

**Perry/Willard Wastewater
Facility Board Meeting
975 West 1000 North
Willard Utah 84340
April 13, 2015
5:00 p.m.**

Members Present: Chairman Steven Pettingill, Board Member Greg Hansen, Board Member Bob Beebe, Board Member Esther Montgomery, and Board Member Rod Mund (arrived at 5:15 p.m.)

Others Present: Plant Manager Jeff Hollingsworth, Greg Westfall, Perry City Administrator, Bruce Howard

1. Welcome & Call to Order

Chairman Pettingill welcomed and called to order the Perry/Willard Wastewater Board Meeting.

2. Approval of the March 30, 2015 Minutes

MOTION: Board Member Beebe moved to approve the March 30, 2015 minutes. Board Member Hansen seconded the motion.

Board Member Hansen yes

Board Member Beebe yes

Board Member Montgomery abstained

Chairman Pettingill yes

Motion Approved: 3 yes 1 abstained

3. Agenda Items

A. Declare Conflict of Interest, If any

There were no conflicts of interest.

B. Approval of the Agenda

C. Public Comments (if any)

No Comments.

D. Plant Manager

- 3/30/15** Received an amended report from WET LAB for September 2014 filed. Increased Alum 20%.
- 3/31/15** Power Loss. Lost CPU for PLC panel, ordered new CPU from Grainger. \$600.00
- 4/01/15** Completed my portion of MWPP report, waiting on cities financials to mail, due May 1st. Cities calibrated flow meters.
- 4/02/15** Rural water visited. Matt Garn needs NOI letter in by August from permit people. On the flow meters he said to go with whatever HACH flow people recommend for calibration. Jeff said the HACH Rep. sent him an e-mail on calibration. Contacted Doug Thompson and Paul Nelson on info.
- 4/03/15** Changed out the UPS on PLC Panel.
- 4/04/15** Walk through IFAS system cannot make D.O. Plant looks like something hit it.
- 4/05/15** IFAS looks rough, Nh3 is up in effluent. New board members did a walk through.

- 4/06/15** Increased D.O. to 100% in IFAS system. Had budget meeting
- 4/07/15** Received back-up Alum pump. Perry had a credit card audit, Shanna told him since we have an accounting firm she was not doing our billing without my approval. Jeff told her that is above his pay grade. Steve sent off an e-mail to Perry approving they will continue to do billing until we have banking.
- 4/09/15** Meeting with Leland Myers about Jordan River supporting plant. Left a check for Jordan River.
- 4/10/15** Mailed monthly DMR report with metals and organics for the year.
- 4/11/15** Weekend IFAS system having hard time maintaining D.O.
- 4/12/15** Weekend IFAS system having hard time maintaining D.O.
- 4/13/15** Plant still working to maintain D.O. Contacted City to see if new store was connected to system, and if they had a discharge other than domestic. Greg Westfall got the information to him. Contacted Westech process engineering on low D.O. Tested generator and alarm system with high wind warnings for this week.

E. Call Outs

3/31/15 Power loss

F. Items to be Purchased

Jeff contacted SCADA, and Westech and Golden Spike Electrician for backup parts. Westech recommended that they have a dry box, Sprocket, Motor, Chain, (\$22,000) and a main barring on the shelf. Board Member Beebe asked if they have the re-designed Sprockets yet. Jeff said that we do have the latest Sprocket and Chain. Jeff reported that he called SKM and they recommended pic cards, power supplies, back-up hard drive, and industrial media converters. Golden Spike recommended Fuses (\$1,000), 4-20 wire, power supplies, some wire, and a supply of electrical connections. Rotork suggested power supplies. Jeff said the SKADA panel will be around \$8,000. Chairman Pettingill stated that we are approaching our 5th year and believes that they are not time sensitive as far as the power units. He said some could go for 15 years or some could go for 15 minutes. He stated the probability of having one on the shelf when it does go is the problem. Chairman Pettingill said that in some ways we have kept this plant at a bare minimum as far as the financial expenditures because the cities were concerned that we didn't spend money, but in other ways we have short changed ourselves. He explained that Jeff has a large list of things that he needs. Chairman Pettingill said that if we end up using both sides of the clarifiers then we will need to have some spare parts on hand. Board Member Hansen said last year they budgeted \$61,000 for equipment. The trend right now is \$37,402. He asked if we could buy some of this now and break it up a little bit. Jeff said that the electrical components are a big worry for him. Board Member Hansen said it sounds like we should be ordering electrical equipment right now out of this year's budget. He said that would lessen the impact on next year's budget. Jeff suggested that he gets approval for a few electrical parts. Board Member Beebe suggested that he picks up a torch and a portaband for \$1,500. Jeff said he has been buying from Harbor Freight because it is the cheapest out there. Chairman Pettingill asked Jeff to make a list of items that he needs right now. Jeff said the \$800 box would be nice to have on the shelf, a few \$100.00 boxes, and \$2,000 in electronics. Board

Member Hansen suggested that he gets the fuses and the wire coming. Board Member Beebe asked about the UV lamps. Jeff said they are \$8,600 for 40 bulbs and he can call them up and order them. Chairman Pettingill felt that the board needed to take action on some of these items before the next meeting. He said we as board members have to rely on Jeff's judgment on this. Board Member Beebe said he would also like to see him purchase the basic hand tools, a torch, portaband, and a handful of blades.

MOTION: Board Member Montgomery moved to give Jeff the discretion to purchase the necessities to manage the plant and not to exceed \$15,000. Board Member Beebe seconded the motion. All in favor.

Board Member Hansen stated that Jeff should buy quality tools that are going to last a whole lot longer.

G. Discussion/Action on Policies and Procedures

Chairman Pettingill said that the board talked about this a couple of meetings ago about having policies and procedures in place to facilitate the board and what we do down here. He said there are a lot of grey areas in the policies & procedures that they have adopted. Steve stated the ones that he is aware of that have been adopted concerns the VAC truck, protocol for taking the VAC truck in and out, the condition it would come, and the conduct of the personnel that were here when the VAC truck came in and out. He said the other policies and procedures that were discussed were finances and not inhibiting Jeff in purchases that were \$2,000. Chairman Pettingill stated what was talked about was installing policies and procedures so that Jeff knows if something comes up at this plant, he doesn't have to start phoning people to get approval to get something fixed. He said we need to allow him to proceed if it needs to be fixed. He explained if he is going to buy \$15,000 of items that we just talked about we need to talk about it as a board and get his suggestions. Board Member Mund said if we were to lose another gear box, there needs to be some discretion on his part to be able to proceed ahead and take care of some of these emergency things. Chairman Pettingill said if Jeff sees something that is broken then he is not held up by councils vote, and it gets fixed because we have to stay compliant with what we do down here. Board Member Beebe said if it's an emergency, then go ahead and fix it but felt a courtesy would be nice. Chairman Pettingill said that Jeff always calls. Steve said in the past that Jeff contacts him and he calls three board members to get approval for the purchase. Board Member Beebe said when the banking is done by the board then we are going to have to sign those checks anyway.

Board Member Montgomery asked if it was written down, because it is not a policy unless it is written down. Chairman Pettingill stated that he asked Attorney Jeff Thorne to help with the policies and procedures and incorporate them into the by-laws.

Chairman Pettingill said another policy and procedure that was talked about was his position as Board Chair and when and how he is removed and how that is to be done. He said he felt that needed to be discussed and wanted the boards input on that. Board Member Beebe said that it has come out that certain things have been talked about that were not on the agenda, such as the interlocal agreement where it is so broad. He asked how specific are we supposed to get. Board Member Montgomery said that according to

the Open & Public Meetings Act the agenda needs to be specific enough that the public can read the agenda and know what you are talking about. She said so that the public know what direction you are going. Board Member Montgomery stated that the action that was taken regarding the interlocal agreement was pretty drastic. Chairman Pettingill asked what action was taken. Board Member Montgomery said the action that was taken in February to open a bank account. She commented that it was a very hasty action and has a lot of ramifications that were not discussed in the meeting. Chairman Pettingill said that it is in the interlocal agreement that the board collects the money, he didn't envision how else to do it. Board Member Mund said we have had council members and Mayors here at a lot of the meetings.

Board Member Mund said the board has discussed the agenda issues and could have done a better job using bullet points underneath the agenda items. He felt there wasn't anything hastily done and that the discussion has been going on for some time. Board Member Montgomery said she knew that the discussion of the interlocal agreement has been going on for some time but has read the minutes from January forward and did not see any discussion regarding the banking processes. She said without any real thought or the process of how that was going to work in the minutes, she didn't know where it all came from or how it's going to execute.

Board Member Mund suggested putting sub points on the agendas and going back and having those same discussions but the outcome is going to be the same. He said he doesn't see from his perspective that it is going to change his mind because based on the interlocal agreement, that is the process she wants and he doesn't see anything wrong with it. Board Member Montgomery felt that it was not necessary and is very well acquainted and familiar with the interlocal agreement. Board Member Mund commented if we are going to solve her concerns and have meaningful discussion, and she brings up some points, we need to address those. He said in his opinion, we make some changes so we can go forward and have a legitimate discussion, so that in three months we don't have this same business. Board Member Hansen stated that we could still have that legitimate discussion today. Board Member Montgomery agreed. Board Member Mund said the banking process agenda item was on the agenda two weeks ago and an assignment was given to Board Member Hansen to follow up on that. Chairman Pettingill said that he should have had Board Member Hansen report during the meeting rather than before the meeting and had some clarification on the process. He stated at this point we are involved in litigation as two cities and it needs to be ironed out to what we want and how we get there. Board Member Mund stated that there is probably a whole index of things that need, to be covered as far as our policies and procedures. He said banking being one of them, disbursement of funds etc. He said we can down the whole list of things that need to be part of the by-laws and policies and procedures.

Board Member Mund asked if anyone was able to get hold of someone from Spanish Fork and talk to them about how they operate with the same interlocal agreement. Jeff commented that the board runs it. Board Member Mund said we were going to check with them to see what they had for policies and procedures. Jeff stated that he talked to Leland Myers and he couldn't figure out why the cities were involved with our business.

He said he couldn't find a better resource than him. Board Member Mund said instead of sitting down and reinventing the whole wheel and verbiage, maybe we need something we can cut and paste and tailor to meet out specific situation. Greg Westfall said that Spanish Fork/Mapleton do not currently have by-laws that they currently run under. He said they are working on them. Jeff said they run by the same interlocal agreement. Chairman Pettingill said the cities don't interact with them. He said the policies and procedures he has so far are the Chairs position removal and how they do it, banking process, and if there is anything else to add we can come back to the policies and procedures and give Mr. Thorne some direction. Board Member Hansen stated that the policies and procedures to date, is creating our bank account. He said we are also going to be sending out the billings to each city. He asked if that falls under our policies and procedures. Chairman Pettingill said that it follows the interlocal agreement. He stated that the important thing is to follow the interlocal agreement, and we need to mirror this as much as possible. Steve said at the front of the Collections paragraph in the interlocal agreement it says that the board and the operator will collect the money on a monthly basis. He said when we get to that point we have contacted banks, we have a CPA that we have hired and we will move forward. Steve said the inhibitions to this process from outside resources are inhibiting what we do, that's not right. He said that is our big hurdle right now.

H. Discussion/Action Regarding the Banking Process

Chairman Pettingill stated he has a letter from Kenny Braegger and told the board they could read it and Mayor Braegger is willing to sign it. The letter says that Willard City will accept all responsibilities as far as the banking process goes. Board Member Mund asked if the letter meets what Mountain West Bank will accept. Chairman Pettingill explained what the letter says to the bank is if Perry City won't sign, to go ahead with the account, then Willard City will be happy to assume all of the responsibilities. He said let's move forward. Board Member Hansen said that Perry City has not objected to the account. He said he thinks Mayor Cronin is asking for something to be given to the City Council so they know what it is and that is what they have asked for on the 16th of April. Chairman Pettingill said in relationship with a banking account, he said it is just a banking account. We need some place to put the money. Board Member Montgomery stated when the action was taken in February to open this checking account and it is noted in the minutes, that the board is going to have the authority to determine the operation and maintenance percentages for each of the cities. Chairman Pettingill said no. Board Member Mund said we don't have the authority, he said there was some discussion on flow meters, and that is part of the bylaws that still needs to be discussed as reflected in the interlocal agreement, and how other plants are operated. He said in his mind that is a separate issue. He said we already have a budget that is established. Chairman Pettingill explained that the board had talked about getting this in place before July 1st so we could have this whole program in place, to work on a brand new year starting on July 1st. Board Member Montgomery said that when the action was taken in February to get an account he (Steve) said this is the board's decision. She said when he was asked at another meeting how he was going to bill the cities, and if they were going to bill them by the proportionate shares 34% and 66% and he didn't answer. Chairman Pettingill replied that was a hypothetical question. He didn't have the information in

front of him because he does not make that decision, the board does. Board Member Montgomery said that is not a decision to be made by the board. Board Member Mund said that the interlocal agreement specifies what the parameters are. Board Member Hansen said the percentages are set. Chairman Pettingill said the percentages have nothing to do with what we have out going in this plant. He said the only time those percentages kick in is when you have exceeded your ownership share. Board Member Montgomery said that is completely opposite. She said the operation and maintenance of this plant is 34% and 66%. Chairman Pettingill said what it says in the interlocal agreement is if you exceed the proportionate share throughout the operation, we are not at capacity at this plant. Board Member Montgomery said that is not what it says. Chairman Pettingill said that is what the problem is and the lawsuit at hand. Board Member Montgomery said that the Ombudsman is going to take care of that and is determining that right now. Board Member Mund stated that all the interlocal agreement says is that the ownership of the facility is based on the 34% and 66%. Board Member Hansen read from the interlocal agreement under Collections “Each month the Sewer Facility Board and Facility manager will collect from Perry City on a monthly basis 66% or Perry City’s proportionate share of the Operation and Maintenance Expenses. He said “or” meaning of the proportionate share changes. Board Member Hansen commented that they put or in there in case the 66% changes. Board Member Montgomery said or if one of the owners exceeds the ownership capacity. Board Member Hansen continued 66% Perry and 34% Willard proportionate shares. He read on, “in the event the actual use of one City exceeds its proportionate ownership share of the capacity of the facility, then in that event the City whose use exceeds its ownership share shall pay a larger proportion of the Operation and Maintenance Expenses.” Board Member Beebe said there it is in a nutshell if you go by your flow chart we are not exceeding the capacity of the plant, but Perry is using 72% of the flow coming in. Board Member Montgomery said that Perry has 66% ownership of the plant. Board Member Beebe said the interlocal agreement is fairly straight forward pretty much black and white. Board Member Montgomery said Perry owns 66% capacity in the plant. She stated we are not anywhere near that. Chairman Pettingill asked if we can get a checking account. Board Member Montgomery said it depends on what Perry City Council decides. Chairman Pettingill asked why it is Perry City that makes that decision. Board Member Montgomery replied because there is some liability involved here. Chairman Pettingill replied he didn’t see any liability. He said we will collect on a monthly basis. Board Member Montgomery asked what they are going to collect. Chairman Pettingill stated that the board will make that determination. Board Member Montgomery said we are going to pass a budget, and you are going to submit bills. Chairman Pettingill said divided by 12 and incorporate those percentages. He asked again why we can’t have a banking account. Board Member Hansen said one of the questions that Hal asked last week were we registered with the State. He said we are not registered with the State. He stated that those who are signers on the checking account have to be bonded. Greg said in order to fulfill our budget and submit it, that is part of being register with the State. He stated in the interlocal agreement, it also says we are going to submit this budget to both Perry and Willard City for their approval. Hopefully the board and the cities can agree on the budget. Board Member Hansen said yes we can have a checking account. He feels that Perry City Mayor’s reservations are she does not have authority to say go ahead and sign.

He said based on Perry City legal council, this is not the decision for the Mayor to make. It is a decision for the City Council to make. Board Member Montgomery said there are a lot of red flags. She said that the interlocal agreement says that the board can collect actual expenses; it doesn't suggest that you can bill the twelfth of the budget and have that cash flow. Board Member Montgomery said you look at the budget and see what items are budgeted for and then you see what the actual expenses are and that is thousands of dollars difference depending on what actually happens in the operation and maintenance. She stated that it does not suggest that any account that is connected to this facility should be a cash flow kind of account. Board Member Beebe stated that the excess amount of money will go into the expansion fund. Board Member Montgomery said that she knows that it is there but does not know where it comes from. Chairman Pettingill said that we are supposed to put money in the expansion fund every year. He stated that he was told that by Ed Macaulay, Beth Wondimu, and LeAnn Lang from the State of Utah. Board Member Montgomery said his idea makes sense in a very broad spectrum. Chairman Pettingill asked regarding the banking process, do we have more hurdles to cross with Perry City? Board Member Hansen said we still have work that we have to do too. Board Member Beebe said as long as he has been on the board there has always been two Perry City representatives everything has passed and gone over. He said now we are back to square one and wasting money on Attorney fees. Board Member Beebe commented that we shouldn't be wasting money on Attorney fees when the interlocal agreement clearly states what should happen. Any questions should be easily be taken care of. Board Member Montgomery said it should be but this dispute is ongoing and it has been for a long time. Chairman Pettingill said this dispute is not ongoing. He thinks this dispute has been created by Perry City by arbitrarily going forward and saying they are making that decision. Board Member Montgomery stated that is not the case. Chairman Pettingill said he knows she does not feel that way, but that is the way he feels. Board Member Montgomery stated that she has read the interlocal agreement and understands it. Chairman Pettingill stated that Willard City did not make any decision like that, Perry City did. He said a long time ago before we had our October meeting, Perry City said this is how we are going to be billed and this is how it is. Board Member Hansen said if Perry City doesn't approve. Esther and I to sign the checking account, that doesn't mean there can't be a checking account, it just means that Willard and yourself have the authority to sign checks. Board Member Beebe said there is a problem with that statement. Board Member Hansen said I meant that everything does not come to a standstill. Board Member Beebe said you are a sewer board member representing Perry, so you are not authorized to sign checks because Perry City doesn't want you too.

I. Discussion/Action Regarding Independent Contractors

Chairman Pettingill said that Bruce Howard and Jerry Nelson have stepped forward and will act in our behalf as independent contractors for the Willard Spur Study and help represent us also to facilitate in getting the permit. He stated Bruce has not given him a monetary amount in doing that except he would like a \$1 a year. Board Member Beebe asked if that was a \$1 each or a \$1 total. Chairman Pettingill said it is a \$1 for each. Chairman Pettingill expressed his appreciation to Bruce and Jerry.

MOTION: Board Member Hansen moved to approve paying a dollar a year to Bruce Howard and a dollar a year to Jerry Nelson for independent contracting concerning the Willard Spur and the permitting. Board Member Beebe seconded the motion. All in favor.

Board Member Hansen asked about the VAC truck. From what he understands no one wants to use it. He said as far as independent contractors go, is there a possibility to hire an individual (Val Kotter) who does this for a living and goes out with each city. Board Member Mund said that we have had some onsite training with the different city maintenance departments several years ago. Board Member Hansen said they are changing all the time, these guys don't. He stated if we could get that guy to come out each time a city uses it, the responsibility lifts off of the city's shoulders. Board Member Hansen said every time the VAC truck is brought back to the plant there is something wrong with it, and if we could get someone that is trained to run it, can we do that. Board Member Beebe said that they just hired a part time maintenance person who happens to be Val Kotter's brother and he has VAC truck experience. Board Member Mund said there was one other issue with the VAC truck and that is the cities didn't like paying a fee to use it. This will be discussed at the next meeting. Board Member Beebe said it is cheaper for the cities to contract out then to pay the sewer plant for it. Board Member Mund said the board should consider making some changes to that.

J. Discussion/Action on Budget

Chairman Pettingill said that the budget is not complete. He said that they talked about a lot of things last week and they had less than \$54,000 addition and felt that wasn't adequate for what they wanted to do. Board Member Hansen stated out of the \$54,000 the board has authorized \$15,000 or is it still sitting at the \$54,000. Chairman Pettingill said that Jeff didn't take \$15,000 out of that for the parts. He stated some of the parts we talked about were the chains, increase for the part time employee, insurance, contracting with Susan and Hal Allen Jr. Board Member Hansen stated that at the last meeting they put \$89,000 for salary based on raise increase for Ken. The next item down is benefits for \$43,254 and we are budgeting \$44,000 he asked if that would cover it. Board Member Montgomery stated that we are trending \$48,000. Chairman Pettingill said that Mr. Westfall had mentioned that it is roughly 30% of the salary. Board Member Mund felt it should be \$50,000 for benefits. Board Member Hansen stated that supplies is at \$10,250, and Equipment \$72,000. Board Member Montgomery said they are budgeted at \$61,000 and asked Jeff if he needed \$61,000, because the board is talking about adding another \$20,000.

Jeff said that the chains, labor and cranes would about \$38,000 to replace. Board Member Beebe said we need to start buying one full set and putting it on the shelf. Jeff said it is \$14,000 for the gear box, \$3,000 gears, \$7,000 for the chain, bearings, he didn't know a price and then the labor to fix it. Equipment is \$72,000, Board Member Mund stated that maybe they should increase it to \$80,000. Board Member Montgomery stated that there has been a 32% increase over the course of 4 years in operation and maintenance. She said that is about 6% a year but actually happened all in the second year of operation, and then those 2 years evened out. Board Member Montgomery stated

if the budget comes to Perry City looking inflated in the climate that we are in. Board Member Mund said we could say that for either city. Board Member Hansen said what Esther is trying to caution the board on is that there would be a 23% increase over last year's budget. Chairman Pettingill said the plant does change, and 10 years from now the maintenance budget will be even greater. Jeff said every year he calls to negotiate parts they tell him they are going to increase their parts by 10%. Board Member Mund stated as the board puts this together they need to consider that contextually they can't go off the last 5 years and we need to move into a little different phase than we have been in the last 5 years. Board Member Hansen stated the Utilities is \$80,000, Phosphorous Removal \$22,500, Training & Traveling \$5,500, Prof. & Technical \$ 25,000 Board Member Hansen said that will go up because of Allen & Associates \$3,600, & Legal Counsel. He said Hal mentioned that we will need to hire an Auditor \$3,000-\$4,000. Board Member Mund said that we are looking at \$25,000. Board Member Montgomery said this is painful because it is completely un-necessary. She stated let Perry and Willard battle out their own disputes and let their attorney's handle it. She said that Perry City has handled the budgeting pro-bono for the last 3 years and she doesn't understand why this is such a big deal to take the finances here especially when it is going to cost our neighbors so much more. She asked why these actions were taken. Board Montgomery asked if someone could go on record and tell her why. Chairman Pettingill stated that is says so in the interlocal agreement. Board Member Montgomery said that Perry and Willard had something working for them for 3 years and it wasn't costing anyone anything. Board Member Montgomery stated that she did not understand why Board Member Hansen continued insurance \$21,600, Disposal \$7,000, the last item is a vehicle. Board Member Mund asked Jeff where he got his vehicle. Jeff stated that it was donated to him by Perry City. He said that the car was donated to Perry City by Pettingill Farms and was used by the Police Chief for a while. Jeff said that he can get one at the auction for \$500 over the dealers cost. He stated he would like a small truck to pick up parts and chase with. Chairman Pettingill stated he would like to incorporate a vehicle into the budget. He said that the vehicle line item includes tires, gas etc. He said they will leave that line item open and see what kind of a bid they get from the State. Chairman Pettingill asked Greg Westfall to check on the State contract for a truck for next weeks meeting.

K. Board Member Items

No board member items.

L. Payment Approval

There was not a payment approval for this meeting.

M. Closed Session

MOTION: Board Member Montgomery moved to close the public meeting and open the closed session. Board Member Mund seconded the motion. All in favor.

MOTION: Board Member Montgomery moved to open the public meeting. Board Member Hansen seconded the motion. All in favor.

4. Action Taken

Board Member Mund stated that before the board takes any action or make any motions regarding Mr. Thorne it needs to be an agenda item.

MOTION: Board Member Mund moved that we agenda that as an action and also hold another meeting next Monday.

The meeting will be held on Monday, April 27, 2015 to give enough time to post the agenda.

Board Member Montgomery asked to accomplish what.

Board Member Mund said to take action in retaining Mr. Thorne as legal representation for the board. Board Member Hansen seconded the motion. All in favor.

Chairman Pettingill said that he would like to discuss what they talked about with Jeff. Board Member Montgomery said she would like to wait until the whole board is there. Board Member Montgomery and Hansen commented that they would like to see some figures. Chairman Pettingill said you can go online and see his wage. Board Member Hansen said that he did. Board Member Montgomery said before she makes that determination she wants to see some figures. Chairman Pettingill said the problem that he has administratively is that you better have a war chest in place. Board Member Hansen said he would like to see what Jeff was paid last year. Chairman Pettingill said that Jeff is paid \$22.50 an hour. Board Member Hansen said he would be a little uncomfortable discussing that without the other board members. Chairman Pettingill said we need to make sure it is incorporated in the budget, if we don't have that we can't negotiate. Board Member Hansen said that one of the items on the agenda is the budget and the board will have to reassess line item 1. Board Member Montgomery asked where she can look on line for the wages. Board Member Hansen stated the State of Utah Public Employees Website. He said you type in the City and it lists every single employee their position and what they are paid. Chairman Pettingill said regarding the budget the moneys should be a broad number to have the ability to negotiate with wages.

5. Items for Next Agenda (if any)

6. Adjournment

Board Member Hansen moved to adjourn. Board Member Montgomery seconded the motion. All in favor.