

## Utah State Archives

**Parent Agency:** Health Department  
Family Health and Preparedness

**Agency:** Department of Health. Bureau of Emergency Medical Services

P.O. Box 142004  
3760 South Highland Drive  
Salt Lake City, UT 84106  
801-538-6292

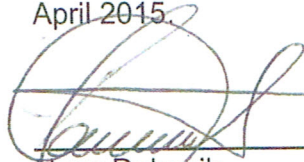
**Records Officer** Sharilyn Hunsaker

28642 Medical registries

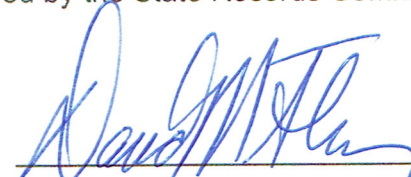
Destroying records in accordance with this agency Retention Schedule is in compliance with the Archives and Records Service and Government Records Access and Management Act (UCA 63-2-101 et seq.).

The Agency classifies its records under provisions of the Government Records Access and Management Act (UCA 63-2-101 et seq.). Classifications have not been approved by the State Records Committee.

This agency retention schedule was approved by the State Records Committee in April 2015.



Nova Dubovik  
Executive Secretary  
State Records Committee



Chair, State Records Committee

Date: 4/9/2015

## Utah State Archives

**AGENCY:** Department of Health. Bureau of Emergency Medical Services

**SERIES:** 28642

**TITLE:** Medical registries

**DATES:** 1996-

**ARRANGEMENT:** Chronological by year.

**DESCRIPTION:**

These records support the agency's function to collect and maintain emergency medical services data as specified by the Emergency Medical Services Committee (Utah Code 26-8a-203). Record information is used to analyze trends and outcomes of emergency medical treatment and to identify opportunities for performance improvement. Information includes name and location of health care provider, identifiable public health data, and financial information. Record series registries for pre-hospital, emergency department, and trauma are included.

**RETENTION:**

Retain 100 years.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Computer data files: Retain in Office for 100 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical

Data is of historical value to researchers for continual analysis of trends, outcomes, and opportunities for performance improvement.

**RETENTION JUSTIFICATION:**

Permanent value is supported by the American Health Information Medical Association (AHIMA) (Appendix C: Recommended Retention Standards).

## Utah State Archives

**AGENCY:** Department of Health. Bureau of Emergency Medical Services

**SERIES:** 28642

**TITLE:** Medical registries

(continued)

**PRIMARY CLASSIFICATION:**

Private            63G-2-302(1)(b)(2014)

**SECONDARY CLASSIFICATION(S):**

Protected.        Utah Code 63G-2-305(6)(2008)  
Controlled.       Utah Code 63G-2-304(2008)