GOVERNING AUTHORITY BOARD OF THE

WASATCH MENTAL HEALTH SERVICES

## SPECIAL SERVICE DISTRICT

Wasatch Mental Health Building

750 North 200 West

Provo, Utah

### August 26, 2015

**8:30 a.m.**

**GOVERNING AUTHORITY** Commissioner Larry Ellertson

**BOARD:** Commissioner Greg Graves

**WASATCH MENTAL** Juergen Korbanka, Executive Director

**HEALTH STAFF:** Todd Phillips, Financial Director

Doran Williams, Care Management Director

Randy Huntington, Adult Division Director

Ralf Barnes, Human Resource Director

Dawnalyn Hall, Board Secretary

**ALSO PRESENT**: Dianne Orcutt, County Attorney

**EXCUSED:** Commissioner Bill Lee

Catherine Johnson, Youth Division Director

Meeting called to order at 8:40

**CONSENT AGENDA**

### Approve the Minutes of the June 24, 2015, Governing Authority Board Meeting

MOTION: Motion to approve the minutes of June 24, 2015 was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion carried 2-0

**REGULAR AGENDA**

1. Ratify Chair’s Execution of Notice of Cancellation of Meeting of the Governing Authority of the Wasatch Mental Health Services Special Service District on Wednesday, July 22, 2015 at 8:30 a.m.
2. Ratify Chairman’s Execution of Agreement with Provo School District - Outreach
3. Ratify Chairman’s Execution of Agreement with Alpine School District for Case Management
4. Ratify Chairman’s Execution of Agreement with Alpine School District for Therapist
5. Ratify Chairman’s Execution of Agreement with Alpine School District for Therapist for Polaris High School
6. Ratify Chairman’s Execution of Agreement with Mountainlands Community Health Center – Secretary
7. Ratify Chairman’s Execution of Amendment #1 to Agreement #150934 with Utah Department of Human Services, Division of Substance Abuse and Mental Health – PATH
8. Ratify Chairman’s Execution of Agreement with Mountainland Association of Governments for Social Services Block Grant Funds
9. Ratify Chairman’s Execution of Agreement with New Frontiers for Families, Inc.
10. Ratify Chairman’s Execution of Amendment #2 to Agreement #140019 with Department of Human Services, Division of Substance Abuse and Mental Health, for Family Resource Facilitator
11. Ratify Chairman’s Execution of Amendment #3 to Agreement #A01926 with Department of Human Services, Division of Child and Family Services
12. Ratify Chairman’s Execution of Agreement with Rick Biesinger dba Rick Biesinger LLC
13. Ratify Chairman’s Execution of Agreement with Susan Christensen LCSW/PC to Provide Mental Health Services to Medicaid Enrollees
14. Ratify Chairman’s Execution of Agreement with House of Hope
15. Ratify Chairman’s Execution of Agreement with First Step House
16. Ratify Chairman’s Execution of Agreement with Odyssey House, Inc.
17. Ratify Chairman’s Execution of Amendment #3 to Agreement #130045 with Utah Department of Human Services, Division of Juvenile Justice Services
18. Ratify Chairman’s Execution of Agreement with Utah Department of Human Services, Division of Child and Family Services for Domestic Violence Treatment Services
19. Ratify Chairman’s Execution of Agreement with National Alliance on Mental IllnessUtah (NAMI)
20. Ratify Chairman’s Execution of Utah County Mental Health State Match Agreement with Utah Department Of Health
21. Approve Agreement with Department of WorkForce Services- Emergency Shelter Motel Vouchers PAHTF
22. Approve Agreement for American Fork Office Lease Amendment #2
23. Approve Agreement with Provo Canyon Behavioral Hospital for Psychological Services (continued from the April 27, May 27 and the June 24, 2015 meetings)
24. Ratify Chairman’s Execution of Agreement with Winnie Marie Pickett dba Clear Horizon’s Clinical Services
25. Ratify Chairman’s Execution of Psychology Internship Agreement with Brennan Atherton
26. Ratify Chairman’s Execution of Psychology Internship Agreement with Jason McBride
27. Ratify Chairman’s Execution of Psychology Internship Agreement with Victoria Ryals
28. Ratify Chairman’s Execution of Psychology Internship Agreement with Sione Tafuna
29. Ratify Chairman’s Execution of Psychology Internship Agreement with Ingrid Boveda
30. Ratify Chairman’s Execution of Agreement with A.V.Y. Counseling Services/Strengthening Teen LLC
31. Ratify Chairman’s Execution of Agreement with Amanda Deuel dba Amanda Deuel LLC

**MOTION:** Motion to approve items 1-31 was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion approved 2-0.

1. Adopt Resolution of the Governing Authority of Wasatch Mental Health Services Special Service District Approving and Authorizing Execution of an Interlocal Cooperation Agreement Between Wasatch Mental Health Services Special Service District and Utah County

**MOTION:** Motion to approve the Resolution of the Governing Authority of Wasatch Mental Health Services Special Service District Approving and Authorizing Execution of an Interlocal Cooperation Agreement between Wasatch Mental Health Services Special Service District and Utah County was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0.

1. Approve Annexation Agreement with Payson City

**MOTION**: Motion to approve the Annexation Agreement with Payson City was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0.

1. Approve change in staffing pattern for Justice Reinvestment Initiative (JRI) funds.

**MOTION:** Motion to approve the change in staffing pattern upgrading a Therapist position to a Therapist Supervisor position increasing the staff costs by $3,150.00 for the Justice Reinvestment Initiative funds was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0.

1. Approve change in staffing pattern for prescriber time from currently contracted provider to contracted provider or staff prescriber.

**MOTION:** Motion to approve the change in staffing pattern for prescriber time from currently contracted provider to contracted provider or staff prescriber was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0

1. Change September Meeting from September 23rd at 8:30 am to September 30th at 8:30 am.

**MOTION:** Motion to change the September meeting from September 23rd at 8:30 am to September 30th at 8:30 am was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0

1. Review and Acceptance of Expenditure Report Summary for the month ending June 30, 2015

**MOTION:** Motion to accept the Expenditure Report was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0.

1. Financial Report
   1. Review and Acceptance of June Financials
      1. Put out RFP for Audit services – Litz and Company was selected for our auditor for the next 5 years.

**MOTION:** Motion to accept the June Financials was made by Commissioner Graves, second by Commissioner Ellertson. Motion passed 2-0.

1. Director’s Report
   1. Briefing / QUAPI Report
      1. Discussed the Payson property and agreements for other county agencies
      2. Discussion on future facility needs in the north part of the county
      3. Productivity – Larry would like to note on the report the overall average of productivity.
      4. Discussed the need of more classrooms for GIANT Steps and how much it would cost per classroom. We discussed the challenge to obtain grant versus obtaining funds that assure the sustainability of any additional initiatives. The commissioners are going to have a meeting on October 29 that will go over specific topics for the county with the elected officials in the county
   2. Nomination for Advisory Board Fogs Co-chairs William and Tiffany Strong

**MOTION:** Motion to ratify the Nomination for the Advisory Board FOGS Co-chairs of William and Tiffany Strong was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion passed 2-0

1. Approve and Set a Date, Time and Location for a Closed Meeting to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual or Individuals (Suggested for today’s date, at this location, following the completion of the regular agenda and work session agenda items) (Announce the vote of each Commissioner)
2. Approve and Set a Date, Time and Location for a Closed Meeting for a Strategy Session to Discuss Pending or Reasonably Imminent Litigation (Suggested for today’s date, at this location, following the completion of the regular agenda and work session agenda items) (Announce the vote of each Commissioner)
3. Approve and Set a Date, Time and Location for a Closed Meeting for a Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property, Water Rights, or Water Shares (Suggested for today’s date, at this location, following the completion of the regular agenda and work session agenda items) (Announce the vote of each Commissioner)
4. Approve and Set a Date, Time and Location for a Closed Meeting for a Strategy Session to Discuss the Sale of Real Property, Water Rights, or Water Shares, Previously Publicly Noticed for Sale (Suggested for today’s date, at this location, following the completion of the regular agenda and work session agenda items) (Announce the vote of each Commissioner)

**MOTION:** Motion to strike items 40-43 was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion approved 2-0

**MOTION:** Motion to close the meeting was made by Commissioner Graves, seconded by Commissioner Ellertson. Motion approved 2-0.

Meeting ended at 10:14 a.m.