**The City of Provo**

**Department of Energy**

**Minutes of the Provo City Energy Board Meeting**

**March 4, 2024**

**City Staff & Administration**

Travis Ball

Charlie Little

Jenna Li

Becky Hunt

**Energy Board Members**

Gary Winterton

Ned Hill

Julie Rash

Erin Hernandez

Carol-Lyn Jardine

Cheryl Taylor

Julie Radle

**Municipal Council & Staff**

Craig Christensen

Becky Bogdin

Matt Griffiths

Tad Smallcomb

**Welcome & Introduction**

Chairman Gary Winterton conducted the meeting.

**Approval of Minutes**

Gary Winterton motioned to approve the minutes from February 5, 2024; Julie Radle seconded, all approved (6:0).

Board members in attendance: Gary Winterton, Ned Hill, Julie Rash, Julie Radle, Cheryl Taylor, Carol-Lyn Jardin, Erin Hernandez

**Financial Report**

Charlie Little presented the Fund Summary report through January 2024. In January, Provo Power used half a million dollars from our CIP budget. Finance is currently fixing the accounting error for our CIP budget to link our work order system and our inventory to our budget. Finance’s plan to connect these databases is in the process for approval. Charlie is also currently meeting with Milsoft to see if there’s anything else they can help with.

Charlie also reported that we are still $14 million up from this time last year. Public Works has been paying off some of their debts to us and we still have a better surplus of power sales than we had last year.

**KPI Report**

Charlie Little presented the KPI report from November 2023 to January 2024. This report reflected that in October UMPA began charging us the PCA (power cost adjustment) on budget rather than on actuals. Percentages should become very close with the only difference being determined by the actual demand and energy the City uses.

The KPI report also shows that Provo Power employees had another minor accident in January. It was a forklift accident and no injuries resulted.

Julie Radle questioned the high revenue write offs seen on line 19. Charlie will check with Finance and Billing as to why they are so different from each other. This outlier could possibly be due to no payment in December, but that doesn’t fall in line with the delinquent payments.

Dispatch indices were good, and Provo Power has been steadily adding meters, reflecting new growth in the city.

**Manager Report**

Travis Ball answered questions regarding cash being set aside by UMPA for a new power plant. This money will end up funding a power plant that will provide power to Provo. Gary Winterton requested training from Travis at the next board meeting on how load factor affects costs for Provo Power.

BYU has requested a rate which will allow them to be closer to 100% renewable energy. They want to build a solar plant somewhere in Utah that would provide power to their campus. They also request that we charge them a sleeve rate (just transmission and distribution costs). Rocky Mountain Power has a similar rate, that has been used by some of their largest industrial customers. Travis has put together an RFP to fund a study into how this will affect Provo, BYU, and UMPA. Provo Power is hoping that this study will result in a competitive rate that will allow all three parties to benefit. Travis wants to avoid cross subsidization of possible BYU solar and residential solar customers. This would be a very complicated hour-by-hour rate based on demand and the search for a qualified consultant should be finished in the next few months. Consulting costs will be split between Provo Power, UMPA, and BYU.

Travis reported that Provo’s Sustainability Committee has offered to do some marketing for our RenewChoice sustainability programs. These programs, which provide discounts to customers in Provo, have about $400,000 in funding from the Clover Creek solar plant near Mona and the sale of Renewable Energy Credits (REC’s). Provo Power recommends giving the Sustainability Committee $10,000 to increase awareness of these programs through marketing. They will report back to us how they are using this money every month. Carol-Lyn Jardin motioned to approve $10,000 each year for two years (renewable after that). Cheryl Taylor seconded, all approved (7:0).

Travis recently returned from the APPA Legislative Rally in Washington D.C. He met with Utah Representatives and encouraged the delegation to support Celeste Maloy who is sponsoring the Hydro Act. Less generation caused by drought and a push to divert water through the spillways has increased cost for local power users. The act will decrease cost for power customers.

**Calendaring and Scheduling**

Next meeting: May 6, 2024

There will be no board meeting on April 1 as previously scheduled.

Meeting adjourned at 4:50 pm