**Tooele City Council and**

**Tooele City Redevelopment Agency**

**Business Meeting Minutes**

Date: Wednesday, October 1, 2014

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers

 90 North Main Street, Tooele Utah

**Council Members Present**:

Brad Pratt, Chair

Scott Wardle

Steve Pruden

Debbie Winn

Dave McCall

**City Employees Present**:

Mayor Patrick Dunlavy

Roger Baker, City Attorney

Glenn Caldwell, Finance Director

Michelle Pitt, City Recorder

Lisa Carpenter, Deputy Recorder

Jim Bolser, Public Works and Community Development Director

Chief Ron Kirby, Chief of Police

Paul Hansen, City Engineer

Heidi Peterson, Communities that Care Director

Minutes prepared by Elisa Jenkins

Chairman Pratt called the meeting to order at 7:00 p.m. He welcomed former Councilman Bevan in the audience. He also welcomed some Boy Scouts who were in the audience working on their Citizenship in the Community Merit Badge.

1. **Pledge of Allegiance**

The Pledge of Allegiance was led by Councilman Pruden.

1. **Roll Call**

Brad Pratt, Present

Scott Wardle, Present

Dave McCall, Present

Steve Pruden, Present

Debbie Winn, Present

1. **Introduce the Library Teen Advisory Council**

Presented by Diane Cottrell

Ms. Cottrell explained that when she began working at the City library three years ago there was not a program for teenagers. Some teens decided that they wanted to change that so they approached Ms. Carter, the Library Director and together they decided that they would have “Teen Time” at the library once a week. “Teen Time” has grown to be very successful over the last few years they have various activities at the Library every Thursday. Ms. Carter asked Ms. Cottrell if she would begin a Teen Advisory Council for the library. Ms. Cottrell introduced the Library Teen Advisory Council; Allie Palmer, (President) Cassie Palmer, Ryan Conger, Tommy Spradling, Devin Carman, RJ Taylor, Elise Larsen, and Andrew Robertson (who was not able to attend the meeting). This group acts as a voice for the teens in the Tooele are and to overall improve the services for the teens at the library. This program provides a fun and safe place for teens to go.

Councilman Pruden said that the Library should be a safe place for the youth to go and enjoy the facilities offered.

Allie Palmer, President of the Teen Advisory Council said that she joined because when she became a teenager she realized that there were not as many activities for teenagers at the library. She said that the current Teen Advisory Council are working on weekly “Teen Time” to provide a safe place for teens to come and spend time.

Mayor Dunlavy thanked Ms. Cottrell and Ms. Carter for the great job they do at the Library. He has watched the library in his term in office turn into something really special for all ages. He said that it is important for these young people to have an input of what they do at the library. He encouraged all to go to the library and see all the great things that are taking place there.

Chairman Pratt encouraged the young people of the Teen Advisory Council to stay involved in the community. He said that Ms. Carter does a fantastic job as the Director of the Library and the Tooele library is a tremendous place to be.

1. **Award Presentation to the Building Division of the Community Development Department**

Presented by Jim Bolser

Mr. Bolser invited the staff of the Building Division to come forward for this presentation. He explained that the International Code Council (ICC) certifies building inspectors as well as building office staff for various levels of abilities that they can perform around the community for infrastructure, structures and various other purposes such as buildings, electrical plumbing, fuel gases, etc. The ICC has always certified inspectors individually, but not too long ago they started a program where they could certify as a department. He said that the Building Official took the initiative having seen this to submit qualifications, education and training history on the entire division to the International Code Council seeking certification. He said that they have received that certification, and to their knowledge they are the first local jurisdiction within the County to receive this certification as a department. Mr. Bolser introduced and congratulated Brad Alder, Building Inspector; Tim Fullmer, Building Inspector; Mark Bouck, Plans Examiner; Barbara Vargas, Building Clerk; Laura Bankhead, Building Clerk; and David Gillette, Building Official. He presented the Building Division with the ICC Certificate of Achievement as a division. He said that the Building Division does a wonderful job.

Mr. Bolser said that the City has also been working with a master planning class from the University of Utah graduate school on a project and master plan on the educational center under construction on the west side of the community. He said that last night the Utah Chapters of the American Institutes of Architects, American Planning Association, American Society of Landscape Architects, and the Congress for the New Urbanism awarded the Utah Urban Design Award to that project on behalf of Tooele City and the University of Utah’s Master Planning Class. The City has had some wonderful work done for them through this class.

1. **Mayor’s Community Youth Recognition Awards**

Presented by Mayor Patrick Dunlavy, Heidi Peterson, and Chief Ron Kirby

Mayor Dunlavy thanked Mr. Bolser and Ms. Carter for their level of expertise at the Library. He thanked the library staff and the building division for their work also.

Mayor Dunlavy welcomed all that had come to support these students and said that it is his honor to recognize these students. He said that this award is very important to the Council and himself and it is one of the most important things that they do at City Council meeting. He also said that it is very important for youth to be recognized for the good things that they do and to recognize them in a formal meeting. He introduced Chief Ron Kirby, Chief of Police and Ms. Heidi Peterson the Communities that Care Director.

Ms. Peterson thanked everyone for coming and supporting these students. She stated that the Communities that Cares program evaluates the risks that kids are up against in the community and then they put programs into place to help them. She mentioned that there are four programs that the Communities that Care program offers in the community which are; 1) Lions Quest in the Elementary Schools, 2) Life Skills Training in the Secondary Schools and 3) Guiding Good Choices which is a family program and 4) QPR, which is a new suicide prevention program. She encouraged anyone interested in the Guiding Good Choices Program or QPR to contact her. She explained that the students receiving this award will receive a backpack filled with donations from various businesses in the community and she thanked those businesses for their donations. She thanked the Tooele School District and the teachers for their support of the Communities of Care program in the schools. She also thanked the Police Department for their role in this program.

Ms. Peterson then presented the Mayor’s Community Recognition Award to the following students:

Noah Cederlof, East Elementary

Luke Wilson, Northlake Elementary

Bella Colovich, Overlake Elementary

Ethan Rollie, Settlement Canyon Elementary

Cecilia and Elizabeth Child, St. Marguerite’s Catholic School

Sharon Seals, West Elementary

Ms. Peterson congratulated these students for their hard work in their families and the community. She thanked the teachers and administrators for all they do.

Mayor Dunlavy asked the recipients of this award to stand and he recognized them again for receiving this award. He noted that as he listens to the awards as they are given, he is always impressed by what these young people have accomplished. He said that he is very proud of these students and noted that they will be the future leaders of the City. He also recognized the families for the important role they play in these young people’s lives.

A brief recess was taken for a picture with the Mayor and the recipients of this award.

1. **Public Comment Period**

Chairman Pratt opened the public comment period to anyone who would like to come forward and address the Council.

Shirley Beagley addressed the Council. Ms. Beagley is concerned about the gravel that washes onto the road at the corner of 400 South and Main Street every time it rains. She feels that it is a hazard and someone is going to get hurt, she noted that the gravel is very deep.

Mr. Bolser said that the nature of the problem is the infrastructure on Main Street which is improper, and it will be rebuilt next summer with UDOT’s master project to rebuild SR-36. The problem is further up the street and there is no storm water collection system. That will all be corrected next summer when UDOT rebuilds the road. He said that after each storm his crew tries to clean up this area but there is no real solution short of next summer’s rebuilding efforts.

Chairman Pratt closed the public comment period at 7:51 p.m.

1. ***PUBLIC HEARING* on Ordinance 2014-12 An Ordinance of Tooele City Amending Certain Provisions of Chapter 7-25 of the Tooele City Code Relating to Electronic Signs**

Presented by Jim Bolser

Mr. Bolser said that this is an ordinance to address a very specific provision in the sign ordinance. He said that the staff has been in process of revising this entire chapter of the City Code for quite a while which will include this section in that ordinance. They wanted to bring this change indepenantley first because it is a new element to the ordinance and they wanted to get some input for these provisions. He stated that the Planning Commission has held a public hearing, but has not yet forwarded a recommendation to the Council in anticipation that the overall ordinance will include this in the entire chapter. Staff proposes that the Council hold the public hearing as advertised but table the ordinance to a future date.

Chairman Pratt stated that this is a public hearing if anyone would like to come forward and address this issue. No one came forward.

Chairman Pratt closed the public hearing at 7:53 p.m.

**Councilman Pruden moved to table Ordinance 2014-12 until it comes back from the Planning Commission**. Councilman McCall seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilman Wardle, “Aye”, Councilman McCall, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

1. **Resolution 2014-44 A Resolution of the Tooele City Council Authorizing the Purchase of a New Fire Truck and Authorizing the Mayor to Sign a Master Lease Agreement and other Documents Associated with the Purchase and its Financing**

Presented by Mayor Patrick Dunlavy

Mayor Dunlavy explained that this item is on agenda because it is required under the lease agreement with the finance company that they do the approval of the funding source in a published public meeting. He acknowledged Chief Jensen, Assistant Chief Whitehouse and Assistant Chief Harrison which were all present at the meeting. He stated that fire apparatus is very expensive, for all the right reasons because it is so important. The City has gone through some difficult times in budgeting, and this vehicle was needed a long time ago. He stated that as soon as some of the issues were taken care of it allowed the City to prioritize their equipment funding and this truck was at the top of the list. This is a budget item that the Council approved in July.

Councilman Pruden asked the Mayor to tell the audience what kind of truck this is.

Mayor Dunlavy said that this is a very functional ladder truck that is very much needed by the fire department. The City is in need of this type of fire protection with the building of higher apartment buildings and the new Cabela’s warehouse that is under construction. When this truck is finished, it takes about nine months to be built; the City will have the fire protection they need. He is very proud of the City’s Fire Department he said that they are the most dedicated professional fire department anywhere. He indicated that the City has the responsibility to make sure they are equipped properly.

Councilman Wardle thanked the fire department for all the work they do, he thanked their families as well.

**Councilman Wardle moved to approve Resolution 2014-44.** Councilman McCall seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilman Wardle, “Aye”, Councilman McCall, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

Chairman Pratt also thanked the fire department; they are a major asset to the community.

1. **Resolution 2014-45 A Resolution of the Tooele City Council Approving a Contract Scope and Price Adjustment with Newman Construction for Removal and Replacement of Waterline Trench Backfill Material and Additional Asphalt Repair for the Kennecott B Pump Line**

Presented by Paul Hansen

Mr. Hansen said that earlier this year by resolution Tooele City awarded a contract for construction of the Kennecott B pump line to Newman Construction. This is an element that will be tying in the new well house to bring water to the City as part of the City’s master plan. The pipeline lies mostly in Tooele County property so they are obligated to follow their requirements. During the construction process Tooele County inspectors determined that it was necessary to remove all the trench material and bring in new material. The City directed the contractor to proceed at that time to minimize costs to the City. The cost of the additional import/export plus additional pavement results in a net contract change amount of $29,330. The reason for bringing this back to the Council is because the change amount, exceeds the 5% contingency that the Council authorized by about $4,500. The change order will be a supplement to the original base contract.

**Councilman McCall moved to approve Resolution 2014-45.** Councilman Pruden seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilman Wardle, “Aye”, Councilman McCall, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

1. **Resolution 2014-46 A Resolution of the Tooele City Council Declaring Surplus Certain Technology-Related Equipment, and Authorizing its Disposal**

Presented by Michelle Pitt

Ms. Pitt stated that the City’s information system division receives technology related equipment that is outdated or no longer meets the City’s needs. The information system division takes the equipment and keeps any parts they could use, or they may need and wipes all the data clean. The equipment that they would like to surplus is attached to the resolution; it includes items from the Library, Police Department and City Hall. Staff is asking the Council to declare this equipment surplus so they can dispose of it.

**Councilman Pruden moved to approve Resolution 2014-46.** Councilwoman Winn seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilman Wardle, “Aye”, Councilman McCall, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

1. **Minutes: September 17, 2014 Work Session and Business Session**

**Councilman Pruden moved to approve the minutes for the meetings held September 17, 2014 as presented.** Councilman McCall seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilman Wardle, “Aye”, Councilman McCall, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

1. **Invoices**

Ms. Pitt stated that there were no invoices to present.

1. **Adjourn**

**Councilman Wardle moved to adjourn the meeting.** Councilman Pruden seconded the motion. The vote was as follows: Councilman Pruden, “Aye”, Councilman Wardle, “Aye”, Councilman McCall, “Aye”, Councilwoman Winn, “Aye”, and Chairman Pratt, “Aye”.

The meeting adjourned at 8:05 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 15th day of October 2014

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Brad Pratt, Chair Tooele City Council