



# Utah Transit Authority

## Audit Committee

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

---

**Monday, March 11, 2024**

**3:00 PM**

**FrontLines Headquarters**

---

UTA Audit Committee will meet in person at UTA FrontLines headquarters (FLHQ) 669 W. 200 S. Salt Lake City, UT. 84101

1. **Call to Order & Opening Remarks** Chair Carlton Christensen
2. **Safety First Minute** Jax Fox
3. **Consent** Chair Carlton Christensen
  - a. Approval of December 18, 2023 Audit Committee Meeting Minutes
4. **Audit Committee Actions**
  - a. Audit Committee Charter Annette Royle
  - b. Internal Audit External Assessment Recommendation Mike Hurst
5. **Internal Audit Update**
  - a. Internal Audit Update Mike Hurst
    - 2023 Audit Plan Status
    - 2024 Audit Plan Status
    - Sales Tax Refund
  - b. 2023 Quality Assurance and Improvement Program Mike Hurst  
Johanna Goss
6. **Internal Audit Reports**
  - a. UTA Police Department Ethics and Code of Conduct Preliminary Assessment and Final Report (R-24-05) Johanna Goss  
Dalan Taylor
  - b. Transit Communication Center Preliminary Assessment (R-23-04) Johanna Goss  
Jody Richins
  - c. Asset Capitalization Process Limited Scope Assessment (R-23-08) Mike Hurst  
Luke Barber  
Joan Burke

- 7. Other Business** Chair Carlton Christensen
- a. Next Meeting: Monday, June 17th, 2024 at 3:00 p.m.
- 8. Adjourn** Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3535. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- All members of the Audit Committee and meeting presenters will participate in person, however committee members may join electronically as needed with 24 hours advance notice.
- Meeting proceedings may be viewed remotely by following the instructions and link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment will not be taken at this meeting, but general comment may be given online through <https://www.rideuta.com/Board-of-Trustees>. Comments may also be sent via e-mail to [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.