

UTA Board of Trustees Meeting

February 28, 2024



Call to Order and Opening Remarks



Pledge of Allegiance



Safety First Minute



Public Comment

- Live comments are limited to 3 minutes per commenter
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the “raise hand” function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



Consent Agenda

- a. Approval of February 14, 2024, Board Meeting Minutes



Recommended Action (by acclamation)

Motion to approve the consent agenda



Reports

- a. Legislative Update and Potential Action on Proposed Legislation
- b. Executive Director Report
- c. Investment Report - Fourth Quarter 2023
- d. Discretionary Grants Report



Legislative Update and Potential Action on Proposed Legislation



Executive Director Report

- UTA Commendation - 2024 First Place APTA AdWheel Award
- UTA Commendation - Operator James Phillips



UTA Commendation - 2024 First Place APTA AdWheel Award



UTA Commendation

- Received the first place APTA AdWheel Award for Best Electronic Media Education Initiative for its "Road Therapy" ad campaign.
- AdWheel Awards recognize the marketing and communications efforts of APTA's members.
- APTA received 374 submissions across three award categories and five agency size levels.
- UTA's videos were praised for their creativity and relatable content.
- APTA Grand Award winners will be selected from the first-place winners and honored at the 2024 APTA TRANSform Conference in September.



UTA Commendation



UTAH TRANSIT AUTHORITY



UTA Commendation - Operator James Phillips



UTA COMMENDATION

James Phillips

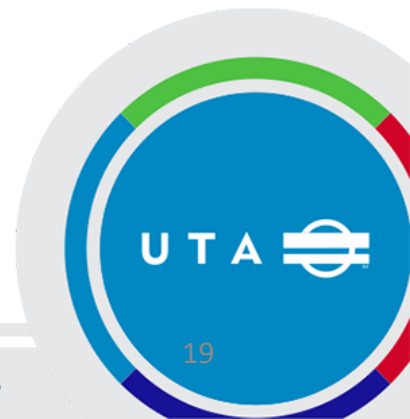


Investment Report – Fourth Quarter 2023



Investments as of Fourth Quarter 2023

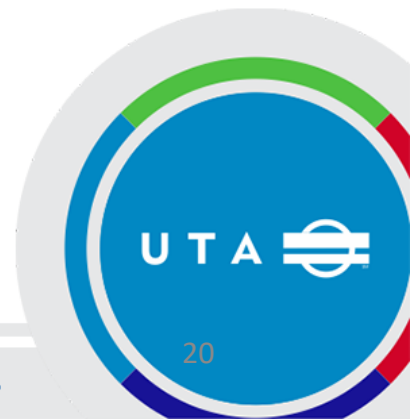
Institution	Amount	Yield
PTIF	\$291,988,397	5.47%
Chandler Asset Management	\$232,275,774	4.71%
Zions Bank	\$24,576,153	5.10%
Zions Corporate Trust	\$17,346,434	5.47%
Totals	\$566,186,758	5.14%



Benchmark Comparisons Fourth Quarter 2023

Institution	October	November	December
PTIF/Zions Corporate Trust	5.43%	5.49%	5.48%
Chandler Asset Management	5.11%	4.71%	4.31%
Zions Bank	5.09%	5.09%	5.11%
Benchmark Returns*	5.33%	5.33%	5.33%

* Benchmark return for quarter is Fed Funds rate.



Questions?



Discretionary Grants Report

February 2024



Agenda

- **Grant Applications Not Selected**
- **Grant Applications Awaiting Selection**
- **Discretionary Grants/Appropriations Selected**



Grants Update – February 2024

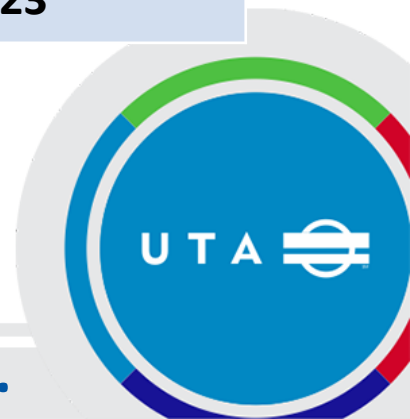
Grant Applications Not Selected	Request	Date Submitted
FRA - Corridor ID Prog. - Desert Wind, SLC to L. Vegas (UDOT Applicant) – Not Selected for Award	\$500K	3/23/2023
FRA - Corridor ID Prog. - Pioneer, Boise to SLC (Boise/IDOT Applicant) – Not Selected for Award	\$500K	3/23/2023
FHWA Charging and Fueling Infrastructure, Community Program - Multimodal Charging at Transit Stations Phase 1 – Not Accepted for Award	\$6.2M	6/13/2023

FRA	Federal Railroad Administration
FHWA	Federal Highway Administration
UDOT	Utah Department of Transportation
TTIF	Transit Transportation Investment Fund
FTA	Federal Transit Administration
CMAQ	Congestion Mitigation Air Quality
CRP	Carbon Reduction Program
STP	Surface Transportation Program



Grants Update – February 2024

Grant Applications Awaiting Selection	Request	Date Submitted
UDOT TTIF – Davis Salt Lake Community Connector	\$25M	08/31/23
UDOT TTIF – North Utah County Park and Ride Lots	\$2.34M	08/31/23
FTA Strengthening Mobility and Revolutionizing Transportation (SMART) Grant – AI Assisted Rail Inspection	\$915K	10/10/23
FTA Transit Oriented Development Planning (TOD) – FrontRunner Corridor TOD Market, Housing, and Economic Impact Analysis	\$560K	10/10/23
FY2024 FTA Rail Vehicle Replacement: Replacing 20 High Floor LRV's with Low-Floor Vehicles	\$60M	12/15/23
CMAQ/STP CRP - Davis/SLC Community Connector	\$10M	12/7/2023
STP UTA New Radio System	\$4M	12/7/2023



Grants Update – February 2024

Grant Applications Awaiting Selection	Request	Date Submitted
STP Techlink Corridor Conceptual Design and NEPA	\$2M	12/7/23
CMAQ 5600 West Core Route Operations	\$6M	12/7/23
STP Mt. Ogden Operations and Administration Facility	\$4M	12/7/23
CMAQ/STP/CRP Accessible, Olympics- Ready TRAX Light Rail Vehicle - Replacement Project	\$8M	12/7/23
Total Awaiting Selection	\$122.8M	



Grants Update – February 2024

Discretionary Grants/Appropriations Selected	Federal Amount		
*CMAQ – Ogden On-Route Charging Infrastructure	\$1.4M		
*CMAQ On-Route Charging Infrastructure (SLC)	\$1.3M		
*CRP On-Route Charging Infrastructure (SLC)	\$1.5M		
*CMAQ - Midvalley Connector Electric Buses	\$2M		
FY 23 West Side Express Transit Community Project Funding (CPF)	\$3.5M		
FTA Small Starts – MidValley Connector (Presidential budget recommendation)	\$62.8M		
FTA – Rail Replacement Grant – 20 Light Rail Vehicles	\$60M		
FTA Low and No Emission Vehicles – 25 CNG Buses	\$17.1M		
* Note – Programmed for use in a future year	<table border="1"> <tr> <td data-bbox="1059 966 1880 1046">TOTAL of Selected/Appropriated</td> <td data-bbox="1880 966 2300 1046">\$ 149.6M</td> </tr> </table>	TOTAL of Selected/Appropriated	\$ 149.6M
TOTAL of Selected/Appropriated	\$ 149.6M		



Resolutions



R2024-02-03

**Resolution Approving the Amended Charter
for the Committee on Accessible
Transportation**



Committee on Accessible Transportation (“CAT Committee”)

Review of Committee Charter

February 28, 2024



About the CAT Committee

- Formed by UTA to offer recommendations and assistance on accessibility issues related to UTA's facilities, equipment, routes, plans, and programs.
- The CAT is intended to provide the mechanism to ensure participation of individuals with disabilities in the continued development and assessment of transit services to persons with disabilities.
- The CAT should provide broad representation of the disability and senior communities.



Evolution of the CAT

- Previous edits to the charter adjusted the schedule from monthly full Committee meetings to quarterly meetings (January, April, and October), with an Americans with Disabilities Act (ADA) Celebration held annually in July.
 - Two subcommittees (Services, Planning & Community Outreach) which generally meet monthly September through June.
- Current version of the charter identifies available spots for voting member, 11 of the 13 positions on the CAT are currently filled



Proposed Changes to Charter

- Replacing gender specific language with gender neutral language in order to increase inclusivity
- Increased autonomy in selection of meeting times as to better fit community member schedules to allow for greater participation
- Clarification on documentation requirements pertaining to the Committee
- Update to the “Board of Trustees Participation” section to more accurately reflect their involvement in the Committee



Recommended Action

(by roll call)

Motion to approve R2024-02-03 Resolution Approving the Amended Charter for the Committee on Accessible Transportation, as presented



Contracts, Disbursements, and Grants



Contract: Operator Relief Rooms Prefab Building Installation (Cal Wadsworth Construction Company, LLC)

Recommended Action (by acclamation)

Motion to approve the Contract with Cal Wadsworth Construction Company, LLC for the Operator Relief Rooms Prefab Building Installation, as presented



Contract: UTA Transit Systems Consultant to Support Systems Engineering (WSP USA, Inc.)

Recommended Action (by acclamation)

Motion to approve the Contract with WSP USA, Inc. for a UTA Transit Systems Consultant to Support Systems Engineering, as presented



Contract: Sustainability Audit Consultant (Jacobs Engineering Group, Inc)

Recommended Action (by acclamation)

Motion to approve the Contract with Jacobs Engineering Group, Inc.
for a Sustainability Audit Consultant, as presented



Contract: Compliance and Training Software Services (Skillsoft US LLC)

Recommended Action (by acclamation)

Motion to approve the Contract with Skillsoft US LLC. For Compliance and Training Software Services, as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-008 - Pre-Construction and Construction Management Fees (Stacy and Witbeck, Inc)

Recommended Action (by acclamation)

Motion to approve Task Order #24-008 to the On-Call Infrastructure Maintenance Contract with Stacy and Witbeck, Inc. for Pre-Construction and Construction Management Fees, as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-125 - Sugar Interlocking Replacement (Stacy and Witbeck, Inc)

Recommended Action (by acclamation)

Motion to approve Task Order #24-125 to the On-Call Infrastructure contract with Stacy and Witbeck, Inc. For Sugar Interlocking Replacement, as presented



Service and Fare Approvals



Service Agreement: Trolley Bus Service Agreement (Farmington City Corporation)

Recommended Action (by acclamation)

Motion to approve the Service Agreement for Trolley Bus Services with Farmington City Corporation, as presented



Budget and Other Approvals

- a. TBA2024-02-01 - Technical Budget Adjustment- 20234 2023 Capital Budget Carryover



TBA 2024-02-01 - Technical Budget Adjustment – 2023 Capital Carryover



Summary of Budget Request

Background:

- Board Budget Policy 2.3 allows Capital Carryforward funds from previous year be added to current year via a Technical Budget Adjustment (TBA)
- Carryforward funds are typically used to:
 - Provide funding resources for current on-going projects.
 - Provide funds for a project's close out.
 - Ensure sufficient funding for a project procurement to proceed.
- Potential for second carryover request in April

Request seeks to:

- Add \$14.159 M in Carryforward funds to 2024 Capital Budget in an initial carryover request.



Reasons for Carryover

- Main reasons for carryover:
 - Funds needed for current on-going projects
 - Project close out



Initial Carryforward Requests

Agenda Item 10.a.

Office/Projects	2024 Budget	2023 Carryover Amount	New 2024 Budget
Capital Services	7,382,000	11,371,000	18,753,000
MSP156- Prop 1 Davis County	-	923,000	923,000
MSP205- Tiger Program of Projects	-	4,024,000	4,024,000
MSP240- Operator Restrooms throughout System	332,000	1,853,000	2,185,000
MSP248- Planning and Env	300,000	500,000	800,000
MSP262- SL Central HQ Office	-	1,060,000	1,060,000
SGR407- Bus Stop Enhancements	750,000	2,299,000	3,049,000
REV205-Non-Revenue Vehicle Replacements	6,000,000	712,000	6,712,000
Enterprise Strategy	500,000	900,000	1,400,000
ICI001- Passenger Information Signs	500,000	900,000	1,400,000
Planning & Engagement	500,000	1,888,000	2,388,000
MSP198- Wayfinding	150,000	1,188,000	1,338,000
MSP268- Optical Detection Next Steps	-	300,000	300,000
MSP294- Planning Studies Managed Reserves	350,000	300,000	650,000
MSP285- Bus Speed and Reliability Program	-	100,000	100,000
Grand Total	8,382,000	14,159,000	22,541,000

Effects on Overall 2024 Capital Budget

- Raises overall Capital Budget from \$230.433 M to \$244.592 M
 - \$14.159 M in Carryforward includes:
 - \$1.132 M in Grant Funds
 - \$38,000 in Local Partner Funds
 - \$12.989 M in UTA Funds



Questions?



Recommended Action

(by acclamation)

Motion to approve TBA2024-02-01 Technical Budget Adjustment - 2023 Capital Budget Carryover, as presented



Discussion Items

- a. August 2024 Change Day - Initial Discussion



August 2024 Change Day – Initial Discussion



Change Day Process



Steps for UTA Change Day annually



01 Initial Proposals

Change proposals from fares and planning are developed based on needs, system improvements, alignment, etc. These are reviewed by key internal stakeholders for vetting and refinement.



02

Proposals submitted



Proposed changes are submitted to Title VI & Public Engagement teams to move forward for Change Day. Changes that qualify as “major changes” for service and fare changes must undergo an analysis and public process before finalizing.

03

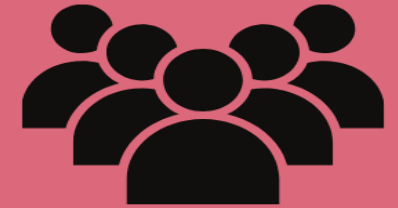
Title VI Preliminary Feedback

Title VI evaluates proposed changes, provides preliminary feedback to respective teams on potential disparities with proposed changes.



04

Public Engagement



Public Engagement team facilitates a public process as required by Title VI and to understand public perspectives around proposed changes. Feedback is gathered, compiled, and reviewed with key decision-makers.

05 Title VI Complete

Evaluation is completed and findings are compiled and reviewed with key decision makers



06

Finalize

Planned Changes are finalized and approved
Title VI Analysis is approved by UTA Board



07 Implementation

Final changes move forward. Preparation for Change Day commences, including communication, education, operations planning, and more.



Agenda Item 11.a.

Proposed “Major” Service Changes

- The following routes were reduced as an emergency change in 2022 and will remain reduced.
 - 39 – remains at 30-minute weekday frequency
 - 201 – remains at 60-minute weekday frequency
 - 218 – remains at 60-minute weekday frequency
- Restored service is subject to ongoing staffing constraints.
- The Five-Year Service Plan will be reviewed and changes to these routes will be re-prioritized as part of that review.
- Other changes – Route 606 suspension will be made permanent.



Proposed Fare Changes

- Eliminate FAREPAY discount (20%)
- Implement new fare capping program on FAREPAY
- Set a new Premium service rate for fare capping on the FAREPAY card
- Set a new Reduced Fare rate for fare capping on the reduced fare FAREPAY card
- Expand income eligibility for the Reduced Fare Program
- Implement fare collection on UVX



FAREPAY & Fare Capping – Proposed Changes

FAREPAY: Eliminate 20% FAREPAY discount

- FAREPAY users would no longer receive a 20% discount per ride with FAREPAY

FAREPAY: Implement new fare capping program

- Fare capping sets fare at a daily and weekly rate. All FAREPAY cards would be migrated to fare capping and automatically enrolled.
- With fare capping on FAREPAY, riders would not be charged after 2 trips per day and 8 trips per week.
- Premium service daily and weekly rate would be set for FAREPAY with fare capping

Type	Full Fare			Reduced Fare		
	One-way	Day	Week	One-Way	Day	Week
Regular	\$2.50	\$5	\$20	\$1	\$2	\$8
Premium	X	\$10	\$40	X	\$4	\$16



Reduced Fare Program – Proposed Changes

- **Reduced Fare FAREPAY Rate**

- Introduce fare capping on the reduced fare FAREPAY card
- Set a one-way, daily, and weekly fare rate for reduced fare FAREPAY users

	Reduced Fare		
Type	One-Way	Day	Week
Regular	\$1	\$2	\$8
Premium	X	\$4	\$16

- **Reduced Fare Program Eligibility**

- The Federal Poverty Income Guidelines to qualify for UTA's reduced fare discount would be increased to 200%. Currently the income qualifications are 150% Federal Poverty Line.

Number in Household	150% Eligibility (Max Gross Income)	200% Eligibility (Max Gross Income)
1	\$22,590	\$30,120
2	\$30,660	\$40,880
3	\$38,730	\$51,640
4	\$46,800	\$62,400



UVX – Proposed Change



- **UVX Proposed Fare**
 - UVX is currently a zero-fare service. The proposed change is to begin charging regular fare (\$2.50 one-way) for UVX service.
 - UVX riders will transition to paying fare.
 - For those with passes provided through UVU, BYU, or a pass partner, little will change, except a renewed emphasis on tapping on and off.
 - Riders who have not been paying fare will need to begin paying. Riders paying cash will need to purchase fare in advance due to the unique nature of the BRT service.



UVX – Zero to Paid Fare Strategies

- Proposed Fare Collection: off-board, in advance
 - Mobile App
 - Eco passes /Education (ED)passes
 - FAREPAY, including regular and reduced fare cards
 - Paper passes
- Key Considerations:
 - Fareboxes on UVX buses are not feasible for this service
 - TVMs would require a significant capital investment
- Initial Strategies to Support Cash-paying Riders to Obtain Fare Media:
 - Expand FAREPAY retail locations
 - On-site and on-platform pop-ups to support FAREPAY usage
 - Community outreach & education, including community partner collaboration



UVX – Zero to Paid Fare Strategies

- Title VI Engagement Plan:
 - Public engagement
 - Targeted Stakeholder feedback
- Communications Plan:
 - Partner collaboration on tap on/off campaign
 - Customer education and communication
 - Internal communication
- Fare Payment Compliance:
 - Update UTA Policy Department Policy 328 Fare Enforcement and System Security
 - Fare Payment Compliance Ordinance: same rider expectations



Public Engagement Plan

Key Component	Dates	Additional Detail
Public Notice	February 28	A public notice will be published on the UTA website and on the Utah Public Notice Website.
Public comment period	February 28 – March 29	30-day public comment period. Comments accepted via email, online form, mail, and phone.
Public meeting (Virtual)	March 13	2 weeks after public comment period announced, a virtual public meeting will be held via Zoom. UTA staff will present information about proposed changes and answered questions. A recording will be made available following the event.
Virtual engagement	February 28 – March 29	Will be available throughout the comment period online.



Public Engagement Continued

- Discussion topic with UTA Community Advisory Committee – March 4
- Support communication and public awareness of this opportunity and proposed changes through multiple channels:
 - Social, newsletter, Transit App
 - Website
 - UVX Buses
 - Other media
 - Partner listservs
- Pop-ups and presentations as needed



Next Steps

- 30 Day Public Comment Period – begins today, February 28.
- Title VI Analysis ongoing
- April-May 2024
 - Title VI analysis finalized
 - Public Comments considered
 - Plans finalized
- May 22, 2024: Board Meeting
 - Update on public engagement, service plan, fares plan
 - Resolution approving Title VI Analysis
- May-August
 - Community education, outreach, communications
 - Preparation for any planned changes
- August 18, 2024: Change Day



Provide Public Comment – August Change Day 2024

- Rideuta.com/ChangeDay
- February 28 – March 29
- Submit Comments:
 - Online: rideuta.com/ChangeDay
 - Email: hearingofficer@rideuta.com
 - Phone: 801-287-3888
 - Mail: Utah Transit Authority, C/O Jolisha Branch, 669 W 200 S, Salt Lake City, UT 84101
- Virtual Public Meeting: March 13, 5:30-6:30pm (English), 7-8pm (Spanish)



Questions?



Other Business

- a. Next Meeting: Wednesday, March 13, 2024, at 9:00 a.m.



Adjourn

