

MINUTES
CITY COUNCIL STRATEGIC PLANNING MEETING
FRUIT HEIGHTS CITY
910 South Mountain Road
February 23, 2016

CITY COUNCIL MEETING

The City Council Meeting was called to order by Mayor Don Carroll at 6:37 pm.

The Pledge of Allegiance was led by Mayor Don Carroll and he began the opening ceremony with a prayer.

COUNCIL MEMBERS PRESENT: Council Members Diane Anderson, Gary Anderson, Julia Busche, Brandon Halliday, Scot Poole and Mayor Don Carroll were present. Planning Commission Chairman Curtis Tanner was also present.

STAFF PRESENT: City Manager Brandon Green, City Planner Jeff Oyler, City Engineer Brandon Jones, Public Works Superintendent Darren Frandsen and Recording Secretary Kelli Rollins were present.

VISITORS: Gary & Wendy McCloy

AGENDA ITEMS:

2. **SPECIAL PRESENTATIONS-** Items from the Public

3. **NEW BUSINESS**

3.1 Strategic Planning Meeting

Mayor Don Carroll suggested that the City Council look at having another Strategic Planning Meeting closer to the budgeting meetings. The Mayor and City Council discussed attendance at City Council Meetings. Electronic Meetings are useful when Council Members are not able to attend in person. The Mayor and City Council determined that missing more than two meetings would result in no compensation for those meetings.

City Manager Brandon Green listed the items of City Hall that needed to be updated or finished: the stairway, drive to the basement entrance, upstairs restrooms, website, and PA system. The stairs and drive to the basement need to be done this year and the bathrooms and PA system need to be budgeted in next year's budget. He has already begun to get bids for the PA/recording system. The City Council also brought up a marquee for the City. They discussed the pros and cons of a marquee and different locations were mentioned. Public Works Superintendent Darren Frandsen recommended laying down power conduits while the landscape was still torn up in the front of City Hall just in case they determined to put a marquee out front. City Manager also mentioned the City Shops need a cover put over the fuel station and to get gas

and power in the new shop interior. Both of those projects will be budgeted in the next fiscal year.

City Engineer Brandon Jones went over the budget for the next few years for street maintenance. Mayor Carroll requested the City Staff keep the Prop 1 money separate and use the majority on active transportation and similar projects. He would like residents to be able to see where the money they approved was going. City Engineer Brandon Jones mentioned the bids would open on the 16th. There are over 200 bid items so they opted to give the contractors 3 weeks to bid. There may need to be a special meeting to award the bids.

City Manager Brandon Green led the discussion regarding parks. He mentioned he had two contractors come look at Castle Park. Both of them determined it was in need of a complete rebuild. The City Council and Staff discussed the history of Castle Park and the liability and upkeep issues that the City faces. They discussed steel and plastic structures and the high maintenance on wood structures. They discussed signage and safety issues. The Mayor asked the Council to go and take a look at the park. They discussed putting a committee together to help with raising funds. The Mayor asked for the City Council to send him suggestions for names for that committee.

City Manager Green mentioned the restrooms need to be repaired and updated. This project was budgeted last year and needs to be done this fiscal year. The City Council and Staff discussed signs mentioning that people are under surveillance. They discussed portable services instead of restrooms.

City Manager Green mentioned the two bridges for Nicholls Park were completed and it was suggested they put pictures of the bridges in the Ridgerunner.

Council Member Julia Busche brought up a basketball court. She did some checking and there is a grant the City can apply for through Larry H. Miller Charities. The City would need to match the funds from the grant. Her suggestion would be to put the court in the Northeast corner of the property around City Hall. The City Council and Staff debated what materials work best and would be the most cost effective for the court.

City Manager Green discussed the Forest Service Property and mentioned that it still was not surveyed. He also mentioned that the City had applied for a grant from the DNR for further work. He mentioned the benefit of having a City that is welcoming to the events such as the Tour of Utah and the Cyclocross. The City Council asked what the costs would be for these events and if there are any benefits to the City. Some of the events will do service hours to give back to the community where their event is hosted.

City Manager Green and the Mayor discussed the proposal from Farmington Fire regarding providing services for Fruit Heights. They discussed the three options provided by Farmington Fire.

- Option 1 was the most basic
- Option 2 included 24/7 services with two full-time firefighters, an ambulance and fire truck. The City would need to provide a facility to house the firefighters. It was the preferred option and would reduce the response time for Fruit Heights' residents.
- Option 3 would be more expensive and would include another full-time employee as well as a Fire Engine.

The City Council and Staff discussed housing options. The City Council requested a side by side comparison of what the current services were compared to these options. They also requested numbers regarding emergency calls according to the hour of the day.

The City Council and Staff discussed the idea of having an Emergency Preparedness Tent at Founders Day for a few hours. The City Council does not want to detract from the spirit of Founder's Day. They are also worried about increasing the number of people who attend Founder's Day.

City Manager Brandon Green brought up a discussion regarding having a monthly food truck night. After a brief discussion it was determined that the City would start in April.

City Manager Green brought up the proposal he had discussed with the LDS Church regarding their property adjacent to the City property. His proposal to them was that the City would rent the property and maintain it as a park. There was some interest from Church Facilities in this proposal. If that proposal was approved the current park area around City Hall could be used as a cemetery. Noise was a concern for having a cemetery at the City Hall location. There was also a discussion regarding the County property at the driving range. The Forest Service property could be used but it would cost more to make that area accessible and safe and to prep the area for use as a cemetery. Council Member Diane Anderson asked for the City Council to email her their thoughts and any comments they have regarding the cemetery.

City Manager Green mentioned the Water Utility Fee would go up by .20 and the Storm Water Fee would go up by .50 this year. He defined what type of projects could use impact fees. Water projects included a loop on 1800 E and a water line on Ellison Farms. Storm Drain projects being proposed for the next fiscal year include Raymond Road and Hwy 89/Baer Creek Storm Drain Project.

Mayor Don Carroll talked about the partial Materials Recovery Facility (MURF) installed at Wasatch Integrated Waste. He mentioned the partial MURF has added 13 years to the life of the landfill. He also mentioned the retail PARC & Save Thrift Store there, would

be opening in March. The MURF will make it possible to get rid of curbside recycling since it will all be sorted at the plant. Council Member Diane Anderson suggested all of this information be put in the Ridgerunner.

City Planner Jeff Oyler and City Manager Green talked about the annexation in the works regarding the east bench development. They also mentioned a noise ordinance and mobile home park ordinance were in the works. The City does not currently have these ordinances. They also mentioned a master plan regarding the Cherry Hill area will also need to be looked at and updated.

Mayor Don Carroll mentioned the need to update the purchasing policies for the City. Currently City Manager Green presents items in the budget, but then he also has to come again later to ask for money from the Council to buy the things the Council already approved in the budget. The Mayor mentioned the time wasted discussing the street lights, riding mowers and the website as an example and suggested the City Council is working towards micromanaging the Staff. Once the budget has been approved by the City Council the City Manager should be able to manage the budget. Some of the City Council disagreed and mentioned they felt they needed to know when money was being spent and what it was being spent on. They stated once the money is spent they have no influence.

Public Works Superintendent Frandsen mentioned the City would be asking for another riding mower as well as a bed for the 2007 Chevy 5500. The City will also need to budget for a new truck. It is the bigger truck that will need to be replaced. The City Council asked about repairing, but it is more economical to purchase another rather than to keep replacing parts. The City Council asked about auctions but those trucks are in worse shape than the City's trucks. He has already started comparing prices and will get the numbers to the City Council. The City is also going to need a loader and he will be looking for a used loader.

City Manager Brandon Green mentioned that building permits as a revenue source will eventually, longer exist. He mentioned utility fees and the need to be looking for other sources of revenue. The Mayor led a discussion on philanthropy and remarked that people get tired of being asked for donations. He opened up the discussion to ideas for how to build a sense of community and how to encourage residents to invest in the vision of the future of Fruit Heights. The City Council mentioned that in order to get them to invest in the vision the City needs to create the vision for them to see.

Mayor Carroll suggested that as the budget time of year comes closer it might be beneficial to hold another brief strategic planning meeting. City Manager Brandon Green asked the City Council what they would like him to bring to the meeting. There were some of the City Council Members who mentioned they would like to know the details of what is included in every line item. The Mayor mentioned there are some

things that are place holders that are more unspecified such as the replacement of lights. Some of the City Council stated they would like 2-3 bids before they would feel comfortable in agreeing to purchases.

4. ELECTRONIC MEETING

An electronic meeting was not held.

I HEREBY CERTIFY that the foregoing is a true, accurate and complete record of the Fruit Heights City Council meeting held February 23, 2016.

Not approved until signed


Kelli Rollins, Fruit Heights Recording Secretary

Date approved by City Council: April 5, 2016