

**MINUTES OF HARRISVILLE CITY**  
CITY COUNCIL/ PLANNING COMMISSION TRAINING  
Tuesday, January 26, 2016 – 6:00p.m.  
Marriott-Slaterville City Hall  
1644 W. 400 N.  
Marriott-Slaterville, UT 84404

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**Present:** Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Gary Robinson, Council Member Michael Murtha, Council Member Ruth Pearce. [Council Member Jennifer Jensen was excused]

**Plan. Com:** Steve Weiss, Kevin Jensen, Brenda Nelson, Roger Shuman, Blair Christensen, Chad Holbrook, Pat Young, Bill Smith.

**Staff:** Bill Morris, City Administrator, Gene Bingham, Public Works Director, Bryan Fife, Recreation Director, Max Jackson, Police Chief, Jennie Knight, City Recorder, Shanna Edwards, Planning Commission Secretary.

**Visitors:** Ann Richins, Kathy Robinson, Bob Young, Jill Bingham, Janet Jackson, Bridgette Fife, Lynette Jensen, Tom Hanson.

**1. Call to Order.**

Mayor Richins called the meeting to order and welcomed all visitors. He asked everyone to introduce themselves and their spouse. He then introduced Tom Hanson, the facilitator of the Four Lenses Training.

**2. Four Lenses Training**

Tom Hanson conducted the Four Lenses Training.

**3. Annual Training. Open Meetings, Ethics and Rules of Procedure, & Non-Discrimination Training**

Bill Morris reviewed the open meetings act, ethics and rules of procedure and the non-discrimination training items.

Council Member Robinson asked if during a public meeting after comments are made is it allowable for a Council Member to address why they are voting a specific way. Bill Morris responded Council Members are welcome to give explanation as to why they are voting a specific way during a vote and cited a specific incident where this was done. Bill Morris also informed Council and Planning Commissioners the presentations are available for review in depth if they prefer. This is the first training held since some of these requirements were put into place in 2011.

**4. Department Introductions**

**A. Public Works**

Gene Bingham gave a brief overview of the Public Works department. He reviewed the designated duties of each public works employee. He encouraged any members of

Council or Planning Commission to reach out to him with any questions or concerns at anytime.

### **B. Parks & Recreation**

Bryan Fife gave a brief overview of the Parks and Recreation Department duties and responsibilities.

### **C. Administration**

Bill Morris gave a brief overview of the Administration Department duties and responsibilities.

### **D. Police**

Max Jackson gave a brief overview of the duties and responsibilities of the police department.

Council Member Robinson asked whether there are specific drug training programs for parents. Chief Jackson said they do have presentations that talk about the effects and what to look for when dealing with drugs. He explained a brief history of the department and their ability to meet the needs of the community. Bob Young said “Weber in the inner city” gives a great presentation on how to address needs. This information is very beneficial and can be used to address these severe drug issues in our areas.

Max Jackson explained the local RADS program that is available and said Officer Ungard is trained to present this program. He also informed Council the city contributes monetarily to the strike force because we do not have the man power to supply a full time employee.

## **5. General Plan Discussion**

Bill Morris explained that the general plan has expired and it is time to adopt another. He gave his history with planning and development which includes multiple years of experience. He reviewed the state code that governs the general plan requirements explaining that Planning Commission is the gate keeper of the general plan. He said there has been some debate on whether to hire an outside consultant or handle this in house. If Council decides to hire an outside consultant they will still work very closely with staff to make appropriate changes that benefit the city. He also has experience with working with a third party. Once the direction to take has been determined we will hold several public hearings to present ideas to the public. First, we will take public feedback to create a draft proposal which will be presented at another public hearing. Final comments will be considered to present a final draft in conjunction with a final public hearing for adoption. The main city goal this year will be to adopt a new general plan.

## **6. Council Assignments**

Mayor Richins assigned each Council Member their responsibilities for the 2016 year.

Council Member Jeff Pearce	Mosquito Abatement, Chairman of Heritage Days
Council Member Murtha	Co-chair Heritage Days, Continuing Economic Development
Council Member Jensen	Heritage Days
Council Member Ruth Pearce	Farmer’s Market, Community garden, Heritage Days
Council Member Robinson	Emergency Preparedness, CERT, Heritage Days
Mayor Richins	WACOG, Bona Vista, Central Weber Sewer

**7. Public Comments - (3 minute maximum)**

No public comments were offered.

**8. Mayor/Council Follow-up:**

Mayor Richins expressed his appreciation for the department head and their overviews of the responsibilities they oversee. He feels the staff is a well oiled machine. He has learned a lot throughout the last two years. He appreciates the hard working staff and spouses support.

Mayor informed Council that reservations have been made at the Comfort Inn for April 6-8<sup>th</sup> in St. George for any who plan to attend the ULCT conference. The agenda is not out yet but we made hotel reservations to ensure the government rate was available.

**9. Adjourn**

Mayor Richins motioned to adjourn at 9:09pm.

**ATTEST:**

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**BRUCE RICHINS**  
Mayor

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**JENNIE KNIGHT**  
City Recorder  
Approved this 9<sup>th</sup> day of February, 2016