



## South Salt Lake City Council Work Meeting Agenda

Public notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, March 27, 2024** in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **6:00 p.m.**, or as soon thereafter as possible.

To watch the meeting live click the link below to join:

<https://zoom.us/j/93438486912>

Watch recorded City Council meetings at: [youtube.com/@SouthSaltLakeCity](https://www.youtube.com/@SouthSaltLakeCity)

Conducting: Council Chair Bynum

### MATTERS FOR DISCUSSION:

1. Council Strategic Planning Lindsey Ferrari
2. An Ordinance of the South Salt Lake City Council Amending South Salt Lake Municipal Code Sections 2.70.060 and 2.70.090 to Update Board Member Requirements and the Board's Quarterly and Annual Reporting Requirements for the City's Civilian Review Board Joy Glad
3. Appointment by the Mayor: D. Craig Giles – Public Works Director Mayor Wood

Adjourn

Posted March 22, 2024

Those needing auxiliary communicative aids or other services for this meeting should contact Ariel Andrus at 801-483-6019, giving at least 24 hours' notice.

In accordance with State Statute and Council Policy, one or more Council Members may be connected electronically.

Have a question or concern? Call the connect line 801-464-6757 or email [connect@sslc.gov](mailto:connect@sslc.gov)

### CITY COUNCIL

#### MEMBERS:

LEANNE HUFF  
COREY THOMAS  
SHARLA BYNUM  
NICK MITCHELL  
PAUL SANCHEZ  
NATALIE PINKNEY  
CLARISSA WILLIAMS

ARIEL ANDRUS  
CITY RECORDER  
220 E MORRIS AVE  
SUITE 200  
SOUTH SALT LAKE  
UTAH  
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SSLC.GOV

CITY OF SOUTH SALT LAKE  
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday March 27, 2024  
6:00 p.m.

CITY OFFICES

220 East Morris Avenue  
South Salt Lake, Utah 84115

PRESIDING:  
CONDUCTING:

Council Chair Sharla Bynum  
Council Chair Sharla Bynum

COUNCIL MEMBERS PRESENT:

LeAnne Huff, Corey Thomas,  
Sharla Bynum, Clarissa Williams

COUNCIL MEMBERS EXCUSED:

Nick Mitchell, Natalie Pinkney, Paul Sanchez

STAFF PRESENT:

Mayor Cherie Wood  
Josh Collins, City Attorney  
Terry Addison, Fire Chief  
Jonathan Weidenhamer, Community & Economic Development Director  
Sharen Hauri, Neighborhoods Director  
Crystal Makin, Finance Director  
Jared Christensen, Deputy Fire Chief  
Brie Brass, Deputy City Attorney  
Ariel Andrus, City Recorder  
Sara Ramirez, Deputy City Recorder  
Jessica Potter, Executive Assistant  
Scott Mecham, Fleet Division Manager  
Anthony Biamont, Parks Project Manager

**Matters for Discussion**

**1. Council Strategic Planning**

Wilkinson Ferrari & Co. Co-Founder, Lindsey Ferrari, reviewed the results of the South Salt Lake Strategic Planning survey that the Council Members participated in as part of the annual budget preparation process. The goal is to identify the budget and non-budget priorities for the next 1-year, 3-year, and 5-year horizons.

The budget process consists of five steps:

- a. Understand the priorities of the Council Members
- b. Understand the department needs
- c. Survey the public

- d. Synthesize the data
- e. Present a proposed budget to the City Council

Ms. Ferrari highlighted some of the community values from the City's 2040 General Plan that include safety, affordable housing, infrastructure improvements, economic development, an established downtown, a new recreation center, park improvements, safe and accessible transportation options, and a more creative city.

Six of the seven Council Members participated in the survey. The questions that they answered were:

- a. ***What were the greatest accomplishments of the last fiscal year?***  
The answers varied from the HTRZ, ensuring that the public employees' salaries remained competitive, the City's new tiller truck, a successful Mural Fest in 2023, the scholarship program for Cottonwood High students, the City's 85<sup>th</sup> birthday celebration.
- b. ***What are some of the greatest challenges facing the City?***  
The answers with the most Council Members agreeing from most to least included housing affordability, aging infrastructure, sense of community, pedestrian safety/accessibility, safety, need for additional green space, and small business support.
- c. ***Rate the importance of 15 different issues on a 1-5 scale.***  
The issues with the highest ratings of 4.5 included:
  - i. Addressing water and sewer infrastructure, quality, availability
  - ii. Increasing and improving street lighting
  - iii. Stormwater education and infrastructure
  - iv. Supporting a 100% graduation goal for Cottonwood High students

A couple of other issues that came in at a 4.33 score were:

- v. Maintaining a well-trained, and community-based police department
- vi. Maintaining and improving the City streets

Other issues that scored lower (from 4.17-2.83) include:

- vii. Fire Department facility and equipment improvements
- viii. Increasing economic development capacity
- ix. Addressing homelessness issues
- x. Ensuring clean and beautiful neighborhoods
- xi. Ensuring a citywide emergency management plan
- xii. Making South Salt Lake more sustainable and energy efficient
- xiii. Supporting residents at all life stages
- xiv. Progress on the Public Works campus
- xv. Increasing the effectiveness and expertise of City staff
- xvi. Increasing sports and recreation opportunities

Council Members Bynum, Thomas, Huff, and Williams shared some thoughts on the process behind how some of these were ranked lower, even though they are highly important issues to them, and have more to do with perhaps feeling like there already is progress or consistent effort from the City on things like the Public Works campus, the Promise program, effective city

staff, and a good recreation program.

Ms. Ferrari then talked about the budget priorities that were asked of the Council Members.

The issues that were listed as the #1 budget priority from the Council Members (with the first two issues having two votes each) included water infrastructure, affordable housing, street light improvements, sidewalk/street safety and accessibility.

The issues that were listed as the #2 budget priority from the Council Members (with the first issues having two votes each) were street safety and accessibility, water infrastructure, a citywide emergency management plan, and more community outreach/education regarding fee increases.

The issues that were listed as the #3 budget priority from the Council Members (with the first issue having two votes) were maintaining a well-trained police department, improving city streets, composting, a community-building with an amphitheater at Fitts Park, and continuing the Founders Day celebration.

With all the answers grouped together, the order of importance from most to least shows aging infrastructure (water and streets), street safety, housing, public safety, emergency management, community outreach/education, a community building, composting.

Several of the Council Members shared their thoughts on some of the highlighted priorities and talked about finding ways to create more community spaces for different neighborhoods and the renter community in the City.

More budget discussions will continue to take place as the City works with the Council Members to plan for the 2024-2025 fiscal year budget.

A copy of the PowerPoint presentation is attached and incorporated by this reference.

**2. An Ordinance of the South Salt Lake City Council South Salt Lake Municipal Code Sections 2.70.060 and 2.70.090 to Update Board Member Requirements and the Board’s Quarterly and Annual Reporting Requirements for the City’s Civilian Review Board.**

Civilian Review Board Chair, Joy Glad, explained that this update comes as the Civilian Review Board continues to establish itself and is determining what rules and requirements need to be updated as they continue in their second year of operating.

Exhibit A of the proposed Ordinance shows a change to Code Section 2.70.060 to require the Board members to review all use of force and vehicle pursuits prior to the next regularly scheduled meeting.

Exhibit B of the proposed Ordinance shows a change to Code Section 2.70.090 that will include the total number of law enforcement ride-alongs in which the Board Members participate in the quarterly and annual reports.

Council Member Williams had a question about Exhibit A and wanted to know how the Board Members reviewed sensitive and protected material prior to their meetings.

Ms. Glad said that a city staff member who works with the Board will provide redacted narratives to a City-issued drive where the Board Members will read them. If any of the Board Members request for further discussion on any one of the narratives, the police department will then provide redacted footage, which is then watched in a Closed-Door meeting after the public portion of their regularly scheduled meetings.

City Attorney, Josh Collins, added that it's no different than anyone from the public making a GRAMA request for a police report or video. Appropriate redactions are always made, per privacy laws, and are then provided.

The matter is to be moved as Unfinished Business to the Regular Meeting that follows.

A copy of the Ordinance is attached and incorporated by this reference.

**3. Appointment by the Mayor:**

**D. Craig Giles – Public Works Director**

Mayor Wood presented Mr. Giles to the Council. This item was added to the Work Meeting agenda for initial discussion per Council rules. The appointee will be presented for the Council's consent and approval in the Regular Meeting.

The appointee's resume, a copy of which is attached and incorporated by this reference, has also been provided to the Council.

The meeting adjourned at 6:32 p.m.

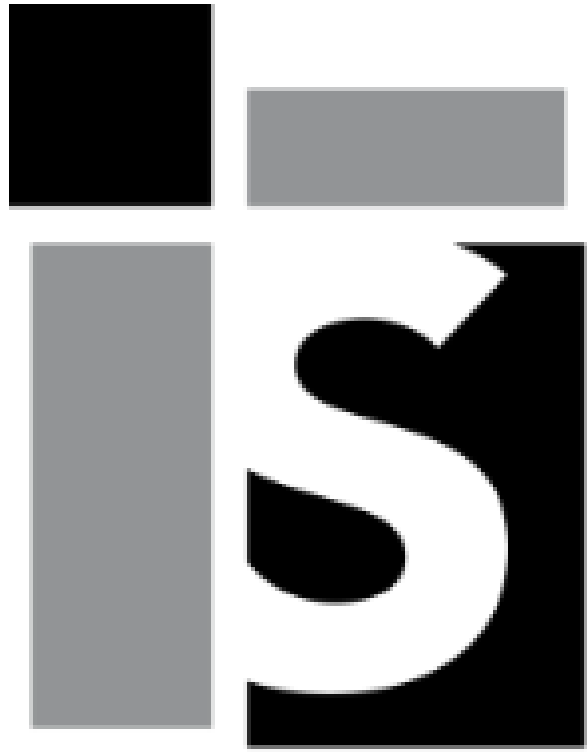


Sharla Bynum, Council Chair



Ariel Andrus, City Recorder





**SOUTH** **SALT**  
**LAKE**  
CITY ON THE  
MOVE

**SOUTH SALT LAKE STRATEGIC PLANNING**

MARCH 27, 2024

# STRATEGIC PLANNING GOAL

To identify South Salt Lake budget and non-budget priorities for 1-year, 3-year and 5-year time horizons.





# STRATEGIC PLANNING PROCESS

1. Understand priorities of Council members
2. Understand Department needs
3. Survey the public
4. Synthesize data
5. Present proposed budget to City Council

# COMMUNITY VALUES FROM 2040 GENERAL PLAN

- **Safety:** Street lighting, sidewalk maintenance, unsheltered residents, emergency services
- **Housing/Neighborhoods:** Quiet, friendly, affordable, options
- **Environment:** Infrastructure improvements, protect natural resources
- **Economic development:** Mix of services and jobs, place-making, established downtown
- **Parks & recreation:** New rec center, park improvements, trails and bike lanes
- **Transportation:** Safe places to walk and bike; transportation options
- **Quality of Life:** recycling, cultural activities, creative city

# RESULTS OF COUNCIL SURVEY



# SURVEY RESULTS: GREATEST ACCOMPLISHMENTS OF LAST FISCAL YEAR

1. HTRZ
2. Ensuring public safety employees' salaries remain competitive
3. New tiller truck
4. Mural Fest success
5. Scholarship program for Cottonwood High students
6. 85<sup>th</sup> Birthday celebration



## SURVEY RESULTS: GREATEST CHALLENGES FACING THE CITY

- Housing affordability/choice \*\*\*\*\*
- Aging infrastructure \*\*
- Sense of community \*\*
- Pedestrian safety/accessibility \*\*
- Safety
- Need for additional green space
- Small business help

## SURVEY RESULTS: IMPORTANCE OF ISSUES ON A 1-5 SCALE

- Addressing water and sewer infrastructure, quality, availability 4.5
  - Increasing and improving street lighting 4.5
  - Stormwater education and infrastructure 4.5
  - Supporting a 100% graduation goal of Cottonwood High students 4.5
- 
- Maintaining a well-trained/community-based police department 4.33
  - Maintaining and improving our streets 4.33

## SURVEY RESULTS: IMPORTANCE OF ISSUES ON A 1-5 SCALE

■ Fire Department facility and equipment improvements	4.17
■ Increasing economic development capacity	4.17
■ Addressing homelessness issues	4.17
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■ Ensuring clean and beautiful neighborhoods	3.83
■ Ensuring a citywide emergency management plan	3.83
■ Making South Salt Lake more sustainable and energy efficient	3.83
■ Supporting residents at all life stages	3.83

## SURVEY RESULTS: IMPORTANCE OF CRITICAL ISSUES ON 1-5 SCALE

- |  |      |
|--|------|
| ■ Progress on public works campus                      | 3.5  |
| ■ Increasing effectiveness and expertise of City staff | 3.5  |
| <hr/>  |      |
| ■ Increasing sports and recreation opportunities       | 2.83 |



## BUDGET PRIORITIES: LISTED AS #1

- Addressing water infrastructure \*\*
  - Water quality and availability
  - Wastewater, Storm water, culinary water network
- Affordable housing \*\*
  - Fund for SSL employees
- Street light improvements
- Sidewalk/street safety and accessibility

## BUDGET PRIORITIES: LISTED AS #2

- Street safety and accessibility \*\*
  - Streetlights, bike paths
- Water infrastructure \*\*
  - Water pipes
  - Maxwell Lane stormwater
- Citywide emergency management plan
- Community outreach/education re: fees

## BUDGET PRIORITIES: LISTED AS #3

- Maintaining a well-trained police department \*\*
- Improving our streets
- Composting
- Community-building
  - Ampitheater at Fitts Park and continued Founders Day celebration

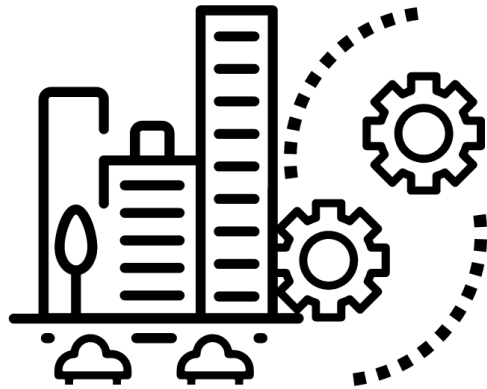
# SUMMARY OF BUDGET PRIORITIES

- Aging infrastructure \*\*\*\*
  - Water and Streets
- Street safety \*\*\*\*
- Housing \*\*
- Public safety \*\*
- Emergency management
- Community Outreach re: fees
- Community Building
- Composting/green solutions

## OTHER PROJECTS OR PROGRAM PRIORITIES

- Promise SSL
- S-line landscaping
- Crosswalk improvements by Central Park
- Streetlights
- Job training for residents
- More resident outreach and involvement
- Police Department innovative approaches (like drones)
- Crossing guards or improved lighting for secondary bus stops
- Flashing light at crosswalk in front of Granite Jr. High
- Fitts Park educational/informational signage
- Economic development: Boutique hotels/paint the water tower

# KEY INITIATIVES FOR 2024



**Infrastructure**



**Housing**



**Safety**



**Education**



**Community Building**

ORDINANCE NO. 2024-\_\_\_\_\_

AN ORDINANCE OF THE SOUTH SALT LAKE CITY COUNCIL AMENDING SOUTH SALT LAKE MUNICIPAL CODE SECTIONS 2.70.060 AND 2.70.090 TO UPDATE BOARD MEMBER REQUIREMENTS AND THE BOARD'S QUARTERLY AND ANNUAL REPORTING REQUIREMENTS FOR THE CITY'S CIVILIAN REVIEW BOARD.

WHEREAS, the South Salt Lake City Council (the "Council") is authorized to enact and amend ordinances governing the City of South Salt Lake, including passing resolutions and ordinances concerning the health welfare of the residents of South Salt Lake (the "City"); and

WHEREAS, in June 2021, the Council enacted legislation enabling the creation of the South Salt Lake Civilian Review Board ("CRB") acknowledging that citizen participation and engagement will help further the efforts of the City to promote transparency and accountability in the City's policing efforts; and

WHEREAS, the CRB is designed to improve communication between the City's Police Department and the community, to help ensure police accountability and credibility with the public, and to create a review process that is free from bias and informed of actual police practice to provide independent civilian oversight of the City's Police Department; and

WHEREAS, the CRB has implemented as a standing rule of procedure for its board members that each board member shall participate in trainings, which may include two or more ride-alongs per year, in order to meet the goals of the CRB in promoting transparency, accountability, and improving communications between the Police Department and the community; and

WHEREAS, South Salt Lake Municipal Code 2.70.060 states in relevant part the CRB is required to review all use of force and vehicle pursuits received; and

WHEREAS, in order to more fully and efficiently meet this statutory obligation all board members should come to each board meeting prepared by reviewing all reports and items received pursuant to subsection 2.70.050(C) prior to each board meeting; and

WHEREAS, South Salt Lake Municipal Code 2.70.090 details certain reporting requirements the CRB must report the City Council on a quarterly and annual basis; and

WHEREAS, on March 27, the Council met in work and regular session to discuss, among other things, the reporting requirements of the CRB; and

WHEREAS, the CRB, in conjunction with the Mayor and the Council chair recommend inclusion of the number of ride-alongs in which CRB board members participate as a reporting requirement of the CRB to the Council on a quarterly and annual basis as outlined in South Salt Lake Municipal Code 2.70.090 and as shown in the attached language; and

WHEREAS, the Council reviewed the recommendation of the proposed changes and determined the changes were in the best interest of the City;

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of South Salt Lake as follows:

**SECTION I:** The proposed amendments attached hereto as “Exhibit A,” and incorporated herein by this reference, are hereby adopted and incorporated into Section 2.70.060 of the South Salt Lake City Municipal Code.

**SECTION II:** The proposed amendments attached hereto as “Exhibit B,” and incorporated herein by this reference, are hereby adopted and incorporated into Section 2.70.090 of the South Salt Lake City Municipal Code.

**SECTION III:** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**SECTION IV:** This ordinance shall become effective upon Mayor’s signature and publication, or after fifteen days of transmission to the office of the Mayor if neither approved nor disapproved by the Mayor, and thereafter, publication.

(signatures on following page)



Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

BY THE CITY COUNCIL:

\_\_\_\_\_  
Sharla Bynum, Council Chair

ATTEST:

\_\_\_\_\_  
Ariel Andrus, City Recorder

City Council Vote as Recorded:

Huff \_\_\_\_\_  
Thomas \_\_\_\_\_  
Bynum \_\_\_\_\_  
Mitchell \_\_\_\_\_  
Pinkney \_\_\_\_\_  
Sanchez \_\_\_\_\_  
Williams \_\_\_\_\_

Transmitted to the Mayor's office on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Ariel Andrus, City Recorder

MAYOR'S ACTION: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Cherie Wood, Mayor

ATTEST:

\_\_\_\_\_  
Ariel Andrus, City Recorder

## Exhibit A:

### 2.70.060 Review by the board.

- A. The board shall review all use of force and vehicle pursuits received pursuant to subsection 2.70.050(C) **prior to the next regularly scheduled board meeting.**
  - 1. In addition to reviewing the records received pursuant to subsection 2.70.050(C), the board may discuss or ask questions regarding the use of force or vehicle pursuit with one or more members of the police department as designated by the chief.
    - a. Special requests regarding the attendance of a particular member of the police department shall be made by the chairperson to the chief of police no less than fourteen (14) days in advance of a board meeting and notice shall be given regarding the topics of discussion.
- B. Upon review, which shall be conducted in accordance with UCA Chapter 52-4 or its successor provisions, the board shall discuss and render a written advisory opinion, signed by the chairperson, of whether or not an applicable law, policy, or procedure was violated.
- C. All written advisory opinions shall be forwarded to the mayor and the city council.

## Exhibit B:

### 2.70.090 Quarterly and annual reports.

- A. The board chairperson shall provide quarterly and annual reports concerning the operations of the board. These reports shall be presented to the city council and shall be made public.
- B. Quarterly reports shall include the following information for reviews conducted during the quarter:
  - 1. The total number of use of force incidents given to the chairperson in accordance with 2.70.050(B).
  - 2. The total number of use of force incidents given to all members of the board in accordance with 2.70.050(C)
  - 3. The total number of use of force incidents where the board issued an advisory opinion finding a violation of a law, policy, or procedure.
  - 4. The total number of vehicle pursuit incidents given to the chairperson in accordance with 2.70.050(B).
  - 5. The total number of vehicle pursuit incidents given to all members of the board in accordance with 2.70.050(C)
  - 6. The total number of all law enforcement ride-alongs in which Board members participated.**
  - 67.** The total number of vehicle pursuit incidents where the board issued an advisory opinion finding a violation of a law, policy, or procedure.
- C. Annual reports shall include a compilation of the data from the quarterly reports required in subsection B and any other suggestions made by the board to the mayor or the city council concerning police department policies.

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## **PUBLIC WORKS DIRECTOR**

Highly motivated and experienced candidate with expert proficiency in municipal government operations. An innovative thinker and fiscally responsible manager seeking to improve the development of communities. Comprehensive understanding of the skills needed to manage cross-functional teams of experts and professionals. Senior level executive skilled in establishing and maintaining robust relationships with a wide variety of groups and individuals; to identify and clarify needs and vision. Regarded for the ability to deliver outstanding results with the highest degree of expertise and professionalism.

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## **PROFESSIONAL EXPERIENCE**

**City Manager**, Riverton City  
*Riverton, UT*

*2023 – Present*

Lead the daily operations for a full-service city of over 45,000 residents. Provide direct oversight to six departments including Police, Recreation, Public Works, City Attorney, Community Development and Administrative Services. 165 full-time employees. Establish policies and guidelines for employees, work with the City Council and Mayor prioritizing and completing goals. Responsibility for overseeing the preparation and administration the \$80 MM city budget.

- Overseeing the completion of the community center and plaza project.
- Managing the Green Well project to completion.
- Responsible for all capital improvement planning, funding and project construction.
- Leading a team on design and construction of the 1830 West project.
- Coordinating with UDOT on 13400 South Interchange project.

**City Manager**, Smithfield City  
*Smithfield, UT*

*2015 – 2023*

Led the daily operations for a full-service city of over 15,000 residents. Provided direct oversight to eight departments including Police, Fire, Recreation, Public Works, Golf, Library, Planning and Administrative Services. 55 full-time and over 120 part-time and seasonal employees. Established policies and guidelines for employees, worked with the City Council and Mayor prioritizing and completing goals. Full responsibility for preparing and administering the \$19 MM city budget.

- Collaborated with other entities to supply services for sewer treatment, and building inspection services.
- Transitioned garbage services from County provided to bidding and selecting a carrier run by the city.
- Managed the city through rapid residential and commercial growth.
- Responsible for all capital improvement planning, funding and project construction.
- Led a team to update the city's general plan, water, sewer, storm water and transportation master plans.
- Oversaw the GIS transition from County provided to be operated by city staff.
- Implemented a cross-connection control program in the city.

G

# D. CRAIG GILES

**Public Works Director**, North Ogden City  
North Ogden, UT

2013 – 2015

Fulfilled a critical role, leading operations across multiple Public Works areas for this city with a population of 19,000, with authority over all policies and capital works projects affecting streets, water, sewer, solid waste, storm water, and motor pool. Supervised 17 employees while maintaining full accountability for a budget of \$6MM.

- Served in an executive capacity to direct the construction of a new \$3.2MM public works facility.
- Developed and deployed a broad spectrum of improvements, including a revision of the on-call policy, updating the capital facilities plan, cost benefit analysis for LED conversions, motor-pool, and green waste facility.
- Reduced culinary water power to pumping cost by 25%

## **PRIOR PROFESSIONAL EXPERIENCE**

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**Public Works Director/Building Official**, Coalville City  
Coalville, UT

2009 – 2013

**Building Inspector/Plans Examiner**, South Salt Lake City  
South Salt Lake City, UT

2007 – 2009

## **EDUCATION**

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**Master of Public Administration Degree**  
Romney Institute of Public Management Marriott School  
Brigham Young University  
Provo, UT

August 2013

**Bachelor of Science Degree, Parks and Recreation Administration**  
Emma Eccles Jones College of Education & Human Services  
Utah State University  
Logan, UT

May 2003  
Cum Laude

## **DESIGNATIONS**

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ICMA – CREDENTIALLED MANAGER  
STATE OF UTAH WATER DISTRIBUTION OPERATOR III CERTIFICATION