



# Sunset City Corporation

200 West 1300 North • Sunset City, Utah 84015 • 801-825-1628

## CITY COUNCIL AGENDA REGULAR MEETING

**PUBLIC NOTICE IS HEREBY GIVEN** that the Sunset City Council will hold a regular meeting at 6:30 p.m. on Tuesday, February 20, 2024 at the Sunset City Office Building, 200 West 1300 North, Sunset, Utah. Any information or items for the Council's consideration must be furnished at least ten (10) working days prior to the scheduled meeting to give the needed time to study the request. Agenda shall be as follows:

### REGULAR SESSION

- A. CALL TO ORDER & WELCOME
- B. INVOCATION AND PLEDGE OF ALLEGIANCE by Council Member Rigley
- C. APPROVAL OF MINUTES – February 6, 2024
- D. PUBLIC COMMENTS

### AGENDA ITEMS

1. Consider and Approve Resolution 2024-08 Approving the Privacy Policy Statement Mandated by Utah State Code
2. Consider and Approve Resolution 2024-09 Approving Authorized Signers for Real Estate Transactions
3. Approve Date for Connexx Completion Celebration
4. Mayor, Council and Department Head Reports
5. Adjourn Regular Session and move into the Work Session

### WORK SESSION

1. Discuss ULCT Midyear Conference in St. George
2. Discuss Use of City Funds for Park Completion

Possible closed session for reasons allowed by Utah State Code 52-4-205.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Sunset City Offices, (801) 825-1628, at least three (3) working days prior to this meeting. Anchor location for electronic meetings by telephone device is 200 W 1300 N, Sunset UT 84015. With the adoption of Ordinance 1-6-3, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance. Posted and e-mailed to local newspaper – February 16, 2024

  
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Nicole Supp, Recorder

RESOLUTION NO. 2024-08

A RESOLUTION APPROVING THE PRIVACY POLICY STATEMENT.

Whereas, Sunset City is committed to protecting the privacy of those accessing its websites. The purpose of this policy is to inform those accessing Sunset City websites about the collection and use of the personally identifiable information of its users;

Whereas, Sunset City is required by Utah State Code 63D-2-103 and 63D-2-105 to have a properly published privacy policy statement; and

Whereas, the published privacy statement must be located on the government entity's website by April 30, 2024;

Now, Therefore, be it resolved by the Sunset City Council that the attached agreement be approved and adopted this 20<sup>th</sup> day of February, 2024.

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D. Howard Madsen, Mayor

Attest:

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Nicole Supp, Recorder

# Privacy Policy Statement for Sunset City Websites

**Version 1.0, February 2024**

Based off of the Privacy Policy Statement for State of Utah Websites (Version 3.2, September 2010)

## Purpose

The City of Sunset, Utah (Sunset City) is committed to protecting the privacy of those accessing its websites. The purpose of this policy is to inform those accessing Sunset City websites about the collection and use of the personally identifiable information of its users.

## Scope

This privacy policy statement applies to all Sunset City Websites.

## Who We Are and How to Reach Us

We operate this governmental website.

If you have any questions or concerns, please reach out to us:

Phone: (801) 825-1628

## Definition of Personally Identifiable Information

For the purposes of this policy "personally identifiable information" means any information collected online that could serve to identify an individual, such as:

- First and last name
- Physical address
- Email address
- Telephone number
- Social Security number
- Credit card information
- Account Number
- Bank account information
- Any combination of personal information that could be used to determine identity

## What Information We Collect & How We Use It

The following information may be automatically collected and retained if you look or search through our web pages, or download information:

The Internet domain and Internet Protocol (IP) address of the computer you are using to access our site;

The type of browser and operating system used to visit our site;

The date and time of when you access our site; and  
Which portions of the website you visit.

The data collected serve as part of our statistical analysis about the use of our websites so we may better design online services and improve access to them. We do not attempt to gain personally identifiable information about individual users and associate it with IP addresses. Sunset City does not use the information automatically collected to ascertain your personally identifiable information. Sunset City may detect user IP addresses for providing location based user information and services. Sunset City does not maintain or collect user IP addresses, or disclose such addresses to any third parties.

Except where specified, you do not have to provide personally identifiable information to visit or download information from a Sunset City Website. Unless you choose to make your personally identifiable information available to us, Sunset City does not collect such information from you. Sunset City does not use or place spyware on your computer. Be aware that government agencies may request personally identifiable information from you in order to perform requested specialized services.

## Personally Identifiable Information Provided by You

Email or other information requests sent to a Sunset City website may be saved and used to respond to the request, forward the request to the appropriate agency, communicate updates to the Sunset City site that may be of interest to citizens, or provide the Sunset City web designer with valuable customer feedback to assist in improving the website.

Any personally identifiable information an individual provides to a Sunset City site will be used solely by Sunset City, its entities, and third party agents with whom it has contracted to perform a city function on its behalf, unless the information is designated as public record by an individual State agency as authorized under Title 63, Chapter 2, 302, 303, 304 of the Utah Code , entitled "Government Records Access and Management Act" (GRAMA), and the Sunset City website provides conspicuous notice that such information is subject to public access.

## Collection and Use of Information - Children's Personally Identifiable Information

Except as otherwise permitted by law, Sunset City does not knowingly collect and use or disclose the personally identifiable information of a child under the age of 13.

## Personally Identifiable Information Available from Governmental Websites

Information collected is subject to the access and confidentiality provisions of GRAMA and other applicable sections of the Utah Code, federal regulations, and federal law. Consequently, certain communications may be subject to public disclosure. However, in these instances you will be notified on the agency website under the conditions described below in "Sunset City Privacy Policies and How They Relate to This Policy."

All records that are prepared, owned, received, or retained by a governmental entity that may be reproduced by certain means are considered public, unless they are private, controlled or protected as outlined in Sections 63-2-302, 63-2-303, and 63-2-304 of the Utah Code, or are records to which access is restricted according to court rule, other State law, federal law, or federal regulation. Information that is generally considered public record under GRAMA - and not made confidential

elsewhere in the Utah Code or by federal law - may be subject to electronic access through Sunset City websites.

## Data Security and Quality

Sunset City is committed to data security and the data integrity of personally identifiable information available from or collected by Sunset City websites. Sunset City has taken precautions to protect personally identifiable information from loss, misuse, or alteration. Any authorized third parties responsible for this information are committed to the same principles, and are required by contract to follow the same policies and guidelines as Sunset City in protecting this information. Visitors should be aware, however, that even though protections are in place, Sunset City cannot guarantee against the occurrence of hardware failure, unauthorized intrusion or other technical problems.

Unless otherwise prohibited by State law, federal law, or federal regulation, an individual may access and correct personally identifiable information whether or not the inaccuracy was created by accident, unauthorized access, or a change in circumstances. Sunset City also reserves the right to use any legally appropriate measures to prevent, monitor, and investigate any attempt to deface, delete or otherwise tamper with or abuse a Sunset City website, server, database, information system or other Sunset City technology asset.

## Sunset City Privacy Policies and How They Relate to This Policy

A privacy policy issued by Sunset City for its website may provide additional detail to, but not conflict with, this privacy policy, except as required by an applicable State law, federal law, or federal regulation. Any Sunset City agency or organization who collects or uses personally identifiable information in a manner inconsistent with this policy as a result of an applicable State law, federal law, or federal regulation, will adopt and issue a privacy policy of its own. The privacy policy it issues shall describe how its collection and use of personally identifiable information differs from Sunset City's practices as set forth in this policy. The agency's privacy policy will be conspicuously posted for your review. The privacy policy issued by the agency or organization will apply to its own website. In addition to this policy, we also recommend that you refer to the applicable agency privacy policy to obtain a description about how your personal information is collected and used.

An agency may not substitute its own privacy policy for this policy, unless a state law, federal regulation or federal statute requires an agency to treat personally identifiable information in a way that is inconsistent with this policy. In this case, an agency may opt-out of the specific provision of this policy which conflicts with the state statute, federal regulation or federal statute. If that occurs, the remainder of the provisions of this policy shall apply to the agency.

A full description of how agencies are to inform you if your personal information is treated any differently than as described in this policy is provided in R365-5-1 et seq. of the Utah Administrative Code, which governs the actions of state agencies.

## Non-Sunset City Websites

Visitors may link to various websites from Sunset City web pages. Sunset City is not responsible for the privacy practices or content of external sites. Many of these sites, particularly those in the private sector, may not be subject to GRAMA, other sections of the Utah Code, or federal law. Those visiting external sites are advised to check the applicable privacy statement and be cautious about providing personally identifiable information without a clear understanding of how the information will be used.

## Review of This Notice

We want you to feel comfortable using our services, knowing that your privacy is respected and protected. We welcome your feedback on this notice, which is reviewed annually.

**Last revision:**

**13 February 2024**

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RESOLUTION NO. 2024-09

A RESOLUTION APPROVING THE AUTHORIZED SIGNERS FOR REAL ESTATE  
TRANSACTIONS.

Whereas, Sunset City will allow its City Recorder and City Treasurer to be an authorized signer on behalf of the City for real estate transactions;

Whereas, the transactions include the purchase of the facility located at 383 W 1300 N for Public Works, and the sale of properties located at 34 W 1600 N and 1913 N 400 W; and

Now, Therefore, be it resolved by the Sunset City Council that the attached agreement be approved and adopted this 20<sup>th</sup> day of February, 2024.

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D. Howard Madsen, Mayor

Attest:

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Nicole Supp, Recorder



# CONSTRUCTION COMPLETE.

## FIBER LIT UP.

## IT'S GO TIME.

### CONNEX X SUNSET FIBER PROJECT COMPLETION CELEBRATION

**WHEN:** Thursday, March 7th, 5:30 PM to 7:30 PM

**WHERE:** Sunset City Building -

**WHAT:** Be a Part of History! Join the Connex Team and local Sunset dignitaries as we dedicate the newly completed fiber network with a ceremony, speech and celebratory group photo.

The Evening's Festivities will Feature A Ribbon Cutting Ceremony, Balloon Twisting, Commemorative Cake Cutting, Giveaways, the Chance to Win FREE Service, and the Once-In-A-Project Opportunity to Ask Questions About All Things Connex in an Open Forum Q & A Setting.

Show up to secure your free Fiber-to-the-Home connection, get an exclusive look at some of the components used to build the Connex Fiber Network, while getting all of your questions answered.

#### **5:30pm - RIBBON CUTTING & CEREMONIAL FIBER PLAQUE PRESENTATION**

- The Future of Sunset Fiber: Project Completion Speech
- Connex X Sunset Commemorative Group Photo – All Welcome
- The Lighting of the Fiber and Cake Cutting

#### **5:45pm - FAMILY ACTIVITY HOUR**

- Activity Hour w. Games
  - Balloon Art w. Local Artist Twistee Steve
  - Family Crafts
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- Face Painting w. The Connex Team
  - Connex Photo Booth Opens feat. The Golden Scissors & Golden Shovels.
- Post to Social Media for the chance to win free service #SunsetFiber  
#ConnexFiber

#### **For the Adults...**

- Open Forum Q & A w. the Connex Team
- Connex Fiber Show & Tell
- Meet and Greet w. The Fiber All Stars



- Sign Up for the Raffle Giveaway

**6:15pm - TOSS FOR FREE FIBER: CORN HOLE**

Attendees will get one toss from our designated location.

Make It and Win a FREE Month of Service!

*ALL ENTRIES WIN ONE FREE NID! \*\*limited number of contestants\*\*\* Approximately the first 50 Adults and 50 Children*

**7:15pm - CLOSING CEREMONY – A BIG CONNEXT THANK YOU**

Raffle Drawing: One Lucky Winner Will Enjoy 3 Months of FREE Service

[Summary](#) [Registration Fees](#)[Register Now](#)

# 2024 ULCT Midyear Conference

April 17, 2024 – April 19, 2024

## Dixie Convention Center

1835 South Convention Center Drive  
St. George, UT 84790

The 2024 ULCT Midyear Conference will be held at the Dixie Center in St. George April 17-19.

This year's conference will feature:

- *Early check-in and social event on Wednesday*
- *General sessions featuring keynote speakers, legislative updates*
- *Informative breakout sessions and mobile tours*
- *BBQ in the park*
- *Networking with attendees, exhibitors, and sponsors*

### Registration & Cancellation Fees

*All cancellation requests must be received in writing. Attendee substitutions are permitted and will not result in a cancellation fee.*

To help incur costs for the conference, the following fees will apply:

- Registration fees will increase \$70 after March 21, 2024
- \$10 cancellation fee will apply if cancelled by March 21, 2024
- Cancellation fee will increase to 50% after March 21, 2024
- Cancellations become non-refundable after April 10, 2024
- Cancellations of guest registrations made prior to April 10, 2024 will incur a 50% cancellation fee.
- Cancellations of guest registrations made after April 10, 2024 will be non-refundable.