

## REQUEST FOR COUNCIL ACTION

**SUBJECT:** Gamblers 4-H Club service in lieu of arena fees and deposit.

**SUMMARY:** The Gamblers 4-H Club would like to provide services in lieu of arena rental fees and the deposit. They would like to clean up the arena for the season start and will also provide volunteers to help paint chutes and pens during Comcast Cares Day.

**FISCAL IMPACT:** Cleaning up the arena and painting the pens/chutes will save staff and estimated 170 man hours. The Use Policy specifically outlines Lessee responsibilities regarding repairs, clean up and key replacement.

**STAFF RECOMMENDATION:**

Staff has concluded that the request is appropriate and will save the parks department time. Staff recommends approval of the attached West Jordan Arena Use Agreement for the Gamblers 4-H Club to use the facilities.

**MOTION RECOMMENDED:**

“I move to approve the service in lieu of fees and deposit with the Gamblers 4-H Club for the 2016 season and direct staff to complete the arena reservation.”

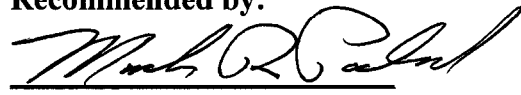
Roll Call vote required

**Prepared by:**

  
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Julie Brown  
Events Coordinator

**Recommended by:**

  
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Mark R. Paless  
City Manager

**Reviewed by:**

  
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Brian Clegg  
Parks Director

## **BACKGROUND DISCUSSION:**

Starting in 2009, the City has approved services in lieu of payment for fees with riding clubs. Since then we have not had any problems with the service in lieu of fees nor have we had an issue requiring funding for repairs, cleanup or other services.

West Jordan City Facility Use Policy:

*Service in Lieu of Fees. Reservation fees may be credited for civic volunteer labor hours as approved by the City Council. All fees other than reservation fees (i.e. overtime, additional services, and security, cleaning) will still be charged on a time and materials basis or as otherwise adopted in the Fee Schedule. Civic volunteer labor is coordinated through the Department. The service provided may include maintenance to City Parks and City Parks Amenities and all services must be approved in advance. Interest in providing service in lieu of fees should be expressed at the time the application is submitted to the Department. A separate contract and approval is required; no verbal agreements will be honored.*

Estimated Cost and Value:

Season Cost:

Clean up & Damage Deposit: \$500  
Youth Nonprofit Riding Club \$150  
Total Cost: \$550

In Lieu Value:

Painting: 80 hours @ \$20 = \$1,600  
Comcast Cares: 40 hours @ \$10 = \$400  
Opening clean-up: 50 hours @ \$20 = \$1,000  
Estimated Total Value: \$3,000

Attached:

Request for In Lieu service

**Julie Brown**

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**Subject:** FW: in lieu of fees

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**From:** Brandon Francis [<mailto:brandon@ksopcountry.com>]  
**Sent:** Wednesday, April 06, 2016 9:52 AM  
**To:** Julie Brown  
**Subject:** RE: in lieu of fees

Julie –

Our 4H club would like to confirm with you our service projects of cleaning and painting for the City of West Jordan for the use of the Rodeo Arena on Tuesday nights for 4H Practice. We will also work the arena with the tractor and make sure it is left ready to go for Wednesdays .

Brandon Francis

**Brandon Francis**



**801.809.3079 call or txt**  
**[brandon@ksopcountry.com](mailto:brandon@ksopcountry.com)**  
**[www.z104country.com](http://www.z104country.com)**  
**<http://www.youtube.com/watch?v=I-KuPaE4Me0>**

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**From:** Julie Brown [<mailto:julieb@wjordan.com>]  
**Sent:** Wednesday, March 23, 2016 9:19 AM  
**To:** Brandon Francis <[brandon@ksopcountry.com](mailto:brandon@ksopcountry.com)>  
**Subject:** in lieu of fees

Please send me your formal request for service in lieu of fees for the arena. Thanks!