

**Tooele City Council and the Tooele City Redevelopment Agency
Work Meeting Minutes**

Date: Wednesday, March 20, 2024

Time: 5:30 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Maresa Manzione

Melodi Gochis

Justin Brady

Ed Hansen

David McCall

City Employees Present:

Mayor Debbie Winn

Adrian Day, Police Department Chief

Michelle Pitt, City Recorder

Loretta Herron, Deputy City Recorder

Roger Baker, City Attorney

Jared Stewart, Economic Development Director

Darwin Cook, Parks and Recreation Director

Andrew Aagard, Community Development Director

Shannon Wimmer, Finance Director

Paul Hansen, City Engineer

Minutes prepared by Katherin Yei

1. Open City Council Meeting

Chairman Brady called the meeting to order at 5:30 p.m.

2. Roll Call

Maresa Manzione, Present

Melodi Gochis, Present

Justin Brady, Present

Ed Hansen, Present

David McCall, Present

3. Mayors report

Mayor Winn shared a UDOT update for bridge work at 2100 and 3200. That road will be limited access. They have asked the public to find another route during construction time.

4. Council Member's Report

The Council Members reported on the events they attended during the week.

5. Discussion Items

A. Sewer Master Plan

Presented by Jamie Grandpre, Public Works Director

Mr. Grandpre presented an update to the Sewer Master Plan to include the Tooele Water Reclamation Facility Master Plan.

The City Council asked the following questions:

Does the City have to do Septic Receiving?

How is this process different from the other processes?

Is there enough income to cover the cost?

Has the City talked to the County about covering costs?

Where does the discharge services go?

How long does it take to complete the ditch?

Is there federal and state grants available to cover costs?

Does JUB help with grants?

Mr. Grandpre addressed the Council's questions. The City does not have do septic receiving, but they are the only ones within county lines that can do it. The vault is to allow product to be fed into headworks slowly and helps with odor control. It will be enclosed. The City does receive enough income to help cover costs. They have not talked to County about covering any costs. The septic goes down a ditch and dissolves into the ground. From design, to up and running, the ditch can take two years. JUB can help find funds.

B. Water and Sewer Fees Discussion

Presented by Jamie Grandpre, Public Works Director

Mr. Philpot with LRB has worked with the City for water and sewer fees. Mr. Philpot presented financial plan objectives including revenue growths, cost of service analysis, rate & design analysis, financial plan assumptions, scenario analysis, and a potential water rate schedule.

The Council asked the following questions:

In scenario 3, is the risk factor falling behind?

Are there any legal requirements for cash reserve?

When was the last time water and sewer fees increased?

Mr. Philpot addressed the Council's questions. This is the starting point. There are trade-offs for doing small increases or large increases.

There are no legal requirements for cash reserve. There is a bond requirement that does require a certain amount of cash reserve.

Mr. Grandpre gave a hand out of comparisons of other Cities for water and sewer rates. It was over 20 years ago that rates were raised.

C. Resolution 2024-22 A Resolution of the City Council (The “Council”) of Tooele City, Utah (The “City”), Providing for the Creation of 10th and Main Public Infrastructure District (The “District”) as an Independent District, Authorizing and Approving a Governing Document and an Interlocal Agreement; Appointing a Board of Trustees; Authorizing Other Documents in Connection Therewith; and Related Matters

Presented by Jared Stewart, Economic Development Director

Mr. Stewart presented a Public Infrastructure District. The resolution is governing documents enabling the creation of the district that taxes themselves and allows them to sell bonds to build infrastructure.

Chairman Brady recessed the work meeting at 6:56pm. He reconvened the meeting at 7:27pm.

D. Tooele City Active Transportation Plan

Presented by Jared Stewart, Economic Development Director

Mr. Stewart presented the active transportation plan. This is a grant funded effort to plan through the Wasatch front regional council. The draft is ready to review. The City has had workshops, public involvement, and engagement. The result of this is that there is a prioritized plan of what to do next.

E. Tooele City Main Street Implementation Plan

Presented by Jared Stewart, Economic Development Director

Mr. Stewart presented the Main Street implementation plan. This stems from UDOT's Move Utah Plan. Tooele Main Street creating a top tier pedestrian experience catalyzing main street business. This is funded by UDOT.

6. Closed Meeting - Litigation, Property Acquisition, and/or Personnel

There was no closed meeting.

7. Adjourn

Chairman Brady adjourned the meeting at 7:37 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ____ day of April, 2024

Justin Brady, City Council Chair