

**Riverton City**  
**REGULAR CITY COUNCIL MEETING**  
**Minutes**  
**November 17, 2015**

**Riverton City Hall**  
**12830 South 1700 West**  
**Riverton, Utah 84065**

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**Attendance:**

Mayor William R. Applegarth

**Council Members:**

Council Member Brent Johnson  
Council Member Trent Staggs  
Council Member Sheldon Stewart  
Council Member Tricia Tingey  
Council Member Paul Wayman

**City Staff:**

Lance Blackwood, City Manager  
Virginia Loader, Recorder  
Ryan Carter, City Attorney  
Jason Lethbridge, Planning Manager  
Trace Robinson, Public Works Director  
Lisa Dudley, Finance Director  
Sheril Garn, Parks & Public Services Director  
Rosie Rivera, Riverton Precinct Chief  
Mike Ulibarri, UFA Battalion Chief  
Angie Trammell, Communications Manager

**1. GENERAL BUSINESS**

**1. Call to Order and Roll Call**

Mayor Applegarth called the Riverton City Council Meeting to order at 6:30 p.m. and conducted a roll call. Council Members Johnson, Staggs, Stewart, Tingey, and Wayman were present.

**2. Pledge of Allegiance** – Tanner, Boy Scout Troop 1252, led the Pledge of Allegiance.

**3. Presentations/Reports**

**1. Recognition of Boy Scout Troops**

Mayor Applegarth recognized the Boy Scouts in attendance.

**2. Fiscal Year Comprehensive Financial Report (CAFR) for Year Ended June 30, 2015 – Hansen, Bradshaw, Malmrose & Erickson**

Finance Director Lisa Dudley briefly explained the audit process and introduced auditors Ed Erickson and Rob Wood from Hansen, Bradshaw, Malmrose, and Erickson. Ms. Dudley then introduced the following staff from the City Finance Department: Kevin Hicks, Jiny Proctor,

Trish Dixon, and Laura Bown and commended them on their fine work in the Finance Department and in the preparation of the audit.

Mr. Ed Erickson commended Riverton Finance Department for their fine work in their reporting procedures. He then reviewed the Comprehensive Financial Report (CAFR), which is on file in the Recorder's Office.

Mr. Erickson reported a clean opinion in his overall review process. He also discussed an unfunded retirement liability to the State Retirement System, which equaled 2.4 million dollars.

Mr. Rob Wood reported that, in their opinion, Riverton City complied, in all material respects with the compliance requirements that could have a direct and material effect on the City or on each of its major state programs for the year ended June 30, 2015.

Mr. Wood then reviewed the results of the auditing procedures which disclosed instances of noncompliance regarding 15-1 Deficit Fund Balance in the Redevelopment Agency (RDA) Special Revenue Fund of \$1,870,689 as of June 30, 2015, and 15-2 Budgetary Compliance - for the year ended June 30, 2015, expenditures exceeded budgeted amounts in the Redevelopment Agency Fund of \$26,338. However, he said their opinion on compliance was not modified with respect to compliance with State laws and internal controls.

Mr. Rob Wood presented and reviewed a letter to the Mayor and City Council explaining their responsibility in relation to the Financial Statement Audit. He then stated that the internal reporting process established by Riverton City was very solid and has maintained good controls and procedures.

### **3. South Valley Sanctuary Award**

Jen Campbell, Executive Director, presented a Community Partnership Award to Council Member Sheldon Stewart for Riverton City in appreciation for their outstanding efforts to partner with South Valley Services to help "Stop Violence" for 2014-2015.

Council Member Stewart accepted the award on behalf of Riverton City and spoke of his role and participation with South Valley Services.

### **4. Oakland Construction Award**

Oakland Construction Project Manager Bret Vargason explained that recently the Riverton City Park received recognition as Oakland Construction was awarded Engineering News Record's (ENR) Mountain States 2015 Best Projects first-place award in landscape for Riverton Main Park Project. Sheril Garn, Parks and Public Services Director, and Council Member Brent Johnson, on behalf of Riverton City, accepted the award from Oakland Construction. Mr. Vargason thanked the Mayor and Council for the opportunity to oversee the construction at the Riverton City Park.

Council Member Brent Johnson spoke of the construction, the completion of a two year project, the beauty of the Main Park, and the pleasure it has brought to the citizens using the park. He

also expressed his gratitude to the many volunteers, Riverton City staff, elected officials, and contractors who worked to turn the vision of the extraordinary park into a successful reality.

#### **5. Riverton Choice Awards for Excellence in Education – Riverton High School**

Mayor Applegarth and Matt Young, Jordan School District, presented the Riverton Choice Awards for Excellence in Education for the following Riverton High School students:

Maci McCleary–Senior, Simeon Page–Senior and Mr. Jim Groethe–11<sup>th</sup>–12<sup>th</sup> Grade  
US History/Government Teacher

#### **6. Riverton City Precinct 3<sup>rd</sup> Quarter Report**

Chief Rosie Rivera provided a 3<sup>rd</sup> Quarter Report from the Riverton City Precinct, which included the following data: 1. Riverton Patrol Areas, 2. Crime Trends, 3. General Offenses, 4. Patrol Activity, 5. Traffic 6. Citations Traffic Accidents, and 7. Moving Violations. She addressed questions from the Council.

#### **4. Public Comments**

Mayor Applegarth called for public comments.

Valerie Bills spoke of the South Valley Services and offered her support. She then asked about Consent Agenda Item 4.5 regarding appointment positions on the South Valley Sewer Board. Ms. Bills questioned the requirement and appointment of elected officials as Board Members.

There were no further public comments; Mayor Applegarth closed the public comment period.

### **3. DISCUSSION/ACTION ITEMS**

#### **1. Resolution No. 15-80 - Acknowledging receipt and expressing support of the 2016 Tentative Budget of the Salt Lake Valley Law Enforcement Service Area and the Law Enforcement Service Plan for the areas within the Salt Lake Valley Law Enforcement Service Area**

Kerri Nakamura, Salt Lake Valley Law Enforcement Service Area, introduced Andrew, Chad, and Nick from her staff at the University of Utah, Policy and Innovations Department.

Nick explained the 2016 tentative budget for the Salt Lake Valley Law Enforcement Service Area, which was adopted by the SLVLESA Board on October 15, 2015. He said the 2016 tentative budget did not include a property tax increase and the SLVLESA Board adopted a budget calendar that did not include notice of a potential property tax increase. He said the 2016 tentative budget would be the subject of a public hearing on Thursday, December 17 at 10:00 a.m. and a final budget was scheduled to be adopted by the SLVLESA Board that day. Because the Board decided against a tax increase for 2016, the budget was balanced by a projected \$1.2 million draw down of fund balance.

Nick further explained that the 2016 Tentative Budget maintained existing staffing in all SLVLESA precincts. The tentative budget fully funded the compensation package approved by the UPD Board of Directors and contained in the UPD budget that began July 1, 2015 and ends June 30, 2016, thereby providing a one-step (2.75%) and COLA (2%) increase to all eligible UPD personnel. He said that because a large number of UPD sworn employees were topped out, the average increase per employee was 3.25%. He also explained that all new property tax growth projected for 2016 was offset by the annexation of the Olympus Hills neighborhood from SLVLESA into Holladay City.

Nick said that the SLVLESA Board recognized that drawing down fund balance and spending new growth-related revenues to simply maintain existing staffing levels actually resulted in a modest service level reduction throughout the Service Area because the new homes and businesses that have been constructed within the Service Area that result in the new growth revenue require law enforcement services. However, she said the Board opted to forgo a 2016 property tax increase, but may look to an increase in 2017 or 2018 to help maintain the high quality services of the UPD throughout the Service Area.

Nick explained that the SLVLESA Board was engaged in a comprehensive five-year planning project for SLVLESA. She said the goal of the project was to provide direction regarding inflationary budget adjustments, owning versus renting capital facility plans, and new resource allocations. In the spirit of collaboration, she said the Board would seek input from entire memberships of the Riverton City Council, Herriman City Council, and Salt Lake County Council in the planning process.

Council Member Tricia Tingey **MOVED to adopt Resolution No. 15-80 - Acknowledging receipt and expressing support of the 2016 Tentative Budget of the Salt Lake Valley Law Enforcement Service Area and the Law Enforcement Service Plan for the areas within the Salt Lake Valley Law Enforcement Service Area.** Council Member Trent Staggs **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. Discussion regarding UPD Services and Human Resource challenges occurred. Mayor Applegarth called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

## **2. PUBLIC HEARINGS**

### **1. Public Hearing – Consideration of a one year Lease Agreement with the South Valley Sanctuary, a Utah Nonprofit Organization dedicated to the purpose of providing support to victims of domestic violence**

Ryan Carter, City Attorney, explained that Pursuant to Utah Code Annotated, Section 10-8-2, the City Council may waive revenues in the form of rental fees otherwise due to the City and may otherwise provide financial and nonfinancial support to a nonprofit entity providing services to the citizens of the City. To do this, he said the City must first conduct a form of a cost benefit analysis which measured the value of the intangible benefits that City residents may receive in connection with a transaction where the City forebears acceptance of revenue. The intangible benefits must also be found to enhance the health, safety, welfare, moral well-being of the community. He said Section 10-8-2 also limited the charitable contribution to nonmonetary contributions, such as rental fee waivers and City services. It also limited the total charitable

contributions for the fiscal year to 1% of the City's budget for that fiscal year, which was not an issue in the present case.

Mr. Carter said that South Valley Sanctuary, Inc. was a nonprofit corporation, and the requested nonmonetary contribution for use of Room # S 107 in the Sandra Lloyd Community Center for a term of one year. From collection of rents gathered during ordinary use of this room over the past three years, the City estimated that the amount of rent the City could reasonably expect to receive from ordinary use of this space may equal, but not exceed, \$5,000.00 per year.

Mr. Carter said the proposed Lease Agreement between Riverton City and South Valley Sanctuary, Inc. identified the location of the office space and set forth the terms and conditions of the Lease.

For future reference, Mr. Carter recommended that the lease agreement be included each contract year as a line item in budget.

Mayor Applegarth opened a Public Hearing and called for public comment.

Jen Campbell, Executive Director of the South Valley Sanctuary, spoke in favor of the services provided by this agency. She discussed the following three goals the agency had established when the facility opened: 1) Helping individuals; 2) Community Outreach; 3) Association with the Riverton Domestic Violence Coalition. Ms. Campbell thanked the Riverton City staff for their assistance and participation in a very successful year.

There being no further comment, Mayor Applegarth closed the Public Hearing.

**Resolution No. 15-76 – Approving a Lease Agreement with the South Valley Sanctuary**

Council Member Sheldon Stewart **MOVED to adopt Resolution No. 15-76 – Authorizing the Mayor to execute a lease agreement with the South Valley Sanctuary in accordance with said Resolution.** Council Member Tricia Tingey **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. Council Member Sheldon Stewart discussed the multiple encounters inside the facility in the past year and the benefit to the community the facility had been. Mayor Applegarth called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

**2. Public Hearing – Proposed amendments to Title 17, Subdivisions, and 18.15, Site Plans, including the review, approval and appeals process of division and development of ground in the City, and Chapter 2.80, Board of Adjustment, amending the organization and process for that Board**

Jason Lethbridge, Planning Manager, explained that Riverton City was proposing amendments to Title 17, Subdivisions, of the Riverton City Code to Title 18.215, Site Plan Review and Standards, and to Section 2.80 Board of Adjustment. He said those ordinances regulate the approval standards and processes for residential and commercial development, and also the approval process for appeals to decisions and variances from ordinances by the Board of Adjustment (BOA). Title 17 regulates division and development of land in Riverton City,

including the development process and standards for dividing and developing land. He said the most substantial change proposed was an amendment to the approval process for subdivisions. The current ordinance requires all subdivisions to receive approval from the City Council upon recommendation from the Planning Commission and the proposed amendments streamline the approval process by delegating the approval authority to the Planning Commission. Under the amended code, subdivisions would be approved directly by the Planning Commission, with the City Council becoming the appeal authority. He said that amendment was prepared under the direction of the City Council.

Mr. Lethbridge said that on June 11, 2015, the Planning Commission voted to recommend approval of the proposed ordinance amendments. He said the proposed amendment would bring the ordinance up to date and would provide an improved standard. He said it would also address the appeals process and the Board of Adjustment (BOA).

In response to Council Member Stewart, Mr. Lethbridge named the current Board of Adjustment members.

Council Member Staggs stated that he approved of the administration aspects of the ordinance going to the Planning Commission; however, he spoke of the need for Council Members, as elected officials, to be serve as the Board of Adjustment.

City Attorney Ryan Carter discussed the appeal process and there was dialogue regarding recent issues associated with the Bio Life Plasma Clinic. Mr. Carter stated that most cities use a BOA to address variances. He cited a similar situation in South Jordan where the City used the RFP process to secure the services of land use attorneys and those with similar land use backgrounds to serve as members on such boards.

Council Member Staggs requested that Council Members be informed on any BOA scheduled meetings and actions.

Council Member Stewart agreed with using qualified candidates obtained through an RFP process. Council Members agreed that the ordinance would become effective upon the appointment of the new Board of Adjustments and requested the language be included in the motion.

Council Member Johnson also spoke in favor of the proposed Board of Adjustment; however, he expressed concern regarding the lack of accountability to the public the Board would have. He further stated that because they were not elected officials their phones would not be ringing with questions from the citizens.

Mayor Applegarth opened a Public Hearing and called for public comments; there being none, he closed the Public Hearing.

**Ordinance No. 15-23 – Amending Title 17, Subdivisions, Title 18.215, Site Plan Review and Standards addressing approval processes and miscellaneous amendments, Section 2.80 Board of Adjustment, Amendments proposed by Riverton City**

Council Member Sheldon Stewart **MOVED** to adopt **Ordinance No. 15-23 - Amending Title 17, Subdivisions, Title 18.215, Site Plan Review and Standards and, Section 2.80 Board of Adjustment, as described in Exhibit “A”**. Additionally, this Ordinance will go into effect upon the establishment of the Board of Adjustments and would eliminate the sentence referring the City Council in 18.125.100. Council Member Tricia Tingey **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. Council Member Wayman spoke of the 300 feet verses 1000 feet noticing requirement. Council Member Stewart re-emphasized the 300 feet noticing as standard procedure. He said the purpose of the proposed ordinance was to streamline the process and make it less burdensome. There being no further discussion, Mayor Applegarth called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

**3. Public Hearing – Proposed rezone of approximately 12.2 acres located at 11800 South 4000 West from R-3 (Residential 14,000 square foot lots) to R-4 (Residential 10,000 square foot lots), Lee Conant, and Applicant**

Jason Lethbridge, Planning Manager, explained that Lee Conant submitted an application requesting a rezone of property located at the south west corner of the intersection of 11800 South and 4000 West. He said the property was currently zoned R-3 (Residential 14,000 square foot lots), and property to the south was also currently zoned R-3 and was developed as a single-family residential subdivision. To the west, he said property was zoned RR-22 (Rural Residential ½ Acre Lots) and was currently utilized as agricultural. East of the subject property, on the adjacent side of 4000 West, property was zoned C-PO (Commercial Professional Office) and R-1 (Residential 1 Acre Lots), and north of the subject property was South Jordan City.

Mr. Lethbridge said the applicant requested that 12.2 acres be rezoned to R-4 to allow a subdivision with lots smaller than the current minimum lot size of the R-3 zone, which was 14,000 square foot lots. He said the R-4 Zone allowed a minimum lot size of 10,000 square feet. Other differences between the R-3 and R-4 zones related to minimum lot width. He said the R-3 Zone required a minimum lot width of 90 feet where the R-4 Zone required minimum lot width of 80 feet. He said those were the only differences between the current zoning of R-3 and the proposed zoning of R-4. Agricultural animal rights, such as horses, chickens, goats, etc., were not permitted in both zones and were not an issue with the rezoning request.

Mr. Lethbridge said that on October 22, 2015, the Planning Commission voted to recommend denial of the rezone application.

Lee Conant, applicant, stated that he was sensitive to zoning issues. He commented on the 70 foot buffer and larger lots that he was including in his proposed development. He stated that at least 40% of the current surrounding lots are 10,000 square foot lots. He said he felt that was a logical use of the property and that his proposal included a reasonable buffer for the 35 lots.

Mayor Applegarth opened a Public Hearing and called for public comment.

Russell Butler said that the property was recently rezoned from R-22 to R-3 and he was concerned about the new rezone proposal and the impact it would have. He also stated his concerns about the possibility of multifamily or commercial development on the property.

Camille Jensen stated her disapproval of any down zoning of the property. She said she mistrusted elected officials, but she wanted to feel confident and secure regarding her trust of elected City officials.

Gary Shunk, property owner, commented that the Planning Commission erroneously used South Jordan property as their example during a recent Planning Commission Meeting regarding his property. He also commented on animal rights associated with the property and spoke in favor of the rezone.

There being no further comments, Mayor Applegarth closed the Public Hearing.

Council Member Tricia Tingey said she had a problem with the proposed quarter acre lot rezone. She said she was not in favor of changing from their original 1/2 acre lots to 1/4 acre lots. She said that most of the neighbors purchased their homes with the understanding that the lots were 1/2 acres; however, they were recently rezoned to 1/3 acre lots and to rezone them to 1/4 acres was wrong. She said she had received many calls and emails from residents in the area who were very strongly opposed to the proposed rezone.

**Ordinance No. 15-24 – Rezoning 12.2 acres located at the south west corner of the intersection of 11800 South 4000 West from R-3 (Residential 14,000 Square Foot Lots) to R-4 (Residential 10,000 Square Foot Lots), Lee Conant, Applicant**

Council Member Tricia Tingey **MOVED to Deny Ordinance No. 15-24 – Rezoning 12.2 acres located at the south west corner of the intersection of 11800 South 4000 West from R-3 to R-4 and amending the Riverton City General Plan from Low Density Residential to Medium Density Residential.** Council Member Paul Wayman **SECONDED** the motion. Mayor Applegarth called for discussion on the motion.

Council Member Sheldon Stewart made a **Substitute Motion** and **MOVED to approve Ordinance No. 15-24 – Rezoning 12.2 acres located at the south west corner of the intersection of 11800 South 4000 West from R-3 to R-4 SD and amending the Riverton City General Plan from Low Density Residential to Medium Density Residential. Requiring third acres on the southern portion of the site with no more than 35 units. Also solid core fencing on the perimeters on the northeast and south. With a 70 foot easement on Midas Creek. And requirements to ensure a “Safe Walking” route around the parameter on the north and the east.** Council Member Trent Staggs **SECONDED** the motion. Council Member Trent Staggs discussed the R3 and R4 lots surrounding the area and commented that the proposed rezone was not inconsistent with the current resident’s lot sizes.

Mayor Applegarth explained that procedures require a vote on the substitute motion first. He then called for a roll call vote on the **SUBSTITUTE** motion. The vote was as follows: Johnson-No, Staggs-Yes, Stewart-Yes, Tingey-No, and Wayman-No. **The motion FAILED 3-2.**

Mayor Applegarth then called for a roll call vote on the **ORIGINAL** motion to **Deny Ordinance No. 15-24**. The vote was as follows: Johnson-Yes, Staggs-No, Stewart-No, Tingey-Yes, and Wayman-Yes. **The motion to DENY passed 3-2.**



#### **4. Public Hearing – Proposed Fee Schedule amendments for the 2015-2016 Fiscal Year**

Lisa Dudley, Finance Director, explained that the City imposes fees for various services rendered to the public and each year, as part of the budgeting process, the City Council adopts a fee schedule for the ensuing fiscal year. She said the proposed fees were incorporated into the revenue lines of the FY 2015-2016 Budget. Also, the format of the Fee Schedule showed the current fee, proposed amendments to existing fees, and any proposed new fees. She provided Council Members with all the proposed changes, and had not received any comments or questions from Council Members to date.

Mayor Applegarth opened a Public Hearing and called for public comment; there being none, he closed the Public Hearing.

Council Member Staggs commented on Section 56 of the Budget.

#### **Resolution No. 15-77 – Approving amendments to the Municipal Fee Schedule for the 2015-2016 Fiscal Year**

Council Member Sheldon Stewart **MOVED to adopt Resolution No. 15-77 – Approving amendments to the Municipal Fee Schedule for the 2015-2016 Fiscal Year.** Council Member Tricia Tingey **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. There being none, Mayor Applegarth called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

#### **5. Public Hearing – Proposed Budget amendments for the 2015-2016 Fiscal Year**

Lisa Dudley, Finance Director, explained that budgets were estimates, and therefore, from time to time it may be necessary to amend the City's budget. She said it was necessary to open and amend the fiscal budget and she explained the proposed budget amendments. Ms. Dudley provided Council Members with all the proposed changes, and has not received any comments or questions from Council Members to date.

Mayor Applegarth opened a Public Hearing and called for public comment; there being none, he closed the Public Hearing.

#### **Resolution No. 15-78 – Approving amendments to the 2015-2016 Fiscal Year Budget**

Council Member Trent Staggs spoke of the funding for the Spirit Corner, and it was explained that was an eligible expense for impact fees and would not come from the General Fund.

A discussion regarding the possible funding sources for the Spirit Corner occurred. The first source would be to provide a budget adjustment from General Fund; second, would be to utilize the bond park money, and a possible third source would be Park Impact Fees. Council Members discussed their preference that any additional Spirit Corner money would come from Park Impact Fees.

An additional discussion regarding the purchase of new vehicles in the previous year's budget, which had not yet been delivered, occurred. As a result, an offset of credit in the budget occurred.

Council Member Sheldon Stewart **MOVED to adopt Resolution No. 15-78 – Approving amendments to the 2015-2016 Fiscal Year Budget. Additionally, taking from the fund balance for the Park Impact Fees to cover any difference on the Spirit Corner.** Council Member Brent Johnson **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. Council Member Staggs said he supported the budget, however, he expressed his frustration for the overage in costs associated with the Spirit Corner. Mayor Applegarth called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

#### **4. CONSENT AGENDA**

Mayor Applegarth presented the following Consent Agenda:

1. **Minutes:** RCCM 10-06-2015, RCCM 10-20-2015
2. **Bond Releases:** N/A
3. **Resolution No. 15-75** - Approving an update to the Personnel Policies and Procedures Manual
4. **Resolution No. 15-79** - Accepting the Fiscal Year 2015 Comprehensive Annual Financial Report (CAFR) for Riverton City
5. **Resolution No. 15-81** - Approving Riverton City's nominee to Governor Herbert to serve as the City's Representative on the Board of Trustees for the Jordan Valley Water Conservancy District
6. **Resolution No. 15-82** - Approving the issuance of a contract to Utah Tile and Roofing Inc. to re-roof City Hall and the Sandra N. Lloyd Community Center
7. **Resolution No. 15-83** - Approving the issuance of a PO Contract to Brownies Lock to furnish and install automatic locking systems on park restrooms
8. **Resolution No. 15-84** – ~~To approve to proceed with the sale and purchase of this year's remaining two year rotation vehicles - Removed~~

Council Member Wayman requested the removal of Item 8 from the Consent Agenda and discussed the sale and re-sale of vehicles.

Council Member Tricia Tingey **MOVED that the City Council approve the Consent Agenda with the exception of Item 8.** Council Member Brent Johnson **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. There being none, he called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**

8. **Resolution No. 15-84** - **To approve to proceed with the sale and purchase of this year's remaining two year rotation vehicles**

Purchasing Manager, Craig Calvert offered an explanation regarding surplus properties and the rules and procedures governing re-sale of the vehicles. He stated that the auction procedure used

last year was expensive and unsuccessful. As a result, Mr. Calvert said he ended up using the un-sold auction vehicles as trade in value on other new purchases.

City Manager Lance Blackwood stated that the vehicle item was approved in a previous budget so the vehicles would be part of a rotation procedure. He said that Staff previously showed Council how well a two year rotation worked. He then recommended further discussion in the Strategic Planning Session.

Council Member Sheldon Stewart **MOVED the City Council approve Resolution No. 15-84 - allowing staff to proceed with the sale and purchase of this year's remaining two year rotation vehicles, also to review the rotation procedure in the Strategic Planning Session.** Council Member Trent Staggs **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. Mr. Wayman posed questions not associated with the motion and was encouraged to review the item at the Strategic Planning Session. Mayor Applegarth called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman- No. **The motion passed 4-1.**

Mayor Applegarth commended Purchasing Manager Craig Calvert for his unbelievable and innovative work ethic in reviewing and implementing every possible avenue for financial savings and success for the City. He said Mr. Calvert was a very valuable asset and benefit to the City for his thorough research and cost saving talents.

## **5. STAFF REPORTS**

Lance Blackwood, City Manager, called for Staff Reports and there were not any.

## **6. ELECTED OFFICIAL REPORTS**

**Mayor Applegarth** – said he asked Council Member Tricia Tingey to be the Chair of “Healthy Riverton.” He then asked if Council would like to consider a “Birds of Prey” restriction ordinance within the City Limits. He said Ogden City had initiated a restriction to protect pets and small animals. Mayor then announced that his term on Sewer Board expires on December 31 and would like to be reappointed. He requested that any interested applicants email him as soon as possible. Mayor Applegarth then presented a copy and explained a letter he had written to Nathan Lee, UDOT Region 2 Director, regarding the widening of Redwood Road. He said a copy of the letter was on file in the Recorder’s Office.

**Council Member Johnson** commented on a service project he recently conducted. He also commented on the Neighborhood Watch UPD Officers and the professional job they accomplished at that activity.

**Council Member Staggs** commented on the new upcoming Capital Facilities Plan. He discussed the option of requiring parks and open space in the larger developments.

**Council Member Stewart** discussed House Bill 415:168, requiring members serving on boards. He asked about the banner arms on the south side of 13400 South. He spoke of a broken wall near Monarch Meadows on 13400 South where a traffic accident had occurred and he was concerned with safety issues there. He also commented on the success of the Bio Life Open

House. He requested an update of allocated funds for each Council District. He also read a letter from a 13 year old regarding a request for a designated “Air Soft” area in Riverton City.

**Council Member Tingey** said that she had been asked to be a part of the Riverton Healthy Lifestyles initiative and she was trying to revitalize the committee.

**Council Member Wayman** commented about the proposed Oquirrh Park and requested information regarding the facility. He also commented about the radon mitigation issues in Riverton and encouraged Council Members to support the hospital open house on Thursday.

City Manager Lance Blackwood announced that the CenterCal Development would still be on the December 1<sup>st</sup> City Council Agenda. It was scheduled to be heard by the Planning Commission during the week; however, the SLR portion had not been completed, therefore, the item would be presented in January.

## 7. UPCOMING MEETINGS

Mayor Applegarth reviewed the following upcoming meetings:

1. December 01, 2015 - Regular City Council Meeting – 6:30 p.m.
2. December 08, 2015 - Regular City Council Meeting – 6:30 p.m. – *If Necessary*
3. December 15, 2015 - Regular City Council Meeting – 6:30 p.m.

## 8. ADJOURN

Council Member Sheldon Stewart **MOVED to adjourn**. Council Member Tricia Tingey **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. There being none, he called for a vote. There being none, he called for a roll call vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously**. The meeting adjourned at 10.30 p.m.

**Approved:** CC 12-01-15