

AMERICAN FORK CITY COUNCIL
FEBRUARY 4, 2016
WORK SESSION MINUTES

ATTACHMENTS (4)

Members Present:	James H. Hadfield Carlton Bowen Brad Frost Rob Shelton Jeff Shorter	Mayor Councilman Councilman Councilman Councilman
Members Absent:	Kevin Barnes	Councilman
Staff Present:	Craig Whitehead Nestor Gallo Richard Colborn Cathy Jensen Kriss Garcia George Schade Kasey Wright Derric Rykert Lance Call Audra Sorensen Dale Goodman Adam Olsen Wendelin Knobloch Colleen Eggett	City Administrator Engineer City Recorder Finance Officer Fire Chief IT Director Legal Counsel Parks and Recreation Director Police Chief Public Relations/Economic Development Public Works Director Senior Planner Associate Planner Library Director
Also Present:	John Woffinden Jason Thomson Ray Garrett Mark Coddington Juel Belmont Liza Carter Dan Adams Karen Adams Mike Bigelow Dixie Fraughton Lars Anderson Brian Thompson Plus 1	Planning Commission Chairman Parks Superintendent Cemetery Sexton Cemetery Lead Man Historical Preservation Committee Historical Preservation Committee Historical Preservation Committee Historical Preservation Committee Historical Preservation Committee Historical Preservation Committee PEC Chairman PARC Tax Advisory Board

Mayor Hadfield welcomed those in attendance. Councilman Barnes was excused

CITY COUNCIL STUDY ITEMS

1. DISCUSSION ON AF BOAT HARBOR AND POSSIBLE GRANT OPPORTUNITIES FOR IMPROVEMENTS AT THE BOAT HARBOR. (Requested by Derric Rykert, Parks and Recreation)

Mayor Hadfield announced that at about 4:15 p.m. Councilman Frost would be excused to represent the City at the Utah County Board of Adjustment meeting regarding Snowbird's request for a Conditional Use Permit to expand into Utah County.

Derric Rykert introduced Lars Anderson from PEC that has helped in this effort. He provided a power point presentation that is included in these minutes as **ATTACHMENT 1**. They would like to begin the public input process and get approval of the Planning Commission and the City Council.

Mr. Rykert explained that they had been looking into funding mechanisms.

Councilman Frost could not think of a better way to meet the County Commission criteria.

Mr. Rykert asked for some direction from the Council. Did they want to proceed in seeking grant funding? The big thing was getting sewer and waterlines to the area. The previous acquisition by the City of the Bishop property would qualify toward the match.

Mayor Hadfield thought this was right on track and would be good for the City.

Councilman Shorter was supportive of moving in that direction.

Councilman Shelton asked if the County's Restaurant Tax disbursement could accrue.

Derric Rykert did not know but he would get it clarified.

Councilman Bowen felt it was a great project. The area down there could use some more things to make it more inviting to people other than to just fishermen.

Mayor Hadfield added that the Marina Zone allowed for commercial so there could be a convenience store, gas station, etc.

Councilman Frost thought it was a great place for a destination restaurant.

Lars Anderson explained that there were some vendor areas planned for concessions and rentals. He noted that he went with a Provo group down to Tempe Beach Lake. He found out that they actually funded the rest of their parks from that one site. In order for this to happen in American Fork the water and sewer lines were key. Another key was that the Commission funds had to be spent by 2017.

Mayor Hadfield had visited that area and expressed that it was very well done.

Councilman Shelton asked if they could stub in the water and sewer, pave over it and connect to it at a later time.

Lars Anderson responded that most of the cost was dewatering because of the high water table. It was supposed that could be done.

2. DISCUSSION ON ADJUSTING FITNESS CENTER AND CEMETERY FEES
(Requested by Derric Rykert, Parks and Recreation)

Derric Rykert addressed the Fitness Center noting that every couple of years they reviewed the Fitness Center fees in relation to the operating costs and neighboring facilities. **(See ATTACHMENT 2)** The fees were increased every so often so there was not a huge jump all of a sudden. The proposed increase was between three and four percent. There would still be a resident, non-resident rate.

Mayor Hadfield asked if there were any questions regarding the Fitness Center Fees.

Councilman Shelton asked about HAST.

Mr. Rykert answered that HAST (Hilltop Aquatic Swim Team) was the City's club team. Members were required to have an active membership while they were participating on the team.

Councilman Shelton was concerned about the amount of time the swim team occupied the pool. He had a hard time justifying the amount of time.

Mr. Rykert explained that members also had quarterly fees that covered all their operating expenses. The other challenge was that the Fitness Center hosted three high school teams, American Fork, Pleasant Grove, and Lone Peak. Not all were club teams.

Councilman Shelton asked what the long-term needs were.

Mr. Rykert answered that he would be making some recommendations along with the Capital Improvements Budget requests.

Councilman Shorter asked about off hours.

Mr. Rykert stated that the off hours were about 10:00 a.m. to 2:00 p.m. when the kids were in school. During the summer they tried to spread them out as much as they could. HAST was a good club and there were not many options around.

Councilman Shorter asked about release time from school.

Mr. Rykert explained that the high school did. They came from 1:00 p.m. to 3:00 p.m.

Councilman Bowen asked that when the schools were there if there were a couple of lanes reserved for the public.

Mr. Rykert answered that they always had one or two lanes available for the public. Six or seven people could share a lane if they knew how to "circle swim."

Councilman Bowen asked about putting in lanes in the areas where they had not been any.

Mr. Rykert expressed that the pool was full. "They bought cross lanes. They could

divide lanes in half. They had people swimming under people. They had scuba divers on the bottom and swimmers on the top.”

Derric Rykert addressed Cemetery Fees. Cemetery Sexton Ray Garrett and his crew had been looking at neighboring communities, what they do, and what the trends were. A couple of adjustments were requested.

Ray Garrett reported that some of the comments from mortuaries regarding the City’s opening and closing costs were that they were very inexpensive. He felt those fees should be increased. On the chart, (**ATTACHMENT 3**), the black was the current fee and the red was the suggested fee.

Mayor Hadfield asked about burials on a Friday or a Saturday.

Mr. Garrett explained that on Fridays, the fees were the same as the other weekdays. Saturdays and holidays were higher. After hours were increased after 4:00 p.m.

Mayor Hadfield asked about Sunday services.

Mr. Garrett responded that they did not do Sunday Services.

Mayor Hadfield asked if there were questions of Mr. Garrett.

Councilman Bowen thought they would want to keep their fees in every category just under the competition.

Mayor Hadfield expressed that they were talking about a service. The person still had to be the owner before it could be opened. To say they were the cheapest around did not mean much if you did not own the property.

Councilman Bowen was not sure if the mortuaries would charge less or not.

Councilman Frost never viewed the cemetery as competitive but he did view it as a supplemented thing through the General Fund. If they could get closer to not supplementing it from the General Fund that was a good thing. The cemetery was special in many ways. He felt the fees were reasonable.

Councilman Shelton agreed. The City was providing a service. They were jumping pretty high, \$250, on the opening and closing.

Mark Coddington suggested that a lot of it was trying to recoup the wear and tear on the backhoe and truck so it would not be so much of a drag on the City. They were trying to stay even keel. The cemetery was a showpiece. They had 20 burials last month.

Mr. Garrett reported that the backhoe was a 1999 and a lot of hours were put on it each week.

Derric Rykert stated that based on last year’s revenue this would mean an increase to the City for the upcoming year of \$30,700.

Councilman Bowen noted that he guessed that the demographics would show continuing increase in demands.

Mr. Coddington added that of the 20 burials in January, 17 were purchased lots.

Councilman Shorter asked if non-residents paid a higher fee.

Mr. Garrett commented that they used to do that but they did away with it about 10 years ago. It was very much a good relations thing.

3. PARC MANDATORY MEETING/APPLICATION REPORT *(Requested by Craig Whitehead, Administration)*

PARC Advisory Board Chairman Brian Thompson and Audra Sorensen were present. Chairman Thompson provided a power point presentation. It is included in these minutes as **ATTACHMENT 4**. About \$65,000 to \$70,000 is received each month. That would mean \$750,000 to \$800,000 for distribution a year that could be available. This was not an entitlement. Just because you were approved one year did not mean you were approved in future years. The Advisory Board was a recommending body to the City Council.

Chairman Thompson stated that a clarification to the Policy and Procedures was needed that stated that applicants needed to reside in American Fork; the organization had to be here or the facility. Section 5.2 needed to include the same language as was in 4.2 and 6.2.

“All funded facilities expenses must be located in American Fork City or within the boundaries of an inter-local agreement with American Fork City.”

They were now in the application phase through March 31.

Councilman Frost was excused at 4:15 p.m.

Chairman Thompson continued that the Advisory Board would then go through each application looking for key elements and fill out a score sheet. They had 22 organizations appear.

Mayor Hadfield asked about a consideration for the Timpanogos Arts Foundation who had been operating in the red since the first of July.

Chairman Thompson thought that question was for the Mayor and the City Attorney to see if they were able to give them interim funds. Could they grant an exception to one entity?

Mayor Hadfield noted that the City had been collecting now for almost a year. The money the City gave them ended June 30, 2015.

Chairman Thompson had some clarifications to get from Lela Bartholomew. She was

great to be their Beta for the online application.

Mayor Hadfield commented that one of the agencies that was under the umbrella of the Timpanogos Arts Foundation was the Alpine Youth Theater. The Timpanogos Arts Foundation was a 501c3 organization under which the American Fork Arts Council operated but by the same token they had an American Fork Symphony that operated in American Fork, practiced at the American Fork High School and performed in American Fork, but there was also the Timpanogos Symphony that was a spinoff group that John Pew directed which was in Highland and Alpine. He did not see how they could fund both of those out of the PARC Tax.

Chairman Thompson reviewed the PARC Tax Timeline and Process with the Council noting that this first year was also a learning year.

Mayor Hadfield applauded Chairman Thompson for the organization and the work that has been accomplished.

4. PROPOSAL TO APPROVE THE UTAH CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION 2016-2017 THAT HAS BEEN PREPARED BY THE CITY HISTORICAL PRESERVATION COMMISSION. (Requested by Richard Colborn, Recorder)

Juel Belmont explained that every 17 months an application for a Certified Local Government matching grant could be submitted to the State of Utah for up to \$20,000. It was proposed to submit for \$5,000 for fire upgrades to the National Historic Bigelow Organ Factory.

Ms. Belmont noted that they had street signs for the American Fork Historic District but when it was announced that UDOT was going to widen Main Street they held off. They also have signs to go in front of each site on the National Historic Register.

Ms. Belmont explained that the application was due on February 12, 2016. The grant consisted of federal and state funds and required a 50-50 match. Mike Bigelow was present to answer any questions.

Mr. Bigelow thanked the City for support of the Certified Local Government Grant for upgrades to the Organ Factory. The fire alarm system was finished and now operating. They were finishing up doing upgrades.

Councilman Shorter asked if it was anticipated that this would be his last matching grant.

Mayor Hadfield thought that for this particular purpose it would be.

Dan Adams felt they needed to clarify the fact that for this part of the grant the match would come from Mr. Bigelow. They were requesting a \$5,000 match from the City for the second part of the grant. The three areas they were looking at included

1. Nomination of National Register properties in American Fork City

The Committee had Cory Jensen from the Utah State Historic Preservation Office here yesterday. He recommended that first of all there was already a Historic District established and an expansion of that original District that included the area from 100 East to 300 West and between Main Street and 300 North.

Mr. Adams continued that there were a number of homes and historic sites outside of that area.

2. They would be looking at 5 of those this year.

Mr. Jensen recommended that they use the multiple site documentation form in order to link other nominations to that. It simplified the nomination process.

Mr. Adams stated that they have had a number of properties in the City that have had an Intensive Level Survey done in former years. Instead if a couple of thousand dollars for a new property, they could build upon the Intensive Level Survey that had already been accomplished. That cost was between \$500 and \$700. They also received in service credit for the work the Committee does.

3. Digitization of the American Fork Citizen Newspaper.

Mr. Adams continued that the University of Utah had a statewide project of digitizing newspaper. For the American Fork Citizen, only the years between 1906 and 1922 had been completed. They could use up to 20 percent of the total grant (\$4,000) toward the digitization of the rest of the Citizen. The cost was about \$1.65 per page and would cover roughly 5 years. There were 57 more years of the Citizen that were not yet digitized.

Councilman Shorter was in support of the grant.

Mayor Hadfield asked if there were any other questions.

Dan Adams asked if the disposition of the Council was to support the grant.

Richard Colborn reported that the issue was on the City Council agenda on February 9, 2016 for Council approval.

Ms. Belmont commented that Dixie Fraughton was a new member and they had a full, enthusiastic committee.

Mayor Hadfield asked if more members were needed on the committee.

Ms. Belmont responded that they would love to have more.

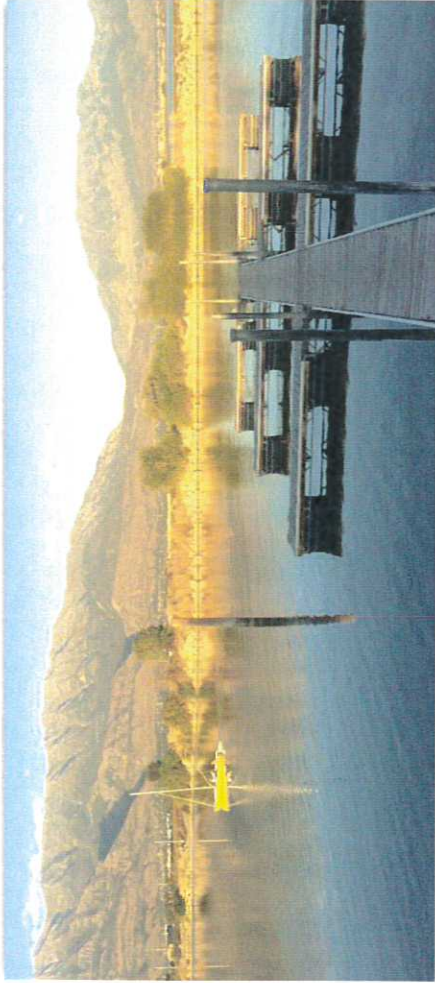
Mayor Hadfield noted that the Committee was working to revise the Historical Preservation Ordinance. He was supportive of the grant.

5. ADJOURNMENT



The work session adjourned at 4:38 p.m. Richard M. Colborn, City Recorder

American Fork Boat Harbor



Prepared by



Project Maps



Project Area

Maps

- Data Collection and Analysis
- Park Features
- Next Steps



Project Area

- Located within American Fork Boundaries
- Adjacent to Utah Lake
- Less than 2 miles from I-15
- Approximately 20 Acres



Project Area

- Maps
- Data Collection and Analysis
- Park Features
- Next Steps



Project Maps



Project Area

Maps

- Data Collection and Analysis
- Park Features
- Next Steps





Data Collection & Analysis

- Analyze existing site (data collection)
 - Wetlands-completed
 - Topo Survey
 - Transportation Access Points
 - Surrounding Trail System
- Develop Project Program
 - Potential Amenities
 - Opportunities and Constraints



Project Area
Maps
Data Collection and Analysis
Park Features
Next Steps



Park Features



Project Area
Maps
Data Collection and Analysis
Park Features
Next Steps



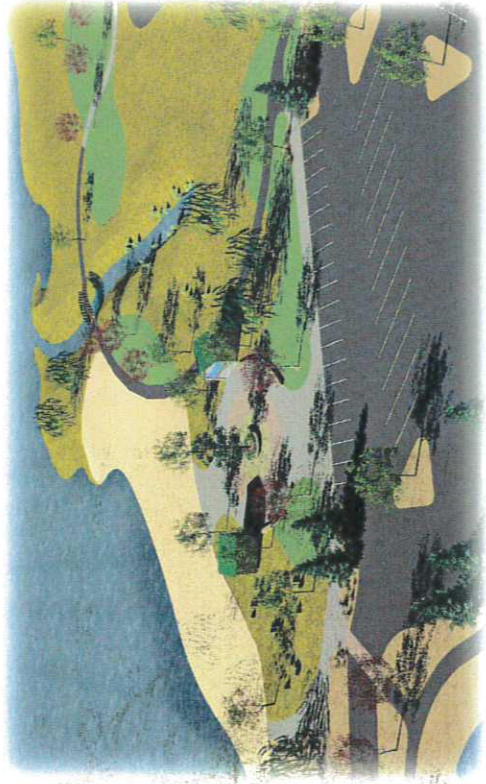
Park Features | Beach Area



Project Area
Maps
Data Collection and Analysis
Park Features
Next Steps



Plaza and Improved Parking



Project Area
Maps
Data Collection and Analysis
Park Features
Next Steps

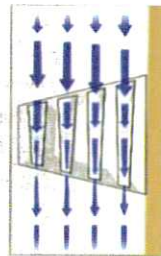
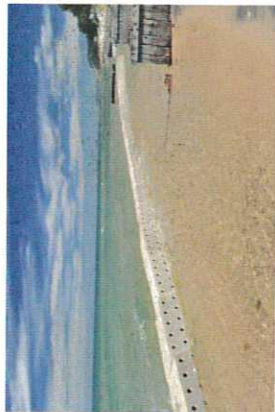


Sand Saver System



Works by:

- Breaking down the energy of the wave (reducing erosion).
- Allows the wave, which contains sand, to pass through tapered holes onto the beach surface.
- Water retreats through the small holes leaving sand time to settle.
- Successfully used in Hawaii, New Jersey, and Michigan
- Promotes beach accretion and prevents erosion
- Environmentally friendly- will not deteriorate
- Observed a gain of 6.4 cy/foot of beach front (Lake Michigan).



Project Area
Maps

Data Collection
and Analysis

Park Features

Next Steps



Amenities



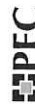
Project Area

Maps

Data Collection
and Analysis

Park Features

Next Steps



Next Steps



Secure Funding

- Utah Lake Commission Grant
Awarded matching grant of \$218,642.34
- Utah Waypoint Grant
planning to submit-\$100,000
- Boater's Access Grant
Application Submitted, awaiting awarding-
potential-\$140,000
- Utah County restaurant tax proposal-\$200,000
- Construction Documents
- Wetland Permitting
- Bidding and Selection of a Contractor

Project Area
Maps

Data Collection
and Analysis

Park Features

Next Steps



Project Area
Maps

Data Collection
and Analysis

Park Features

Next Steps

Next Steps

Funding & Phasing

Phase 1:

Land Acquisition-Done
Restroom
Entry
Asphalt-Parking Lot

Big Ticket Infrastructure:
Water and Sewer Line

Sewer Line (Contractor) \$225,000*
Water Line (Contractor) \$135,000*

*These are rough estimates at this point. This is a significant amount that would need to happen before Phase 1 should proceed. Possible funding options can be discussed:

Utah Lake Commission Grant-\$218,642.34	A.F. City Item	A.F. City Contribution	Amnt. Of Grant Qualification
Bishop Property Acquisition	\$400,004	\$132,001	
Clearing & Grubbing (City purchase)	\$20,000	\$6,600	
Base Course (City purchase)	\$19,416	\$5,824	
Asphalt (City purchase)	\$112,000	\$36,960	
Asphalt (City install)	\$40,000	\$13,200	
Restroom (Contractor)	\$65,000	\$21,450	
Entry Way (Contractor)	\$50,000	\$16,500	
3 to 1 matching			\$232,535
City Contribution (Upfront)	\$306,416		
ULC Grant (Reimbursement)	\$(218,642)		
City Combined Total		\$125,357	



Fitness Center Membership Fees

Facility	Resident		Non-Resident		Resident		Non-Resident		Resident		Non-Resident	
	Family- Yearly	Family- Monthly	Family- Yearly	Family- Monthly	Couple- Yearly	Couple- Monthly	Couple- Yearly	Couple- Monthly	Sr. Couple & Indiv.- Yearly	Sr. Couple & Indiv.- Monthly	Senior Couple & Indiv.- Yearly	Senior Couple & Indiv.- Monthly
American Fork Fitness Center	\$420.00	\$42.00	\$480.00	\$48.00	\$340.00	\$34.00	\$400.00	\$40.00	\$235.00	\$24.00	\$275.00	\$28.00
Orem Fitness Center	\$395.00	\$39.00	\$480.00	\$49.00	N/A	N/A	N/A	N/A	\$225.00	\$25.00	\$275.00	\$35.00
Lehi Legacy Center	\$450.00	\$44.00	\$495.00	\$49.00	\$365.00	\$36.00	\$400.00	\$39.00	\$250.00	\$24.00	\$275.00	\$27.00
P.G. Community Center	\$335.00	\$33.00	\$415.00	\$41.00	\$255.00	\$25.00	\$320.00	\$27.00	\$155.00	\$15.00	\$195.00	\$19.00
Provo Rec. Center	\$493.00	\$44.00	\$618.00	\$55.00	\$398.00	\$36.00	\$503.00	\$45.00	\$285.00	\$27.00	\$355.00	\$35.00
AFFC Proposed Fees	\$435.00	\$44.00	\$495.00	\$50.00	\$352.00	\$36.00	\$400.00	\$40.00	\$245.00	\$25.00	\$285.00	\$29.00
HAST Fees Proposed	\$325.00		\$370.00									
\$ amount of increase	\$15.00	\$2.00	\$15.00	\$2.00	\$12.00	\$2.00	\$0.00	\$0.00	\$10.00	\$1.00	\$10.00	\$1.00
% increase	3.57%	4.76%	3.13%	4.17%	3.53%	5.88%	0.00%	0.00%	4.26%	4.17%	3.64%	3.57%

Resident		Non-Resident		Resident		Non-Resident	
Student & Senior Yearly	Student & Senior Monthly	Student & Senior Yearly	Student & Senior Monthly	Family 3 month	Family 6 month	Family 3 month	Family 6 month
\$130.00	\$13.00	\$160.00	\$16.00	\$165.00	\$245.00	\$185.00	\$275.00
\$200.00	\$20	\$250.00	\$35.00	N/A	\$215.00	N/A	\$239.00
\$140.00	\$14.00	\$155.00	\$15.00	N/A	N/A	N/A	N/A
\$100.00	\$10.25	\$125.00	\$7.75	N/A	\$185.00	N/A	\$230.00
\$157.00	\$16.00	\$195.00	\$19.00	\$167.00	\$284.00	\$207.00	\$389.00
\$138.00	\$14.00	\$168.00	\$17.00	\$175.00	\$255.00	\$195.00	\$285.00
\$108.00		\$130.00			\$195.00		\$210.00

\$8.00	\$1.00	\$8.00	\$1.00	\$10.00	\$10.00	\$10.00	\$10.00
6.15%	7.69%	5.00%	6.25%	6.06%	4.08%	5.41%	3.64%

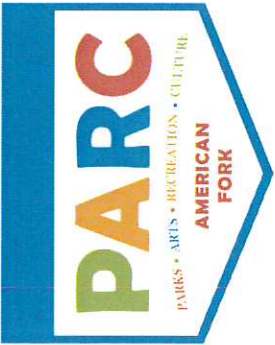
Daily Admission and other Rates

	Adult- Ages 18 to 59	Youth Ages 4 to 17	Child 3+under	Senior 60+up	Day Care 1 hour	Family Night	Boy Scouts
Facility							
American Fork Fitness Center	\$4.50	\$4.00	Free	\$3.00	\$2.00	\$20.00	\$2.50
Orem Fitness Center	\$4.25	\$3.25	Free	\$3.25	\$2.00	\$20 only 6pm -10pm	N/A
Lehi Legacy Center	\$5.00	\$4.00	\$3.00	\$3.00	\$2.50	N/A	Half off
P.G. Community Center	\$3.25	\$2.75	Free	\$2.00	\$2.00	N/A	Based on people
Provo Rec. Center	\$5.00	\$4.00	Free	\$4.00	\$2.00	N/A	N/A
AFFC Proposed Fees	No Increase at this Time to Daily Admission						

Comparison of Surrounding Cemetery Prices

(prepared 01/13/16)

	AF	Highland	Orem	Lindon	Provo	Alpine	PG	Lehi
Lot prices								
Resident	\$1,200.00	\$985.00	\$1,200.00	\$550.00	\$1,100.00	\$985.00	\$700.00	\$550.00
Non-resident	N/A	\$1,375.00	\$1,500.00	\$1,000.00	N/A	\$1,500.00	\$1,300.00	\$1,100.00
Opening/Closing								
Weekday-Adult	\$350.00/ \$600.00	\$600.00			\$550.00			
Resident			\$600.00	\$250.00		\$600.00	\$600.00	\$350.00
Non-resident			\$750.00	\$450.00		\$1,000.00	\$1,000.00	\$700.00
Weekday-Child	\$200.00	\$500.00			\$250.00			
Resident			\$400.00	\$100.00		\$125.00	\$225.00	\$200.00
Non-resident			\$500.00	\$250.00		\$175.00	\$300.00	\$300.00
Weekday-Cremation	\$200.00	N/A			\$250.00			
Resident			\$300.00	\$200.00		\$500.00	\$200.00	\$200.00
Non-resident			\$400.00	\$300.00		N/A	\$350.00	\$300.00
Weekday-Double Deep	\$700.00/ \$850.00	\$750.00	N/A	N/A	N/A	N/A		N/A
Resident							\$1,400.00	
Non-resident							\$2,000.00	
Weekend-Adult	\$650.00/ \$850.00	\$850.00			\$850.00			
Resident			\$1,000.00	\$525.00		\$850.00	\$900.00	\$600.00
Non-resident			\$1,150.00	\$725.00		\$1,500.00	\$1,300.00	\$950.00
Weekend-Child	\$400.00	\$850.00			\$550.00			
Resident			\$800.00	\$375.00		\$350.00	\$525.00	\$450.00
Non-resident			\$900.00	\$525.00		\$400.00	\$600.00	\$550.00
Weekend-Cremation	\$400.00				\$500.00			
Resident			\$700.00			\$500.00	\$500.00	\$450.00
Non-resident			\$800.00			N/A	\$650.00	\$550.00
Weekend-Double Deep	300.00/ \$1450.00	\$1,050.00	N/A	N/A	N/A	N/A		N/A
Resident							\$1,700.00	
Non-resident							\$2,300.00	
Disinterment								
Adult	\$1,500.00	\$650.00	\$1,500.00	\$1,400.00	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
Child	\$1,000.00	\$435.00	\$1,500.00	\$1,400.00	\$900.00	N/A	\$1,200.00	\$500.00
Double Deep	N/A	N/A	N/A	N/A	N/A	N/A	\$1,500.00	N/A
Court Ordered Double Deep	\$3,000.00							
Headstone Removal								
Flat or Wedge	\$50.00/ \$100.00							
Upright	\$100.00/ \$200.00							
After Hours Fee after 4:00pm	\$250.00	N/A	per 1/2 hr	\$275.00	per 1/2 hr	N/A	N/A	N/A



PARC Grant Application Workshop

21, January 2016



Introduction

2016 PARC Committee Members

- Brian Thompson - Chair
- Staci Carroll
- Dale Gunther
- Joseph Heaps
- Nanette Kuhn
- Laurel Shelley
- Nathan Mecham
- Audra Sorensen – City Liason



Meeting Agenda

- Welcome & Introduction
- Why are you here today
- What can grant funds be used for
- What types of grants are available
- Is my organization eligible to apply
- What is the application process for 2016
- If you are awarded the grant, what next
- Questions & Answers



Welcome

- We are glad you are here. Thank you for coming.
- This is a mandatory meeting. Please sign in.
- There will be a 15-minute Q&A period at the end of the meeting, so please hold your questions.
- PARC Committee members will be available after the workshop for a few minutes to answer any additional questions.



Why are you here today?

To understand the grant application process

- To do this , let’s look at how the PARC tax works:
 - The PARC tax exists to “ ...provide additional funding that will enhance the quality of American Fork’s cultural arts facilities and organizations, recreational facilities and parks.”
 - PARC tax funds come from collected state sales tax revenue distributed to American Fork.

5



Why are you here today?

- PARC funds will be distributed in their entirety each year as indicated on the timeline, except for 1.5% which will be used for administrative costs.
- PARC funds are not an entitlement. Completing an application does not guarantee that funds will be awarded.
- City Council will make the final determination of PARC funds to be awarded.

6



Why are you here today?

- Previous receipt of PARC funds does not guarantee future PARC funding, unless so authorized in the original grant request.

7

What can the grant be used for?

- Cultural Arts Facilities
- Cultural Arts Organizations
- Recreational Facilities

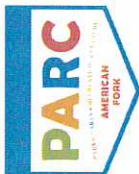


8

What can the grant be used for?

- **Cultural Arts Facilities:**

- Funds may be provided to:
- a publicly owned and operated...
 - Museum
 - Theater
 - Art Center
 - Music Hall
 - or other Cultural or Arts Facility.



9

What can the grant be used for?

- **Cultural Arts Facilities:**

- Applicants must provide for perpetual maintenance and be responsible for all operational and financial accountability for all facilities for which funding is requested.
- May not be used to fund publicly owned or operated cultural programs.



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What can the grant be used for?

- **Cultural Arts Organizations:**

- Funds may be provided to:
- A private nonprofit organization* or institution having its primary purpose the advancement and preservation of:
 - Natural history
 - Art
 - Music
 - Theater
 - Dance
 - Cultural arts including literature, a motion picture, or storytelling.



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What can the grant be used for?

- **Recreational Facilities:**

- Funds may be provided to a publicly owned and operated...
 - Park
 - Campground
 - Marina
 - Dock
 - Golf course
 - Playground
 - Athletic field
 - Gymnasium



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What can the grant be used for?

- **Recreational Facilities:**
 - Swimming pool
 - Trail system
 - Cultural facility
 - or other facility used for recreational purposes.
- Applicants must provide for perpetual maintenance and be responsible for operational and financial accountability for all facilities for which funding is requested.



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What can the grant be used for?

- **Recreational Facilities:**
 - Funds may not be used to fund publicly owned or operated recreational programs.
 - Funds may be used to finance ongoing operating expenses of recreational facilities.



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Types of Grants Available



Is my group eligible to apply?

- Cultural Arts Facilities Grants
- Cultural Arts Organizations Grants
- Recreational Facilities Grants
 - Minor Grant = ≤ \$5,000
 - Major Grant = > \$5,000

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- Cultural Arts Facilities:
 - Must meet the definition
- Cultural Arts Organization:
 - Must be a 501(c)(3) nonprofit entity or registered with the State of Utah as a nonprofit corporation with an active status at the time of the application deadline.
- Recreational Facilities:
 - Must meet the definition

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Application Process for 2016?

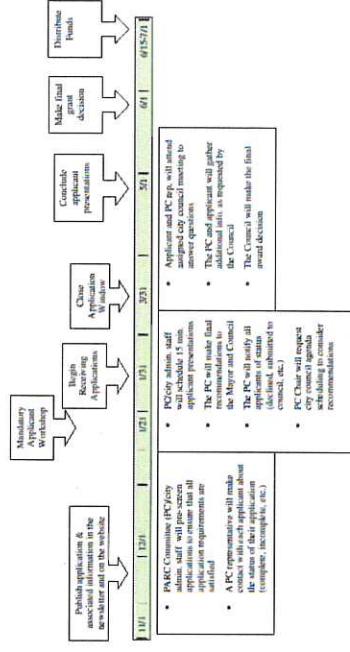
- Become familiar with PARC guidelines, qualifications and definitions.
- Be here today
- Submit an official PARC application
- Be prepared to make a brief presentation before the PARC advisory board and/or City Council.
- City Council makes final determination

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Application Process for 2016

PARC Grant Timeline & Process



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We got the grant...what now?

- Award Recipient Requirements:
 - Enter into a contractual agreement with the City – providing:
 - A detailed, planned “use of funds” schedule
 - A beginning and end date of project (if applicable)
 - Audit capability to verify application information and use of funds
 - The consequences of the failure to use PARC funds as approved
 - Receive awarded amount before 1 July.
 - Submit an annual report detailing the use of funds.

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Questions?

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