

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, June 10, 2014 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Michelle Tait, Council Member Morrell, Council Member Jensen. [Council Member Grover Wilhelmsen excused]

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Lynn Fortie, Treasurer, Gene Bingham, Public Works Director, Bryan Fife, Recreation Director.

Visitors: Ruth Pearce, Robert Young, Patricia Young, Marlin Jensen, Alison Hatch, Bob Howard, Don Knighton, Paula Knighton, Katie Beecher, Bill Smith.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors. He excused Council Member Wilhelmsen who is out of town.

2. Opening Ceremony.

Council Member Jensen led the pledge of allegiance and opening ceremony.

3. Consent Items.

- a. Approve the minutes of May 27, 2014 as presented.

MOTION: Council Member Tait motioned to approve the minutes of May 27, 2014 as presented. Council Member Jensen seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. **PUBLIC HEARING** –Discussion/possible action to approve Harrisville City Resolution 2014-04; a resolution adopting the FY 2013-14 amended budget for the fiscal year ending June 30, 2014.

MOTION: Council Member Pearce motioned to open a public hearing on the Resolution 2014-04 adopting the FY 2013-14 amended budget for the fiscal year ending June 30, 2014. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

Lynn Fortie went over the budget amendment items. He informed Council the fire impact expenses were adjusted to reflect the collected amounts, employee benefits

were adjusted, as well as youth baseball/softball. He also informed Council the Capital Projects reflects a slight adjustment of \$6,000.

No public comments were offered.

MOTION: Council Member Tait motioned to close the public hearing. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

MOTION: Council Member Morrell motioned to approve Harrisville City Resolution 2014-04; a resolution adopting the FY 2013-14 amended budget for the fiscal year ending June 30, 2014. Council Member Jensen seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes

Motion passed 4-0.

b. PUBLIC HEARING – Discussion/possible action to approve Harrisville City Resolution 2014-05; a resolution adopting the FY 2014-15 final budget for the fiscal year ending June 30, 2015.

MOTION: Council Member Tait motioned to open a public hearing on the Resolution 2014-05 adopting the FY 2014-15 final budget for the fiscal year ending June 30, 2014. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

Ruth Pearce, 295 E. 1150 N., said City Council Members are elected to be stewards over the city funds; doing everything possible to stay out of the excess fund. The proposed budget items are a city wish list, not necessarily needs. In her opinion the dump truck is not necessary, and the CERT trailer is not necessary. She suggested Council consider adding these items next year when there is more money in the budget.

MOTION: Council Member Tait motioned to close the public hearing. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

Lynn Fortie said he added the health insurance numbers and this change is reflected, the garbage collection fee increase is also included. He looked to see what we are historically paying in this area and came up with an approximate number to input for this line item. He also received the certified tax rate from the county to include. In his estimation this leaves \$17,920 deficit.

Another item that was previously discussed is the option to reduce the city's health insurance contribution to 85/15 rather than the 90/10 currently paid. Total savings with this adjustment would be approximately \$12,000 but would transfer this burden to the employees.

Mayor Richins clarified the CERT trailer will not be purchased. He explained the purchase of the dump truck is expended over the motor pool budget and the total amount is not taken from this year's budget; the line item for this year's amount is approximately \$30,000.

Gene Bingham clarified the old truck will be considered surplus and sold at auction. Council Member Pearce asked Gene Bingham if the city contacted Huntsville for sale of the dump truck. He thought they may be looking for a snow plow. Gene Bingham said they will be taking it to the auction, if Huntsville has an interest, they can purchase through the auction.

Council Member Morrell said she would like to support the staff, in particular Gene Bingham. She has never known him to spend city funds unwisely. When he says there is a need for something, this is the case.

Council Member Pearce concurred this truck is old.

MOTION: Council Member Morrell motioned to approve Harrisville City Resolution 2014-05; a resolution adopting the FY 2014-15 final budget for the fiscal year ending June 30, 2015. Council Member Tait seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	No
Council Member Tait	Yes

Motion passed 3-1.

c. Youth City Council Recognition Awards

Council Member Tait recognized the graduating members of the Youth City Council, Katie Beecher, Ky Kartchner, Angela Powell, and Miranda Judd, who have generously donated their time serving and presented them with certificates.

d. Discussion/action on giving advice and consent to the Mayor's appointments for Planning Commission.

Mayor Richins presented the names of Pat Young, to fill the term ending Dec. 2016, as a commissioner and Don Knighton, to fill the term ending Dec. 2015, as an alternate to fill vacancies on the Planning Commission. They will be replacing Dave Stephenson and Dave Eckersley who have both recently resigned.

Pat Young introduced herself. Council Member Tait asked what motivated her to apply. She is from the Washington DC area. She has since relocated here to Harrisville and loves this community. She knows change is inevitable but she would like to see things

change wisely and fluidly. She and her husband have lived several places including, Maryland and other big places. They love this area. Her address is 140 W. 2025 N. on the line of Harrisville and North Ogden. She is aware of community issues and has served in various capacities. She feels fair housing issues are not a problem in Harrisville.

Don Knighton introduced himself to Council. He has experience as a licensed architect. He has helped design communities and has experience with code issues on both city and state levels. He previously worked nationally for an international company, and has done work in over 40 states. He feels he brings lots of experience to the planning commission.

Mayor Richins explained why there is a variance in the time served. They are trying to stagger the times for reappointments.

MOTION: Council Member Pearce motioned to confirm the Mayor's appointments of Pat Young and Don Knighton to the Harrisville City Planning Commission. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

- e. Discussion/possible action to approve Preliminary/Final approval of the re-application of Wildflower Phase 6.

Bill Morris explained the items listed in the City Engineer's memo dated June 4, 2014 and recommended approval.

Council Member Jensen asked if a walking path between the subdivision and Orion Jr. High is included in the plans. Marlin Jensen said this is included and pointed out where this item is on the map. Marlin Jensen requested the Mayor's signature on the monument agreement.

MOTION: Council Member Jensen motioned to grant Preliminary/Final approval of the re-application of Wildflower Phase 6. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

- f. Discussion/possible action to approve Preliminary/Final approval of the second amendment to Lot 1 Brickyard Storage to create additional lots 3 and 4.

Bill Morris reviewed the City Engineer's letter dated June 4, 2014. Staff recommended approval subject to the engineer's letter and any staff or agency comments. Council Member Morrell asked about the lot size. Council Member Jensen asked for zoning clarification. Bill Morris said there are currently no plans for the development of these lots. Likely they will be sold off and whoever purchases the lot will be able to build within the manufacturing zone guidelines. Lot sizes were discussed and clarified.

MOTION: Council Member Tait motioned to grant Preliminary/Final approval of the second amendment to Lot 1 Brickyard Storage to create additional lots 3 and 4, subject to the engineer's letter and any staff or agency comments. Council

Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

- g.** Discussion/possible action to approve six month extension for the Hart Community Ownership Development.

Staff said there have been some communication issues with the agent representing this item.

MOTION: Council Member Pearce motioned to table the approval for a six month extension for the Hart Community Ownership Development. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

- h.** Discussion/possible action to approve Harrisville City Ordinance #466; Departmental Organization.

Bill Morris explained this ordinance creates each department and gives specifics to define these departments. Each section was explained to Council and they gave discussion on included duties. Council Member Pearce asked who specifically covers the lawns; mowing the city parks, city building, etc. Gene Bingham said the Parks and Recreation Department has covered the lawns for the last 4 years. Bryan Fife has been doing this as the Parks and Recreation Manager, but this will now be an actual department. Clarification was made that Parks and Recreation covers all of the lawns and detention basins. Gene Bingham explained this has been status quo already and pointed out the Parks and Rec and Public Works work hand in hand. They are able to help each other address the larger issues such as snow removal and other combined efforts.

Council Member Jensen said she is receiving positive feedback from parents about the organization of the baseball/softball field and program.

Council Member Morrell mentioned there are a lot of people using the parks.

MOTION: Council Member Pearce motioned to approve Harrisville City Ordinance #466; Departmental Organization. Council Member Tait seconded the motion. A Roll Call Vote was taken.

Council Member Morrell Yes
Council Member Jensen Yes
Council Member Pearce Yes
Council Member Tait Yes

Motion passed 4-0.

5. Public Comments - (3 minute maximum)

Ruth Pearce, 295 E. 1150 N., suggested Council consider in the future the cars and trucks that the city owns. She feels these are being driven for personal use. The employees are not being charged for this benefit. She suggested these employees be

accountable for this happening. Maybe this would cut down on the gasoline and use of these vehicles.

Bob Howard, 602 North Harrisville Road, asked if there is anything being done with the vacant houses down by Wal-Mart. Specifically the houses on North Street and Wall Ave. There are quite a few transients in this area. He has had opportunity to remove people from this area. Jiffy Lube was supposed to take the vacant house down and put a through street to this area.

Mayor and Council gave discussion on which houses are being lived in and which are vacant. Bob Howard said the big field next to his house is being used as a dump station. Witnesses have seen people dumping in this area. He suggested keeping tabs on this; especially the vacant houses.

Bill Morris reminded Council there was a zoning change to promote the sale of property in this area.

Council Member Morrell asked if we have served code enforcement on these properties. Bill Morris responded yes, they have been served in the past. They are required to mow twice a season, in June and September, to maintain grass no higher than 6 inches.

Bob said they have a mower that clears some of the pasture, but they leave a strip that is not being cut and this gets dried out, causing a fire hazard.

Council Member Pearce pointed out there are several other houses not in compliance. Bill Morris will work with staff to address these concerns.

6. Mayor/Council Follow-Up.

Mayor Richins passed out the welcome pamphlet to Council for review. He suggested any comments for changes be directed to Jennie Knight.

Mayor Richins informed Council a complaint has been received regarding the Disc golf course. He read the complaint to Council. He has noticed some things that have come up with the disc golfers. Council Member Jensen said she did not think about the position of "hole" one, which is close to the playground area. Bryan Fife said there are three locations for basket one. This can be adjusted to direct traffic away from the basketball court. Mayor and Council gave discussion about the location of holes. Bryan Fife said there are several options for each hole and some can even be disabled until after the recreation season. They gave discussion about the rules and regulations for the disc golf. There is currently only a temporary sign, but permanent ones will be ordered.

Council Member Morrell reported on her conversation with Doug Larsen, Weber County Economic Developer. He suggested a few steps to move forward with enticing businesses into our city. His first suggestion is to understand the demographics of the city regarding infrastructure issues; water and sewer lines, or internet access. The second step is what direction does Council want to take the city. This can also include updating the general plan, including the required public hearings to update the plan. He suggested appointing a Council Member to work with him and review the items so if a budget is set for consultations; some of the ground work is in place. They also talked

about the greater community of Weber County and our surrounding cities to ensure the types of businesses brought into the area will be supported by the public.

Bill Morris reported Weber County had some difficulty obtaining their CDBG money, he put in a phone call to Weber County and found out we might be able to fully fund our program. He suggested first supporting Weber County but suggested rather than lose available funding; this could be used to fully fund other projects.

7. Adjourn.

Mayor Richins motioned to adjourn at 8:12pm.

8. HERITAGE DAYS WORK SESSION

Mayor Richins called the work session to order. Council Member Morrell said that Robin Stout will be taking over the pinewood derby. Council Member Jensen had some time concerns based on the amount of time it takes to run a pinewood derby. She also suggested charging for this event. Council Member Morrell said they were planning to charge a few dollars per car and have a registration form. They can set a registration cap for each age group. The idea is to have this event run all day including the evening program. Council Member Morrell will mention the time issue to Robin Stout.

Council Member Morrell asked for input on a Grand Marshall. Council Member Tait suggested a former mayor. Mayor and Council gave discussion about how Mayor Hendrix previously arranged for cars with Larry Miller. Mayor Richins said he will contact Mayor Hendrix and follow up with the cars. Mayor and Council agreed to maybe work through previous mayors; moving through the mayoral order. Pat Young is trying to find a car for the Grand Marshall. Mayor and Council agreed to invite Dave and Teresa Anderson as the Grand Marshall. It was agreed Mayor Richins will offer the invitation. Council Member Jensen said she talked to the Manager at Lowe's. They did not commit to coming onsite. She will contact Home Depot about the kid's craft. She also said the 3 on 3 basketball tournament is not quite set up yet. She talked to the contact for the kendama contest. He said it will need to be included in the newsletter for early registration. Council Member Morrell asked if the provider has a form that can be included in the newsletter. Jennie Knight can also put the link on the Heritage Days tab. Council Member Pearce will cover the sawdust scramble. Council Member Morrell asked if he will coordinate with Gene Bingham on this event.

Council Member Tait said the youth city council is meeting Thursday at the park for a disc golf activity.

Council Member Morrell asked Ruth Pearce to setup a CERT booth in conjunction with the first aid booth.

Mayor Richins motioned to adjourn at 8:36 pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT
City Recorder