
City Council

February 16, 2016



City Council Chambers
10000 Centennial Parkway, Ste. 211
Sandy, Utah 84070

Scott Cowdell	District 1
Maren Barker	District 2
Kristen Coleman-Nicholl	District 3
Chris McCandless	District 4
Steve Fairbanks	At-large
Linda Martinez Saville	At-large
Stephen P. Smith	At-large

Minutes

Web address to view complete packet: <http://sandy.utah.gov/government/city-council.html>

The Sandy City Council has adopted Rules of Procedure which are available at the rear of the Council Chambers and online at: <http://sandy.utah.gov/government/city-council/procedure-guidelines.html>. Public comments during the Citizen Comment portion of the City Council meeting, or those offered during a Public Hearing may not exceed 3 minutes. If you wish to comment on an agenda item(s), please hold your comments until that item is being discussed. Work Session items may or may not occur prior to 7:00 PM. Items not concluded during the Work Session will occur in the regular Council Meeting at the conclusion of other official business. Consent Calendar items have been previously considered or are otherwise routine in nature and will be considered in a single motion unless a Council Member wishes to discuss an item separately. In compliance with the Americans with Disabilities Act, reasonable accommodations for individuals with disabilities will be provided upon request. For assistance, please call (801) 568-7141.

Present: City Council: Chairwoman Kris Coleman-Nicholl, Scott Cowdell, Steve Fairbanks, Chris McCandless, Linda Martinez Saville, Stephen Smith, and Maren Barker.

Council Office Executive Director Michael Applegarth

Administration: Mayor Tom Dolan, CAO Byron Jorgenson, Assistant CAO Scott Bond, Deputy Mayor John Hiskey, City Attorney I. Rob Wall, Contracted Attorney Pat Casaday, Assistant CAO Korban Lee, Public Works Director Rick Smith, Public Utilities Director Shane Pace, Director of Finance & Human Resources Brian Kelley, City Treasurer Helen Kurtz, Deputy Finance Director Glade Jardine, Accountant Kyle Kenney, Management Analyst Adam Anderson, Budget Coordinator Brett Neumann, Fire Chief Bruce Cline, Community Development Director Mike Coulam, Police Chief Kevin Thacker.

Note Taker: Verene Froisland

5:15 Work Session

A. **Land Use Handbook Training from Meg Ryan with Utah League of Cities and Towns**

Meg Ryan had a PowerPoint presentation that she showed the Council Members. The presentation was very informative and gave the Council a greater understanding of their roles and responsibilities as well as land use regulations.

B. **Government Finance Officers Association Comprehensive Annual Financial Report and Budget Awards presentations.**

[6:24:54 PM](#) Brian Kelley introduced Danyce Steck, representing Utah's Government

Finance Officers Association. Ms. Steck stated that she will be presenting two National Awards from the Government Finance Officers Association (GFOA). The first award is the Certificate of Excellence in Financial Reporting. It is being awarded to Sandy City for the Comprehensive Annual Financial Report for the year ending 2014. This award is the highest form of recognition in the area of government accounting and financial reporting and its attainment represents a significant accomplishment by the government and its management team. It's the 28th consecutive year Sandy City has received this award. Ms. Steck then presented the award to Brian Kelley, Finance Director, with the following honorable mentions: Helen Kurtz, Glade Jardine, Krystal Manning and Kyle Kenney.

The second award is the Distinguished Budget Presentation Award. This award is a little more difficult to achieve and not as many government's throughout Utah receive it. It's the 12th consecutive year Sandy City has received this award. Ms. Steck then presented the award to Brian Kelley, Finance Director, with the following honorable mentions: Brett Neumann and Adam Anderson.

Brian Kelley then introduced Jim Andrus, an Independent Auditor from Piercy Bowler Taylor and Kern. Mr. Andrus then presented the financial audit report. He stated that the audit went well and that there were no major audit adjustments in the current year.

C. Agenda Planning Calendar Review

Chairwoman Nicholl reviewed the upcoming items on the Council's Agenda Planning Calendar.

D. Council Member Business

Scott Cowdell presented to the Council that he would like to recognize Kim Horiuchi and Tracy Cowdell for the work that they did in getting Mount Jordan Middle School remodeled. All Council Members were supportive of these recognitions. Council Member Cowdell then announced that he will be starting a full time mission within the next couple of months. He stated that he has been given special permission to stay on the Council, however, if it becomes a conflict, he will resign from the Council.

Steve Fairbanks presented to the Council that he would like to recognize a young man within the community for being a citizen of merit. All Council Members were supportive of this recognition.

Kris Nicholl stated that she would like to do some research and possibly introduce a code amendment change for the conditional use permit appeal process. She stated that she will be working with Mike Applegarth and Rob Wall. The Council gave their approval for Chairwoman Nicholl to proceed with her research.

Maren Barker initiated a discussion about the use of Sandy City letterhead for something that is not in the Council's official capacity. She feels that when the official letterhead is used, it gives the appearance that the entire City Council is in support and not just a few individual members. After a Council discussion, it was agreed that Council Member Barker

would work with Mr. Applegarth to write a new policy on when letterhead should be used and when it shouldn't. The policy will also identify how an emergency situation should be handled (when there is less than five days to make a decision) as well as what qualifies as an emergency situation.

E. Council Office Director's Report

Mr. Applegarth updated the Council on Granicus, the new agenda management system that the Council adopted.

F. Mayor's Report

The Mayor updated the Council on several things going on throughout the community.

G. CAO Report

Rick Smith spoke about the increasing costs of police cars and what it does to our fleet. He provided some comparisons to the Council.

Scott Bond introduced Peter Subject he is representing Cavalia, an entertainment company, they would like to bring their travelling production of Odyesseo to Sandy City. Mr. Subject showed the Council a video describing the production and mentioned that if they can work out the permits and approvals, they would like to bring their show to Sandy mid April. It would be here for 7-8 weeks.

H. Council Concept Approval Process Review

This item was not held.

7:00 Council Meeting

1. Opening Remarks/Prayer/Pledge of Allegiance

Chairwoman Nicholl welcomed all those in attendance.
Prayer was given by Brian Anderson with Scout Troop 1605
Pledge was led by Jayden Jensen with Scout Troop 684

Mr. Applegarth updated the Council on the Renaissance Ranch home at 12128 S Cinnamon Ridge Drive, a transitional living facility. This is a home exclusively for women and there are currently 4 women living in the home. The Planning Commission will hold a hearing on a request for a reasonable accommodation to house up to 8 women. This hearing will be heard on March 3, 2016. Mr. Applegarth then stated that the City is not able to restrict the occupancy of the home because the clients are federally protected by the Americans with Disabilities Act. The City can enforce compliance with other sections of code such as parking restrictions, noise concerns, and property maintenance.

2. **Citizen Comments**

Steve Van Maren, 11039 Lexington Circle, mentioned that the County Council recently passed a resolution encouraging all municipalities to curtail their activities on March 22, 2016 due to the political caucus meetings being held that evening. Mr. Van Maren then encouraged the City Council to not hold a meeting that night.

Amy Labrum, 12085 Cinnamon Ridge Road, voiced her concern for the Renaissance Ranch home coming to her neighborhood.

Felicia Booth, 12171 Pine Ridge Road, voiced her concern for the Renaissance Ranch home coming to her neighborhood.

Mayor Dolan stated that these concerns need to go to your congressional delegation because this is a federal law being imposed on the City.

Consent Calendar

3. Approval of the January 12, 2016 City Council Minutes
4. Approval of the January 19, 2016 City Council Minutes
5. Approval of the January 26, 2016 City Council Minutes
6. Resolution 16-15C – a resolution appointing a representative from Sandy City to the Wasatch Front Waste Management & Recycling District.

Council Member Fairbanks made a motion to adopt the consent calendar, Items 3-6 on the agenda. Motion seconded by Council Member McCandless. All voted "Aye".

Council Items

7. **Recommendation to delete obsolete policies from Council policy manual**

Council Member Fairbanks introduced this item to the Council then went through the suggested policies that are being recommended for deletion. Mr. Fairbanks then stated that he believes that deleting these policies is a helpful change to the Council's policy manual and makes it become more relative and more user friendly.

Council Member McCandless stated that he would not feel comfortable approving the deletion of these policies until this has been reviewed by the City Attorney.

Council Member Fairbanks made a motion to table this item for one week to allow the City Attorney time to review the policies before they are deleted. Motion seconded by Chairwoman Nicholl. All voted "Aye".

8. **Administration requesting adoption of Resolution 16-14C agreeing on a date when annexations of certain unincorporated islands are complete and take effect.**

Korban Lee introduced this item to the Council.

Council Member Fairbanks made a motion to adopt Resolution 16-14C setting a date for annexations of Islands #6, #8, #20, #28, and #35. The annexations of these Islands are complete and will take effect on April 1, 2016. Motion seconded by Council Member Cowdell.

Roll Call Vote:

Yes: Fairbanks
Cowdell
Saville
Barker
McCandless
Smith
Nicholl

Motion passed unanimously.

9. **Police Department recommending adoption of Resolution 16-16C authorizing the execution of an interlocal cooperation agreement between the Board of Education of Canyons School District and Sandy City for a School Resource Officer.**

Chief Kevin Thacker introduced this item to the Council.

Council Member McCandless made a motion that we approve Resolution 16-16C authorizing the execution of an interlocal cooperation agreement between the Board of Education of Canyons School District and Sandy City for a School Resource Officer. Motion seconded by Council Member Saville.

Roll Call Vote:

Yes: McCandless
Saville
Cowdell
Barker
Smith
Fairbanks
Nicholl

Motion passed unanimously.

10. **Completion of reports and other items not held in the Work Session.**

The City Council meeting adjourned at approximately 8:10 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Kris Coleman-Nicholl
Sandy City Council Chair

Verene Froisland
Council Executive Secretary