



CITY OF OREM  
CITY COUNCIL MEETING  
56 North State Street, Orem, Utah  
November 10, 2015

*This meeting may be held electronically  
to allow a Councilmember to participate.*

**3:00 P.M. TOUR – UNIVERSITY PLACE UPDATE & TOUR WITH WOODBURY CORPORATION**

**5:00 P.M. STUDY SESSION – UNIVERSITY MALL, FOOD COURT CONFERENCE ROOM**

PREVIEW UPCOMING AGENDA ITEMS

1. **Staff will present to the City Council a preview of upcoming agenda items.**

AGENDA REVIEW

2. **The City Council will review the items on the agenda.**

CITY COUNCIL - NEW BUSINESS

3. **This is an opportunity for members of the City Council to raise issues of information or concern.**
4. **DISCUSSION – Liaison to Library Advisory Commission**

**6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS**

CALL TO ORDER

INVOCATION/INSPIRATIONAL THOUGHT: By Invitation

PLEDGE OF ALLEGIANCE: By Invitation

APPROVAL OF MINUTES

5. **There are no minutes ready for approval.**

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

6. **UPCOMING EVENTS**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.**  
If you need a special accommodation to participate in the City Council Meetings and Study Sessions,  
please call the City Recorder's Office at least 3 working days prior to the meeting.  
(Voice 229-7074)

This agenda is also available on the City's Internet webpage at [orem.org](http://orem.org)

- 7. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
  - CARE Advisory Commission.....1 vacancy
  - CDBG Advisory Commission .....2 vacancies
  - Transportation Advisory Commission.....2 vacancies
- 8. **RECOGNITION OF NEW NEIGHBORHOODS IN ACTION OFFICERS**
- 9. **REPORT – Library Advisory Commission**
- 10. **PRESENTATION – Utah Valley Women’s Initiative**

CITY MANAGER’S APPOINTMENTS

- 11. **APPOINTMENTS TO BOARDS AND COMMISSIONS**

PERSONAL APPEARANCES – 15 MINUTES

- 12. **Time has been set aside for the public to express their ideas, concerns, and comments on items not on the Agenda. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)**

CONSENT ITEMS

- 13. There are no consent items.

SCHEDULED ITEMS

- 6:00 P.M. PUBLIC HEARING – 1<sup>st</sup> Quarter Budget Amendments**
- 14. **ORDINANCE – Amending the Current Fiscal Year 2015-2016 Budget**

*PRESENTER: Richard Manning and Brandon Nelson*

POTENTIALLY AFFECTED AREA: Citywide

BACKGROUND: The Fiscal Year 2015-2016 City of Orem budget has many adjustments that occur throughout the fiscal year. These adjustments include grants received from Federal, State, and other governmental or private entities/organizations; receipt of rental fees for use of the City’s public works facility parking lot; funds received to improve the fencing at Windsor Park; adjustments for actual CARE tax revenues received as compared to the estimates used for the fiscal year budget; and various other smaller technical corrections or minor budget adjustments that need to be made.

RECOMMENDATION: The City Manager recommends the City Council hold a public hearing to discuss amending the current Fiscal Year 2015-2016 Budget and, by ordinance, amend Fiscal Year 2015-2016 Budget.

COMMUNICATION ITEMS

15. **There are no communication items.**

CITY MANAGER INFORMATION ITEMS

16. **This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.**

ADJOURN TO CLOSED-DOOR MEETING – Pursuant to Section 52-4-205(1)(c),  
Pending Litigation

CITY OF OREM  
CITY COUNCIL MEETING  
NOVEMBER 10, 2015



<b>REQUEST:</b>	<b>6:30 P.M. PUBLIC HEARING ORDINANCE - Amending the Current Fiscal Year 2015-2016 Budget</b>
<b>APPLICANT:</b>	City Manager
<b>FISCAL IMPACT:</b>	\$459,944.14

**NOTICES:**

- Posted in 2 public places
- Posted on City webpage
- Posted on State Noticing Website
- Faxed to newspapers
- E-mailed to newspapers
- Neighborhood Chair

**SITE INFORMATION:**

- General Plan Designation:  
N/A
- Current Zone:  
N/A
- Acreage:  
N/A
- Neighborhood:  
N/A
- Neighborhood Chair:  
N/A

**PREPARED BY:**

Richard B. Manning  
Admin. Services Dir.

**RECOMMENDATION:**

**The City Manager recommends the City Council hold a public hearing to discuss amending the current Fiscal Year 2015-2016 Budget and, by ordinance, amend Fiscal Year 2015-2016 Budget.**

**BACKGROUND:**

The Fiscal Year 2015-2016 City of Orem budget has many adjustments that occur throughout the fiscal year. These adjustments include grants received from Federal, State, and other governmental or private entities/organizations; receipt of rental fees for use of the City's public works facility parking lot; funds received to improve the fencing at Windsor Park; adjustments for actual CARE tax revenues received as compared to the estimates used for the fiscal year budget; and various other smaller technical corrections or minor budget adjustments that need to be made.

DRAFT

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF OREM,  
UTAH, AMENDING THE FISCAL YEAR 2015-2016 BUDGET

WHEREAS on June 9, 2015, the City Council adopted a final budget following State law; and

WHEREAS the City Council held a public hearing on November 10, 2015, to receive input from the public regarding proposed amendments to the Fiscal Year 2015-2016 budget; and

WHEREAS the budget has been revised as deemed appropriate to accommodate unexpected revenues and expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Council hereby amends the Fiscal Year 2015-2016 Budget as shown in Exhibit "A" which is attached hereto and incorporated herein by reference.
2. The City Manager is directed to implement these budget amendments in accordance with State laws and appropriate City procedures.
3. This ordinance shall take effect immediately upon publication.

PASSED, APPROVED and ORDERED PUBLISHED this 10<sup>th</sup> day of November 2015.

\_\_\_\_\_  
Richard F. Brunst, Jr., Mayor

ATTEST:

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Donna R. Weaver, City Recorder

COUNCIL MEMBERS VOTING "AYE"

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COUNCIL MEMBERS VOTING "NAY"

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**BUDGET AMENDMENTS  
FISCAL YEAR 2015-2016**

<b>REVENUES</b>				
<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
GENERAL FUND				
10-3316-001	1	Library - Utah Arts Council (OnStage in Utah)	\$ -	\$ 2,000.00
10-3316-002	1	Library - Westaf Grant	-	2,125.00
10-3316-004	1	Library - Utah Arts Council - Local Arts Agency Grant	-	3,500.00
10-3316-006	1	Library - Book Festival Partner Grant - UHC	-	5,000.00
10-3316-009	1	Library - LSTA Grant	-	23,809.00
10-3318-005-001	1	JAG Grants - SAFG/STFG - FY 2016	200,000.00	332,380.00
10-3318-023	1	State Asset Forfeiture Grant - CCJJ - FY 2016	-	2,500.00
10-3318-024	1	Internet Crimes Against Children Grant - ICAC	-	12,000.00
10-3341-002	1	Municipal Recreation Grant - Utah County	-	50,304.34
10-3414-001		Fees - Legal Notices - Mailing	-	8,700.00
10-3424-005	1	MCTF - Restitution/Seizure Revenues	-	49,000.00
10-3620	2	Rental Revenues - PW Parking Lot	1,000.00	26,000.00
10-3690-003	1	Police Department Donations	-	293.80
10-3698	1	Library - Donations	-	5,000.00
10-3997-004	3	App. Surp - CIP Projects	-	6,000.00
Total			<u>\$ 201,000.00</u>	<u>\$ 528,612.14</u>
Net Fund Increase				<u>\$ 327,612.14</u>
CARE TAX SPECIAL REVENUE FUND				
21-3997-001	4	App. Surp - CARE Tax Grants	<u>\$ -</u>	<u>\$ 36,176.00</u>
Net Fund Increase				<u>\$ 36,176.00</u>
TIMPANOGOS STORYTELLING FESTIVAL FUND				
72-3316-014	1	Grant - Prof. Outreach Programs in Schools (POPS)	\$ -	\$ 81,156.00
72-3995-001	1	Cont. From - Fund 73 - Orem Foundation	10,000.00	17,500.00
Total			<u>\$ 10,000.00</u>	<u>\$ 98,656.00</u>
Net Fund Increase				<u>\$ 88,656.00</u>
OREM FOUNDATION TRUST FUND				
73-3910-001	1	Timp Festival Donations	<u>\$ 10,000.00</u>	<u>\$ 17,500.00</u>
Total			<u>\$ 10,000.00</u>	<u>\$ 17,500.00</u>
Net Fund Increase				<u>\$ 7,500.00</u>
Total City Funds			<u>\$ 221,000.00</u>	<u>\$ 680,944.14</u>
Net City Funds Increase				<u>\$ 459,944.14</u>

**BUDGET AMENDMENTS  
FISCAL YEAR 2015-2016**

**EXPENDITURES**

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
GENERAL FUND				
Planning				
10-6020-220-001		Legal Notices - Mailing Fees	\$ -	\$ 8,700.00
Patrol Services				
10-6520-240	1	Supplies - Bacon Run	4,250.00	4,362.18
10-6520-250-006		Equipment - Body Cameras	-	2,500.00
10-6520-450	1	Supplies - Bacon Run Shirts	12,544.73	12,726.35
Investigation Services				
10-6530-230-008	1	Employee Development - ICAC Grant	-	6,000.00
10-6530-250-008	1	Equipment - ICAC Grant	-	6,000.00
Major Crimes Task Force				
10-6531-140-001	1	Overtime - JAG Grant	44,131.00	95,606.00
10-6531-230-001	1	Employee Development - JAG Grant	30,000.00	60,905.00
10-6531-280	1	Telephone & Communications	50,200.00	74,200.00
10-6531-290	1	Maintenance & Repairs	3,000.00	28,000.00
10-6531-600-001	1	C.I. Funds - JAG Grant	60,000.00	110,000.00
Public Works Administration				
10-7510-600	2	Miscellaneous Expenses - Parking Lot Rental to UPS	2,150.00	27,150.00
Recreation / Outdoor Programs				
10-8010-730-001	1	Municipal Recreation Grant - Improvements	-	50,304.34
10-8010-730-003	3	Improvements - Windsor Park Fence - Utah ASA	-	6,000.00
Library Administration				
10-8510-310-001	1	Prof. & Technical Services - UAC OnStage Grant	-	2,000.00
10-8510-310-002	1	Prof. & Technical Services - Westaf Grant	-	2,125.00
10-8510-310-003	1	Prof. & Technical Services - UAC - Local Arts Grant	-	3,500.00
10-8510-310-006	1	Prof. & Technical Services - UHC - Book Festival Grant	-	5,000.00
Access Services				
10-8520-220-009	1	Printing & Advertising - LSTA Grant	-	200.00
10-8520-310-009	1	Prof. & Technical Services - LSTA Grant	-	18,609.00
10-8520-462-009	1	Adult Collection - LSTA Grant	-	5,000.00
Reference & Collections Services				
10-8530-310	1	Professional & Technical Services	8,415.00	13,415.00
Total			<u>\$ 214,690.73</u>	<u>\$ 542,302.87</u>
Net Fund Increase				<u>\$ 327,612.14</u>
CARE TAX SPECIAL REVENUE FUND				
21-8014-310	4	Professional & Technical Services - Study & Contingency	\$ 19,537.00	\$ 55,713.00
Total			<u>\$ 19,537.00</u>	<u>\$ 55,713.00</u>
Net Fund Increase				<u>\$ 36,176.00</u>
TIMPANOGOS STORYTELLING FESTIVAL FUND				
72-8598-310-014	1	Prof & Tech Services - POPS Grant	\$ -	\$ 66,000.00
72-8598-310-015	1	Prof & Tech Services - L.H. Miller Charities Grant	-	2,500.00
72-8598-310-016	1	Prof & Tech Services - Sorenson Foundation Grant	-	5,000.00
72-8598-600-014	1	Misc. Expenses - POPS Grant	-	15,156.00
Total			<u>\$ -</u>	<u>\$ 88,656.00</u>
Net Fund Increase				<u>\$ 88,656.00</u>
OREM FOUNDATION TRUST FUND				
73-8591-920-001	1	Cont. To - Fund 72 - Timpanogos Storytelling Festival	\$ 10,000.00	\$ 17,500.00
Total			<u>\$ 10,000.00</u>	<u>\$ 17,500.00</u>
Net Fund Increase				<u>\$ 7,500.00</u>
Total City Funds			<u>\$ 244,227.73</u>	<u>\$ 704,171.87</u>
Net City Funds Increase				<u>\$ 459,944.14</u>

**BUDGET AMENDMENTS  
FISCAL YEAR 2015-2016**

**NOTES**

These notes are attached to the budget amendments summary to describe the more unusual or extraordinary amendments to the Fiscal Year 2015-2016 City of Orem Budget that have been necessitated to this point in the fiscal year. Many of the amendments listed in the summary are immaterial and/or are technical corrections that any organization of this size would expect to encounter during an operating year and therefore, no specific note has been given for these items. Please contact Brandon Nelson, Accounting Division Manager, at 801-229-7010, if you have any questions or concerns.

- 1) The City receives grant or donation funds during the year to aid many different operations such as the Police Department (Major Crimes Task Force Grants) and Library Services (Utah Arts Council). The funds are received from Federal, State, and other governmental (or private) entities. These entries represent the adjustments necessary to adjust the appropriate budgets.
- 2) The Public Works Department negotiated a rental agreement with UPS for use of the public works parking lot during the Christmas season. Thus, this amendment increases the budgeted revenues to match the revenues received and adds expenditure funds for various small public works projects.
- 3) The City received a payment near the end of the prior fiscal year from the Utah American Softball Association (ASA) to improve the fencing at Windsor Park. The project is to be completed in the current fiscal year and thus, the funds already received need to be appropriated from fund balance (reserves) to pay for these improvements.
- 4) Since the Fiscal Year 2015-2016 budget is completed prior to all Fiscal Year 2014-2015 CARE tax revenues being accounted for, estimates are used in the budget process. This amendment adjusts the CARE tax accounts to the amounts actually received in the prior fiscal year.