

1 **Draft minutes of the**
2 **BOUNTIFUL CITY PLANNING COMMISSION**
3 **Tuesday, February 6, 2024 – 6:30 p.m.**
4

5 Official notice of the Planning Commission Meeting was given by posting an agenda at City
6 Hall, and on the Bountiful City Website and the Utah Public Notice Website.
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8 **City Council Chambers**
9 795 South Main Street, Bountiful, Utah 84010
10

11 Present: Planning Commission Chair Lynn Jacobs, James Clark,
12 Krissy Gillmore, Beverly Ward, Alan Bott, and
13 Richard Higginson
14
15 Planning Director Francisco Astorga
16 Senior Planner Amber Corbridge
17 City Engineer Lloyd Cheney
18 City Attorney Bradley Jeppson
19 Recording Secretary Sam Harris
20
21 Excused: Planning Commission Sean Monson
22

23 **1. Welcome**
24

25 Chair Jacobs called the meeting to order at 6:30 p.m. and welcomed everyone.
26

27 **2. Planning Commission meeting minutes from January 16, 2024**
28

29 Commissioner Gillmore motioned to approve the minutes from January 16, 2024, and
30 Commissioner Higginson seconded the motion. The motion was approved with Commissioners
31 Jacobs, Clark, Gillmore, Ward, Bott, and Higginson voting “aye.”
32

33 **3. Conditional Use Permit for a Tattoo Parlor at 1455 South 500 West**
34

35 Application withdrawn.
36

37 **4. Conditional Use Permit for a Silo Addition for Weber Basin Water Conservancy District**
38 **at 38 North Davis Boulevard**
39

40 Senior Planner Corbridge presented the item as outlined in the packet where she provided a
41 detailed overview of the Conditional Use Permit and the Preliminary/Final Architectural and Site
42 Plan Review applications, highlighting the proposed additions and their compliance with zoning
43 regulations. Questions were raised regarding the height of the structures and their impact on
44 neighboring properties, which were addressed by staff and the applicant.

45 Chair Jacobs opened the public hearing at 6:41 pm and closed it at 6:41 pm.

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2 Commissioner Gillmore motioned to approve the Conditional Use Permit for the Silo Addition,
3 subject to further Architectural and Site Plan approval by the City Council. Commissioner Bott
4 seconded the motion. The motion was approved with Commissioners Jacobs, Clark, Ward, and
5 Higginson voting “aye.”

6
7 **5. Preliminary/Final Architectural and Site Plan Review for a Silo Addition for Weber**
8 **Basin Water Conservancy District at 38 North Davis Boulevard**
9

10 Commissioner Gillmore motioned to forward a positive recommendation to the City Council for
11 the Preliminary/Final Architectural and Site Plan Review. Clark seconded the motion. The
12 motion was approved with Commissioners Jacobs, Bott, Ward, and Higginson voting “aye.”
13

14 **6. Open and Public Meeting Act Training**
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16 City Attorney Jeppsen presented the training segment, where the Commission received a
17 refresher on the Utah Public Meetings Act, emphasizing the importance of adhering to open
18 meeting laws, maintaining public records, and upholding ethical standards. Examples of past
19 violations were provided as cautionary tales, along with guidance on the proper use of
20 government resources and handling of conflicts of interest.

21
22 **7. Planning Director’s Report/Update**
23

24 Planning Director Astorga announced the cancellation of the March 5, 2024, meeting due to the
25 Caucus and the possibility of no meeting on February 20, 2024. The Planning Commission was
26 updated on the General Plan.

27
28 **8. Adjourn**
29

30 Chair Jacobs adjourned the meeting at 7:04 p.m.