

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

Tuesday, March 12, 2024

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, March 12, 2024, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT ON THE DAIS

Chair Bob J Stevenson

Commissioner Lorene Miner Kamalu

County Clerk Brian McKenzie

County Auditor Curtis Koch

Chief Deputy Civil Attorney Neal Geddes

EXCUSED

Vice Chair Randy B. Elliott

OPENING

The meeting convened at 10:00 AM and Chief Deputy Civil Attorney Neal Geddes led the Pledge of Allegiance.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

1. #152/2024. Recognition of Clearfield High School Service Officers and students for fundraising to help Pioneer Adult Rehabilitation Center (PARC) located in Clearfield — *presented by Commissioner Kamalu*

The 2023-2024 Service Officers introduced themselves: Cole Flinders, Maggie Garduno, Kenlee Garduno, and Taylor Nelson. Cole Flinders presented on behalf of the group. He explained that one of the big projects the Service Officers do is finding an organization to be the recipient of the Falcons are Fabulous (FAF) winter fundraiser. The fundraiser takes months to plan and prepare. They choose an organization that greatly benefits the community and is one the students can get behind, because the more supportive the students are, the better the fundraiser's outcome. The Service Officers began by meeting in the summer with Commissioner Kamalu who gave them ideas for different charities. Eventually, they chose Pioneer Adult Rehabilitation Center (PARC) to be the fundraiser recipient. The next seven months was spent preparing for FAF in December, including working with local businesses. The fundraiser is held in the two weeks before Christmas break and included many different events like penny wars, community nights, assemblies, lunch vendors, etc. At the time of the final assembly in December, the amount donated was \$98,000.00. After receiving all the checks, the total donated amount was \$105,000.00.

Commissioner Kamalu commented that all the high schools have an organization like this and have been invited to present to the Commission but only Clearfield High has come thus far. Commissioner Stevenson added it seems like Clearfield High is able to raise the most funds out of all the high schools in the area.

Ken Naegle, Executive Director of PARC, was then invited to speak. Mr. Naegle has been with PARC for a while and said that being part of the FAF program was amazing. His children attended Clearfield High, so he had attended FAF events before, and has always been impressed that one of the lowest-income school's in the County rallies behind an organization and is able to contribute so much. He also credited the faculty and principal for helping make an environment where this happens. Mr. Naegle said the funds will go to programs that support individuals with disabilities. PARC has gotten national recognition over the years. He explained that PARC helps individuals with disabilities be matched with jobs that fit them and help them get out into the community with different activities. Mr. Naegle ended by saying that PARC being chosen as the fundraiser recipient is the highest honor he has received.

Commissioner Kamalu confirmed her understanding that two of the Services Officers graduate, but the other two remain on to "continue the tradition."

The other Service Officers also commented on their impressions of FAF. Maggie Garduno said FAF is what makes Christmas "Christmas" and feels it is so special to see how the school and the community come together. Kenlee Garduno added the first time she experienced FAF was in seventh grade. It was so impactful to her that she wanted to become a Service Officer after that. It is amazing how much money is raised, but is ultimately secondary to her because the fundraiser helps the school and community come together. Taylor Nelson said she loves FAF because the students rally together and have so much spirit to positively impact the community. No matter the amount of money, everyone seems to love each other for who they are and are able to help benefit someone else.

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Commissioner Stevenson reflected that when he was in high school, he too was an officer. Speaking to the two who are graduating this year, he added the years fly by fast and the things accomplished now can be important because it taught them the value of giving, time or money. He encouraged them to take every opportunity to invest in themselves and others. Commissioner Stevenson ended with expressing his appreciation to the school advisors and PARC for the positive impact they have on the community.

Financial Information: N/A

Terms: N/A

PUBLIC COMMENTS

Public comments were invited; none were made.

BUSINESS/ACTION

ANIMAL CARE

2. #181/2024. Standard Service Provider Contract with Veterinary Centers of America (VCA) for Animal Care — presented by Commissioner Kamalu on behalf of Ashleigh Young, Director

This contract is for veterinary care for animals housed at Animal Care.

Financial Information:

- Type: Payable
- Amount: Based on Service
- GL Account #: 1320253-555310
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 03/12/2024
- Ending Date: 03/12/2025

VOTING

Motion to Approve Item 2: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

CLERK'S OFFICE

3. #213/2024. Appointment of Election Auditors for the March 5, 2024 Election — presented by Brian McKenzie, County Clerk

Angela Thompson and Joni Phillips have been selected as the two citizen auditors for this past election. Commissioner Kamalu has been asked to represent the Board of Canvass during the audit.

Financial Information: N/A

Terms: N/A

VOTING

Motion to Approve Item 3: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

COMMISSIONERS' OFFICE

4. #199/2024. Letter of engagement with Carver Florek and James to confirm the understanding of audit services provided to Davis County for the year ended 2023 — presented by Curtis Koch, County Auditor

This is for their services to complete the 2023 year-end audit, called the Annual Comprehensive Financial Report (ACFR).

Financial Information: N/A

Terms:

- Beginning Date: 03/12/2024
- Ending Date: No later than 06/30/2024

5. #200/2024. Addendum to Contract for Indigent Capital Defense Counsel Services - Jeremy Bailey — presented by Commissioner Stevenson

The financial information and terms are not available at this time.

Financial Information: N/A

Terms: N/A

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6. #201/2024. Addendum to Contract for Indigent Capital Defense Counsel Services - Jeremy Dwayne Belt — presented by Commissioner Stevenson

The financial information and terms are not available at this time.

Financial Information: N/A

Terms: N/A

7. #202/2024. Addendum to Contract for Appellate Defense Counsel Services for an Indigent - Joshua Schoenenberger — presented by Commissioner Stevenson

The financial information and terms are not available at this time.

Financial Information: N/A

Terms:

- Beginning Date: 10/06/2023
- Ending Date: N/A

8. #206/2024. Appointment of Ryan Nilsen to the Davis County Library Board — presented by Commissioner Kamalu

This is to appoint the newest Library Board member. Commissioner Kamalu said over 50 applications for this position were received in less than 24 hours. All applications were vetted using a blind process, which narrowed it down to only four people being called in for interviews. She found the process fascinating and feels confident in the final decision. She also commented that a factor through the whole process was to ensure the board is balanced both geographically and with individual interests. Ryan Nilsen was ultimately selected; he will finish the current term and will be eligible for reappointment in September.

Financial Information: N/A

Terms:

- Beginning Date: 03/12/2024
- Ending Date: 09/30/2024

VOTING

Motion to Approve Item 4-8: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

FACILITIES

9. #211/2024. Relocation agreement for Comcast Utility lines for the Health Department parking lot expansion project — presented by Lane Rose, Director

This is the last piece needed to move the power lines as needed for the parking lot expansion.

Financial Information:

- Type: Payable
- Amount: \$72,810.89
- GL Account #: 4610930-630730
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 03/12/2024
- Ending Date: 07/31/2024

VOTING

Motion to Approve Item 9: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

HEALTH

10. #192/2024. Amendment #8 to Women, Infants, and Children (WIC) Contract #2019-525 with Utah Department of Health & Human Services increasing Peer Counseling funding — presented by Brian Hatch, Director

This increase in funding will go to peer counseling services. This service helps new mothers learn to breastfeed. The counselors are individuals who have gone through the program previously. Director Hatch also said a budget change request will be coming soon to request hiring a new peer counselor.

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Financial Information:

- Type: Receivable
- Amount: \$16,271.00 increase
- GL Account #: 1530311-474710
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 09/30/2024

11. #204/2024. Agreement with Public Health Institute Berkeley Media Studies Group to pay for professional services and deliverables set forth in Scope of Work Exhibit A — *presented by Brian Hatch, Director*

This is for the Equity Conference speaker.

Financial Information:

- Type: Payable
- Amount: \$7,500.00
- GL Account #: 1530311-555310
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 01/01/2024
- Ending Date: 03/31/2024

12. #205/2024. Contract with Utah Department of Environmental Quality providing funding for Radon awareness — *presented by Brian Hatch, Director*

This funding will primarily be used to purchase two continuous radon monitors. Commissioner Stevenson asked about radon in the County. Director Hatch explained, with the proximity to the fault line, some areas in the County have very high radon levels. He also explained radon is the second highest cause of deaths, after tobacco related deaths. There are two types of monitors available: a point-in-time and a continuous. Both help contribute to finding data about a home's radon level. Director Hatch also commented on how remediation companies are starting to pick up on this issue as well.

Financial Information:

- Type: Receivable
- Amount: \$5,000.00
- GL Account #: 1530311-474305
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 01/01/2024
- Ending Date: 12/31/2024

VOTING

Motion to Approve Item 10-12: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

SHERIFF'S OFFICE

13. #195/2024. 24/7 Continuous Transdermal Alcohol Monitoring Program (SCRAM) Agreements with Davis County Sheriff's Office for February 2024 — *presented by Andrew Oblad, Chief Deputy*

Financial Information:

- Type: Receivable
- Amount: See additional information
- GL Account #: 1020230-472000
- Davis County Match Required: N/A
- Additional Financial Information: \$30.00 enrollment fee, \$10.00 per day continuous alcohol monitoring fee, \$2.00 per intoxilyzer test, and \$6.00 per liquid drug screen test.

Terms:

- Beginning Date: Upon final signature
- Ending Date: Until the individual is no longer under court order to participate in the program

VOTING

Motion to Approve Item 13: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

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Motion to Recess to Board of Equalization: Bob J Stevenson. **Second:** Lorene Miner Kamalu. All present voted aye.

BOARD OF EQUALIZATION

14. #209/2024. Property Tax Register 03-12-2024 — presented by Curtis Koch, County Auditor

The Property Tax Register for 03/12/2024 was presented and contained the following: Auditor's Adjustments consisting of Appeals reports and Corrections; and Treasurer's Adjustments. This record is maintained by the Davis County Auditor as the Clerk of the Board of Equalization.

VOTING

Motion to Approve Item 14: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

Motion to Reconvene Commission Meeting: Bob J Stevenson. **Second:** Lorene Miner Kamalu. All present voted aye.

CONSENT ITEMS

15. #187/2024. Regular Commission Meeting Minutes for February 27, 2024 — presented by Commissioner Kamalu on behalf of Commissioner Stevenson

VOTING

Motion to Approve Item 15: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

CLOSING REMARKS


Commissioner Kamalu said she recently attended the bi-monthly Local Homeless Council meeting. Later this month, after the Task Force meeting, she will give a bigger update regarding the laws that changed affecting how Second Class counties, as determined by population size including Davis County, are to handle sheltering individuals experiencing homelessness.

MEETING ADJOURNED

Commission Meeting was adjourned at 10:30 AM.

Minutes Prepared by:

Jessy Turner
Deputy Clerk



Brian McKenzie
Davis County Clerk

Minutes Approved on:

03/26/2024



Bob J Stevenson
Commission Chair

