

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE JORDANELLE
SPECIAL SERVICE DISTRICT
APRIL 9, 2024**

PRESENT: Board Chair Mark Nelson
Board Member Erik Rowland
Board Member Steve Farrell
Board Member Spencer Park
Board Member Kendall Crittenden
Board Member Karl McMillan

EXCUSED: Board Member Luke Searle

STAFF: Max Covey, the General Manager
Wade Webster, Keetley Water Treatment Plant Manager
Chance Morris, Distribution/collections Manager
Theresa Baronek, District Treasurer
Doug Scow, Water Rights Manager
Dana Kohler, Administrative Assistant
Kierstan Smith, CPA
Rick Tatton, Court Reporter via Zoom
David Fuller, Project Coordinator

Board Chair Mark Nelson called the meeting to order on Tuesday, April 9, 2024, at 4:40 p.m. The record should show that all Board Members of the Governing Board of the Jordanelle Special Service District are present except for Board Member Luke Searle who is excused. The record should also show that the Governing Board of the Jordanelle Special Service District is meeting in the Wasatch County Council Chambers in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah 84032.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR MARCH 12, 2024

Board Member Karl McMillan made a motion to approve the minutes and the public hearing minutes for March 12, 2024, as they are written. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Mark Nelson

**AYE: Board Member Erik Rowland
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan**

**NAY: None.
ABSTAIN: Board Member Steve Farrell**

(absent)

ABSTAIN: Board Member Spencer Park

(absent)

WARRANT LIST APPROVAL

Board Member Steve Farrell made a motion to approve the warrants in the amount of \$2,373,794.10. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan**

NAY: None.

Max Covey indicated that the power bill is quite large and if there ever is a power problem we have back up power generators to take over on our sewer lift stations and water treatment plants and also have a mobile generator that staff could pull around to fill up the tank and then go to the next one to move water around. We are prepared if there is a long-term power outage.

PUP TRAILER RFP

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service and indicated that the Jordanelle Service District recently issued a request for proposals for a new three axle pup trailer. The district received one proposal under the issued RFP guidelines. The proposal was reviewed and evaluated on both price and quality factor criteria. Quality Factors included quality of parts/equipment, availability, and warranty.

Based on this review, Williamsen Godwin scored the highest as well as being the lowest price proposer, and the only proposer. The district has allocated funds identified in the current approved 2024 budget for this expenditure.

The district would like to provide notice to Williamsen Godwin and proceed with the

procurement of the new pup trailer as part of the completed RFP process.

Max Covey indicated that we use these to haul our sludge both from the Keetley Water Treatment plant as well as our waste product from the WRF and these pups are used for that. The new truck and pup will be on the road four days a week hauling sludge to these two places. This was a budgeted item in the 2024 budget.

Board Member Erik Rowland made a motion that we approve the Pup Trailer RFP and award the contract to Williamsen-Godwin as presented. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan**

NAY: None.

DISTRICT TRUCK RFP

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District recently and issued a request for proposals for new half ton trucks. The district received two proposals under the issued RFP guidelines. The proposals were reviewed and evaluated on both price and quality factor criteria. Quality Factors included fuel economy, towing capabilities, and ground clearance.

Based on this review, Malone Ford scored the highest as well as being the lowest price proposer. The district has allocated funds identified in the current approved 2024 budget for this expenditure. This year the district plans to purchase a total of five trucks for use in the daily operations of the district. The five proposed vehicles are within the approved budget for the current year.

The district would like to provide notice to Malone Ford and proceed with the procurement of the new trucks as per the completed RFP process.

Max Covey indicated that we purchase vehicles through fleet pricing. We make sure that we are always under a factory warranty. This RFP was sent to Labrum and Karl Malone which are the two local dealerships. We always try and support our local businesses. They follow the State contract pricing. We sell the old vehicles to generate revenue to help replace the old vehicles.

Board Member Erik Rowland made a motion that we accept this RFP and award the contract to Karl Malone Ford as presented. Board Member Karl McMillan seconded the

motion, and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board member Kendall Crittenden
AYE: Board Member Karl McMillan

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that we will be working with the Division of Water Rights for field visits on the adjudication and have them come and do their thing. We submitted our reuse application for our water reclamation facility last October just before the deadline of November 1st. That was submitted and that was returned to us last month and everybody else who submitted first returned them and required us to resubmit which we did. We had three weeks to submit and were able to work through that. One of the biggest questions that we have and issued a strong response back to them is that they are asking how we are going to replace our Ontario water to the streams. This is fully consumptive. We issued a strong response back to them waiting for their response and if it is not positive then we will get with the other stakeholders and we are not the only stakeholder in Ontario. We responded appropriately to the letter and left it open for a taking and some different things to allow us to go to the next step if necessary. I am confident that the Division of Water Rights will make the right decision. Every single application that they received was sent back in the same fashion.

Board Member Steve Farrell indicated that the Division has no idea what they are doing. Max Covey indicated that they have some new engineers that are working in our area on different things. We are trying to collaborate with them, and the door is open and if we do not receive the response that we feel we should have the availability to move forward and not that we want to do that. We feel that it was explained well enough that it is important to this basin. We are now waiting for a response.

Board Member Steve Farrell indicated that this reuse is just like the adjudication which is a trial on error, and they do not know what they want to end up with. The letter was written well because we worked with our attorneys to draft the letter. I will keep the Governing Board up to date on how we are working through that.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Jordanelle Special Service

District both indicated that they had no further business.

CLOSED SESSION

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that there is no need for a closed session this evening.

ADJOURNMENT

Board Member Kendall Crittenden made a motion to adjourn. Board member Karl McMillan seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan**

NAY: None.

The meeting concluded at 5:00 p.m.

MARK NELSON/CHAIRMAN