

**Riverton City**  
**REGULAR CITY COUNCIL MEETING**  
**Minutes**  
**February 9, 2016**

**Riverton City Hall**  
**12830 South 1700 West**  
**Riverton, Utah 84065**

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**Attendance:**

Mayor William R. Applegarth

**Council Members:**

Council Member Brent Johnson  
Council Member Trent Staggs  
Council Member Sheldon Stewart  
Council Member Tricia Tingey  
Council Member Paul Wayman

**City Staff:**

Lance Blackwood, City Manager  
Virginia Loader, Recorder  
Ryan Carter, City Attorney  
Trace Robinson, Public Works Director  
Lisa Dudley, Admin. Services Director  
Rosie Rivera, Riverton Precinct Chief  
Mike Ulibarri, UFA Battalion Chief  
Angie Trammell, Communications Manager  
Casey Taylor, Deputy City Attorney

**A. GENERAL BUSINESS**

**1. Call to Order and Roll Call**

Mayor Applegarth called the Riverton City Council Meeting to order at 6:30 p.m. and conducted a roll call. Council Members Johnson, Staggs, Stewart, Tingey, and Wayman were present.

**2. Pledge of Allegiance** – Boy Scout Joey led the Pledge of Allegiance.

**3. Presentations/Reports**

**a. Recognition of Boy Scout Troops**

Mayor Applegarth recognized Boy Scouts that were in attendance.

**4. Public Comments**

Mayor Applegarth called for public comments; there being none, he closed the public comment period.

**B. PUBLIC HEARINGS** – There were no Public Hearings scheduled.

**C. DISCUSSION/ACTION ITEMS** – N/A

## D. CONSENT AGENDA

Mayor Applegarth presented the following Consent Agenda:

1. **Minutes:** RCCM 02-02-16

Council Member Sheldon Stewart **MOVED that the City Council approve the Consent Agenda.** Council Member Tricia Tingey **SECONDED** the motion. Mayor Applegarth called for discussion on the motion; there being none, he called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

## E. STAFF REPORTS

Lance Blackwood, City Manager, reported on the recent UPD Active Shooter Training that was presented to staff and the impact it made on the participants.

Council Member Johnson also commented on the Active Shooter Training and spoke of the impact it had on him and how he had shared the training with family members.

## F. ELECTED OFFICIAL REPORTS

**Mayor Applegarth** reported that the Legislators continued to meet in session and he spoke of the impact Council Member Wayman had made on the “Hill” with his Radon Awareness campaign.

**Council Member Johnson** – No Report.

**Council Member Staggs** – No Report.

**Council Member Stewart** reported on various problems regarding traffic lights in his area. Trace Robinson said the City Electrician was aware of the issues and he said he would follow up with UDOT.

**Council Member Tingey** – No Report.

**Council Member Wayman** – No Report.

## G. UPCOMING MEETINGS

Mayor Applegarth reviewed the following upcoming meetings:

1. February 16, 2016 – 6:30 p.m. – Regular City Council Meeting & Strategic Planning
2. March 01, 2016 – 6:30 p.m. – Regular City Council Meeting
3. March 15, 2016 – 6:30 p.m. – Regular City Council Meeting

## **H. STRATEGIC PLANNING SESSION**

Council Members were presented an accounting of their Council Directed Projects for the 2015-2016 Budget Year.

### **1. Ordinance Enforcement**

Casey Taylor, Deputy City Attorney/Bill Salmon, Code Enforcement Officer, explained that Code Enforcement's goal was to maintain certain standards of safety within the City. They explained that Riverton City Code Enforcement was complaint driven and they explained the necessary steps in addressing those complaints.

Lengthy discussion occurred and Council Member Johnson recommended that a process be established, scheduled, and enforced regarding conditional use compliance and business license renewal compliance.

Bill Salmon said that the average for most surrounding cities was two Code Enforcement Officers, one per 20,000 residents. He said that more than one officer would be required if the Council wanted to move beyond a complaint driven system.

Council Member Staggs requested information from Mr. Salmon regarding the number of complaints received over the last three years.

Council Member Stewart spoke of enforcement issues regarding a newly adopted landscape ordinance and suggested that the Council begin discussions regarding active versus passive code enforcement.

Funding of additional part-time versus full-time officers was discussed, which they agreed would be discussed further in upcoming budget meetings. Business License fees were also discussed and the Council suggested it may be time for a Business License Fee Study.

The Council then concurred to have Bill Salmon determine what would work best as far as part-time or full-time; however, with the cost being equivalent to a full-time employee with benefits.

Council Member Paul Wayman requested discussion of Chapter 18.150 Sign Regulation Ordinance that he had previously distributed to the Council Members. It was decided that the proposed ordinance should first be discussed by the Planning Commission and then forwarded to the City Council with their recommendations.

Casey Taylor then clarified that Code Enforcement was to maintain the current year status with a complaint driven system, consider additional employee/s for the 2016-2017 budget year, and that conditional use permits and business license renewals be considered and scheduled for enforcement in the upcoming budget year.

Brief discussion was held regarding motorhomes and RV's parked in front of homes.

Mr. Taylor said he would prepare drafts for the Council's review.

## 2. Administrative Services / Human Resource

Lisa Dudley, Administrative Services Director, explained that Riverton City participated, along with 87 other Utah cities, in the TechNet Salary Survey. She explained the salary survey process, and the benefits, as well as the disadvantages, to participating in the TechNet Survey.

Ms. Dudley then presented information regarding Riverton City's General Fund Subsidy to the Sanitation Fund, the General Fund Subsidy – consideration for Recycling Commodities Market, and Revenue Sources for Debt Service, which included the following: Franchise Tax Revenue, Road Impact Fees, EDA, and Park Impact Fees and discussions ensued.

Mayor Applegarth explained the history and funding of the REDIFF account in the budget. Discussion was held and Council Member Stewart recommended that a percentage of the Western Commercial District be dedicated to the REDIFF account and to a road account.

Brief discussion was held regarding the Secondary Water Fund, as well as Council Member Johnson's appointment by Governor Herbert to serve as the City's Representative on the Board of Trustees for the Jordan Valley Water Conservancy District.

Staffing needs were then discussed and it was explained that shifting of positions would occur rather than adding new positions.

Brief discussion was held regarding the CDA and Lance Blackwood reported that the process was moving forward very well and agreements with each taxing entity were being pursued.

Brief discussion was held regarding the process of establishing a transient room tax.

Brief discussion was held regarding bidding in bulk for road projects, etc.

## I. ADJOURN

Council Member Tricia Tingey **MOVED to adjourn**. Council Member Trent Staggs **SECONDED** the motion. Mayor Applegarth called vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.** The meeting adjourned at 8:52 p.m.

**Approved:** CC 02-16-16

Posted: PNW  
RCW  
Lf