



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

March 20, 2024

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Sage Fitch, Dustin Lewis, Kirsten Woodbury, Joelle Rasmussen, Wini DeMann, Jessica Miller

Excused:

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff; Rebecca Mieure, Murray Library Staff

Chairman Lyddall called the meeting to order at 5:27 p.m.

APPROVAL OF MINUTES

The minutes for the January 2024 meeting were approved, as written, on a motion made by Vice Chairman Lewis. This was seconded by Sage Fitch and voting was unanimous in favor.

CITIZEN COMMENT(S)

Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Comments are limited to three minutes or less (approximately 300 words for emails) and must include your name and address.

None

REPORT(S)

- 1) Financial Report
- 2) Director's Report--Report by Rebecca Mieure, Librarian
- 3) Board Report--Jessica Miller

1. Financial Report, Kim Fong

Agenda Attachments

1. [boardbudgetreportmar2024.pdf](#)

1) Financial Report:

66% of the year has lapsed and everything is on budget. Director Fong added that the budget for next year is in process and will be discussed with the Mayor in April. She stated that the only real change is for an additional full-time staff position. Joelle Rasmussen asked if the bathrooms will be renovated soon. Assistant Director Pehrson answered that it looks like a new roof will be needed first as there are quite a few leaks in it. Director Fong added that the money portioned for the bathroom renovation will be rolled over to the next fiscal year. A motion to receive and file the financial report was made by Kirsten Woodbury. This was seconded by Jessica Miller and voting was unanimous in favor.

2) Director's Report:

Rebecca Mieure, introduced as one of the Children's Programming Librarians, gave a presentation on the programs she runs at the Murray Library. Such programs include Kids Create (the junior version of Art for Adults), Yum or Yuck Club (cultural explorations through food), Homeschool Club (STEAM activities), K3 Dragon Club (afterschool program), Play to Learn (educational toy stations) and it's neurodivergent-friendly counterpart Sensory Hour (smaller group with dimmed lights). She was also responsible for getting the Read with a Dog program restarted and getting the Tale Trail started. Sage Fitch asked if some programs have to be changed out regularly due to popularity. Rebecca Mieure responded that these current programs have become staples in the programming calendar. Chairman Lyddall asked if Booktalks at the schools still happen and the answer was not anymore because there hasn't been much response from the schools when contacted.

3) Board Report:

Jessica Miller shared a handout showcasing the 211 Utah Ride United program which can connect people without transit to needed resources. She stated that she thought it would be a great resource to share with patrons, especially those who have been asked to leave due to odor complaints.

OLD BUSINESS

Public Comment Notices

1. Public Comment, Kim Fong

Agenda Attachments

1. [Public Comments.pdf](#)

Director Fong stated that she amended the verbiage of the Public Comment Notice because these board meetings don't have public hearing sections. Vice Chairman Lewis made a motion to amend the template used for meeting agendas to include the language as provided by the Murray City Attorney regarding the public comment section. This was seconded by Jessica Miller and voting was unanimous in favor.

NEW BUSINESS ITEM(S)

None

ANNOUNCEMENTS AND QUESTIONS

ADJOURNMENT

A motion to adjourn was made by Kirsten Woodbury and seconded by Wini DeMann. Voting was unanimous in favor. The meeting was adjourned at 6:17 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, April 17, 2024 at 5:30 p.m. MDT located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

66% of year lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	Budget	Remaining Budget	Percent Used
23-0000-31110	Real Property Taxes	R	-2,504,413.00	-178,916.08	92.86
23-0000-31120	Personal Property Taxes	R	-100,000.00	-66,844.98	33.16
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-51,218.66	59.03
23-0000-31150	Prior Year's Tax Redemptions	R	-20,000.00	-12,911.96	35.44
23-0000-33100	Federal Grants	R	-1,584.00	0.00	100.00
23-0000-33200	State Grants	R	-13,395.00	-3,008.00	77.54
23-0000-34110	Copies and Printing Fees	R	-3,500.00	740.03	121.14
23-0000-35125	Library Fines	R	-15,000.00	-1,665.25	88.90
23-0000-36100	Interest Income	R	-186,000.00	62,803.91	133.77
23-0000-36500	Miscellaneous	R	0.00	3,777.11	0.00
23-2301-41100	Regular Employees	E	831,966.00	272,820.44	67.21
23-2301-41110	Seasonal/Part Time Employees	E	170,000.00	83,606.68	50.82
23-2301-41200	Social Security	E	76,848.00	28,634.28	62.74
23-2301-41300	Group Insurance	E	147,096.00	52,905.10	64.03
23-2301-41400	Retirement	E	176,638.00	57,872.34	67.24
23-2301-41500	Worker Comp	E	670.00	94.76	85.86
23-2301-42030	Tuition Reimbursement	E	2,500.00	0.00	100.00
23-2301-42040	Service Awards	E	500.00	350.00	30.00
23-2301-42125	Travel & Learning	E	12,000.00	9,536.27	20.53
23-2301-42140	Supplies	E	15,000.00	7,795.64	48.03
23-2301-42170	Small Equipment	E	13,800.00	-1,494.21	110.83
23-2301-42180	Miscellaneous	E	30,574.00	22,126.28	27.63
23-2301-42505	Building & Grounds Maintenance	E	75,000.00	18,747.35	75.00
23-2301-42510	Equipment Maintenance	E	83,000.00	51,611.06	37.82
23-2301-42730	Credit Card Fees	E	2,000.00	626.79	68.66
23-2301-43000	Professional Services	E	60,000.00	51,738.78	13.77
23-2301-44000	Utilities	E	30,000.00	11,871.05	60.43
23-2301-44010	Internet/Telephone	E	6,500.00	5,308.76	18.33
23-2301-45920	Reserve Buildup	E	573,923.00	573,923.00	0.00
23-2302-42110	Children's Books	E	59,800.00	24,034.63	59.81
23-2302-42111	Children's Audio Visual	E	7,560.00	3,421.59	54.74
23-2302-42112	Children's Audio Books	E	10,400.00	5,596.96	46.18

23-2302-42113	Children's E-books	E	16,200.00	5,306.15	67.25
23-2302-42600	Children's Programs	E	4,000.00	1,675.21	58.12
23-2303-42110	Young Adult Books	E	14,040.00	4,941.68	64.80
23-2303-42112	Young Adult Audio Books	E	10,000.00	6,163.13	38.37
23-2303-42113	Young Adult E-books	E	19,160.00	6,309.73	67.07
23-2303-42600	Young Adult Programs	E	2,000.00	840.57	57.97
23-2304-42110	Adult Books	E	54,000.00	14,923.62	72.36
23-2304-42111	Adult Audio Visual	E	32,000.00	12,346.23	61.42
23-2304-42112	Adult Audio Books	E	10,000.00	3,472.95	65.27
23-2304-42113	Adult E-Books	E	110,760.00	30,048.40	72.87
23-2304-42114	Adult Periodicals	E	2,800.00	-342.89	112.25
23-2304-42600	Adult Programs	E	2,000.00	1,242.57	37.87
23-2362-42140	Grant Supplies	E	495.00	495.00	0.00
23-2370-47200	Buildings	E	169,524.00	169,524.00	0.00
23-2390-49000	Risk Assessment	E	13,637.00	6,821.00	49.98
23-2390-49310	Admin Cost Wages	E	91,876.00	42,410.00	53.84
23-2390-49311	Admin Cost O&M	E	30,625.00	9,300.00	69.63

Public Comments:

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

At the beginning of the meeting, if public is present, the Chair could say something like this:

We welcome the public in attendance. This Library Board meeting is a business meeting where we discuss the business of the library. Consequently, other than the public comment section (or a required public hearing), members of the public may observe the meeting but may not participate (speak) in the meeting.

And just prior to calling for public comment, the Chair may state:

The public comment portion of the meeting shall be limited to the public addressing the Library Board. Individual members of the public shall be limited to three (3) minutes time. A spokesperson representing a group in attendance shall be limited to no more than five (5) minutes time. Board members will not interrupt, argue with, or otherwise interfere with comments made by the public. The Board may ask clarifying questions of the member of the public making a comment, but state law prohibits the Board from acting on items that do not appear on the agenda.