

North View Fire District
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North View Fire District Board Meeting Minutes
March 28, 2024

The North View Fire District Trustees convened in a Fire Board Meeting session on March 28, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on March 28, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West
Trustee Chris Clark
Trustee Kristen Mechem
Trustee Meredith Aardema
Trustee Arrington
Chief Kristopher Maxfield

Staff Present:

Deputy Fire Chief Jeremiah Jones
Deputy Chief/ Fire Marshal Ryan Barker
Nicci Roylance, District Clerk
Leonard Call, Treasurer
Paramedic Lt. Sean Lowe

Public Present:

1. Opening Prayer, Reading or Expression of Thought, and Pledge of Allegiance.

- Chairperson Wheelwright welcomed everyone and started the meeting at 5:01 p.m.
- Trustee Mechem read the following: In the search for meaning, we set our sail on life's vast ocean, where destinies unveil. Finding purpose, the quest will be found, and a true journey within to rediscover you amidst the chaos in the daily grind of purpose waits for you to find and passions fire, and in

kindness and grace lies the path to our destined place. It's not just a dream or a distant star but a guiding light, no matter how far. You find your purpose and look inside in the depths of your heart. It will reside. They may be a calling, a vocation, clear, or simply in moments you hold dear. Finding purpose is a lifelong art, a journey of discovery, a beating heart and service to others, and dreams pursued in every endeavor. No matter how crude your purpose shines a beacon bride guiding you through both day and night, so seek passion that fuels your soul, set your purpose and your lifelong goals in the tapestry of life; you'll find your place for finding purposes of wondrous grace. Trustee Mechem led us in the Pledge of Allegiance.

2. Consideration to approve the minutes of February 22, 2024.

- The board reviewed and approved the minutes with a motion from Trustee Aardema to approve the February 22, 2024, minutes. Trustee Clark seconded the motion
- Nicci Roylance, District Clerk, stated that the upcoming minutes might change how they look.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	excused
Trustee John Arrington	abstained
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

3. Consideration to approve the monthly financial transactions for February 2024.

- Board reviewed the February 2024 transactions
- Jeff Davis was not present for the meeting and had Nicci Roylance read a statement concerning the date actuals to budget and year-end expenditures relating to the budget.
- The board asked some questions in regard to the transactions concerning Medicare and Ambulance assessment and Ambulance inspection.
- Trustee Aardema made the motion to approve the February 2024 financial transactions. Trustee Arrington seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye arrived at the meeting at 5:12 p.m.
Trustee John Arrington	aye
Trustee Chris Clark	aye

Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

4. **Public Comments**

- Chairperson Wheelwright stated that there was no public attending the meeting.

5. **PUBLIC HEARING: To amend the 2023-2024 NVFD Final Fiscal Budget.**

- Trustee Aardema made the motion to go into a Public Hearing. Vice-Chairperson Johnson seconded the motion.
- Jeff Davis had Nicci Royslance, District Clerk, read a summary of the budget resolution. See the resolution.
- Trustee Arrington stated his concerns about how the Resolution was written and how the money was being transferred.
- Discussion was had on how the Resolution and the Budget are laid out.
- Trustee Arrington made a motion to close the Public Hearing. Trustee West seconded the motion.
- Trustee Arrington made the motion to adopt the tentative budget. Trustee Mechem seconded the motion

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye arrived at the meeting at 5:12 p.m.
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

6. **Discussion and/or action on the Presentation of the Strategic Planning**

- Chief Maxfield presented the organization's Strategic Plan for 2024-2028, which was developed through a thorough and collaborative process involving the entire team.
- Vice-Chairperson Johnson moved to approve the Strategic Plan 2024-2028, which Trustee Arrington seconded.
- Chief Maxfield stated he had made a compliance tracker to keep transparency between the board and administration on the projects we are working on quarterly.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye arrived at the meeting at 5:12 p.m.

Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

7. Selection of the 2024-2025 NVFD Budget Committee.

- Chairperson Wheelwright proposed forming a new budget committee to provide input and direction during the upcoming budget cycle.
- Chairperson Wheelwright proposed a committee comprising Trustee Mechem, Vice-Chairperson Johnson, and himself.
- Chairperson Wheelwright suggested a one-year term for the committee, with the possibility of renewal.
- Trustee Clark made a motion to approve the Budget Committee. Trustee Arrington seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye arrived at the meeting at 5:12 p.m.
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

8. Administration Report

- Deputy Chief Jones introduced our new Medical Director, Dr. Jeff Hirschi.
- Dr. Jeff Hirschi introduced himself.
- The Board members introduced themselves.
- Chief Maxfield stated that Firefighter Belton finished his probationary period.
- Chief Maxfield stated that we have finished 80% of our Lexipol policies.
- Chief Maxfield stated that he and Deputy Chief Jones were accepted into the Executive Fire Officer Program.
- Nicci Roylance stated that the Annual Banquet is scheduled for April 27, 2024.

9. Chairperson's Report

- Chairperson Wheelwright stated he didn't have anything at this time.

10. Other and/or Identify matters for future consideration and or action.

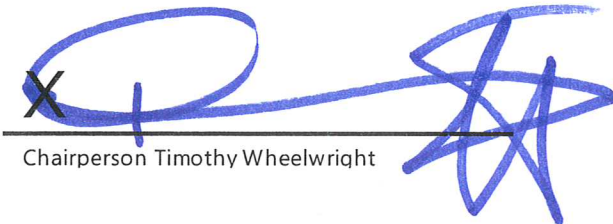
- Trustee Arrington stated his thanks to Trustee West for his thoughts last month.


11. Adjournment

- Trustee Aaredema motioned to adjourn at 5:58 p.m. Trustee Mechem seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye arrived at the meeting at 5:12 p.m.
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye


Chairperson Timothy Wheelwright


Nicci Roylance, District Clerk

Date of approved March 28, 2024, Board Meeting Minutes April 25, 2024