## DAVIS COUNTY HEALTH DEPARTMENT

# STANDARD

**# 0033**

**SUBJECT**: Line of Succession Planning

**STANDARD:** The Health Department will maintain a current succession plan outlining the transfer of command and authority in the event of an emergency. This plan will be reviewed and updated regularly.

**PURPOSE:** To establish the procedures by which the emergency designation of local health director authority will take place in the event of an emergency.

**PROCEDURES:**

1.0 General

1.1 In the absence or disability of the local health director the Board of Health shall appoint an acting health director for a temporary period not to exceed one year.

1.1.2 The appointment shall be ratified by the County Commission.

1.2 In the event of an emergency and the health director is rendered unavailable, health director authority and management of essential functions and operations of the Department will transfer in accordance with the Line of Succession (LOS).

1.3 The LOS designation will remain in place until the health director is available or the Board of Health appoints an acting or permanent health director.

2.0 Line of Succession

2.1 The LOS to act in the absence of the health director is as follows:

1. Deputy Director of Health
2. Division Director, Environmental Health
3. Division Director, Family Health & Senior Services
4. Division Director, Communicable Disease & Epidemiology
5. Division Director, Community Health Services

Approved and adopted on this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director of Health

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board of Health Chair

Reviewed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_