OFFICIAL MINUTES OF A REGULAR MEETING

OF THE BOARD OF EDUCATION

BOX ELDER COUNTY SCHOOL DISTRICT

**Closed Session**

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Wednesday evening February 10, 2016 at 6:30 p.m. at Adele Young Intermediate School.

At 5:40 p.m. President Capener called the meeting of the School Board to order. Bryan Smith made a motion to move into closed session to discuss the character and professional competence of an individual, specifically the evaluation of the Business Administrator, Rod Cook. Wade Hyde seconded the motion. An individual poll revealed a unanimous positive vote with all board members present except Karen Cronin who was not in attendance at the beginning of the meeting, but arrived shortly after.

Connie Archibald made the motion to move back into regular board meeting Nancy Kennedy seconded the motion which passed by unanimous verbal poll with all board members present.

**Regular Session**

Those in attendance at the meeting included Board President Lynn Capener, Vice President Wade Hyde, Members Nancy Kennedy, Connie Archibald, Bryan Smith, Karen Cronin, and Carrie Ann Johnson. Also present were Superintendent Ronald Tolman, Assistant Superintendents Darin Nielsen and Terry Jackson, Business Administrator Rod Cook, district employees, representatives of the press and interested citizens.

President Capener welcomed those in attendance and conducted the business of the meeting. After the prayer, which was offered by Wade Hyde, Carrie Ann Johnson led the audience in the pledge of allegiance.

**Recognitions**

Connie Archibald recognized the following people and organizations:

**Melanie Day** – 2016 Utah Theater Association (UTA) Award Recipient

**Amber Rose**, Volunteer at Park Valley School

**Gail Golightly**, Volunteer at ACYI

**Roxanna Wagstaff**, Volunteer at Park Valley School

**Fourth Grade Students at North Park Elementary** who performed for the Legislature

**Orbital ATK** for their generous contribution and support

**Approval of Agenda**

Nancy Kennedy made the motion to approve the agenda as listed. Bryan Smith seconded the motion which passed unanimously.

**Public Comment**

# There was no Public Comment

# **Action Items**

Orbital ATK Presentation

Stan Graves, Vice President of Science and Engineering for Orbital ATK Propulsion Systems presented the school district with a check for $2,500 for Rocket Launch and STEM Projects.

The board thanked him for the support of STEM in the school district.

USBA Key Indicators

It was recommended that the board add the USBA Key Performance Indicators to its self-evaluation process and goals. This is a program developed by the Utah School Boards Association to assist with board self-evaluation.

Connie Archibald made the motion to use the USBA Key Performance Indicators in future self-evaluations and goals. Wade Hyde seconded the motion which passed by a unanimous vote.

**Information Items**

Day on the Hill

The day on the Hill is an opportunity for Board Members to learn about legislation that will affect schools and visit with Legislators about issues.

It starts at the State Office Building Auditorium at 8 a.m. with a Continental Breakfast and then a meeting starting at 9 a.m. to discuss filed bills.

Policy Readings

The following policies were presented to the Board for approval upon third reading:

Policy 1025 Administrative Relations

Policy 1037 Employment-Assignment of Relatives

Policy 1070 Board Meeting Procedures

Policy 1072 Board Meetings Notice Requirements

Policy 1074 Board Meetings Closed Meetings

Policy 3100 Employee References and Letters

Policy 5140 Student and Family Privacy Rights

Policy 5270 Bullying and Hazing

Policy 5350 Student Complaints – Resolution

Policy 6000 Public Records Access and Management

Nancy Kennedy made the motion to approve the policies above policies on third reading. Connie Archibald seconded the motion which passed by a unanimous vote.

The following policies were presented for approval on first reading.

Each year following the enactment of new statues by the legislature and/or the development of new or revised regulations from the Utah State Office of Education, Box Elder School District must take action to bring District policies into alignment and compliance with those statutes and regulations. The District Policy Committee is comprised of two Board members, the Superintendent, the 2 assistant Superintendents, the Business Officer, and Superintendent’s secretary have reviewed this policy extensively prior to recommending approval by the Board. These policies are all recommended by the committee for approval. Some changes to a few of them were sent out today and are included in the recommended policies.

Policy 2100 Gifts Donations Bequests – Acceptance

Connie Archibald made the motion to approve Policy 2100 on first reading. Bryan Smith seconded the motion which passed unanimously.

Policy 5061 Do Not Resuscitate Directives

Bryan Smith made the motion to pass Policy 5061 on first reading Wade Hyde seconded the motion which passed unanimously.

Policy 5280 Student Discipline – District Program

Connie Archibald made the motion to pass Policy 5280 on first reading. Nancy Kennedy seconded the motion which passed unanimously.

Policy 5305 Student Use of Electronic Devices

Carrie Ann Johnson made the motion to pass Policy 5305 on first reading. Karen Cronin seconded the motion which passed unanimously.

Policy 5310 Fund Raising

Superintendent Tolman asked that this policy be retracted until the board reviewed a legal opinion and made suggestions on changes.

Policy 6050 Community Use of School Facilities

Karen Cronin made the motion to pas Policy 6050 on first reading. Carrie Ann Johnson seconded the motion which passed unanimously.

**Discussion Items**

Board Goals Review

It was mentioned that the board had added a new goal to it tonight in Key Performance Indicators.

Chapters 7 and 8 of Mindset and the new Psychology of Success

The discussion revolved around learning and the mindset of growth. Failure is a natural part of learning and growth. Changing perspective on grading and praising children is important. The summary at the end of the book is a good reminder of the points made in the book.

The calendars of School Visits by Board Members were handed out and filled out by board members.

Monthly Financial Report

Rod Cook, Business Administrator presented the Monthly Financial Report including some charts showing Utility costs, State Revenue and Enrollment for the last several years.

# **Consent Calendar**

Bryan Smith moved to accept the consent items. The motion was seconded by Wade Hyde and passed on a unanimous vote. The Consent Calendar included the following items:

Approval of the minutes of the working and regular meeting of January 13, 2016 with the suggested changes that the poll for going into closed session indicate the names of the board members. Also that the motion that shows Connie Archibald as the motion and the second be corrected.

Personnel Items

|  |  |  |  |
| --- | --- | --- | --- |
| **New Hires** |  |  |  |
| ***Site*** | ***Employee*** | ***Position*** | ***Replacing*** |
| DYCH | Chloe Burns | History Teacher | new position |
|  |  |  |  |
| **Leaving the District** | |  |  |
| ***Site*** | ***Employee*** | ***Position*** | ***Reason*** |
| *BEHS* | Lori Butler | Teacher | Retiring |
| *ACYI* | Teresa Hunsaker | Teacher | Retiring |
|  |  |  |  |

Approval of Substitute Bus Drivers

Yearly the board approves a list of substitute bus drivers provided by administration.

The list is as follows:

**New Substitute Bus Drivers for Approval**

**As of 2/5/16**

Todd Atkinson

Tammy Butler

Lance Call

Trevor Cutler

Jayne Goodsell

Jenny Hawkes

Cody Johnson

James Lorick

Kerry Luthy

Kevin Moss

Regina Riedesel

Marci Jo Summers

Rodney Ward

Bryan Smith moved to approve claims numbered 00015824 – 00016344, 00101116, 00912016, 00912916, 08013116, and the school activity checks for the month of January. The motion was seconded by Wade Hyde and passed on a unanimous vote.

# Adjournment

With the announcement that the next meeting will be held on Wednesday, March 9, 2016, at the District Office, President Capener adjourned the meeting at 8:15 p.m.

APPROVED: March 9, 2016

ATTESTED:

School Business Administrator President, Board of Education

Box Elder School District