OFFICIAL MINUTES OF A REGULAR MEETING

OF THE BOARD OF EDUCATION

BOX ELDER COUNTY SCHOOL DISTRICT

**Work Session**

A Board Work Session occurred at 5:30 where the Board was able to meet with state legislators concerning issues for the 2016 State Legislative session.

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Wednesday evening November 11, 2015 at 6:30 p.m. at the O. Jay and Tamra Call Education Center.

Those in attendance at the meeting included Board President Lynn Capener, Vice President Wade Hyde, Members Nancy Kennedy, Connie Archibald, Bryan Smith, Karen Cronin, and Carrie Ann Johnson, and Student Board Member Madison Wight. Also present were Superintendent Ronald Tolman, Assistant Superintendent, Terry Jackson, Business Administrator Rod Cook, officers of the Box Elder Education Association, district employees, representatives of the press and interested citizens.

President Capener welcomed those in attendance and conducted the business of the meeting. After the prayer, which was offered by Karen Cronin, Wade Hyde led the audience in the pledge of allegiance. President Capener held a moment of silence in recognition of veterans and expressed appreciation to all who have served in the armed forces.

BEEA

Faculty from Box Elder High, **Ken Bunce**, Discovery Elementary, **Nancy Ultz**, and Fielding Elementary, **Daniel Francom**, made presentations to the Board about the good things happening in their schools.

# Hope Squad Students and Advisors

The HOPE Squad students from Bear River High School, Bear River Middle School, and Box Elder Middle School presented strategies the HOPE Squads use to help with stress and the purpose of Hope Squads.

Discovery Elementary Leader in Me

A group of Discovery Elementary students made a presentation and invited board members to the Leader in Me Leadership Day at Discovery on November, 24 from 9 to 11 a.m.

**Recognitions**

Connie Archibald recognized the following people:

**Corinne Arehart**, Principal of Willard Elementary and Early Learning Center

**Jason Sparks**, Principal of Century Elementary School

**Sydney Nichols** – Sportsmanship Award in Tennis

**Brooklyn Harris** – Sportsmanship Award in Tennis

**Sara Draper** - elected National FFA Officer

**Laura McKee** - for her work in the various FBLA competitions

**Darin Nielsen** - for Title I schools and the Frindle Book

**Approval of Agenda**

Nancy Kennedy made the motion to accept the agenda which was seconded by Bryan Smith and passed unanimously.

**Public Comment**

Justin Griffiths apologized to the board for a break in at Bear River High. He mentioned that he had restored all losses and is off drugs and has changed.

# **Action Items**

Audit Acceptance Recommendation 2015

The school district is required to be audited by an independent public accounting firm each year. They review and verify final balances and the general financial condition of the school district. They also do compliance work as well as the federal single audit on federal programs. The auditor reports on findings and the general conditions of the school district. He also reviews the management report with the Board of Education.

Business Administrator, Rod Cook gave a presentation of the overall revenue, expenditures and ending balance in the funds for the district. Wiggins and Co. partner Fred Burr then reported to the Board the required changes in financial reporting and the overall condition of the district.

Wade Hyde made the motion to approve the audit report as presented. Connie Archibald seconded the motion which passed unanimously.

North Park Elementary School Trust Lands Plan Modification

North Park Elementary Community Council requested to amend their 2015/2016 Plan to include an additional 2.5 hours of a paraprofessional to assist with skill-based reading groups.

Carrie Ann Johnson made the motion that the Board of Education approve the attached School Land Trust Plan Amendment as submitted. Nancy Kennedy seconded the motion which passed unanimously.

**Policy Review**

Third Reading: Policy 5230 Student Fees

It is recommended that Policy 5230 Student Fees/Fee Waiver, Fines, and Charges be approved on 3rd and final reading as shown in the attachment. These changes bring BESD Policy in alignment with current Utah State statutes and USOE regulations.

Connie Archibald made the motion to approve policy 5230 Student Fees as presented. Bryan Smith seconded the motion which passed unanimously.

Second Reading:

It was recommended that the Board approve on Second Reading Policies 2040 Audits, 2135 Capital Outlay Reporting, 3092 Nursing Mothers in the Workplace, 4015 Adoption of Textbooks, 4060 High School Graduation Requirements, 4188 Animals on School Premises, 4190 Driver Training, 5055 Vision Screening, 5275 Sexual Harassment, 6015 School Community Councils

Nancy Kennedy Made the motion to approve policies. Wade Hyde seconded the motion to approve the policies on second reading which passed unanimously.

First Reading:

Policy 2030 Procurement/ Purchasing

Rod Cook, Business Administrator, recommended that Policy 2030 Procurement Policy be revised as shown. Starting in 2014 and continuing into the 2015 State Legislature, the state procurement law was overhauled. This policy revision will cover the basics of the new law and are keeping with the state rules. Procedures in the 2030 series have been adopted from the USBA recommended policies to give guidance to the often complicated procurement processes.

Policy 4030 Elementary School Curriculum

Darin Nielsen, Assistant Superintendent Curriculum, recommended that Policy 4030 Elementary School Curriculum be revised as shown.

Policy 4050 Middle Level Requirements 7th and 8th Grade

Darin Nielsen, Assistant Superintendent Curriculum, recommended that Policy 4050 Middle Level Requirements 7th and 8th Grade be revised as shown.

Policy 5003 Parent Rights and Academic Accommodations

Dr. Ron Tolman, Superintendent, recommended that Policy 5003 Parent Rights and Academic Accommodations be approved as shown.

Policy 5035 Attendance Requirements/Procedures

Darin Nielsen, Assistant Superintendent Curriculum, recommended that Policy 5035 Attendance Requirements/Procedures be revised as shown.

Policy 5070 Communicable Diseases

Dr. Ron Tolman, Superintendent, recommended that Policy 5070 Communicable Diseases be revised and approved as shown.

Policy 5100 Student Records

Dr. Ron Tolman, Superintendent, recommended that Policy 5100 Student Records, Policy 5105 Student Records – Access, Policy 5110 Student Records – Right to Amend, Policy 5115 Student Records – Annual Notification of Rights, Policy 5210 Student Records – Directory Information, Policy 5125 Student Records – Fee for Copy, 5130 Student Records – Students with Disabilities, 5135 Student Records – Transfer of Records, be combined into revised Policy 5100 and approved as shown in the attachment. Note on Page 11 “with a requested request” be changed.

Bryan Smith made the motion to approve the above listed policies, with an amended motion to include suggested changes in policy 5100, as presented. Nancy Kennedy seconded the motion which passed unanimously.

**Board Discussion Items**

Board Goals Review

The Board had no changes for Board Goals.

Reading Review: Mindset the New Psychology of Success

The Board conducted a reading review of Mindset the New Psychology of Success.

November and December School Visits

The calendar for visits to schools was passed around and Board members were able to sign up for the school visits they intend to make during December

**Monthly Financial Report**

Rod Cook, Business Administrator, reviewed the October financial report mentioning that the overall revenue and expenditures for the year so far seem to be in line.

# **Consent Items**

Nancy Kennedy moved to accept the consent items. The motion was seconded by Bryan Smith and passed on a unanimous vote. The Consent Calendar included the following items:

Approval of the minutes of the working and regular meetings of October 7, 2015.

Approval of claims numbered 00014775-00015247, 00110125, 08103015, 09102015, 09103015, and the school activity checks for the month of October.

Personnel Items

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **New Employee** |  |  | **Replacing** | **Reason for Leaving** |
| Leslie Fridal | BEMS | Sp. Ed Math | Holly Reichers | Resigned |
| Mariana Toro | BEMS | Spanish | Shane Stevenson | Resigned |

**Suggestions for Future Board Meetings**

Karen Cronin reminded Board Members that STEM with Swag will be held at the fairgrounds on Friday November 13, 2015, 9 a.m. to 6 p.m. Everyone is invited.

# **Adjournment**

With the announcement that the next meeting will be held on Wednesday, December 9, 2015 at Bear River Middle School, President Capener adjourned the meeting at 8:42 p.m.

APPROVED: December 9, 2015

ATTESTED:

School Business Administrator President, Board of Education

Box Elder School District