

# Minutes

Date: February 20th, 2024 Time: 12:30 PM Meet.google.com/npg-hskm-kfh Phone: 1-530-832-8100 PIN: 870 299 212# Committee Chairs: Jordan Mathis and Janae Duncan

## Presenting Chair:

Jordan Mathis

#### Voting Members:

Bradon Bradford, David Litvack, Heather Borski, Janae Duncan, Jeff Coombs, Jordan Mathis <u>Alternates:</u>

Brian Hatch, Melissa Stevens Dimond

### <u>Attendees</u>:

Bradon Bradford, Brian Hatch, Don Moss, Elisabeth Litster, Heather Borski, Janae Duncan, Jeff Coombs, Jerry Edwards, Jordan Mathis, Julie Jensen, Melissa Stevens Dimond, Nickee Andjelic, Nicole Roberts Yerkes, Ryan Roberts

### Approve Minutes: February 5th, 2024

### 1<sup>st</sup>: Bradon Bradford

2<sup>nd</sup>: Heather Borski

Motion was approved unanimously.

## Grant Reviews:

Grant Title	Executive Committee	Program In	Description			
	Review	Attendance	•			
Public Health Infrastructure Grant (PHIG) A3 Supplemental Funding	-Epi/Informatics Exec reviewed proposed budget categories for the submission due Jan 5. We approved proceeding as proposed and we recommend approval when it comes to Governance in Jan, understanding information will be refined in a more detailed submission that will be due Mar 15.	Nicole Yerkes	Grant Period: 12/1/23 to 11/30/24 Application Due: 3/15/2024 Grant Status: Needs Review Grant Type: Renewal (Year 2) Application Year 2: \$897,580 Supplemental A3 Governance Approved 1/16/2024 This grant is returning for a final budget approval.			
Motion to Approve1 <sup>st</sup> : Janae Duncan2 <sup>nd</sup> : Jeff CoombsMove forward with Option 2. Motion was approved unanimously.						
Building Capacity for Population-BasedIndividual PublicBuilding Capacity for Population-BasedHealth Services ExecSurveillance Among Individuals with a Recentgroup unanimouslyIndividuals with a Recentprovides a favorableStillbirthrecommendation forStillbirththe "Building Capacityfor Population-BasedSurveillance AmongIndividuals with aRecent Stillbirth" grantapplication. Werecommend approval		Nickee Andjelic	Grant Period: 3/1/24 to 9/30/24 Application Due: 2/29/2024 Grant Status: Exempt Grant Type: New (Year 1) Application Year 1: \$50,000			

of this application as proposed.

#### **Rules Review/Discussion:**

Rule #	Rule Name	Торіс

#### **Other Agenda Items:**

Other Agenda Topic	Requested By	Notes	
Period of Performance Documentation for LHD Payments	Ryan Roberts & Don Moss	<ul> <li>-Effective FY25 (beginning July 2024), we will ask that reimbursement requests include information regarding the service time period for when the applicable costs were incurred.</li> <li>-This information is for documenting the submitted costs and for support of the allowability of costs for the applicable grant period.</li> <li>-Uniform Guidance includes the expectation that costs "be adequately documented" and incurred within the applicable budget period, see 2 CFR subpart <u>E</u> (cost principles), 200.403 (g) and (h).</li> <li>-At a minimum, we are implementing this change for FY25, but we may also ask for additional documentation later for reasonable disbursement support for this area.</li> </ul>	
Will add time for discussion at the next Health Officers meeting, including business managers and finance. Jerry will reach out to get preliminary questions prior to the meeting, so information can be prepared.			

## **Next Governance Meeting:**

March 4th, 2024