

**SOUTH SALT LAKE
CITY ON THE
MOVE**

CITY COUNCIL

SHARLA BEVERLY
RYAN GOLD
IRVIN JONES
KEVIN D. RAPP
MIKE RUTTER
DEBBIE SNOW
ROY TURNER

220 E MORRIS AVE
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84115
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**South Salt Lake City Council
Work Meeting Agenda**

Public Notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, March 12, 2014** in the City Council Chambers, 220 East Morris Avenue, **commencing at 6:00 p.m.**, or as soon thereafter as possible.

Conducting: Irvin H. Jones, Jr., Council Chair

MATTERS FOR DISCUSSION:

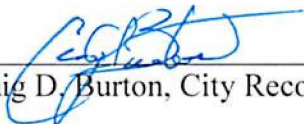
1. CDBG Allocations for 2014
2. Freedom Festival Discussion
3. Budget Discussion

THOSE NEEDING AUXILIARY COMMUNICATIVE AIDS OR OTHER SERVICES FOR THIS MEETING SHOULD CONTACT CRAIG D. BURTON AT 801-483-6027, GIVING AT LEAST 24 HOURS' NOTICE.

CRAIG D. BURTON
CITY RECORDER
March 7, 2014

Each of the Deseret News and Salt Lake Tribune was advised of the Work Meeting of the Council to be held Wednesday, March 12, 2014 by fax transmittal of the foregoing agenda on Friday, March 7, 2014.

Dated this 7th day of March, 2014.



Craig D. Burton, City Recorder

CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

The undersigned, duly qualified and acting City Recorder of the City of South Salt Lake, does hereby certify that on the 7th day of March, 2014, pursuant to Utah Code Annotated Section 52-4-202 (1953), as amended, there was posted (at least 24 hours prior to the meeting time) at the regular meeting place of the City Council of the City of South Salt Lake, written Notice of the Agenda of the Work Meeting of the Council, a copy of which is attached and incorporated herein as Exhibit "A." The undersigned does further certify that there was mailed or delivered to all persons shown on Exhibit "B," Notice of Agenda of the above mentioned work meeting, a copy of which is attached hereto and incorporated herein.

CHERIE WOOD
MAYOR

220 E MORRIS AVE
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P 801.464.6757
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Name: CRAIG D. BURTON
Title: CITY RECORDER

Signature: 

Witnessed the 7th day of March, 2014 by
Name: KAYLA MOSS

Signature: 

CITY OF SOUTH SALT LAKE
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday, March 12, 2014
6:00 p.m.

CITY OFFICES

220 East Morris Avenue
South Salt Lake, Utah 84115

PRESIDING
CONDUCTING

Council Chair Irvin Jones
Council Chair Irvin Jones

COUNCIL MEMBERS PRESENT:

Sharla Beverly, Ryan Gold, Irvin H. Jones Jr., Kevin Rapp, LeRoy Turner
and Debbie Snow

COUNCIL MEMBERS EXCUSED:

Michael Rutter

STAFF PRESENT:

Mayor Cherie Wood
Lyn Creswell, City Attorney
Charee Peck, Chief of Staff
Frank Lilly, Deputy Community Development Director
Sharen Hauri, Urban Design Director
Aaron Wiet, Parks and Recreation Director
Myrna Clark, Deputy Parks and Recreation Director
Craig Burton, City Recorder
Kayla Moss, Deputy City Recorder

OTHERS PRESENT:

See Attached List

Matters for Discussion

- 1. CDBG Allocations for 2014.** Frank Lilly, Deputy Community Development Director, briefly reviewed how the Community Development Block Grant (CDBG) program works. There are three components to the CDBG allocation which are soft costs, hard costs and housing programs. Soft costs are used to fund critical housing services. Hard costs are typically for capital facilities, and housing programs. Soft costs are allocated County wide. The \$157,000 is the allocation the City got this year for hard costs and the housing program options. Every year the City has different organizations petition them for a portion of these CDBG funds. Mr. Lilly reviewed some handouts with the Council regarding those requests and the funding recommended by staff. A copy of these handouts are attached and incorporated by this reference.
- 2. Freedom Festival Discussion.** Myrna Clark, Deputy Parks & Recreation Director, advised that they have \$27,000 to buy fireworks for this year's event. However they

also need an additional \$30,000 dollars for the operations costs which would need to be allocated in the 2014/2015 budget. She reviewed a handout with the Council regarding the 2013 operation costs of the Freedom Festival. A copy of the handout is attached and incorporated by this reference. She needs to order the fireworks and asked the Council if they will fund the event.

Staffed looked at other suggested sites for the fireworks which were Harmony Park, Central Park, Granite Park, St. Ann’s, Central Valley Golf Course, Nibley Golf Course, and Fitts Park. All are great for shooting off the fireworks but not big enough to hold a crowd of 10,000. The golf courses wouldn’t allow the event.

The Council agreed to fund the operations costs for the fireworks this year.

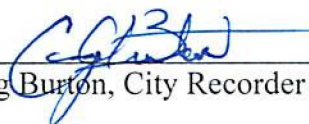
- 3. **Budget Discussion.** Council Chair Jones reminded the Council members to turn in their position papers on the budget. They need to let the Mayor and staff know what their general feelings are for funding levels for different programs and priorities.

City Attorney, Lyn Creswell, advised the Council that their papers would be posted on the City’s webpage so that the public has the benefit of knowing what the Council is recommending to the Mayor.

Meeting adjourned at 6:51 p.m.



Irvin H. Jones, Jr., Council Chair



Craig Burton, City Recorder



Michael Florence, Director
Francis Lilly, Deputy Director

Planning & Zoning
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Building Dept.
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Business Licensing
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220 E Morris Ave.
Suite 200
South Salt Lake City
Utah 84115

MEMORANDUM

To: South Salt Lake City Council

From: Mayor Cherie Wood

Date: 28 February 2014

Re: CDBG Projects for the 2014-2015 Budget Year – CDBG Year 40

The City of South Salt Lake expects to receive approximately **\$157,000** in Community Development Block Grant (CDBG) funds for the 40th program year, beginning in July 2014. As in past years, the South Salt Lake City Council will allocate funds for housing projects and hard cost projects for capital facilities improvements.

This year, Salt Lake County took applications for hard cost funding requests in South Salt Lake. Each applicant submitted detailed information on the project proposed, the number of clients served from each jurisdiction, and the contribution requested from each jurisdiction. A table summarizing each request is attached, as are the applications themselves. Below is a brief summary narrative describing each application. The requests exceed the funding amount available for allocation.

As in prior years, staff recommends that funding allocations should prioritize South Salt Lake residents and housing programs. We recommend funding those projects that:

- stabilize existing owner-occupied housing in South Salt Lake;
- add or enhance housing units for residents in need, and
- enhance economic opportunity for at-risk groups, particularly refugees.

We did not recommend funding the projects that did not directly achieve these aims.

In addition to the hard cost request submitted by outside agencies, City staff are forwarding two proposals for your consideration: we recommend that we fund the Community Connection neighborhood revitalization program for an additional year, and we also recommend starting a down payment assistance program for first-time South Salt Lake homeowners. A summary narrative of these requests follows.

HARD COST RECOMMENDATIONS

Project: Alliance House – 10 New Housing Units
Address: 1736 South Main Street
Residents Served: 24 in 2013; 3 new residents anticipated.
Funding Request: \$4,409.35
Recommendation: **\$4,0000**

Description: Alliance House provides residential educational programs for adults with serious and

persistent mental illnesses, serving 24 South Salt Lake residents in the last year. This program operates under the accredited "Clubhouse" rehabilitation model. They are seeking to add 10 units by remodeling a house at 1736 South Main Street in Salt Lake City that will serve 3 new South Salt Lake residents.

Project: Boys and Girls Club – Sugar House Club Energy Efficiency Project
Address: 968 E Sugarmont Drive (2225 South
Residents Served: 76 in 2013; 9 additional residents anticipated.
Funding Request: \$4,404.00
Recommendation: **NOT RECOMMENDED**

Description: The Boys and Girls Club is seeking South Salt Lake's participation in replacing a rooftop unit at their Sugar House Facility. The facility houses day programs that serve a number of South Salt Lake residents, among others. No additional residential capacity will be added.

Project: The Haven – Upgrades at SLC transitional housing facility
Address: 653 East 300 South
Residents Served: 3 in 2013; 7 additional residents anticipated.
Funding Request: \$3,000.00
Recommendation: **NOT RECOMMENDED**

Description: The Haven runs a 14-unit transitional housing facility in Salt Lake City that served 3 South Salt Lake residents in the last year. The program serves individuals in early substance addiction recovery. The request is to make a series of life safety and code upgrades to existing units. No additional residential capacity will be provided.

Project: House of Hope – Capital improvements and code upgrades
Address: Various facilities in Salt Lake City
Residents Served: 2 in 2013; 1 additional residents anticipated.
Funding Request: \$3,642.22
Recommendation: **NOT RECOMMENDED**

Description: The House of Hope provides residential treatment for substance abuse at several facilities in the region. They are seeking the City's help in funding a capital improvement program to upgrade wiring at four facilities and fencing at one facility. No additional residential capacity will be added.

Project: Odyssey House – Adult Residential Program Boiler System Retrofit
Address: 68 South 600 East
Residents Served: 32 in 2013; 36 additional residents anticipated.
Funding Request: \$9,164.59
Recommendation: **NOT RECOMMENDED**

Description: Odyssey House provides an adult residential treatment program in Salt Lake City. The facility is in need of a significant upgrade to a boiler. While Odyssey House served 32 South Salt Lake residents in the last year in this program, no additional residential capacity will be added.

Project: Odyssey House – Murray transitional housing parking lot repaving
Address: Two locations in Murray
Residents Served: 5 in 2013; 6 new residents anticipated.

Funding Request: \$32,084.18
Recommendation: **NOT RECOMMENDED**

Description: Odyssey House operates 72 units of transitional housing for clients that graduate from their substance abuse rehabilitation program. Their facilities in Murray have parking lots in need of repaving. No additional residential capacity will be added.

Project: Asian Association of Utah – Refugee and Immigrant Center HVAC Replacement
Address: 155 South 300 West
Residents Served: 700 in 2013
Funding Request: \$25,771.00
Recommendation: **\$10,000**

Description: The Asian Association of Utah operates a large facility in Salt Lake City, where they run case management services, employment services, mental health treatment, English classes, after-school tutoring, housing assistance, counseling, and other services to immigrants and refugees. AAU reports that they serve 700 South Salt Lake residents, more than a third of their clients overall. Their facility is in need of a series of HVAC upgrades, and they are asking several jurisdictions to share in the funding of the project. They will scale their project to the funding they are given, prioritizing funds on the most problematic rooftop units. Although this project will not add residential capacity, it is a project that serves hundreds of South Salt Lake residents in critical need of assistance. Staff finds that this project will help a critical at-risk group of residents in South Salt Lake, and recommends partially funding this project

Project: South Valley Sanctuary – Domestic violence shelter kitchen upgrades
Address: Undisclosed location in West Jordan
Residents Served: 13 in 2013; 2 additional residents anticipated.
Funding Request: \$1,799.00
Recommendation: **NOT RECOMMENDED**

Description: South Valley Sanctuary runs a confidential shelter for those fleeing domestic abuse. The facility is in need of repairs to their communal kitchen. No additional residential capacity will be added.

Project: South Valley Sanctuary – Domestic violence shelter playground upgrades
Address: Undisclosed location in West Jordan
Residents Served: 13 in 2013; 2 additional residents anticipated.
Funding Request: \$5,333.00
Recommendation: **NOT RECOMMENDED**

Description: South Valley Sanctuary runs a confidential shelter for those fleeing domestic abuse. The facility is in need of repairs to their playground, which is currently deemed too dangerous to use. No additional residential capacity will be added.

Project: The Road Home – Shelter parking lot critical improvements
Address: 210 South Rio Grande Street
Residents Served: 497 in 2013
Funding Request: \$6,457.00
Recommendation: **NOT RECOMMENDED**

Description: The Road Home operates a homeless shelter in Salt Lake City, serving 497 individuals last year who listed a South Salt Lake address as their last residential address. The shelter is in need of critical upgrades to ensure the security and stability of their parking lot. No additional residential capacity will be added.

Project: The Road Home – Shelter parking lot critical improvements
Address: 210 South Rio Grande Street
Residents Served: 497 in 2013
Funding Request: \$6,457.00
Recommendation: NOT RECOMMENDED

Description: The Road Home operates a homeless shelter in Salt Lake City, serving 497 individuals last year who listed a South Salt Lake address as their last residential address. The shelter is in need of critical upgrades to ensure the security and stability of their parking lot. No additional residential capacity will be added.

Project: The Road Home – Transitional Housing Unit critical repairs
Address: 5996 South 5100 West
Residents Served: 497 in 2013
Funding Request: \$5,281.00
Recommendation: NOT RECOMMENDED

Description: The Road Home operates a homeless shelter in Salt Lake City, serving 497 individuals last year who listed a South Salt Lake address as their last residential address. The shelter operates a transitional housing facility in Kearns that is in need of several critical repairs, including a new swamp cooler, a repaired clothes dryer, new carpet and roof, a new sliding door in the kitchen, and a kitchen range. Transitional housing serves as a stepping stone into permanent housing for the Road Home's clients. No additional residential capacity will be added.

Project: Work Activity Center – Apartment Renovation
Address: 269 East Louise Avenue
Residents Served: 4 in 2013
Funding Request: \$49,000
Recommendation: \$25,000

Description: The Work Activity Center operates a duplex on Louise Avenue serving four residents with disabilities. This project is in the 2014 Community Connection Project Area. This residential program includes full-time staff support and the opportunity for independent living to the clients. The Work Activity Center is seeking an allocation to fund a new roof, ADA upgrades and new flooring in unit 1, and energy efficient windows in both units. In 2012, South Salt Lake City allocated \$4,000 to conduct small repairs on one unit. Staff finds that this project will help existing South Salt Lake residents. While no additional residential capacity will be added, the project will support a critical fair housing need that exists in our community.

HOUSING RECOMMENDATIONS

Project: CDCU Critical Needs Home Repair Program
Address: Citywide
Residents Served: 3 in 2013; 5 anticipated in 2014

Funding Request: \$12,000
Recommendation: \$12,000

Description: For the past several years, South Salt Lake City had partnered with CDCU on a Critical Needs Home Repair Program. The program assists qualified low- and moderate-income (80% of AMI) homeowners by offering loans using underwriting criteria that the City Council established in 2002. Loans can be approved up to \$20,000. The City services a handful of loans each year. The fund balance for this project is approximately \$247,000 – staff recommends an additional allocation of \$12,000 to keep funding the program.

Project: ASSIST Emergency Home Repair and Accessibility Program
Address: Citywide
Residents Served: 21 in 2013; 30 anticipated in 2014
Funding Request: \$40,000
Recommendation: \$40,000

Description: This program provides emergency home repairs for low-income (50% of AMI) and elderly residents. Representatives assess each home and determine the upgrades that are necessary to maintain habitability and accessibility. Up to \$2,000 a year is available for most repairs for homeowners and \$4,000 is available for accessibility modifications. Through December 2013, ASSIST completed projects that served 21 residents. ASSIST will serve residents in the community up to the allocation provided to them for this program.

Project: Utah Microenterprise Loan Fund
Address: Citywide
Clients Served: 7 in 2013; 3 additional anticipated in 2014
Funding Request: \$26,609
Recommendation: \$6,000

Description: The Utah Microenterprise Loan Fund is a nonprofit community development financial institution based in South Salt Lake City. UMLF provides micro-loans ranging from \$500 to \$25,000 for entrepreneurs seeking to establish their businesses. This allocation would set aside a small amount of resources for micro-loans for South Salt Lake businesses, and to support the fund's efforts at providing credit and technical assistance to new businesses. While this is not a residential project, this project can benefit new businesses starting in South Salt Lake.

CITY HOUSING PROPOSALS

Project: Down Payment Assistance Program
Address: Citywide
Residents Served: up to 6 households
Recommendation: \$30,000

Description: The South Salt Lake City General Plan advises the City to pursue policies that increase the overall homeownership ratio in South Salt Lake. Given South Salt Lake's proximity to high quality jobs and cultural amenities, and its affordable, vintage housing stock, a down-payment assistance program that is thoughtfully designed and promoted well can provide an immediate impact and encourage new, qualifying homeowners to invest and

plant roots in the community. An investment of \$30,000 into this program could give several new families the opportunity to purchase a home in South Salt Lake. Staff recommends developing a program that includes pre-purchase credit counseling and a requirement for the borrower to reside in their home for ten to fifteen years.

Project: Community Connection
Address: Citywide
Residents Served: 70 to 80 households per year
Recommendation: **\$30,000**

Description: Staff recommends funding \$30,000 for the fourth year of Community Connection, South Salt Lake City's neighborhood revitalization program. This program leverages CDBG funds, staff time, volunteer time and private donations to conduct repair and curb appeal projects on owner-occupied homes in targeted neighborhoods. This amount of CDBG funding allows the project to accommodate larger structural repairs to qualifying homes as deemed appropriate through a thorough review and application process. The perception of declining neighborhoods remains one of the greatest impediments to establishing a successful and desirable housing stock in South Salt Lake. South Salt Lake should continue to leverage CDBG funds with volunteer resources to improve targeted, qualifying homes and resolve outstanding code issues.

CDBG HARD COST ALLOCATION REQUEST RECOMMENDATION - 28 FEBRUARY 2014

Agency	Request Type	Request Amount	Share of Countywide		Recommendation	SSL Residents Served	Estimated New Year Residents	
			Total	Prior Year Funding				
Alliance House	10 additional units in a SLC residence	\$4,409.35	19%		\$4,000.00	24	3	
Boys and Girls Club	Sugar House Club Energy Efficiency Upgrades	\$4,404.00	14%			76	9	
The Haven	Upgrades at SLC transitional housing facility	\$3,000.00	7%			3	7	
House of Hope	Capital improvements and code upgrades	\$3,642.22	10%			2	1	
Odyssey House	SLC housing facility improvements - adult residential program	\$9,164.59	11%			32	36	
Odyssey House	Murray transitional housing parking lot	\$2,084.18	5%			5	6	
Asian Association of Utah	SLC refugee and immigrant center HVAC	\$25,771.00	49%		\$10,000.00	700		
South Valley Sanctuary	Domestic violence shelter kitchen upgrades	\$1,799.00	17%			13	15	
South Valley Sanctuary	Shelter playground code upgrades	\$5,333.00	17%			13	15	
The Road Home	Shelter parking lot critical improvements	\$6,457.00	29%			497	497	
The Road Home	Critical repairs to transitional housing unit in SLC	\$5,281.00	29%			497	497	
Work Activity Center	269 E Louise Avenue Apartment Renovation	\$49,000.00	100%	\$4,000.00	\$25,000.00	4	4	
ASSIST	Emergency Home Repair	\$40,000.00	100%	\$40,000.00	\$40,000.00	21	30	
CDCU	Housing Rehab Loan Program	\$12,000.00	100%	\$12,000.00	\$12,000.00	3	5	
UMLF	Microenterprise Loans	\$26,609.00	7%		\$6,000.00	7	3	
City Proposals								
	Down Payment Assistance Program	\$30,000.00			\$30,000.00	0*	6	
	Community Connection	\$30,000.00		\$40,000.00	\$30,000.00	0**	25	
					Allocation	\$157,000.00		

* This is South Salt Lake's first request for a down payment assistance program. The program would be administered through the Community Development Corp of Utah

** County required reports are still being generated for 2013 and are not yet available. This number indicates the number of households served and does not include other projects, including right-of-way and parks improvements. More information will be provided to the council as it becomes available.

Freedom Festival Account spending 2013

	Facility rental	3,920.00	
<u>Activity:</u>			
	Custom Event	900	
	Jum-n-Jim	1,175.00	
	Wristbands	98.00	
	Cashbox	500.00	
		2,673	
<u>Orders:</u>			
	A Company	1,999.00	
	M&M Distribution	1,080.00	
	US. Novelty	427.88	
	Mass Gathering	450.00	
	Sound	3,200.00	
	Stage/tables	3,685.87	
	RMT	262.80	
	Generators	4,437.16	
	Home Depot	815.27	
	Firework clean up	840.00	
		17,197.98	
<u>Entertainment:</u>			
	Crash Pontiac	1,200.00	
	Natural Roots	800.00	
	Sound help (Arts stage & parade)	600.00	
		2,600.00	
<u>Food For Staff and volunteers</u>			
	Lunch:	153.15	
	Dinner:	519.74	
	Breakfast for Parade. Reams	258.52	
	Breakfast on Parade/ Egg product	106.00	
	Thank you package	451.43	
		1,488.84	
<u>Parade Items:</u>			
	Reimburse for Leslie	1043.14	256.01 old year budget
	Breakfast	500	
	DJ Joshua	200	
	Barracades	300	
		2,043.14	
Total Cost last year for the event out side of the fireworks cost		Total	29,922.96

