**Tooele City Council and**

**Tooele City Redevelopment Agency**

**Business Meeting Minutes**

Date: Wednesday, April 15, 2015

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers

90 North Main Street, Tooele Utah

**Council Members Present**:

Brad Pratt, Chairman

Scott Wardle

Debbie Winn

Steve Pruden

Dave McCall

**City Employees Present**:

Mayor Patrick Dunlavy

Roger Baker, City Attorney

Glenn Caldwell, Finance Director

Michelle Pitt, City Recorder

Lisa Carpenter, Deputy Recorder

Jim Bolser, Public Works and Community Development Director

Chief Ron Kirby, Chief of Police

Paul Hansen, City Engineer

Heidi Peterson, Communities that Care Director

Minutes prepared by Elisa Jenkins

Chairman Pratt called the meeting to order at 7:00 p.m. He welcomed Boy Scout Troop 1302 who were working on their Citizenship in the Community Merit Badge.

1. **Pledge of Allegiance**

The Pledge of Allegiance was led by Councilman Pruden.

1. **Roll Call**

Brad Pratt, Present

Scott Wardle, Present

Dave McCall, Present

Steve Pruden, Present

Debbie Winn, Present

1. **Mayor’s Youth Recognition Awards**

Presented by Mayor Patrick Dunlavy, Heidi Peterson, and Chief Ron Kirby

Mayor Dunlavy welcomed all that had come to support these students. He said that this award recognizes special young people in the community. It is very gratifying to him to listen to these students’ stories. These young people go above and beyond and it is an honor to recognize them for the good things they do. He introduced Heidi Peterson, the Communities that Care Director and Chief Ron Kirby from the Tooele City Police Department.

Ms. Peterson thanked everyone for coming and supporting these students. She congratulated the students who will be receiving this award. She stated that the Communities that Cares program evaluates the risks that kids are up against in the community and then they put programs into place to help them. She mentioned that there are three programs that the Communities that Care program offers in the community which are; 1) Guiding Good Choices which is a family program; 2) QPR, which is a new suicide prevention program; and 3) Second Step program which is in the elementary and secondary schools. She encouraged anyone interested in the Guiding Good Choices Program or QPR to contact her. She explained that the students receiving this award will receive a backpack filled with donations from various businesses in the community and she thanked those businesses for their donations. She thanked the Tooele School District, administrators, and teachers for their support of the Communities of Care program in the schools. She recognized Terry Linares, Principal of Tooele Junior High in the audience. She also thanked the Police Department for their role in this program.

Ms. Peterson then presented the following students with the Mayor’s Community Recognition Award:

Braxton Chavez, Tooele Junior High

Kaydee Thayer, Tooele Junior High

Leah Kuester, Stansbury High School

Erin Milligan, Stansbury High School

Daisy Brown, Tooele High School

Matthew Bothell, Tooele High School

Ms. Peterson congratulated these students and thanked their families for their support.

Mayor Dunlavy asked the recipients of this award to stand and he recognized them again for receiving this award. He noted that as he listens to the awards as they are given, he is always impressed by what these young people have accomplished. He said that he is very proud of these students and noted that they will be the future leaders of the City. He also recognized the families for the important role they play in these young people’s lives.

A brief recess was taken for a picture with the Mayor, the Council and the recipients of this award.

1. **Public Comment Period**

Chairman Pratt opened the public comment period to anyone who would like to come forward and address the Council.

Linda McBeth, 509 Oakridge of Tooele, addressed the Council. Ms. McBeth feels like many of the sidewalks in the City are very dangerous. Some of the sidewalks are very uneven and a lot of them have overgrowth on them. She says that she has reported problems before but it makes her uncomfortable. She gave some suggestions that might help the problem; 1) put something in the newsletter with the water bill reminding homeowners to make sure their sidewalks are safe; 2) consider hiring someone in the summer to walk around and look for problems and notify homeowners; or 3) the City could take care of the problem with the sidewalk and bill the residents for the work over a period of time. She understands that sidewalks are the home owner’s responsibility, but also feels like this is a safety issue.

Chairman Pratt thanked Ms. McBeth for bringing this to the Council’s attention.

Mr. Bolser stated that the City is in process of commissioning a city wide sidewalk survey so they can bring forward a proposal to the Council to address the sidewalk issue all over town. He also encouraged Ms. McBeth to report issues to the City so they know where the problem areas are.

Ms. McBeth he said feels uncomfortable reporting problems to the City.

Mr. Bolser said the more information that they have the more prepared they can be to address the issues.

Mr. Baker said that the purpose of the reporting is not to get anyone in trouble it is for the City to know where the danger spots are. When someone calls in a danger spot they are not turning in their neighbor they are just telling the City where the problem is. He encouraged Ms. McBeth to call the City when she sees problems with sidewalks.

Chairman Pratt closed the public comment period at 7:34 p.m.

Mayor Dunlavy said that the sidewalk problem continues to grow. He said that the City used to have a program where they would share the price of repair of sidewalks with the property owner but, there were a lot of people who could not afford to pay to have their sidewalks fixed. The City set up a payment program, but the list was so long because there were so many sidewalks that need to be repaired. He said that the City is going to do a better job to let the homeowners know that it is their responsibility to keep their sidewalks safe. It is a safety issue and the City will address the problem. He appreciated the solutions Ms. McBeth brought to the Council.

1. **Resolution 2015-23 A Resolution of the Tooele City Council Consenting to the Mayor’s Appointments to the Library Board of Directors**

Presented by Mayor Patrick Dunlavy

Mayor Dunlavy said that the Library Board supports the Library staff and the Librarian. Councilman McCall is part of the Library Board as part of his Council assignment. Currently the Library Board has a lot of vacancies for various reasons. This resolution re-appoints Brandon Clark, Tracy Norwood , Candy Wilson, and Vera Zaccardi to the Tooele City Library Board. He thanked these individuals for their service. The Library director is accepting applications for four more individuals to the Library Board.

Councilman Pruden asked if Ms. Carter is still accepting applications.

Mayor Dunlavy said yes.

Chairman Pratt asked how long she will be accepting applications.

Mayor Dunlavy said not much longer.

Councilman Pruden asked if someone is interested on serving on the library board if they would go to the library to get an application.

Ms. Rachel Gul said that an application to serve on the library board can be found on the City’s website or one can be picked up at the library.

**Council McCall moved to approve Resolution 2015-23**. Councilman Pruden seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilwoman Winn, “Aye”, Councilman McCall, “Aye”, Councilman Wardle, “Aye” and Chairman Pratt, “Aye”.

1. **Resolution 2015-22 A Resolution of the Tooele City Council Consenting to the Mayor’s Appointment of Ronald Elton as an Administrative Hearing Officer for Tooele City**

Presented by Roger Baker

Mr. Baker said that Tooele City is filling a position of Administrative Hearing Officer to hear appeals of staff level decisions. He was working with Ron Elton for this position but as of this morning Mr. Elton indicated that he is no longer interested in the position. Mr. Baker is asking for this item to be tabled. When the Mayor has found someone who is willing to accept the position they will bring that name to the Council for their consent.

**Councilman Pruden moved to table Resolution 2015-22**. Councilman McCall seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilwoman Winn, “Aye”, Councilman McCall, “Aye”, Councilman Wardle, “Aye” and Chairman Pratt, “Aye”.

1. **Resolution 2015-21 A Resolution of the Tooele City Council Approving a Change Order with Kilgore Contracting for the 400 West Roadway and Utility Project**

Presented by Paul Hansen

Mr. Hansen said by Resolution 2014-20 Tooele City previously awarded a contract to Kilgore Contracting for 400 West Phase 1. Phase 1 is the portion of 400 west which extends from 2000 north and south through the intersection of DiMaggio Street. As part of the settlement agreement that Tooele City entered into with Developer Parties LLC, on August 7, 2014, the City accepted the responsibility to complete all of 400 west down to the portion fronting Overlake 1C. This design was not complete when the first part was put out for bid and it is now completed. The City has been working with Kilgore Contracting to see what the cost would be to complete this project under their current bid unit prices. In talking with Kilgore Contracting they have found ways that they can implement some different construction methods which would allow them to complete the project for less than by using the unit bid prices shown, and which will also increase the final pavement thickness across the entire roadway. This is a further example of Kilgore’s cooperation and willingness to work with the City to spend their dollars in the most effective way possible. This change order would be in the amount of $377,787.15. This segment is larger than Phase 1 and it would bring the full portion of 400 west which fronts Overlake currently, built to full width completion including curb and gutter on the far side of the road. The City is asking for an additional 5% contingency in the amount of $18,900 for unanticipated conditions that may arise and which may be used at the Mayor’s discretion.

**Councilman Wardle moved to approve Resolution 2015-21**. Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilwoman Winn, “Aye”, Councilman McCall, “Aye”, Councilman Wardle, “Aye” and Chairman Pratt, “Aye”.

Councilman Wardle thanked the Mayor for budgeting to get this taken care of.

1. **Ordinance 2015-14 An Ordinance of Tooele City Correcting the Drafting Error in Ordinance 2015-02**

Presented by Jim Bolser

Mr. Bolser said that as the Council is aware on February 4, 2015 the Council unanimously adopted Ordinance 2015-02 revising various terms of Chapter 7-25 of the City Code. One of the stated goals of that ordinance was to remove stated fees out of the ordinance and place them in fee schedule where they are more appropriately listed. Subsequently, on March 18, 2015 the Council also unanimously adopted Resolution 2015-15 reestablishing all the fees from various ordinances approved into the fee schedule including those removed from Ordinance 2015-02. In the time since staff has discovered that they missed a fee in ordinance 2015-02. He stated that he accepts responsibility for that error as the one having drafted the ordinance and apologized for missing that fee listing. This ordinance will correct the drafting error and remove the fee listing in section 7-25-31 and identify it to refer to Tooele City fee schedule.

**Councilman Pruden moved to approve Ordinance 2015-14**. Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilwoman Winn, “Aye”, Councilman McCall, “Aye”, Councilman Wardle, “Aye” and Chairman Pratt, “Aye”.

1. **Minutes: April 1, 2015**

**Councilman Pruden moved to approve the minutes for the meetings held April 1, 2015 as presented.** Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilwoman Winn, “Aye”, Councilman McCall, “Aye”, and Councilman Wardle, “Aye”. Chairman Pratt abstained from the business meeting minutes because he was not present at the meeting.

1. **Invoices**

Ms. Pitt stated that there were no invoices to present.

1. **Adjourn**

**Councilman Pruden moved to adjourn the meeting.** Councilwoman McCall seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilwoman Winn, “Aye”, Councilman McCall, “Aye”, Councilman Wardle, “Aye” and Chairman Pratt, “Aye”. The meeting adjourned at 7:48 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 6th day of May 2015

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Brad Pratt, Chairman Tooele City Council