

# WALLSBURG TOWN COUNCIL MEETING AGENDA

March 7, 2024 - 7 pm

MINUTES

## 1. Call to Order 7:01PM

- a. Pledge of Allegiance – Completed
- b. Prayer – Scott Larsen
- c. Roll Call – Scott Larsen, Mary Piscitelli, Celeni Richins, Terri Eisel, Troy Thompson, Troy Ostler, Steve Jaques, Karma Ford, Yvonne Thompson, Tammy Graham, Doyle Graham, Trevor Pulham, Ali Rasmussen, Clint Allen, Justin Carlile, Amanda Carlile, Kirra Carlile, Sam Hicken, Erin Hicken, Scott Everson Excused: Alisha O’Driscoll (Clerk)

## 2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the March 7, 2024 Town Council Meeting
- b. Minutes of the February 1, 2024 Town Council Meeting

As noted, items stand approved. No questions/comments noted.

## 3. Approve Budget

- a. February Budget and check register
- b. February Budget and check register questions

Scott Larsen commented that tax revenue is ahead of schedule and is surprised that the YTD cost of snow plowing is only a couple hundred dollars less than last year and we have a tenth of the snow. Celeni Richins agreed and commented that the cost has gone up from last year. Scott Larsen commented that the revenue for the water system is looking good too.

Scott Larsen commented that the Street Light power bill is high. Terri Eisel commented that the Park power bill is still high, but all the breakers are off. She is going to have someone come and look into it. Mary Piscitelli commented that there has been a rate increase. Terri Eisel said that everything is off, but something is still drawing power. She will get someone to look into it.

**Motion: Terri Eisel moves to accept the February budget and check register**

**Second: Scott Larsen**

**Vote: Unanimous (Mary Piscitelli was out of the room during the vote)**

**4. Public Comment (5 minutes):** This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

No comments noted.

## 5. Agenda Items:

### a. Main Canyon Road Project, Park Trail Grant Projects - Updates – Information and Discussion Only

- i. Troy Ostler will discuss status of Main Canyon Road Phase II and Park Trail Grant projects.

Troy Ostler gave a quick update on Main Canyon road project. Proceeding with design. Would like to check with Scott Larsen and Terri Eisel to look at the project with designers next Tuesday at 2:00pm for the road and 3:00pm for the park. Goal for the road project is to go through the road project to make sure nothing is being missed, check drainage and known problem areas that are failing. Review and make sure everything is in the plans and ready to move forward. The environmental is needed to do final reviews and advertise the projects. Troy Ostler would like to get the schedule of the water project so that it can be taken into account during the park trail project so they can coordinate. Also would like to get a list of activities this summer at the park so they can be listed in the bid documents so the contractors can know when they can’t be there and regular activities in the park won’t be impacted. Celeni Richins asked which dates the park should not be rented, the council would rather close the park during construction rather than risk damage to equipment, etc. Troy Ostler said we won’t know the exact timing until bids come in, but the Town can tell the contractor when to start (within reason) and give them an anticipated 3-4 weeks for completion where the park can be closed to rentals. Work won’t be done at night, it will be 7am-7pm, and will keep access open for people to use the arena, etc. Will make sure everyone is on the same page. Those are all things to think about over the next few weeks. Terri Eisel asked about the match money, UDOT will send an invoice? Troy Ostler, yes- they will send an invoice for the match money when we get ready to advertise the project, probably the first part of May. Terri Eisel, great I will watch for that. I was just talking with the county and they were saying they needed that invoice to pay the match.

Troy Ostler moved on, saying that the application for the Spring Creek Trail Project was not selected and we didn’t make the cut this go around. There were 16 applications and only 5 received funding. Those 5 projects took \$8 million. It’s one of those

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that it really comes down to the fact that we got money last year and there were other projects that weren't funded this year for the same reason. UDOT region 3 has TAP funds and are looking for projects, Troy Ostler called to follow up on that, but didn't hear back before the meeting tonight. Terri Eisel commented that it was really competitive, we were against Wasatch County, Bear Lake, Flaming Gorge, etc. It was a different pool than last year, a lot of larger projects vs the smaller projects that were submitted last year. The county only has \$400k of TAP funds, so that's not an option for this project. Troy Ostler commented that this isn't the end of the line, we will keep submitting and keep after it. The council thanked Troy for his help and time, he commented that he is happy to help, likes to work and help small communities where they can.

## **b. Development Code Revisions – Action Item**

- i. Following completion of revisions and public hearing held February 20th 2024 by the Wallsburg Town Planning commission, it is hereby recommended that the Wallsburg Town Council adopt the revisions to the Wallsburg Town Development Code.
- ii. Vote to accept Planning Commission recommendation or continue for further discussion.

Celeni Richins explained that the Planning Commission has been working hard on updating the development code little by little. Read the agenda item description and commented that big changes aren't being made, working to compress some of the information, and asked the council for comments/questions. Scott Larsen asked if the revisions can be sent to the attorney for his opinion before approving. Terri Eisel asked if Scott had something specific to be reviewed. Scott Larsen said no, just all of the revisions should be reviewed by the attorney. Celeni Richins commented that the revisions can be approved pending attorney approval. Some of the revisions are striking out terms that don't apply to Wallsburg Town and making the information accurate. Scott Larsen commented that for appeals we don't have an appeals board. Celeni Richins commented that that is one section that is being changed to be updated. Scott Larsen commented that there is a section that says if there is a problem they have 30 days to fix it, and how will that work? Celeni Richins and Terri Eisel commented that these revisions are more about the process and the building codes in Chapter 5 go into more specifics with the options for appeal. Celeni Richins called for any additional questions/comments. None heard.

**Motion: Scott Larsen moves to accept the revisions pending attorney review**

**Second: Troy Thompson                      Vote: Unanimous**

## **c. Utah Valley Marathon – Information and Discussion Only**

- i. Ali Bybee will report on marathon last year and discuss if any changes are needed this year.

Ali Rasmussen is the race director, sent by Hyrum Oaks who has reported in the past. The marathon will be on June 1<sup>st</sup> this year. 6000-7000 runners this year, with no more than 1500 coming through Wallsburg. Working with the sheriffs office for permits and promise to leave the area better than they found it. The council commented that she will need to get with Alisha for a business license/payment for their special event fee. The council commented that it has been a great experience and they have done a good job in the past.

## **d. Lawnmower Repair and Replacement – Information and Discussion Only**

- i. Discuss status of repairing and replacing the Wallsburg Town lawnmower.

Scott Larsen does not have an update on the repair of the broken lawnmower.

Terri Larsen has spoken with several different dealerships and is having a hard time finding a commercial mower for the \$5,000 budget. Talked with Gordy and said the one we borrowed from Alisha and Rycklee last year did a great job and was not commercial. He may have a connection with a used residential mower that is very similar if that's an option the Town would consider. Talked back and forth and said to pursue the used one if it is a good deal. Terri Eisel commented that the Town has bigger fish to fry than spend money on a lawnmower. She will have more details hopefully by the work meeting.

## **e. Water System Improvement Project Update and Water Rights Discussion – Information and Discussion Only**

- i. Discuss status of Water System improvement project.

Troy Thompson: The water project bid opening was this week. 8 contractors:

\$8,107,565	\$6,818,706	\$5,956,961	\$5,952,005	\$5.5mil	\$5.3mil	\$4,792,364	\$4,757,425
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They will go through and make sure everything is correct and will get back to us next week with an approval of the contractor that will be selected. Breakdown of some of the item if we use BD Bush: \$196,500 moving equipment, 2 PRV's up to 170,000, Tank and trench \$1,662,581, well upgrade \$140,500 and that leaves construction at just a little over \$2.5million. Bid from Albert Jeppersons to Dale Carlson's came in at \$325,000 and feeds 4 meters. Clint Allen asked if they looked at similar bidders as well? Troy Thompson said that he only got the line item report for BD Bush, if they check out and have all their ducks in a row they'll be the awarded contractor. Scott Larsen asked if we know anything about them as far as their quality of work? Troy Thompson said they are the low bid, so they'll be awarded as long as everything checks out. The council talked back and forth on how it is crazy that the bids can have such a range and how two can be so close, etc. Mary Piscitelli asked if we can put that information out on the website. Troy Thompson said that it can be posted once everything is approved and awarded.

- i. Discuss water that is traded to the Town for culinary hookups.

Troy Thompson commented that he has received 6-7 phone calls of people wanting to hook on to the water system since it is coming down the valley. One wants to trade a well permit, other want to trade Boren ditch water. We need to sit down with the irrigation companies and the state to find out where we stand before we start promising water we cant provide. The irrigation companies are being audited, if the service areas keep expanding the state is going to get involved because heber is out of water and the state wants water- that's why the irrigation companies don't want water outside of the historical areas. A couple of people ask about Boren Ditch water, and that is runover water, what is not used from the spring. So there is only water in the Boren Ditch when the rest of us are flooding. It's not a guaranteed water. Doyle Graham commented that Boren Ditch is B Class shares and can't be accepted. Terri Eisel commented that as a Town we need to pay attention to these, like surface water that cant be used, Indian hills subdivision (that will change with the water system improvements), but we need to stay on top of it. Scott Larsen commented that we can't use water from Deer Creek. Celeni Richins agreed that the best thing to do would be sit down with the irrigation companies and the state so everyone is on the same page. Terri Eisel commented that there are some in the Indian hills subdivision with recently acquired main creek shares that aren't authorized because they are out of the boundaries. We need to stay on top of it so we don't get ourselves in trouble, they have to be traded within their boundaries- so we have issues that we need to address. Troy Thompson, once one guy sets precedence and everyone else wants to do it. Discussed back and forth about having the property owners work directly with the irrigation companies for approval to trade. Will discuss further during call for work meeting agenda items.

## **f. Fiber Internet Grant Project Update – Information and Discussion Only**

- i. Discuss status of grant project for Fiber Internet project.

Scott Larsen: Still working with the state. At some point they will need more sample data of people proving they want faster speeds. Celeni Richins asked if they are expecting that to change? Scott Larsen: At one point they were going to have everything redone, but got some pushback. So they are still working with the state and that's the update for now.

## **6. Department Reports**

- a. To discuss continued agenda items, assignments

- i. Buildings (Scott Larsen) ordered more propane, we were getting low enough that it won't last to spring. Celeni Richins commented that Amanda Wardle has been cleaning the building and noticed that it's been warm different times and days of the week when it normally isn't. Brandon Richins is the one that installed these thermostats if you want him to come through and look at the clocks and programs. Scott Larsen asked if we have wireless access to the controls, Celeni Richins said no- its not reliable. Terri Eisel asked if the Homeschool groups are leaving it on? Celeni Richins said they usually turn in down, but if not it should reset after 12 hours. Celeni Richins commented that Brandon Richins thinks there may have been a power bump that reset and messed with the clocks and timers. Discussed back and forth different things that could have happened with doors and windows being left open, etc. All agreed that Brandon Richins should come and take a look at the system. Celeni Richins will request the service call, because BC Air is the one that installed them. It should be a quick solution. That is probably why the propane is going as quickly as it is.

- ii. Roads (Scott Larsen) Talked to Troy about getting "No Services" signs through UDOT. He will find the right contact for that. Talked to Dan Buehler about the other signs (speed limit, etc) are around \$40-\$50 a piece. The ones that show the speed are \$1500. He is going to get back to Scott with some prices to decide for sure.

- iii. Cemetery (Mary Piscitelli) Last two weeks the Cemetery Cleanup has been in the wave, and on facebook.

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Drove through yesterday and made a few reminder calls, there are a few substantial decorations that will be moved to the shed so people can come and get them. It looks good, there are a few things that will be removed. Dead tree is cut down, he will work on the weeds in the exterior. There is a burial on Monday. Justin Carlile commented that there is a sprinkler line that will need to be fixed that was broken – Gordy should know where it is, but will make sure before water is turned on.

iv. Park (Terri Eisel) Nothing to report

v. Water (Troy Thompson) Nothing to add beyond what was already discussed. Didn't go to trainings in St George because his wife has been under the weather.

vi. Mayor (Celeni Richins) 24<sup>th</sup> of July is on Wednesday this year, people have been asking. The committee last year talked about changing to Friday/Saturday closest to the 24<sup>th</sup>. Terri Eisel commented that we should get some public input. Mary Piscitelli added that the committee suggested doing it the Friday/Saturday prior to the 24<sup>th</sup> always. Add to work meeting agenda, poll on facebook possibly. Bishops are planning to come to the work meeting this month to discuss the 24<sup>th</sup> of July auction funds. That will be the work meeting this month.

vii. Clerk (Alisha O'Driscoll) Excused

b. Call for Agenda items for March Town Council Work Meeting (Expected March 21, 2024)  
24<sup>th</sup> of July Funds. If there is time: lawnmower update, water trade policies, cemetery package- a file folder with burial plot purchase receipt, information packet with requirements, etc. Try to match up changes to plots, discuss how to handle plots purchased more than 60 years ago moving forward. Water system bids.

c. Call for Agenda items for April Town Council Meeting (Expected April 4, 2024)  
Roads, park trails, water update.

## 7. Items Continued To Future Monthly Town Council Meetings

a.

b.

c.

d.

**CLOSED SESSION** to discuss personnel and/or pending or reasonably imminent litigation.

No closed session held.

## 8. Adjourn

**Motion: Scott Larsen moves to adjourn**

**Second: Troy Thompson**

**Vote: Unanimous**

Time: 8:00pm