

Minutes of the Parks, Recreation & Fine Arts Committee Budget Meeting

Bountiful City Hall Planning Conference Room

April 27, 2015 (4:00 p.m.)

Present:

Committee Members:	John Pitt, Randy C. Lewis, and John Marc Knight
City Manager:	Gary Hill
Assistant City Manager:	Galen Rasmussen
Department Personnel:	Paul Rowland, Lloyd Cheney, Brock Hill, Kent McComb, Thomas Rhoades, Bruce Sweeten, Paul Flanery, and Scott Olsen
Others Attending:	Emma Dugal, Jane Joy, Tom Tolman, Lloyd Carr, Alysa Revell, Scott Durrant, David Sandberg, Jeremy Holt, and Sandy Inman.

Official Notice of this meeting had been given by posting a written notice of same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Committee Chair John Pitt called the meeting to order at 4:02 p.m., and welcomed those in attendance.

PRESENTATION OF BUDGET

Emma Dugal presented the detailed budget and grant request for the Bountiful Davis Arts Center (BDAC) and responded to questions from the committee. Events held in 2014 and plans for 2015 were reviewed. The move of BDAC back to Bountiful City's Main Street area was highlighted along with planned events. Committee members expressed their pleasure at the return of BDAC to the City. The grant request for fiscal year 2015-2016 is \$60,000 which is consistent with the current fiscal year allocation. Committee member Randy Lewis made a motion to accept the tentative budget and grant application of the Bountiful Davis Arts Center, as presented, and committee member John Marc Knight seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting "aye".

Jane Joy presented the budget and grant request for the Joy Foundation and responded to questions from the committee. Programs provided by the Joy Foundation along with a detail of events held in 2014 and plans for 2015 were reviewed by Jane Joy, David Sandberg and Jeremy Holt. The grant request for fiscal year 2015-2016 is \$50,000 which exceeds the current fiscal year allocation of \$8,000. Committee member John Marc Knight and Chairman John Pitt asked the Joy Foundation staff to work

with Gary Hill on providing additional detail to explain the request. Committee member Randy Lewis made a motion to recommend a tentative budget and grant amount of \$8,000 for the Joy Foundation, pending further details on the \$50,000 request made. Committee member John Marc Knight seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting “aye”.

Brock Hill presented the detailed budget request for the Government Buildings Department. Bruce Sweeten also provided comments along with Brock Hill on the activities of the department in maintaining the buildings and properties owned by Bountiful City. Committee member Randy Lewis made a motion to accept the tentative budget of the Government Buildings Department, as presented, and committee member John Marc Knight seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting “aye”.

Brock Hill introduced the Cemetery Sexton, Paul (Gino) Flanery, who, along with Brock Hill, presented the detailed budget request for the Cemetery Fund. Comments were made by committee members regarding the benefits of Bountiful City’s Cemetery and staff outlined key financial and operational results of the Cemetery. A discussion was held on recent staffing changes that were designed to better manage workload within the Cemetery operation. Additionally, staff mentioned a future need for additional land acquisition to address trends of increasing lot purchases and burials. Committee member John Marc Knight made a motion to accept the tentative budget of the Cemetery Fund, as presented, and committee member Randy Lewis seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting “aye”.

Brock Hill introduced the City’s Golf Professional, Kent McComb who presented the detailed budget request for the Golf Fund. Comments were made by committee members regarding the benefits of Bountiful City’s Golf Course and how it is self-supporting financially based on fees from patrons. Major projects contemplated for fiscal year 2015-2016 were identified, including a planned remodel of the Clubhouse (which was moved forward from the current budget year) to enhance usability of the facility and to improve the experience of patrons of the course. Additional comments were made in regards to recent upgrades in the online reservations system and the recent award of “Merchandiser of the Year” from the Utah Section PGA to Kent McComb and Scott Olsen. Committee member John Marc Knight made a motion to accept the tentative budget of the Golf Fund, as presented, and committee member Randy Lewis seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting “aye”.

Thomas Tolman and Lloyd Carr presented the budget and grant request for the Bountiful Historical Preservation Foundation (soon to be renamed Bountiful Museum and Learning Center) and they responded to questions from the committee. A review of foundation activities was made along with a discussion of current operating expenses such as rent paid. A renovation of the newly acquired History Museum on Main Street was discussed with potential occupancy within one year. The grant

request for fiscal year 2015-2016 is \$25,000 which is consistent with the current fiscal year allocation. Committee member John Marc Knight made a motion to accept the tentative budget and grant application of the Bountiful Historical Preservation Foundation, as presented, and committee member Randy Lewis seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting “aye”.

Brock Hill presented the detailed budget request for the Parks Department, including a review of organizational changes related to a “Park Supervisor” concept. Additional discussion ensued with a review of long-term capital needs and a focus on development of the park property on Mill Street. A correction in the Fiscal Year 2015-2016 budget and the corresponding long-term capital plan will need to be made to address an oversight in omitting \$1,000,000 for development of the Mill Street park property improvements. Following discussion, Paul Rowland outlined the results of a recently held public input meeting regarding the Mill Street park property at which an estimated 80 people attended in addition to City staff and the City’s consultant. The next public input meeting will be held on May 7th and the final meeting will be held on May 28th.

Gary Hill showed a Power Point presentation of a proposed funding method for the park property on Mill Street based on funds available from the recently reauthorized Recreation Arts and Parks (RAP) Tax. A projected \$4.5 million in RAP Tax funding will be available over a ten year period starting in April 2016. In the presentation, it was proposed to allocate \$337,500 annually (\$3,375,000 over ten years) which is 75% of the total projected funding, as a transfer from the RAP Tax fund to the Capital Projects Fund for purposes of developing the property on Mill Street. Of the remaining RAP Tax funds, 14%, or \$65,000 annually (\$650,000 over ten years) would be allocated to other parks and related projects with 11%, or \$47,400 annually (\$475,000 over ten years) to fund Arts and Cultural projects and events. This allocation was deemed consistent with public statements made during the process of reauthorizing the RAP Tax funding.

Following discussion of the Parks Department budget and the proposed funding from newly reauthorized RAP Tax funding, Committee member John Marc Knight made a motion to accept the tentative budget of the Parks Department, as presented with corrections (including the recommendation for funding from transfer of RAP Tax funds). Committee member Randy Lewis seconded the motion. Voting was unanimous with committee members Pitt, Lewis, and Knight voting “aye”.

The meeting adjourned at 6:12 p.m. on a motion made by committee member Randy Lewis and seconded by committee member John Marc Knight. Voting was unanimous with Committee members Lewis, Knight, and Pitt voting “aye”.