

Coordinated Human Services Transportation Planning Committee
Minutes- October 29, 2008, 10:00 am
Five County Association of Governments
1070 West 1600 South, Bldg B, St George UT

Attendees:

Christine Holliday
Misty Matheson
Bill Campbell
Ryan Marshall
Carl Mangum
Beth Cottam
Mary Guy-Sell
Doni Pack
Curt Hutchings

I. Chris Holliday acted as Chair pro temp. There was a quorum present.

II. Approval of Minutes for August meeting.

**A motion was made by Mr. Bill Campbell, seconded by
Ms. Misty Matheson, to approve the minutes of the August 18,
2008 Coordinated Human Services Transportation Planning
Committee meeting.**

MOTION CARRIED UNANIMOUSLY.

III. Ms. Mary Guy-Sell explained four federal grants

- A. The UDOT Public Transit Team administers four (4) federal transit grants for the State of Utah and they are the 5311, 5310, 5316, and 5317. 5311 funds public transit in the rural communities, 5310 public vehicles, 5316 is JARC Job Access and Reverse Commute, which targets low-income individuals to get them to and from work, 5317 is New Freedom, programs which go above and beyond ADA requirements.
- B. The application process for JARC and New Freedom is new to UDOT and it will be a single process for all. All applications will be online. There will only be two applications this year - the first is 5311 and then the other is a combined 5310, 5317 and 5317.
- C. The first step in the process is the Letter of Intent (LOI). One month after the LOI the application is due. If the project is not part of the coordinated plan you will not be able to complete the application. UDOT does not know a due date yet for the application.
- D. The nature of the project must be part of the Coordinated Plan. One example is a need for non-emergency medical vehicles. You have to give a page number and a paragraph description of how your project is supporting by the Coordinated Plan.
- E. Funds are applied for in Feb and March and then awarded in either July or August. October 1 is the start of the process.

IV. The next URSTA meeting will be in St. George in April.

V. Projects

- A. Last meeting we talked about Iron County, CATS, Beaver County and Circle 4 Farms and that will not be able to work because of crossing county lines.
- B. Ms. Beth Cottam mentioned that Garfield County needs a way for people to get to the healthcare clinic in Escalante, as well as disabled people needing rides to work.
- C. Mr. Ryan Marshall suggested that to have a project to get people rides to work, there needs to be an employer who would support it. Mr. Marshall also pointed out that the JARC and New Freedom funding are start-up monies only.
- D. Ms. Cottam mentioned that if the money can be used to pay part of operational costs, then it would be worth adding rides for workers and disabled people. There is room in vans for riders in the four counties besides Washington County.
- E. One project idea was a route between Hurricane and St George for workers.
- F. Another project idea was a route between Cedar City, Enoch, and Parowan.

VI. Mobility Management Study

- A. Mr. Curt Hutchings shared a draft of ideas of the Scope of Work for the Mobility Management Study being done for the Dixie Metropolitan Planning Organization.

A motion was made by Ms. Beth Cottam, seconded by Mr. Ryan Marshall, for Mr. Curt Hutchings to develop a Scope of Work from this draft and to present it to the Dixie Transportation Executive Council for approval.

MOTION CARRIED UNANIMOUSLY.

- B. A consultant needs to be hired to do the Mobility Management Study. The Utah Department of Transportation has a list of consultants it recommends.

A motion was made by Mr. Ryan Marshall, seconded by Mr. Carl Mangum, for Mr. Curt Hutchings to present to the Consolidated Human Services Transportation Planning Committee a choice of Utah Department of Transportation consultant names and biographies for approval.

MOTION CARRIED UNANIMOUSLY.

VII. Next meeting December 10, 2008 at 10:00 a.m.