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| **Present:** |  |
| Scott Zigich, Chair | Ivy Melton Sales, Division Director, CHS |
| Dr. Gary Alexander, Vice-Chair | Diana Reich, Business Mgr |
| Jim Smith, Commissioner | Bob Ballew, RCC/PIO |
| Dr. Warren Butler | Isa Perry, COP |
| Dr. Colleen Taylor | Dee Jette, EHS |
| Ben Tanner | Linda Ebert, EHS |
| Mayor Randy Lewis | Marcie Johnson, WIC |
| Ann Benson | Rachelle Blackham, EHS |
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| **Department Staff:** | **Visitors/Guests:** |
| Lewis R. Garrett, Director of Health | Scott Paxman, Weber Basin Water Conservancy |
| Brian Hatch, Deputy Director of Health |  |
| Neal Geddes, ATTY |  |
| Liz Carlisle, Administrative Asst |  |
| Dave Spence, Division Director, EHS |  |
| Kristy Cottrell, Division Director, FHSS |  |

The meeting of the Davis County Board of Health (Board) was held Tuesday, May 12, 2015 at the Davis County Health Department, Board Room, 22 South State Street, Clearfield, Utah. The meeting was called to order at 7:30 a.m. by Mr. Scott Zigich.

**Welcome**

Mr. Zigich welcomed Board members, staff and visitors to the meeting.

**Minutes (Action)**

The minutes of February 10, 2015 were presented and reviewed.

*Mayor Lewis motioned to accept the minutes of February 10, 2015. Ms. Benson seconded. The vote was unanimous.*

**Board Membership (Action)**

Mr. Garrett welcomed Mr. Brian Cook to the meeting and reported the Nomination Committee’s recommendation to forward Mr. Cook’s name to the Commission to fill the at-large seat on the Board.

*Mr. Zigich motioned to recommend Mr. Cook’s appointment to the Board. Ms. Benson seconded. The vote was unanimous. Mr. Zigich requested Mr. Garrett to forward a letter on behalf of the Board to the Davis County Commissioners requesting the appointment.*

**Public Hearing Report on Proposed Indoor Tanning Regulation (Action)**

Mr. Spence reported on the public hearing held on April 21, 2015 regarding the proposed amendments to the Indoor Tanning regulation. Dr. Gary Alexander served as the hearing officer. No public comment was received regarding the proposed amendments to the regulation at the public hearing or during the written comment period.

The Board reviewed the proposed Findings of Fact and Conclusions of Law prepared by staff.

*Mr. Zigich motioned to approve the Findings of Fact and Conclusions of Law regarding the Indoor Tanning Regulation. Ms. Benson Seconded. The vote was unanimous.*

Mr. Spence reported amendments to the regulation included formally adopting the Utah Indoor Tanning Bed Sanitation Rule by reference and standardizing formatting. In addition, pursuant to the Board’s direction at the last meeting staff notified the four 24/7 fitness centers that their request for variances would not be granted. The 30 day phase in period has also closed and the facilities are now operating in compliance with the regulation.

Commissioner Smith recommended two grammatical corrections.

*Mr. Zigich motioned to adopt the amended Indoor Tanning Regulation with the grammatical changes. Dr. Alexander seconded. The vote was unanimous.*

**Proposed Regulations for Public Hearing (Action)**

Public Pool Regulation

Mr. Spence presented the Board with proposed amendments to the Public Pool regulation last approved in November 2011. Proposed amendments include: 1) Formally adopting the state rule regulating the design, construction and operation of public pools by reference; 2) Adding a definition and new fee for hydrotherapy pools; 3) Requiring a minimum of two sets of plans submitted to the Department prior to construction and having approved plans on the construction site; 4) Fee updates which include removal of the Certified Pool Operator (CPO) classes and increases to the plan review fees; and 5) Standardizing formatting.

Mayor Lewis asked if private pools also fall under the regulation requirements. Mr. Spence reported that fencing requirements are the only portion of the regulation that pertain to private pools. Mr. Garrett reported that private pools are not regulated by local health departments in Utah.

Commissioner Smith asked how many pools fall under regulation requirements. Mr. Spence reported that there are approximately 200 pools within the county that fall under the regulation.

Dr. Butler asked about the plan resubmission fee whether it is incurred frequently and what the submission process entails. Mr. Spence reported that the plan submission process is well outlined and comprehensive directions are provided to the public to make the process easy.

Housing Regulation

Mr. Spence presented the Board with proposed amendments to the Housing regulation. He reported the Housing regulation adopted in February of 2013 has proven to be a valuable tool by standardizing basic, health related standards for housing units. Proposed amendments included: 1) Establishing a 14 day period before “closing” a unit without potable water; 2) Adding the word “actively” to the authorized activities section when remediating or removing items from premises that have been “closed to occupancy” by the department; 3) Removing air conditioning requirements; 4) Removing requirements for department employees to investigate the removal of “red tags” from appliances; and 5) Standardizing formatting.

Mr. Garrett commented that due to drought conditions many municipalities are implementing watering restrictions and penalties for violations including possible shutting water off for repeated violations. In the event a housing unit’s water is shut off. The department would like a 14 day grace period to allow the resident to resolve the issue before the department is required to close the housing unit to occupancy.

Mr. Spence requested both regulations be sent to public hearing with the aforementioned amendments.

*Dr. Alexander motioned to send the Public Pool and Housing regulations to public hearing. Dr. Butler seconded. The vote was unanimous.*

*Mr. Zigich volunteered to serve as the hearing officer of a combined public hearing.*

**Weber Basin Water Conservancy District Presentation (Information)**

Mr. Scott Paxman reported on State’s drought conditions and its effects on public health. In order to meet future demands the Weber Basin Water Conservancy District is focusing on conservation, optimization of water within their drainages, and development projects. Mr. Paxman commented that in response to water restrictions residents often will substitute secondary irrigation water to fill swimming pools, drink from secondary hoses, allow children to play in secondary water sprinkler systems, and cross connect secondary sprinkler systems with their culinary supply. These actions may cause illness and residents need to be mindful of health risks associated with using secondary irrigation water.

**Adult Diabetes & Obesity Grant Presentation (Information)**

Ms. Melton Sales reported on a new four year $63,000 grant focusing on reducing death and disability from diabetes and obesity. Funds from this grant will support current Community Health Improvement Plan (CHIP) activities within the department.

**Nurse Family Partnership (NFP) Program (Information)**

Ms. Kristy Cottrell reported on a new three year program focusing on improving pregnancy outcomes, child health and development, and parent’s economic self-sufficiency. Program services include nurses providing home visits for first-time low income mothers; connecting the first-time mother to community resources including health care, education, workforce development and child care services. Home visits focus on six specific domains, personal health, maternal health, family and friends, environmental health, life course development, and health and human services.

Commissioner Smith asked if home visits would be offered in the evenings or just during business hours. Ms. Cottrell responded that visit times will be conducted at the convenience of the clients and likely will include early morning and evening hours.

**Accreditation Update (Information)**

Mr. Hatch reported the Public Health Accreditation Board (PHAB) has completed their initial review of the department’s documentation and the site visit has been scheduled for August 25-26. Next steps include preparing responses to documentation questions PHAB may have and training Board representatives in preparation for their meeting with site visitors. Mr. Zigich recommended the Board’s executive committee members attend the training and invited any other Board members that are interested in attend to contact him.

Commissioner Smith asked about the desired outcome and long term goals of accreditation. Mr. Garrett responded that tangible benefits of accreditation include positioning for grant opportunities that are available only to accredited departments; ability to meet minimum performance standards set by the state; exemption from audits; improved department processes through quality improvement, performance management, and workforce development measures.

Dr. Butler asked what the continued costs of accreditation are moving forward. Currently, the fee for accreditation is $35,000 for five years. At the end of five years the department would need to invest another $35,000 for an additional five years. New community health assessments, community health improvement plan, and strategic plans will also need to be redone at that time.

**Budget Report (Information)**

Ms. Reich presented the year-to-date Department budget report.

**UALBOH (Information)**

Mr. Zigich invited Board members to attend the upcoming Annual National Association of Local Boards of Health (NALBOH) meeting being held August 5-7. Also the local Utah Association of Local Boards of Health’s (UALBOH) annual symposium is scheduled for September 10-11, information regarding the agenda will be provided in the upcoming weeks.

UALBOH is also considering a recommendation to increase and standardize the immunization waiver fee statewide. A presentation at the next health officers meeting regarding this topic is scheduled.

**Director’s Report (Information)**

Mr. Garrett presented the Board with the department’s 2014 Annual Report highlighting department activities.

Mr. Garrett also reported he is President of the Local Health Officers Association this year. Focus of the association currently is to recalculate funding formulas due to the addition of the new San Juan Health Department and to amend current minimum performance rules. The new funding formula and minimum performance rules will balance funding streams to local health departments and remove incentives for small counties to break away and form their own local health departments.

**Chair’s Report (information)**

Mr. Zigich thanked Mr. Garrett and his staff for the work that they do and for consistently leading the way to improve public health within the county and state.

**Commissioners Report (Information)**

Comm. Smith thanked staff for their time educating him on current department and public health activities.

**Adjournment**

The meeting was adjourned at 9:00 a.m.

**NEXT MEETING: August 11, 2015**

 **7:30 a.m.**