

## UTAH STATE BOARD OF EDUCATION

**Subject:**

ACTION: Utah Adult Education Policy and Procedures Guide (incorporated by reference in R277-733)

**Agenda item type:**

Action Item

**Recommended Action:**

**MOTION FOR THE BOARD:** That the Board approve the Utah Adult Education Policy and Procedures Guide, Draft 1.

**Background:**

The Utah Adult Education Policy and Procedures Guide is incorporated by reference in R277-733. Adult education programs are required to use National Reporting System (NRS) approved assessments in programs and those assessments have been changed. Additional NRS approved assessments need to be added to the Utah Adult Education Policy and Procedures Guide. In addition, some records retention policies have been updated, as well as guidance and policy surrounding using adult education funds for participant child and dependent care and transportation. Some additional minor changes have been made for clarity.

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**Attachments:**

1. Utah Adult Education Policy and Procedure Guide - Draft 1