OFFICIAL MINUTES OF A REGULAR MEETING

OF THE BOARD OF EDUCATION

BOX ELDER COUNTY SCHOOL DISTRICT

A board work session took place at 5:30 where school administrators gave short presentations on their schools to the board. The presenters were:

**Viola Foy**, Grouse Creek School

**Melissa Morris**, Park Valley School

**Joylene Ritchie**, Snowville Elementary

**Corey Thompson**, Young Intermediate School

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Wednesday evening April 13, 2016 at 6:30 p.m. at the O. Jay and Tamra Call Education Center.

Those in attendance at the meeting included Board President Lynn Capener, Vice President Wade Hyde, Members Nancy Kennedy, Connie Archibald, Bryan Smith, Karen Cronin, and Carrie Ann Johnson. Also present were Superintendent Dr. Ronald Tolman, Assistant Superintendents, Darin Nielsen and Terry Jackson, Business Administrator Rod Cook, officers of the Box Elder Education Association, district employees, representatives of the press and interested citizens.

President Capener welcomed those in attendance and conducted the business of the meeting. After the prayer, which was offered by Lynn Capener, Rod Cook led the audience in the pledge of allegiance.

**Recognitions**

Connie Archibald recognized the following people:

FBLA Student **Kaden Madsen** nominated executive vice president of the FBLA

Principal Presenters from last month were also recognized.

**Keith Mecham**, Box Elder Middle School

**Jeremy Young**, North Park Elementary

**Bryce Day**, Mountain View Elementary

**Mark Johnson**, Lakeview Elementary

**Approval of Agenda**

Nancy Kennedy made the motion to approve the board agenda as presented. Wade Hyde seconded the motion, which passed unanimously.

**Public Comment**

Award Presentation by Bear River Health Department

David Watkins from the Bear River Health Department presented **Lana Coombs** with the Friends of Public Health Award. Lana is a teacher at Harris Intermediate School. She was congratulated for her long service and contributions to the public health community.

Presentation of check from United Way for AmeriCorps

Robert Hunter, President and CEO of United Way of Northern Utah presented the donation check of $11,500 for the funding of AmeriCorps aides and the read, graduate and succeed program. United Way has also supported Young Intermediate School with $10,500 for literacy, Box Elder High School for $5,000 to be used in an attendance program, and the Box Elder School District Foundation for $10,000 for support in literacy.

Classified Employee Recognitions

The following employees were nominated as distinguished employees and were recognized:

**Gwen Christoffersen** - Para at Fielding Elementary, nominated by Stephanie Petersen  
**Colleen Hawkes** - Librarian at Three-Mile Creek Elementary, nominated by the entire staff  
**Tate Anderson** - Custodian at BRHS, nominated by Kristi Capener  
**Nate Spackman** - District Facilities, nominated by Melissa Morris  
**Casey Liljenquist** - IT Department, nominated by Colleen Shaffer and Alan Shakespear  
**Melinda Jepperson** - Food Services at BRHS, nominated by Karen Madsen  
**Sondra Sperry** - Food Services at BRMS, nominated by Daniel Line  
**Jenn Powell** - Bus Para, nominated by Nicole Daley and Linda Hawkes  
**Janet Rose** - Secretary at Park Valley, nominated by Melissa Larsen  
**Pam Zerkle** - Secretary at District Office, nominated by Maegan Heiner and Julie Rupp

# **Action Items**

**Board High School Graduation Assignments**

**Board speakers at graduation exercises will be:**

**Lynn Capener at Bear River High School**

**Wade Hyde and Carrie Ann Johnson at Box Elder High School**

**Connie Archibald at Dale Young Community High School**

**Curriculum Materials Review**

The Utah Administrative Code R277-474 requires each district establish a “Curriculum materials review committee” to review and make recommendations to the board regarding “all guest speakers and guest presenters and their respective materials relating to human sexuality instruction”. That committee met on March 23, 2016, and is recommending the board approve the human development presentation created by our school nurses with its intended use in the 7th grade health courses.

Nancy Kennedy made the motion that the BESD Board of Education approve the human development presentation for use in the 7th grade health classes or any subsequent grade. Bryan Smith seconded the motion, which passed unanimously.

Amendments to Trustland plans

Snowville

# Snowville requested an amendment to their current plan because of changes brought about by an unexpected United Way donation of funds.

Mountain View

Mountain View Elementary requested an amendment to change the expenditure for technology to character education and the Leader in Me program.

# Willard

Willard Elementary amended their plan to spend extra carryover from the previous year on iPads and wireless access for teachers.

# Carrie Ann Johnson made the motion that the BESD Board of Education approve the above School Land Trust Plan Amendments for the above schools as submitted. Wade Hyde seconded the motion, which passed unanimously.

**Policy Review**

The following policies were presented for approval for second reading by the board:

Policy 1060 Board Members Compensation

Policy 1222 Naming of Facilities

Policy 2180 Buildings and Grounds Safety

Policy 5052 Physical Activity and Nutrition

Policy 5310 Fund Raising

Nancy Kennedy made the motion to approve the above policies on second reading. Carrie Ann Johnson seconded the motion, which passed unanimously.

The following policies were presented for approval for first reading by the board:

Policy 1010 School Board’s Legal Status

# Policy 3000 Employment – Nondiscrimination

Policy 3020 Employment Requirements and Restrictions

Policy 3035 Employee Criminal Background Checks and Arrest Disclosure Requirements

Policy 5225 School Activities

Policy 5282 Student Discipline

Connie Archibald made the motion to approve the above policies on first reading. Nancy Kennedy seconded the motion, which passed unanimously.

**Information/Discussion Items**

# Board Goals Review

There are no changes to the goals. The board has requested the USBA start a board evaluation process which will start soon.

School Visits April and May

The board reviewed and signed up for school visits for April and May.

# Monthly Financial Report

Rod Cook, Business Administrator, presented the monthly financial report to the board.

# **Consent Items**

Bryan Smith moved to accept the consent items. The motion was seconded by Carrie Ann Johnson and passed on a unanimous vote.

The Consent Calendar included the following items:

Approval of the minutes of the working and regular meetings of March 9, 2016.

Approval of claims numbered 00016660-00017190, 00103106, 00931816, 00933116, and 008032916 as well as school activity checks for the month of March.

Carrie Ann Johnson stated that she will be resigning from her position as board member effective June 9, 2016. She will submit a letter of resignation to follow up as her formal written resignation.

# **Adjournment**

With the announcement that the next meeting will be held on Wednesday, May 11, 2016 at Box Elder High School, President Capener adjourned the meeting at 8:00 p.m.

APPROVED:

ATTESTED:

School Business Administrator President, Board of Education

Box Elder School District