**Tooele City Council and**

**Tooele City Redevelopment Agency of Tooele City, Utah**

**Business Meeting Minutes**

Date: Wednesday, April 20, 2016

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers

90 North Main Street, Tooele, Utah

**City Council Members Present:**

Brad Pratt, Chairman

Scott Wardle

Debbie Winn

Dave McCall

**City Employees Present:**

Mayor Patrick Dunlavy

Roger Baker, City Attorney

Michelle Pitt, City Recorder

Jim Bolser, Public Works and Community Development Director

Glen Caldwell, Finance Director

Lisa Carpenter, Deputy Recorder

Ron Kirby, Chief of Police

Brian Roth, Parks & Recreation Director

Paul Hansen, City Engineer

Heidi Peterson, Communities That Care Director

Bucky Whitehouse, Fire Chief and Fire Department Head

**City Council Members Excused:**

Steve Pruden

Minutes prepared by Cami Cazier

Chairman Pratt called the meeting to order at 7:00 p.m.

1. **Pledge of Allegiance**

The Pledge of Allegiance was led by Councilwoman Winn.

1. **Roll Call**

Brad Pratt, Present

Debbie Winn, Present

Scott Wardle, Present

Dave McCall, Present

Steve Pruden, Excused

1. **Mayor’s Youth Recognition Awards**

Presented by Mayor Patrick Dunlavy, Heidi Peterson, and Chief Ron Kirby

Mayor Dunlavy began by saying that the Mayor’s Youth Recognition awards are an acknowledgement of some very special young people in our community. He feels that it is important, as elected officials, that everyone knows how special these young people are and the things that they do at home, school, the community, and their churches. Mayor Dunlavy asked that the audience listen to the good things that will be said about these students. He emphasized at how advanced these students are with their interactions with their fellow students and friends. He feels that it is important that they are acknowledged in a public meeting.

Ms. Peterson thanked those in attendance and wished to highlight the Communities that Care programs. Tooele City uses prevention science to help discover what helps kids succeed, and has put together the best programs to help those at risk. The Second Step program is a comprehensive, evidence-based program that is in all schools, age kindergarten through 8th grade. It teaches kids valuable skills like empathy, how to make good friends, and how to deal with stress and anxiety. In the 6th grade, students get to collaborate with the Tooele City Police Department. An officer goes into their classrooms and teaches about the dangers of alcohol and drugs, and how to resist those temptations. The second program is a family program called Guiding Good Choices. It’s a five week parenting workshop that is absolutely free. It’s a great resource for parents and grandparents to get some tools to help their families. The next session will be this summer. The Tooele City website has additional information. The last program is relatively new and is called QPR, which stands for Question, Persuade, and Refer. This program addresses a growing concern within our state and country – suicide. In just 90 minutes, you can be trained how to recognize the risk factors and warning signs related to suicide. About 2,500 people have already been trained in our community with this three step process, and it has saved lives. The next class will be Tuesday, May 17th. Refer to the Tooele City website for more information.

Ms. Peterson went on to say that kids do better when they are recognized for the great things that they do. This community is full of outstanding kids doing great things. The students receiving this award will be receiving backpacks that include prizes from local agencies and business that want to support these students. There is also a certificate signed by the Mayor included.

Ms. Peterson then presented the Mayor’s Youth Recognition Awards to the following students:

Tommy Humphrey, Copper Canyon Elementary

Maghen Waite, St. Marguerite Catholic School

Angel Picon, St. Marguerite Catholic School

McKenna Manning, Clarke N. Johnson Jr. High

Alec Grundvig, Tooele Jr. High

Lillian Maiello, Tooele Jr. High

Jaren Wilson, Tooele High School

Mayor Dunlavy expressed his appreciation for the attributes that these students exhibit: unselfishness, kindness, scholastic achievement, helping those less fortunate, and being stellar members of their family. He also thanked the parents and grandparents for their roles in these young people’s lives.

A brief recess was taken for a picture of the recipients and their certificates with the City Council members. The photo will be included in the Tooele Transcript Bulletin.

1. **Public Comment Period**

Chairman Pratt recognized and welcomed Scout Troop 126, who was present to work on their Citizenship in the Community badge.

Chairman Pratt opened the public comment period to anyone who would like to come forward and address the council. He requested that those who address the Council to please sign the roster at the podium and state their name clearly. He asked that comments be limited to 3 minutes.

Katie Carlile addressed the Council regarding recycling within Tooele City. She has previously sent an email to the Council with a link to an online petition. The petition was started to gauge interest in the community regarding recycling. So far she has obtained about 1,100 signatures. There are some Facebook community pages that are showing increased interest in recycling. Providing recycling dumpsters throughout Tooele City has previously been discussed with the Council. She inquired as to the expected timeline for these. She has spoken with the Grantsville mayor about their recycling program, and he said that within the past three years, they are showing an 80% participation rate. According to Ms. Carlile’s research, the cost of the recycling program in Grantsville has costed homeowners an additional $.30, or $.10 per year over the past three years, with no initial investment. Grantsville uses Ace Disposal for this service. She also believes that there is a correlation between recycling and litter, which is a growing concern for the community.

Robin Douglas addressed the Council next regarding recycling as well. She has been a resident of Tooele for 22 years and has also lived in other states, all of whom utilize a recycling program. She believes that if recycling is easy and convenient, people will do it. She recalls that dumpsters have previously been used throughout the city, but have been removed. She stated that if we are concerned about conserving natural resources, recycling makes sense. It also teaches the youth to be concerned about our planet, particularly our air and water.

Bill Dixon, Chairman of the Tooele County Recreation Special Service District, next addressed the Council. He was asked by their board to address the Council tonight. He recently spoke with Glen Caldwell about the PAR tax account balance. Mr. Dixon was told that there was about $1 million in the account, and that the park portion was for brick and mortar. The Recreation Special Service District funding has been drastically reduced by the County Commission. This year, the Recreation Special Service District has received requests and proposals amounting to $372,000, and several requests remain unfunded. They received a request from Tooele City for $25,000 for repairs at the Babe Ruth Park. The board asks that Tooele City pay for the repairs out of the PAR tax. Otherwise, perhaps the Council could pass a resolution to allow for the use of the funds to be used for repairs and upkeep of the park. These young athletes shouldn’t have to be punished because of the actions of a couple of vandals. Mr. Dixon believes that the youth need these programs to be involved in wholesome activities.

Chairman Pratt responded that the city is very aware of the recycling efforts being made, and they are looking into all possibilities. Their main concern for the city is the health, safety, and welfare of its citizens. Part of that welfare is managing the funds of the city, and how those funds are spent, specifically tax dollars. They are analyzing what other cities are doing regarding recycling, along with other related issues. The Council’s concern is not for the expense to the city, but to the citizens. The Mayor is very active with this issue and wants to do what is best for the city financially. He emphasized that their efforts are not being ignored.

Chairman Pratt also addressed the baseball park situation by saying that they are aware of the vandalism situation, and that the city is looking into how to prevent this from happening again so that the repairs on the equipment will be better protected in the future. They are looking into those costs, and how to make it a more secure situation. Councilman Wardle remarked that the PAR funds are used for many parks, and they aware of the need for funds for these recreational areas.

Chairman Pratt closed the public comment period at 7:40 pm.

1. **Resolution 2016 – 17 A Resolution of the Tooele City Council Consenting to the Mayor’s Appointment of Bucky Whitehouse as Fire Chief and Department Head of the Tooele City Fire Department for 2016-2017**

Presented by Mayor Patrick Dunlavy

Mayor Dunlavy first addressed the issues in the public comment period. He said that the city takes pride in carefully reacting to issues, and weighs the pros and cons. They always make sure that financially, projects don’t adversely affect the city. Recycling is a complex project. He needs to make sure that 1) the community wants it (which has been shown), 2) it is fiscally possible, and 3) research is obtained about the long range effects of the project. These studies are currently in place. Plans are being made to put recycling bins around the city to start this program while curbside recycling is being investigated. He stated that curbside recycling programs are easier to initiate in smaller cities, like Grantsville and Stansbury. Tooele City is a much larger city with different demographics. If this project is brought to Tooele City, the majority of the community will have commit to participating.

Mayor Dunlavy went on to address Bill Dixon’s concerns from the board. The city’s tax funds are not just for parks. They are used for arts and recreational projects as well. It was agreed among the Council that the funds would be split evenly between parks, arts, and recreation. They are also used according to the needs of the community. Regarding the repairs at the baseball field, the city is currently working with firms to rebuild the building to secure the wires, which is a substantial cost. He hopes to complete this project as soon as possible.

Mayor Dunlavy then addressed the resolution to formally appoint Bucky Whitehouse as Fire Chief and Department Head of the Tooele City Fire Department. Bucky was sworn in at the beginning of the year, and it was discovered that this appointment needs to be formalized with the Council. Also, this action brings us into compliance with the city charter, which was adopted many years ago. Mayor Dunlavy remarked that Chief Whitehouse has done a tremendous job, and he appreciates his efforts.

Chairman Pratt added that the Fire Department couldn’t have a finer fire chief at this time.

**Councilwoman Winn moved to approve Resolution 2016-17**. Councilman Wardle seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilwoman Winn, “Aye,” and Chairman Pratt, “Aye.”

1. **Resolution 2016-18 A Resolution of the Tooele City Council Amending the Tooele City Fee Schedule**

Presented by Brian Roth

When the cemetery fee schedule was updated recently, there were some changes made that need to be made official. Setting up headstones is no longer a service that the city will be able to provide. This will be taken care of by professional companies that have those resources. As a result, this service needs to be removed from the fee schedule.

**Councilman Wardle moved to approve Resolution 2016-18.** Councilwoman Winn seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilwoman Winn, “Aye,” and Chairman Pratt, “Aye.”

1. **Resolution 2016-19 A Resolution of the Tooele City Council Authorizing the Mayor to Sign a Contract with Broken Arrow, Inc. for the 1100 West (Utah Avenue to Vine Street) Roadway and Utility Improvements Project**

Presented by Paul Hansen

Mr. Hansen introduced this project by showing a map of the area where this project will take place. This road, which is the gateway to the educational complex and the Research and Development Park, is very narrow and in disrepair. This project will improve the road and widen it to an ultimate 84 ft right of way. As adjoining properties develop, they will add more right of way dedication for the completion of sidewalk and other public infrastructure. The plan is to use the existing curb and gutter on the west side of the road, which is in good shape, and to replace a water line on 1100 West that is undersized and quite old. They will also install sewer where it has not been in the past and install storm drains. This project was put out for public bid, and they received five bids. The low bid received was from Broken Arrow in the amount of $722,401.35, which was within 5% of the lowest four bids. Staff requests that a 5% additional contingency in the amount of $36,120 be authorized that the city can use at the Mayor’s discretion for unanticipated conditions which may arise, such us incorrectly mapped utilities or unsuitable soil conditions. If this contingency fund is not needed, it will not be spent. Mr. Hansen requested permission from the Council for the Mayor to be allowed to enter into this contract so that the project can commence.

Mayor Dunlavy clarified that general fund money is not being used to fund this project. The road part of the project is from funds from an appropriations from the state legislature that actually finishes that road. The wastewater is out of the enterprise funds and the storm drain is out of the utility fund that is set up for these kinds of projects.

Chairman Pratt asked Mr. Hansen to expound how this project will affect public traffic on this road during the project. Mr. Hansen replied that the road will be closed to all traffic, except for the residents and those that need access to the businesses on the road. Detour signs will direct people around the construction area.

**Councilman McCall moved to approve Resolution 2016-19.** Councilwoman Winn seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilwoman Winn, “Aye,” and Chairman Pratt, “Aye.”

1. **Minutes: March 16, 2016**

**Councilman Wardle moved to approve the minutes for the meeting held on March 16, 2016 meeting as presented**. Councilwoman Winn seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilwoman Winn, “Aye,” and Chairman Pratt, “Aye.”

1. **Invoices**

Presented by Michelle Pitt

Ms. Pitt presented the following two invoices for approval:

\* Turf Solutions for used equipment for the Oquirrh Hills Golf Course in the amount of $45,000.00.

**Councilman McCall moved to approve the invoice as presented by Ms. Pitt.** Councilwoman Winn seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Wardle, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

\* Peterson Industrial Depot for Jennmar Sewer Line for Lot 1303 in the amount of $77,585.42. (This is an RDA invoice.)

**Chairman Pratt moved to approve the invoice as presented by Ms. Pitt.** Councilman Wardle seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Wardle, “Aye”, Chairman Pratt, “Aye”, and Vice Chairman Winn, “Aye”.

1. **Adjourn**

**Councilman Wardle moved to adjourn the meeting**. Councilwoman Winn seconded the motion. The vote was as follows: Councilman McCall, “Aye,” Councilman Wardle, “Aye,” Councilwoman Winn, “Aye,” and Chairman Pratt, “Aye.”

The meeting adjourned at 8:03 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 4th day of May, 2016

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Brad Pratt, Tooele City Council Chair