Ste. E1  
Draper, Ut 84020

PROJECT Description: Pleasant Grove City – 4000 North Sewer Project

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated December 2, 2015, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the total amount of \$281,690.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Payment Bond, and Certificates of Insurance within ten (10) calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said Bonds within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this 30th day of June, 2016.

\_\_\_\_\_  
Pleasant Grove City  
Owner

ACCEPTANCE OF NOTICE

By \_\_\_\_\_

Receipt of the above NOTICE OF  
AWARD is hereby acknowledged

Title \_\_\_\_\_

By \_\_\_\_\_

this the \_\_\_\_\_ day of \_\_\_\_\_  
2016.

By \_\_\_\_\_

Title \_\_\_\_\_



Engineer's Estimate  
Horrocks Engineers

Spur Construction  
Project Manager: John E. Schiess, P.E.  
Project Engineer: Brett Wood

Base Bid  
\$281,690.00  
\$329,460.00

Average  
Bid Opening: www.BidSync.com  
\$305,575.00  
\$293,028.75

Date: December 17, 2015  
Time: 2:00 PM  
Pleasant Grove, UT 84062  
Bidder 1

0  
Bidder 2  
by Ekker Construction  
Average

Contractors  
Construction Cost Index: 10092  
Cody Ekker Construction  
Engineer's Estimate  
Percent Difference -4%  
Pleasant Grove City  
70 South 100 East  
Engineer's Estimate  
Silver Spur Construction

ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	
1	Mobilization		1	LS	\$13,953.75	\$13,953.75	\$29,550.00	\$29,550.00	\$30,000.00	\$30,000.00	\$29,775.00	\$29,775.00
2	8" PVC (SDR 35) Sewer Line	1140	LF	\$50.00	\$57,000.00	\$96.00	\$109,440.00	\$65.00	\$74,100.00	\$80.50	\$91,770.00	
3	48" Sewer Manhole		5	EA	\$3,500.00	\$17,500.00	\$3,440.00	\$17,200.00	\$2,700.00	\$13,500.00	\$15,350.00	
4	Sewer Lateral		16	EA	\$1,500.00	\$24,000.00	\$1,150.00	\$18,400.00	\$1,000.00	\$16,000.00	\$1,075.00	\$17,200.00
5	3" Asphalt	25900	SF	\$3.00	\$77,700.00	\$2.00	\$51,800.00	\$2.90	\$75,110.00	\$2.45	\$63,455.00	
6	Import Backfill	7500	Ton	\$13.00	\$97,500.00	\$6.25	\$46,875.00	\$15.00	\$112,500.00	\$10.63	\$79,687.50	
7	2" Stabilization Rock	25	Ton	\$15.00	\$375.00	\$25.00	\$625.00	\$30.00	\$750.00	\$27.50	\$687.50	
8	Traffic Control		1	LS	\$3,000.00	\$3,000.00	\$5,800.00	\$5,800.00	\$4,500.00	\$4,500.00	\$5,150.00	\$5,150.00
9	Storm Water Pollution Prevention Plan		1	LS	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00
TOTAL BID					\$293,028.75	\$281,690.00	\$329,460.00		\$305,575.00			

ITEM NO.	DESCRIPTION	QUANTITY		UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	754 West Sewer Lateral - STA 105+32			1	LS	\$5,000.00	\$5,000.00	\$11,850.00	\$11,850.00	\$5,500.00	\$5,500.00	\$8,675.00
2	745 West Sewer Lateral - STA 106+59			1	LS	\$6,000.00	\$8,000.00	\$16,700.00	\$16,700.00	\$6,500.00	\$6,500.00	\$11,600.00
3	668 West Sewer Lateral - STA 108+56			1	LS	\$7,000.00	\$9,500.00	\$14,900.00	\$14,900.00	\$8,500.00	\$8,500.00	\$11,700.00
4	665 West Sewer Lateral - STA 107+49			1	LS	\$6,000.00	\$8,500.00	\$14,500.00	\$14,500.00	\$8,500.00	\$8,500.00	\$11,500.00
5	637 West Sewer Lateral - STA 108+59			1	LS	\$6,500.00	\$9,000.00	\$13,700.00	\$13,700.00	\$8,000.00	\$8,000.00	\$10,850.00
6	634 West Sewer Lateral - STA 110+77			1	LS	\$5,500.00	\$6,000.00	\$10,875.00	\$10,875.00	\$5,500.00	\$5,500.00	\$8,187.50
7	3971 North Sewer Lateral - STA 111+31			1	LS	\$12,000.00	\$12,000.00	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00	\$16,000.00
8	4087 North Sewer Lateral - STA 109+75			1	LS	\$11,000.00	\$11,000.00	\$18,000.00	\$18,000.00	\$13,000.00	\$13,000.00	\$15,500.00

\* denotes a math error

I hereby certify that this is a true and correct Bid Tabulation for the 4000 North Sewer Project

John E. Schiess

Digitally signed by John E. Schiess, P.E.  
DN: cn=John E. Schiess, P.E., o=Horrocks Engineers, ou, email=jschiess@horrocks.com, c=US  
Date: 2016.01.08 09:51:52 -0700  
John E. Schiess, P.E.  
01/08/2016





# SINGLETRACK TRAILS™

PLEASANT GROVE  
TRAIL DEVELOPMENT  
PLEASANT GROVE, UT  
MAY 25, 2016



BUILDING MORE  
**2004  
2014**  
SMILES PER MILE



158 County Road 506, Fraser, CO 80442 970-364-3842

# SINGLETRACK TRAILS WORK PROPOSAL

## Construction Process

Trails are an essential facility for the management of recreational sites and protection of natural resources. Durable pathways that highlight the native landscape provide visitors a minimally impacting and enjoyable recreation experience. Unfortunately, the vast majority of trails have not met sustainability benchmarks, which led Greg Mazu to found Singletrack Trails, Inc. Improving the outdoor recreation experiences while minimizing impacts to the land is constant in the company's trail construction resume.

Singletrack Trails is adamant about retaining the minimal construction footprint. Minimally impacting trails are created through a stepwise progression during the construction phase. Essential facets of every this construction process that ensure long-term sustainability include:

- Retention of seed-bearing organic matter for post construction vegetative recruitment and stabilization,
- Micro-adjustments of trail alignments to avoid trees and protruding root structures,
- Management of natural watershed drainage patterns through rolling contour construction, and
- Utilization of natural, on-site rock materials (if available) for hardening moist areas while maintaining natural soil chemistry.

Singletrack Trails is known for their "light touch" on the land by employing the minimum tool rule (the least impactful machine for the job at hand). While larger machinery may move more soil at a faster rate, it can also create substantial fill slopes that impact trailside vegetation. Our construction process has developed using smaller machinery and hand tools, to efficiently construct, while fully compacting and stabilizing the day's work before moving forward; this process results in a natural surface trail that is not subject to erosion during and immediately following the construction process. This efficient process keeps the construction crew moving forward and eliminates the need for "reconstruction" of trail after significant precipitation or freeze-thaw events that often occur during spring construction windows.





# SINGLETRACK TRAILS WORK PROPOSAL



## Construction Process

The construction phase of the Pleasant Grove Trail Construction Project will be completed using a combination of machines to create trails that each has a distinct style. Given the projects goals for trail system completion we have put together a timeline for construction that balances team efficiency and climate and weather constraints. Our 16 day construction window will accommodate a late summer opening of the trail system to public use (anticipated soft opening of August 31, 2016).

To meet this construction timeline, Singletrack Trails may need to supplement its in-house crew with an experienced team of Professional TrailBuilders Association partners that have successful mountain bike-focused trail construction experience. Each will be assigned a portion of the project that conforms to their particular expertise (i.e “flow” trail development, beginner/family-friendly trail, narrow and challenging singletrack, technical feature construction, etc.). This will also ensure the much needed diversity is integrated into the trail system, a condition that is rarely achieved on a production-oriented job undertaken by a single construction entity. Additionally, each team member has contractual engagements before and after this construction window, assuring an eye towards efficiency and quality control rather than change orders and extensions.

With Singletrack Trails contracted to manage the implementation process, project staff continuity will be provided to maximize construction productivity, ensure efficient rectification of issues (weather and equipment related) will be efficiently rectified, and necessary highest quality trail product. We feel that this project team and process are optimal and necessary to bring the Pleasant Grove trails on line before the end of August, 2016.

# SINGLETRACK TRAILS WORK PROPOSAL

## Project Timeline



## Project Budget

Singletrack Trails will complete the Pleasant Grove Trail Construction as a turn-key project for the per foot listed below. An addition price has been provided for having a water truck on site to minimize the dry, dusty conditions anticipated for the August performance period. Water the trail during construction will provide a better tread surface for the local trail users

Task Item	Quantity	Unit of Measure	Rate	Task Item Cost
Construction	10588	per foot	\$4.25	\$44,999.00
Mobilization	1	LS	\$5,000.00	\$5,000.00
Project Total Cost				\$49,999.00



# SINGLETRACK TRAILS WORK PROPOSAL

## Contractor Equipment

Singletrack Trails proposes to use the following machines during the construction of this trail project:

- Kubota U-17 or Equivalent
- Ditch Witch SK650 or Equivalent
- Sutter 480
- Canycom Mechanized Wheelbarrows

Singletrack Trails owns all machines listed by specific model number and will provide experienced operators with a minimum of 250 machine hours of operation.

## Best Management Practices

Singletrack Trails will adhere here to the following best management practices. At the request of the the Owner, Singletrack Trails will provide our Health and Safety Plan, Emergency procedures, and other related documents.

### Site Access

The job site will be accessed via vehicle or hiking through access points approved by the Owner.

- Singletrack Trails will provide its own combination lock as approved by Owner
- Vehicles will be parked in location approved by Owner and not in the way of existing trail traffic
- Hiking will be contained on existing trails only
- If hiking is required to be made cross country, crew will use separate routes to minimize impact and creating a social route

### Mechanized Equipment Best Practices

All track marks will be raked smooth- Affected area will be finished to have a nature shape, e.g., spoils piles rounded, smoothed and cleared of significant brush, blade edges blended. A spill kit suitable for five gallons of fluid will be onsite and within 500 feet of mechanized equipment whenever equipment is being operated. Scaring of trees is to be avoided. Machine service and fueling is not permitted with 100 feet of a wetland or drainage.

Machine access is restricted to the trail corridor. Separate access routes may only be created and used with prior written permission of the Owner. Any approved access route must be retired and reclaimed back to its original condition upon project



# SINGLETRACK TRAILS WORK PROPOSAL

## Fire Prevention

Fire prevention is an important part of protecting employees, company assets, and the project site. Fire hazards must be controlled to prevent unsafe conditions. Once a potential hazard is recognized, it must be eliminated or controlled in a timely manner. The following fire prevention requirements must be met for each site:

- A conspicuously located, 10B fire extinguisher for everywhere more than 5-gallons of flammable liquids or gas are stored.
- Generators and internal combustion engines located away from combustible materials.
- Site free from accumulation of combustible materials or weeds.
- No obstructions or combustible materials piled in the exits.
- No more than 25-gallons of combustible liquids stored on site.
- Fire extinguishers located with each machine
- Fire extinguishers in the immediate vicinity where welding, cutting or heating is being done.
- Spark arrestor installed on each machine

## Machine Refueling

Machine refueling will be made with portable 5 gallon fuel containers that will be transported to the worksite on as-needed-basis.

- No more than 5 gallons per machine will be stored on site in between fueling
- Fuel will be contained in containers free of leaks and punctures
- Fire extinguishers will be located in the immediate vicinity
- Fuel spill kits will be located in the immediate vicinity





# SINGLETRACK TRAILS, INC

## Contact Information:

Greg Mazu, President

PO Box 1888

Fraser, CO 80442

[www.singletracktrails.com](http://www.singletracktrails.com)

970.222.4839

[greg@singletracktrails.com](mailto:greg@singletracktrails.com)

## Company Description

Greg Mazu established Singletrack Trails, Inc. in 2004, driven by a desire to protect natural resources, provide better trail experiences, and encourage people to use trails and exercise more regularly. Singletrack Trails has been involved with the layout and construction of more than 300 miles of sustainable trails, from the construction of mellow strolls through the grasslands to the design of entire shared-use trail systems. Singletrack Trails Inc. has worked on trail design, construction, and volunteer/staff training projects in every region of the United States. The company has extensive experience working with federal land management agencies such as the Bureau of Land Management (BLM), and the US Forest Service as well as state, county, and local governments.

Singletrack Trails' work throughout the nation has drawn accolades from trail users and clients, driving referrals and a very high level of client retention. An active member of the Professional TrailBuilders Association, Singletrack Trails Inc. is a leader in the Rocky Mountain region for shared-use trail planning, design, and construction, as well as the development of bicycle skills training parks. Singletrack Trails employs a dedicated construction crew with extensive experience as conservation corps and volunteer crew leaders. The crew members take pride in the work they leave behind and strive to create a desirable trail experience.

## SERVICES

- Project Management
- Trail Planning
- Trail Construction
- Trail Mapping
- Trail Marketing
- Volunteer and Youth Corps Coordination



**PTBA**  
Professional TrailBuilders Association



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DEVELOPING SHARED-USE TRAIL SOLUTION THAT PROTECT THE RESOURCE  
AND MITIGATE USER CONFLICT

# SINGLETRACK TRAILS WORK PROPOSAL

## Project Team

**Greg Mazu, President**  
**Singletrack Trails, Inc.**

Greg Mazu has seen trails from all angles. After years of hiking and biking he became a dedicated volunteer that organized trail stewardship events and actively sought out training to enhance his effectiveness in that role. Turning his passion into a profession, as the trails coordinator for Lory State Park near Fort Collins, CO.

Following these significant improvements to both the trails and volunteer stewardship program at the park, he moved along to found Singletrack Trails, where has successfully taken on the management of large scale, natural surface trail construction projects across the United States of America. He is experienced with local conditions across the country, as Mazu has ridden or hiked in 33 different states.



## PROFESSIONAL WORK EXPERIENCE

SINGLETRACK TRAILS, INC., Colorado

2004-present

### Owner/President

Founded and established Singletrack Trails, Inc. in 2004, driven by a desire to protect natural resources, provide better trail experiences, and encourage people to use trails and exercise more regularly. Singletrack Trails has been involved with the layout and construction of more than 300 miles of sustainable trails in 11 states, ranging from the construction of trails in mellow grasslands to the design of entire shared-use trail systems. Singletrack Trails has worked on trail design, construction, and volunteer/staff training projects in every region of the United States. The company has extensive experience working with federal land management agencies such as the Bureau of Land Management and the US Forest Service, as well as state, county, and local governments. Managed and led the company through a period of growth across multiple service sectors, employing his extensive experience in:

- trail construction logistics
- trail system master planning
- field surveying and GPS/GIS mapping of trail corridors
- trail assessment and maintenance planning
- management of large groups of volunteers and service corps
- creation of marketing materials for distribution at conferences
- authoring of articles for magazines about the company and project promotion

# SINGLETRACK TRAILS WORK PROPOSAL

LORY STATE PARK, COLORADO STATE PARKS, Fort Collins, CO

2003-2004

## Trail Coordinator

- Managed the construction schedule and converted hiking-only trails to a shared-use, non-motorized standard
- Completed a revision of the park's trail master plan
- Coordinated the construction process of the Corral Center Mountain Bike Park, the first such endeavor in a state park
- Supervised Larimer County Youth Conservation Corps and AmeriCorps National Civilian Conservation Corps crews during construction projects
- Completed successful grant applications to Colorado Trails Program to fund maintenance and new construction projects; 5 successful grant applications totaling \$350,000 in awards that helped support over \$750,000 in project costs
- Worked with local trail user groups to increase hours of volunteer trail stewardship efforts by 200% in two years, providing an increase of in-kind value of more than \$75,000
- Helped to implement the National Take A Kid Mountain Biking Day and Friends of Lory Trails Day programs
- Monitored trails program budget and assets

## EDUCATION

Indiana University, Bloomington, IN  
Bachelors of Science, Exercise Science

1999

## PROFESSIONAL ACTIVITIES

### Professional Trailbuilders Association

Active member of the association since 2008, providing assistance on committees in marketing product and strategy development.

### Colorado Non-Motorized State Trail Grant Program

Reviewed grant proposals for the program for three years (2003-5), helping to ascertain the feasibility, cost projections, and matching inputs of approximately 50 grant applications.

## RECENT PROFESSIONAL PRESENTATIONS

"Sustainable Trails" Overland Mountain Bike Club, 2011

"GPS and GIS Tools and Techniques for Trailbuilders" Professional TrailBuilders Association 2012

"GPS and GIS Tools and Techniques for Design, Assessment and Management" Professional TrailBuilders Association 2013

# SINGLETRACK TRAILS WORK PROPOSAL



## James Flatten: Site Supervisor

James Flatten joined the Singletrack Trails crew in 2007. As the Trail Crew Foreman, he is now responsible to ensure that projects are completed on time and exceed expectations. His career as a dirt shaper was packed into prominence as the Lead Course Designer and Chief Builder for the Ranchstyle Mountain Bike Festival near Grand Junction, Colorado. The event under James' tutelage of sculpting became a Silver Level Freeride Mountain Bike Tour event in 2010.

Knowing how to build competition courses for the 1% of mountain bikers and extrapolating that knowledge to build dirt jumps, pumptracks, and rhythm trails for the 95% is James' speciality. He has been adding the "free" to freeride trails since 2002. With James on the project in charge of dirt shaping, everyone will be happy.

## Work History

2012-Present: Singletrack Trails Trail Crew Member

2008-2012: Grassroots Cycles General Manager

2007-2012 Part time Singletrack Trails Trail Crew for Western Colorado Projects.

## Additional Bike Park Experience

2008-2013: Ranchstyle Mountain Bike Festival **Course Designer** and **Lead Builder** for the Slopestyle course and other festival events.

2012-Present: **Head Designer and Builder** for the Moab Bike Park

2012: Team Manager and Head Builder for Nick Simcik at **RedBull Rampage** in Virgin, UT

2010-2012: Team Builder at RedBull Rampage for riders including: Robbie Bourdon, Tyler McCaul, Geoff Gullivich, Mike Hopkins, Greg Watts, Casey Groves, and Anthony Messere





# SINGLETRACK TRAILS WORK PROPOSAL



## **Aaron Cholewa: Site Supervisor**

Aaron Cholewa joined the Singletrack Trails crew in 20013. As the Site Supervisor, he is now responsible to ensure that projects are completed on time and exceed expectations. His career as a trail construction professional began like most as a volunteer. Combining his recreational passion of mountain biking and he enthusiasm for advocating for the sport, Aaron be working with the Chicago Area Mountain Bikers Association.

Aaron continued his passion for trail construction after moving to Fort Collins, CO to attend Colorado State University. He joined the Singletrack Trails to pursue a career in the outdoor recreation industry and has been essential in the growth and expansion of the services offered by Singletrack Trails.

## **Professional Work Experience**

### **Singletrack Trails, INC., Colorado 2013-present**

#### **Trail Builder**

- Constructed multi-use trails using sustainable trail design principles
- Constructed backcountry ski runs
- Collected GPS data for GIS applications
- Operated heavy machinery to build trails and construct ski runs

### **City of Fort Collins Natural Areas, Fort Collins, Colorado**

**2012-2013**

#### **Trail Builder/ Maintenance Technician**

- Coordinated volunteer trail work days and managed volunteers
- Helped design and construct new trails and rehabilitate unsustainable sections
- Supervised Larimer County Youth Conservation corps during trail projects
- Constructed informational kiosk areas and installed interpretive signage

# SINGLETRACK TRAILS WORK PROPOSAL

## Education

### Colorado State University- Fort Collins, CO - 2012

Bachelors of Science, Natural Resource Recreation and Tourism, minor in Conservation Biology

## Activities

Volunteers Outdoor Arizona volunteer leader - trail building and layout	2015
USFS Tonto National Forest volunteer leader - trail maintenance	2015
Phoenix Parks & Recreation volunteer leader- trail maintenance	2014
Maricopa County Parks volunteer- trail maintenance	2014
Larimer County Natural Resources volunteer- trail maintenance and building	2010-2014
USFS Roosevelt National Forest volunteer- travel management	2012
Wilderness Restoration Volunteers volunteer- trail building and restoration	2012
Volunteer Outdoor Colorado volunteer- trail building	2011
Colorado State Forest Service volunteer- environmental education and tree planting	2011-2012
CSU Cycling Team- Vice President, travel planner, and MTB race organizer	2010-2012
Chicago Area Mountain Bikers volunteer- trail building and maintenance	2005-2009





# SINGLETRACK TRAILS WORK PROPOSAL



## Singletrack Trails Crew

The Singletrack Trails construction crew is composed of passionate trail users and dedicated mountain bikers. The crew works for Singletrack Trails in order to feed their addiction to providing smiles to the trail users that come down the path later on. Many of the crew members began their experience in trail work as members of conservation corps and volunteers. The crew members take pride in the work they leave behind and always strive to create a desirable trail experience.



# SINGLETRACK TRAILS WORK PROPOSAL

## References

### **Bangs Canyon Trail Design/Construction, 2007-2010** **BLM Grand Junction Field Office**

Chris Pipkin  
Outdoor Recreation Planner  
BLM, Grand Junction Field Office  
Grand Junction, CO  
970-244-3024  
cpipkin@blm.gov

**Budget:** \$150,000, completed on budget

**Timeline:** multi-year, completed on time

**Scope:** Construct XC trails and mountain bike freeride trails in the Tabeguache Trail System. This project successfully created durable trail reroutes of existing trails leveraging the use of contract labor, volunteers and youth groups, and youth corps. Singletrack Trails flagged approximately 20 miles of trails and constructed 10 miles of the proposed trails with staff crew labor.

### **Glendo State Park, 2010, 2012-2013** **Glendo, WY**

Paul Gritten  
Wyoming State Parks, Historic Sites, and Trails  
2301 Central Ave.  
Cheyenne, WY 82002  
Phone: 307-777-8557  
Email: paul.gritten@wyo.gov

**Budget:** \$389,000, completed on budget

**Timeline:** multi-year, completed on time

**Scope:** Constructed 15 miles of trail, flagged an additional 16 miles of trail, constructed bicycle skill features including a pumptrack, flow trail, and alternate skill lines on cross-country trails. Singletrack Trails worked with the Wyoming Conservation Corps during this project to supervise the Corps quality control and to enhance the daily quota that staff crew could attain during a day of work.





# SINGLETRACK TRAILS WORK PROPOSAL

## Rendezvous Trail Construction, 2013-14 Winter Park, CO

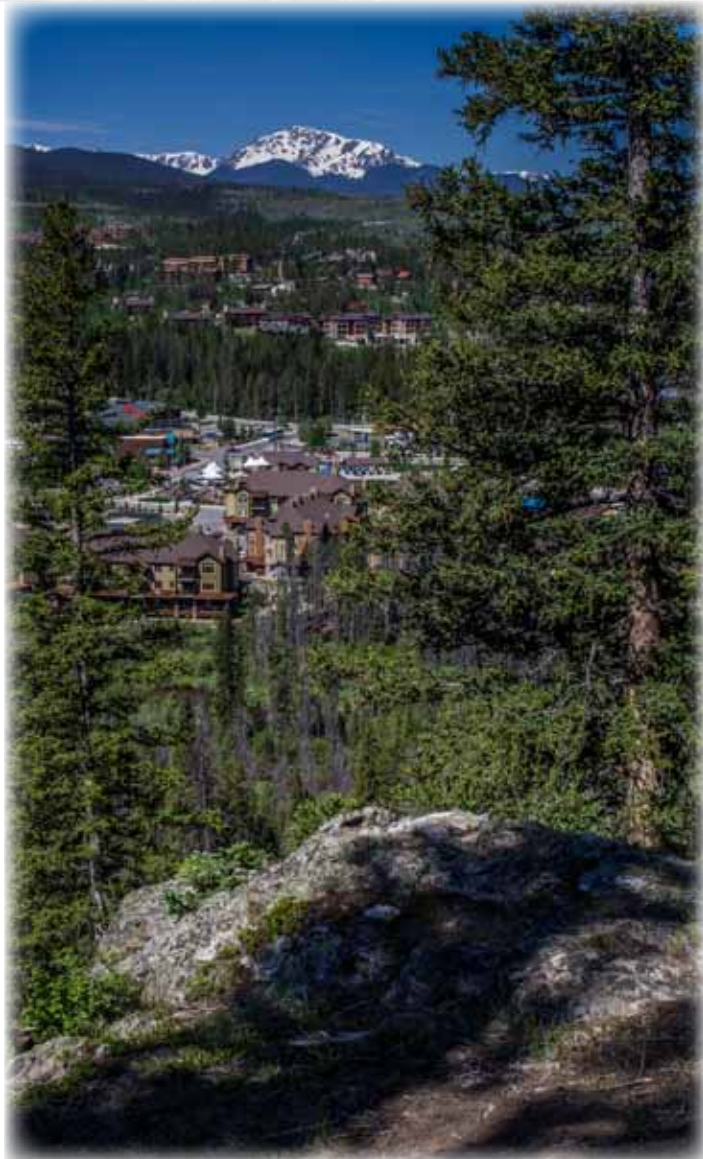
James Shockey  
Town Planner  
Town of Winter Park  
970-726-8081  
jshockey@wpgov.com

**Budget:** \$75,000, completed on budget

**Timeline:** 6 weeks, completed on time

**Scope:** The Town of Winter Park contracted Singletrack Trails to corridor and pin flag 4 miles of trail easements the Town of Winter Park secured on the Rendezvous development during the annexation process. Working with the Town of Winter Park and the Rocky Mountain Youth Corps, Singletrack Trails spearheaded the construction process of the two mile Yankee Doodle Trails, machine construction a majority of the trail for you the youth corps to complete the finish work and provide construction oversight of the youth corps hand build sections.

In 2014, the Town of Winter Park expanded its work on creating purpose-built gateway trails from town to the United States Forest Service land that surrounds Winter Park. Leveraging the easements on Rendezvous and Denver Water Board properties, Singletrack Trails and the Town of Winter Park planned additional work to be constructed by the Singletrack Trails crew with assistance from the Rocky Mountain Youth Corps. The 2014 project completed construction of trails planned in 2013, completed a road-to-trail conversion of a popular gateway trail, Sunset Pink, and constructed a key connection to WTB trail. Singletrack Trails provided the Town of Winter Park with flag lines for all work and created a construction guideline and plan for 400ft board walk section.



# SINGLETRACK TRAILS, INC

## SPOTLIGHT PROJECT

### Curt Gowdy State Park Trail Design and Construction

**Client:** Wyoming State Parks, Trails, and Historic Sites

**Year Completed:** 2006 - 2011

**Scope:** Singletrack Trails was responsible for the majority of the final, detailed field design, construction estimation, and construction services for a 34-mile shared-use, natural surface trail system, including mountain-bike specific trails and a competitive field archery course trail.

Ranging from 3'-wide, mechanized construction to 18"-wide hand-built trail, the system provides experiential diversity for a broad spectrum of trail users. The Singletrack Trails crew built numerous structures of rock and wood and supervised local volunteers and Wyoming Conservation Corps crews as part of the trail system development.

**Outcomes:** The quality of the construction and innovative use of the park's natural features has resulted in it being a highlighted trail destination in *Outside*, *Mens Journal*, *Mountain Bike* and *Bike* magazines. The trail system at Curt Gowdy State Park was designated an IMBA Epic ride in 2009.

Visitation to the park has increased significantly since the trail system development began. During 2010, visitation to Wyoming State Parks was down 8% on average system-wide, Curt Gowdy's visitation was up 7%.

### Project Contact:

Paul Gritten

Wyoming State Parks, Historic Sites, and Trails

2301 Central Ave.

Cheyenne, WY 82002

Phone: 307-777-8557

Email: [paul.gritten@wyo.gov](mailto:paul.gritten@wyo.gov)



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DEVELOPING SHARED-USE TRAIL SOLUTION THAT PROTECT THE RESOURCE  
AND MITIGATE USER CONFLICT



# SINGLETRACK TRAILS, INC

## SPOTLIGHT PROJECT

### Warner Mountain Bike Trails System

**Client:** Metropolitan Government of Nashville, Rock City Construction

**Year Completed:** 2013

**Scope:** The completed Warner Mountain Bike Trail System is the result of 20-plus years of advocacy by the local mountain bike advocacy group, SORBA-MidTN. Located in the second largest city park in the United States after Central Park in New York City. The Metropolitan Government of Nashville established 100 acres of the park to be used for single use trail system designated for mountain bikers.

**Outcomes:** Partnering with Rock City Construction of Franklin, TN, Kay-Linn Enterprises, and Applied Trails Research to conceptualize and flag a nine mile trail system that provided a diverse riding experience that contained all difficulty levels. The project took nine months from start to finish. Singletrack Trails served the role of “prime sub-contractor” to organize the natural surface trail construction using additional subcontractors to complete the project with trail building machines and hand construction.

All nine miles of trail were constructed during a two month period. Singletrack Trails coordinated construction teams from eight different trail construction teams to best use the most appropriate contractor to build a specific trail for a specific trail flavor. At completion, eight trails were completed and each trail provided a unique riding experience.

#### Project Contact:

Tim Netsch  
Assistant Director  
Metropolitan Board of Parks &  
Recreation  
P.O. Box 196340  
Nashville, TN 37219-6340

Phone: 615.862.8400

Email: [tim.netsch@nashville.gov](mailto:tim.netsch@nashville.gov)





## NOTICE OF PUBLIC MEETING

### OF THE

### PLEASANT GROVE CITY COUNCIL

Notice is hereby given that the Pleasant Grove City Council will hold a meeting at **6:00 p.m. on Tuesday, July 5, 2016** in the City Council Chambers 86 East 100 South Pleasant Grove, Utah. This is a public meeting and anyone interested is invited to attend.

### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **OPENING REMARKS**
4. **APPROVAL OF MEETING'S AGENDA**
5. **OPEN SESSION**
6. **CONSENT ITEMS:** (Consent items are only those which have been discussed beforehand, are non-controversial and do not require further discussion)
  - a. City Council Minutes:
  - b. To consider approval of payment vouchers for (June 23, 2016)

***PLEASE NOTE: THE ORDER OF THE FOLLOWING ITEMS MAY BE SUBJECT TO CHANGE.***

7. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS:**
8. **PRESENTATIONS:**
9. **PUBLIC HEARING ITEMS:**
  - A. **Public Hearing** to consider for adoption an Ordinance (2016-14) amending City Code Section 10-14-20, Urban Design Standards, modifying the design requirements for developments in The Grove Zone Chapter of the Pleasant Grove City Code. *Presenter: Director Young*
  - B. **Public Hearing** to consider for adoption an Ordinance (2016-15) amending City Code Section 10-15-41, Street Frontage Improvements, adjusting the threshold requirements for when improvements are required and the criteria for approving exceptions. *Presenter: Director Young*

**10. ACTION ITEMS READY FOR VOTE:**

- A. Consider approval of a 5 lot final plat called Melissa's Place Subdivision on property located at approx. 745 North 100 East in the R1-8 (Single Family Residential) Zone.
- B. To consider for approval a Resolution **(2016-030)** authorizing the Mayor to enter into a service agreement with Hansen, Bradshaw, Malmrose and Erickson for audit services; and providing for an effective date. *Presenter: Director Roy*

**11. ITEMS FOR DISCUSSION:**

**12. REVIEW AND DISCUSSION ON THE JULY 12, 2016 CITY COUNCIL WORK SESSION MEETING AGENDA.**

**13. NEIGHBORHOOD AND STAFF BUSINESS.**

**14. MAYOR AND COUNCIL BUSINESS.**

**15. SIGNING OF PLATS.**

**16. REVIEW CALENDAR.**

**17. ADJOURN.**

**CERTIFICATE OF POSTING:**

I certify that the above notice and agenda was posted in three public places within Pleasant Grove City limits and on the State (<http://pmn.utah.gov>) and City ([www.plgrove.org](http://www.plgrove.org)) websites.

Posted by: /s/ Kathy T. Kresser, City Recorder

Date: July 1, 2016

Time: 5:00 p.m.

Place: City Hall, Library and Community Development Building.


*Public Hearing items were published in the Daily Herald on June 24, 2016*

***Supporting documents can be found online at: <http://www.plgrove.org/pleasant-grove-information-25006/staff-reports-78235>***

\*Note: If you are planning to attend this public meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Recorder, 801-785-5045, forty-eight hours in advance of the meeting and we will try to provide whatever assistance may be required.

2016

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	1	2
3	4  Independence Day City offices are closed	5 Neighborhood Meeting 5:30 p.m. City Council Meeting 6:00 p.m.	6 Public Safety Building Committee Meeting 7:00 p.m.	7	8	9 
10	11	12 City Council Work Session Meeting 6:00 p.m.	13	14	15	16
17	18	19 Neighborhood Meeting 5:30 p.m. City Council Meeting 6:00 p.m.	20	21 	22	23
24  Pioneer Day	25 Pioneer Day Observed City offices are closed	26	27	28	29	30
31	1	<b>Department Staff Meetings</b> Administrative Services: 1st and 3rd Wed at 9:00 a.m. Community Development: Wednesdays at 7:30 a.m. Department Heads: Tuesday at 2:00 p.m. Fire/EMS: 1st Wednesday of the month at 7:00 a.m. Library: 1st Friday of the month  Parks: Tuesday at 7:00 a.m. Recreation: Monday at 4:00 p.m. Public Safety: 1st Friday of the month at 7:00 a.m. Public Works: Wednesday at 6:30 a.m.				