



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

MAYOR
Brandon Stanger

CITY COUNCIL MEMBERS
Marie Dougherty
Gary Tyler
Dane Searle
Spencer Arave
Austin Gray

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| Date of Meeting | March 12, 2024 | Call to Order: 6:00 PM |
| City Council & Staff Present | City Manager Trevor Cahoon, Police Chief Shawn Stoker, Fire Chief David Olsen, Community Development Director Peter Matson, Recreation Director Brooke Mitchell, Public Works Director David Williams, IT Specialist Dereck Bauer, JUB Engineer Bryce Wilcox, Treasurer Steve Hubbard, Court Administrator Amy Durrans and Lisa Titensor recorded the minutes. | |
| Attendees who signed the record | John Diamond, Laretta Beesley, Robert Beesley, Ally Bryson, Lori Bryson, Joanne Daniels, Larry Solien, Marilyn Diamond, John Diamond, Kellie Cowley, Shannon Busse, Dereck Terry, Garrett Seely, Judy Frandson, Beth Johnson, | |
| Invocation or Thought & Pledge of Allegiance | Councilmember Tyler | |
| Roll Call & Attendance Of City Council | Mayor Stanger, Spencer Arave, Marie Dougherty, Austin Gray, Dane Searle, and Gary Tyler | |
| Public Input | There was none. | |
| A. CONDITIONAL ACCEPTANCE FENWAY ESTATES PHASE 3 | | |
| Petitioner | Peter Matson, Community Development and Dave Williams, Public Works | |
| Discussion | City Council approved Fenway Estates Phase 3 in 2019. This phase has since been constructed. Public Works has inspected the subdivision improvements for this phase and the developer requests Conditional Acceptance of the subdivision, the release of appropriate escrow funds and authorization to enter into the one-year warranty period. | |
| CONCLUSION | <i>Councilmember Gray moved to approve conditional acceptance of Fenway Estates Phase 3 Subdivision, authorize the release of appropriate funds held in escrow and enter the subdivision into the one-year warranty period. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye and Councilmember Tyler, aye.</i> | |
| B. UPDATE TO ANNUAL FEE SCHEDULE FOR NDSF FEES | | |
| Petitioner | Steve Hubbard | |
| Discussion | In a recent conversation with North Davis Sewer District personnel, it was discovered that the rate we were paying NDSF for City connections outside the City boundaries was different from the rate they have been charging. The correction to our fee schedule would change the fee to properly reflect the \$43 rather than the \$37 we have billed and passed through on behalf of one resident. NDSF is good with this change moving forward. | |
| CONCLUSION | <i>Councilmember Dougherty moved to approve an update to the Consolidated Fee Schedule for NDSF charge. Councilmember Searle seconded the motion.</i> | |

Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye and Councilmember Tyler, aye.

C. AWARD BID FOR LEGAL SERVICES FOR CLINTON CITY

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| Petitioner | Trevor Cahoon – City Manager |
| Discussion | <p>Clinton City, Utah, issued an official Request for Proposals (RFP) seeking comprehensive legal services from qualified law firms or individual attorneys. This RFP detailed a need for general legal counsel covering a broad spectrum of requirements including city operations, land use, zoning, environmental regulations, local government policies, public policy matters, litigation, contract negotiation, and employment law related to public employment. To be considered, applicants were required to demonstrate proven expertise in municipal law, experience with land use and zoning, a strong background in public policy, the ability to represent effectively in litigation, possess excellent communication skills, and a commitment to the community values of Clinton City.</p> <p>Interested parties were instructed to submit detailed proposals outlining their approach, experience, and fee structure by February 12, 2024, with any inquiries directed to a specified email address. Proposals would be evaluated based on experience, approach, cost-effectiveness, and alignment with the city’s needs, with Clinton City reserving the right to reject any or all submissions.</p> <p>After a thorough review by a selection committee, which independently scored the submissions, Hayes Godfrey Bell P.C. emerged as the top candidate. The committee recommended appointing the firm as the City Attorney, with Todd J. Godfrey serving as the Primary Attorney, highlighting their alignment with the specified criteria and overall best fit for Clinton City’s legal service needs.</p> <p>Attorney Todd Godfrey expressed appreciation for being selected as the new City Attorney.</p> <p>He clarified that the Municipal rate for the rest of this fiscal year will be \$210 per hour.</p> <p>Councilmember Dougherty asked how the firm balances service for a number of municipalities.</p> <p>Mr. Godfrey responded he will handle the majority of the city’s needs but if they have other attorneys who have more specialized information in regards to certain topic or issue, they will participate in those issues. In the event that multiple cities are dealing with a similar issue, the hours dedicated to the issue will be divided between the cities.</p> <p>He explained that his expertise is in land use. Most of the attorney’s in his office have strong land use knowledge. His office works as a team.</p> <p>Mayor Stanger asked if the firm will provide updates on issues they are currently working on.</p> <p>Mr. Godfrey responded that the firm will be in regular communication with Mr. Cahoon.</p> <p>Councilmember Tyler asked Mr. Godfrey if he would offer feedback to Clinton on issues to reinforce that we are handling issues in the most efficient manner.</p> |

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| | Mr. Godfrey responded that his firm will provide counsel to keep the City Council within legal standards. |
| CONCLUSION | <i>Councilmember Gray moved to approve Resolution 07-23 Appointing Hayes Godfrey Bell, P.C. as the City Attorney with Todd J. Godfrey as the Primary Attorney for \$210 an hour for the remainder of FY 2024 and \$215 hr thereafter. Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye, Councilmember Searle, aye and Councilmember Tyler, aye.</i> |
| Approval of Minutes | <i>Councilmember Gray moved to approve the minutes for the February 27, 2024 City Council Meeting and the February 27, 2024 City Council Work Session. Councilmember Tyler seconded the motion. Voting is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle, aye; and Councilmember Tyler, aye.</i> |
| Accounts Payable | <i>Councilmember Searle moved to authorize the payments for February 28, 2024, March 6, 2024 and March 8, 2024. Councilmember Tyler seconded the motion. Council members' Arave, Dougherty, Gray, Searle and Tyler voted in favor of the motion.</i> |
| Planning Commission Report | <ul style="list-style-type: none"> • The Planning Commission held training at the last meeting. They also discussed the subdivision ordinance. • The Planning Commission has a vacancy; Ed Olson has resigned. |
| City Manager Reports | <ul style="list-style-type: none"> • Software Integrations Microsoft Office Software Human Resource Software • Budget Retreat is March 22 |
| Staff reports | There were none. |
| Councilmember Arave | <ul style="list-style-type: none"> • Parent/Children's Dance Friday, March 15. Randy Williams is leaving the Arts Board, there will be a vacancy. |
| Councilmember Dougherty | <ul style="list-style-type: none"> • Communities That Care – SHARP Survey – would like to issue a Proclamation of Support <p>Mayor Stanger and the Council were in consensus as long as there is an option for parents to opt out for their children to participate.</p> |
| Councilmember Gray | <ul style="list-style-type: none"> • Youth Council will be attending a leadership conference at Utah State University on March 14-16, 2024. He and Councilmember Tyler will attend the dinner on Friday, March 16 in support. |
| Councilmember Searle | <ul style="list-style-type: none"> • Nothing at this time. |
| Councilmember Tyler | <ul style="list-style-type: none"> • Davis Chamber of Commerce Networking event will be held on April 18 at the Davis Conference Center. |
| Mayor Stanger | <ul style="list-style-type: none"> • Held the Deployed Spouses Event for families of deployed military. It was a great success and special for those families. • Approximately 80,000 vehicles enter and exit the base each day. • We are hoping to receive a substantial grant for the waterline project. |
| ADJOURNMENT | <i>Councilmember Tyler moved to adjourn. Councilmember Arave seconded the motion. Council members' Arave, Dougherty, Gray, Searle and Tyler voted in favor of the motion. The meeting adjourned at 6:44pm.</i> |

Reviewed & approved by the Clinton City Council on this 26th day of March 2024 /s/Lisa Titensor, Clinton City Recorder