

**NOTICE OF REQUEST FOR PROPOSAL  
JANITORIAL SERVICES PROVIDER  
HAWTHORN ACADEMY**

This Request for Proposal is issued by Hawthorn Academy.

**Contact Information and RFP Documents:** For inquiries concerning this Request for Proposal and to receive a copy of the RFP documents, contact Kirk Blake at [kirk@academicawest.com](mailto:kirk@academicawest.com).

**Procurement Items:** This Request for Proposal is for janitorial services.

**Advertisement:** This Request for Proposal will be published on the school's website at <http://www.hawthornacademy.org/> from May 15, 2015 to May 25, 2015.

**Submission of Bids:** Proposals will be accepted from 8:00 a.m. May 18, 2015 until 4:00 p.m. May 25, 2015.

**Proposal Opening:** Proposals will be opened publicly at 4:30 p.m., May 25, 2015, at 290 N. Flint St., Kaysville, UT 84037.

**Review of Submitted Proposals:** May 25, 2015 – approximately June 7, 2015

**Tentative Award Date:** No earlier than June 11, 2015

**Bidder to Provide Services:** August 1, 2015