**Tooele City Council and**

**Tooele City Redevelopment Agency of Tooele City, Utah**

**Business Meeting Minutes**

Date: Wednesday, May 18, 2016

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers

90 North Main Street, Tooele, Utah

**City Council Members Present:**

Brad Pratt, Chairman

Scott Wardle

Steve Pruden

Debbie Winn

Dave McCall

**City Employees Present:**

Mayor Patrick Dunlavy

Michelle Pitt, City Recorder

Jim Bolser, Public Works and Community Development Director

Glenn Caldwell, Finance Director

Ron Kirby, Chief of Police

Paul Hansen, City Engineer

Heidi Peterson, Communities That Care Director

Randy Sant, Economic Development Director

**City Employees Excused:**

Roger Baker, City Attorney

Lisa Carpenter, Deputy Recorder

Minutes prepared by Cami Cazier

Chairman Pratt called the meeting to order at 7:01 p.m.

1. **Pledge of Allegiance**

The Pledge of Allegiance was led by Councilman Pruden.

1. **Roll Call**

Brad Pratt, Present

Steve Pruden, Present

Debbie Winn, Present

Scott Wardle, Present

Dave McCall, Present

1. **Mayor’s Youth Recognition Awards**

Presented by Mayor Patrick Dunlavy, Heidi Peterson, and Chief Ron Kirby

Mayor Dunlavy welcomed everyone, and expressed his gratitude for this process of publicly recognizing wonderful students. He is humbled by the great things that these students have accomplished in their schools, community, and home. He explained the ceremony of bringing up the students one at a time and having wonderful things read about them while they get to stand in front of the audience. He introduced Heidi Peterson, Communities that Care Director, and Ron Kirby, Chief of Police, and thanked them for their roles in helping these young people and the pressures that they face.

Heidi Peterson thanked those in attendance and expressed her appreciation for the remarkable students that will be highlighted. Our future is in great hands. Ms. Peterson went on to explain the Communities that Care programs. For years as a society, we’ve been wondering what we can do to help kids and families succeed. There’s been a lot of guesswork, but we’re fortunate to live in a time where there has been decades of research that has become a field of science that helps us know what helps kids succeed. A lot of local data has been gathered that shows where kids are at the highest risk. Our city leaders care about our families and have invested in programs to help the community. We are one of very few cities around the nation that have these programs funded by city government. In fact, Tooele City has been invited to be a part of a federal forum in Washington DC next month to talk about our programs.

The first program Ms. Peterson explained is Guiding Good Choices. She invited everyone to participate in this class. The next session will be a summer session starting in a couple of weeks. Registration is available on the city website. It’s a free class for all families. The next program is relatively new to our community and is called QPR, which stands for Question, Persuade, and Refer. It’s a three step process to help those that are at risk for suicide. Unfortunately, suicide is on the rise nationally as well as locally. Tooele City tries to stay ahead of the curve by offering this hour and a half class that will teach the warning signs and risk factors of suicide. This class has been successful in saving lives. The city website has information on the next class available this summer.

Research has shown that kids need to be recognized for the great things that they do in order to be successful. The students receiving this award will be receiving backpacks that include prizes from local agencies and business that want to congratulate and support these students. There is also a certificate signed by the Mayor.

Ms. Peterson then presented the Mayor’s Youth Recognition Awards to the following students:

Jennifer Thomas, Clarke N. Johnsen Jr. High

Taya Unruh, Tooele Jr. High

Alora High, Tooele Jr. High

Liam Hendricks, Clarke N. Johnsen Jr. High

Kayden Nielsen, Stansbury High School

Victoria Patino, Tooele High School

Carson Thacker, Tooele High School

Gabe Ellis, Tooele High School

Mayor Dunlavy expressed his appreciation for hearing about the many great things that these students have accomplished. He is impressed with the unselfishness and maturity that these kids have displayed. He appreciates the parents and grandparents and their roles in these young students’ lives. He then turned the time back to Ms. Peterson to present an annual award.

Ms. Peterson explained another program that Tooele City offers, called Second Step. This evidence based program is done in collaboration with the school district and is available to students in K-8th grade. This program teaches how to make good friends and how to handle stress and anger. When students reach 6th grade, they can participate in a drug and alcohol resistance unit that is partnered with the Tooele City Police Department. As part of the program, students do projects to demonstrate the things that they’ve learned and pledge their commitment to staying drug and alcohol free. The projects were judged by teachers and the Communities that Care staff, and a grand prize winner was determined.

To help Ms. Peterson award the grand prize, she welcomed up and introduced Sandy Medina, School Programs Coordinator, Stacy Smart, Family Programs Coordinator, and Tanya Turnbow, Tooele City Police Advocate. The three students receiving the award were Kendal Barney, Sara Staker, and Londyn Fletcher. They were brought forward and received fun prizes. Their winning video about being drug and alcohol free was shown.

Councilman Pruden mentioned to the audience that a free, city sponsored orchestra concert will be presented Thursday evening at Tooele High School. He also reminded everyone that Fridays on the Vine will be starting soon, and encouraged them to come and enjoy this free summer event.

A brief recess was taken for a picture of all award recipients and their certificates with the City Council members. The photo will be included in the Tooele Transcript.

1. **Public Comment Period**

Chairman Pratt opened the public comment period to anyone who would like to come forward and address the council. He requested that those who address the Council to please sign the roster at the podium and state their name clearly. He asked that comments be limited to 3 minutes.

There were no public comments.

Chairman Pratt closed the public comment period at 7:43 pm.

1. **Resolution 2016 – 23 A Resolution of the Tooele City Council Adopting the Budget Officer’s Tentative Budget for Tooele City Fiscal Year 2016 – 2017, and Establishing the Time and Place of a Public Hearing to Consider its Adoption**

Presented by Mayor Patrick Dunlavy

The budget was previously distributed and discussed with members of the Council. The budget, as always, is balanced and contains no new taxes (for the 11th year). The highlights include taking care of the employees in a different way this year. Market studies were conducted to see why employee turnover is high, not only in Tooele, but around the state. The market is very competitive right now, and matching bigger cities’ salaries has become problematic for our city. This is being addressed by not only looking at compensation, but number of years of service as well. Also, Mayor Dunlavy is requesting another police officer to be added to the budget. Otherwise, the budget is similar to that of last year. Specific projects were not itemized, as the city is working on several projects as needed. However, the master plan does include finishing England Acres Park. Decisions are being made as to whether the construction should take place all at once or in phases. Hopefully, it will be started by fall of this year. The budget will be on display in the Recorder’s office within the next 30 days and a public hearing will be held on June 15, 2016.

Chairman Pratt thanked Mayor Dunlavy for his careful efforts in the budget composition and for the efforts of the department heads to help our city stay within its means. The Mayor echoed his appreciation for the department heads and for their willingness to truly be of public service. Chairman Pratt also thanked Glenn Caldwell for his efforts in making sure that Tooele City is taken care of financially.

**Councilman McCall moved to approve Resolution 2016-23**. Councilman Pruden seconded the motion. The vote was as follows: Councilman Pruden, “Aye,” Councilwoman Winn, “Aye,” Councilman Wardle, “Aye,” Councilman McCall, “Aye,” and Chairman Pratt, “Aye.”

1. **Resolution 2016-26 A Resolution of the Tooele City Council Approving a Contract with Pacific West LLC for Removal and Replacement of Two Existing Sanitary Sewer Manholes Located on Sanitary Sewer Interceptor “A”**

Presented by Paul Hansen

Mr. Hansen recommended that this item be tabled for now as there may be a mistake in the bid. The item will be brought to the Council at a later date.

**Councilman Pruden moved to table Resolution 2016-26** Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye,” Councilwoman Winn, “Aye,” Councilman Wardle, “Aye,” Councilman McCall, “Aye,” and Chairman Pratt, “Aye.”

1. **Resolution 2016-27 A Resolution of the Tooele City Council Authorizing the Mayor to Sign a Contract with Kilgore Contracting for the 2016 Roadway Improvement Project, Schedule “A” Roadway Reconstruction and Schedule “B” Roto-Mill and Asphalt Overlay**

Presented by Paul Hansen

Every year the city puts out a menu of road projects based upon need of maintenance. The projects range from simple pothole repair to total reconstruction. This year it has been broken into three principle categories: roadway reconstruction, pavement overlay, and slurry seal. The projects are scheduled as A, B, and C. Schedule A of this Resolution includes three roadway projects. They are located at 400 North (Main to 100 East), Sage Circle reconstruction, and Canyon Road, which serves residents as well as businesses. Schedule B of this Resolution includes roto-mill and asphalt overlay at five different locations. These projects were put out to bid and Kilgore Contracting was the low bid out of three. Kilgore proposed a combined bid of $719,180.00 for schedules A and B. Mr. Hansen would also request an additional appropriation and allocation of up to 5%, which would be at the discretion of the Mayor to cover any additional expenses needed.

**Councilwoman Winn moved to approve Resolution 2016-27** Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilwoman Winn, “Aye,” Councilman Pruden, “Aye,” and Chairman Pratt, “Aye.”

1. **Resolution 2016-28 A Resolution of the Tooele City Council Authorizing the Mayor to Sign a Contract with Intermountain Slurry Seal for the 2016 Roadway Improvement Project, Schedule “C” Type II Slurry Seal**

Presented by Paul Hansen

This Resolution is for the third phase of the Roadway Improvement Project. This schedule received 5 bids from contractors, with Intermountain Slurry Seal being the lowest bid. Mr. Hansen recommends that the Council award this contract to Intermountain Slurry Seal in the amount not to exceed $334,350.00. Mr. Hansen also requests an additional 5% contingency which would available at the Mayor’s discretion. This project will cover just under 3 million square feet of roadway around the city.

**Councilman Wardle moved to approve Resolution 2016-28** Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye,” Councilwoman Winn, “Aye,” Councilman Wardle, “Aye,” Councilman McCall, “Aye,” and Chairman Pratt, “Aye.”

1. **Resolution 2016-29 A Resolution of the City Council of Tooele City, Utah, Authorizing the Issuance of Not More Than $12,200,000 Aggregate Principal Amount of Sales Tax Revenue Bonds, Series 2016; Related Matters**

Presented by Randy Sant

This is a parameters resolution. The Economic Development Department is in the process of exploring whether or not it is advantageous to the city to go out and market and issue a bond to pay for the settlement judgement that was awarded to Tooele Associates. The reason for this consideration is that under legislation that was approved last year, the city is now allowed to bond against any judgement or settlement against it. This was not previously allowed, but an amendment was made to allow this to happen. This allows the obligation to be spread over twenty years instead of ten. This makes the settlement more manageable to pay within the existing budget. This procedure requires the city to find a source to bond against, such as sales tax, franchise tax, or the municipal energy tax. This parameters resolution allows for three things: 1) It sets parameters for what the bond would have to be – it can be less but can’t exceed, 2) It sets the percentage of interest that we could not exceed on the bond, in this case 6%. It’s a taxable bond, but right now the market is showing taxable interest rates are about 3.5-4%. 3) It allows us to go out and pledge a revenue source for this bond. In this case they would look at sales tax and franchise tax to determine the best source. This also requires that notice be given in the paper of the city’s intent to issue bonds. This would also require public input at a public hearing on June 15, 2016. A decision of whether or not to proceed with this plan will be made in the very near future. Analysis has shown that there is adequate sales tax available in the city to cover the bond, therefore there’s no tax increase needed. Mr. Sant believes that this plan would make the city’s obligation much more manageable. A financing committee will be set up to handle the decision work between now and June 15th. This committee will include the Mayor, the Finance Director, and the city’s financial consultants. The committee will meet and review all the information to make a decision as to whether or not to proceed.

Councilman Pruden wished to remind the citizens that this Resolution came about because the city was in need of a way to satisfy this judgement. Mr. Caldwell and Mayor Dunlavy were wise to stockpile money so that the city could make the first few years’ payments without having to affect the city’s budget. He expressed his appreciation also to Mr. Sant and Representative Doug Sagers who worked hard on the legislation to make this plan possible and relieve this burden on the city.

**Councilman Pruden moved to approve Resolution 2016-29** Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye,” Councilwoman Winn, “Aye,” Councilman Wardle, “Aye,” Councilman McCall, “Aye,” and Chairman Pratt, “Aye.”

1. **Minutes: May 4, 2016**

**Councilman Wardle moved to approve the minutes for the meeting held on May 4, 2016 meeting as presented**. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilman Pruden, “Aye,” Councilwoman Winn, “Aye,” and Chairman Pratt, “Aye.”

1. **Invoices**

Presented by Michelle Pitt

Ms. Pitt stated that there were no invoices to present.

1. **Adjourn**

**Councilman Pruden moved to adjourn the meeting**. Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye,” Councilwoman Winn, “Aye,” Councilman Wardle, “Aye,” Councilman McCall, “Aye,” and Chairman Pratt, “Aye.”

The meeting adjourned at 8:05 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 1st day of June, 2016

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Brad Pratt, Tooele City Council Chair