

MILLCREEK, UTAH
ORDINANCE NO. 24-16

**AN ORDINANCE AMENDING CHAPTER 5.19 OF THE MILLCREEK CODE OF
ORDINANCES REGARDING CONTENT OF THE LICENSE APPLICATION AND
RENEWALS**

WHEREAS, on April 8, 2024, the Millcreek Council (the “Council”) met in regular session to consider, among other things, an ordinance amending Section 5.19 of the Millcreek Code of Ordinances Regarding the Content of the License Application and Renewals; and

WHEREAS, the Council finds that the affidavit requirements of the short-term rentals license application and renewals needs to be amended; and

WHEREAS, after careful consideration, the Council has determined that it is in the best interest of the health, safety, and welfare of the residents of the City to amend the affidavit requirements of the short-term rentals license application and renewals as provided below.

NOW, THEREFORE, BE IT ORDAINED by the Council that Section 5.19.040 of the Millcreek Code of Ordinances be amended as follows (interlineating the words to be deleted and underlining the words to be added):

5.19.0040 – License; Application; Contents

A. Applications shall contain the following information:

1. The location of the short-term rental,
2. The name of property owner who uses this dwelling unit as their primary residence,
3. A signed declaration affidavit on a form ~~to be~~ provided by the City identifying the requirement of a short term rental license and sworn before a notary public stating that the applicant i-s currently in compliance with all legal requirements regarding short-term rentals, has paid all applicable taxes, fees and other charges regarding short-term rentals, and agrees to continually comply with all requirements regarding short-term, proposed property is the primary residence of the owner,
4. Proof of primary residency in the form of a document from at least two of the following categories that show the applicant’s name and the address of the property for which a STR license is being applied for:
 1. Utility bill, dated within the last sixty (60) days;
 2. Correspondence from any government agency that shows the home address, dated within the last sixty (60) days;

3. A voter registration card dated within the last calendar year;
 4. A social security statement, dated within the last sixty (60) days;
 5. A bank statement dated within the last sixty (60) days;
 6. Automobile registration documentation dated within the last calendar year;
 7. Income tax forms dated from the most recent tax filing period;
 8. Insurance documentation or insurance bill dated within the last calendar year that shows home address;
 9. Current active business license or permit issued by Millcreek or a state or federal agency that shows home address;
 10. College or school correspondence that shows home address, dated within the last sixty (60) days;
 11. W-2 from the most recent tax filing period;
 12. Official payroll documentation that includes home address issued by an employer within the last sixty (60) days, such as a pay stub with home address, a form submitted for tax withholding purposes, or a payroll receipt;
5. A site plan/drawing of the proposed short-term rental showing the location of required off-street parking spaces,
 6. The number of rooms available for rent,
 7. The number of persons the short-term rental will accommodate,
 8. A sales tax collection and accounting number,
 9. The name and telephone number of the property owner or owner's agent who is available by telephone twenty-four hours per day, and
 10. Such other information as the license official as may be needed to assist the license official in issuing the permit or license.

5.19.070 Inspections For Compliance And Business License Renewals

1. After a STR license has been granted, the license official may make periodic inspections of a short-term rental to ensure compliance with this chapter and all other applicable law.
2. As part of an annual renewal of a business license for a short term rental, the applicant shall resubmit the required declaration as set forth in MKC 5.19.040(A) (3).

10.

- ~~B. The application shall include a statement on a form to be provided by the city and signed by the applicant:~~

- ~~1. Is currently in compliance with all legal requirements and has paid all applicable taxes, fees and other charges; and~~
- ~~2. Agrees to continually comply with all requirements regarding short term rentals.~~

PASSED AND APPROVED this 8th day of April, 2024.

MILLCREEK COUNCIL

By: 
 Bev Uipi, Mayor Pro Tempore

ATTEST:


 Alexander Wendt, Deputy Recorder



Roll Call Vote:		
Silvestrini	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Catten	<input checked="" type="radio"/> Yes	<input type="radio"/> No
DeSirant	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Uipi	<input checked="" type="radio"/> Yes	<input type="radio"/> No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
 ORDINANCE 24-16: AN ORDINANCE AMENDING CHAPTER 5.19 OF THE MILLCREEK
 CODE OF ORDINANCES REGARDING CONTENT OF THE LICENSE APPLICATION
 AND RENEWALS was adopted the 8th day of April, 2024 and that a copy of the foregoing
 Ordinance 24-16 was posted in accordance with Utah Code 10-3-711 this 10 day of April,
 2024.


 Elyse Sullivan, City Recorder